



REGIONAL DISTRICT OF NANAIMO

**STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED
DECEMBER 31, 2018**

(In compliance with the Financial Information Act of British Columbia, Chapter 140)



REGIONAL DISTRICT OF NANAIMO

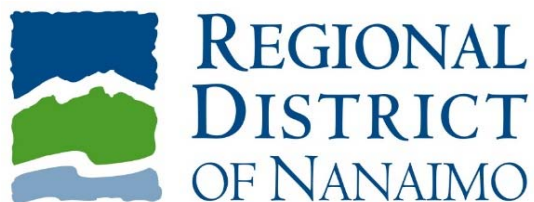
The information contained in this booklet represents the Regional District of Nanaimo's filing under the Financial Information Act for the year ended December 31st, 2018 and has been presented to and received by the Board of the Regional District of Nanaimo at a meeting held June 11, 2019.

The financial summary information included in this report is extracted from the 2018 audited annual financial statements prepared by the Regional District. The full text of the financial statements may be obtained from the Regional District offices or through its website at www.rdn.bc.ca/financial-reports.

Signed in accordance with the requirements of the Financial Information Regulation, Schedule 1, and Section 9(2).

Ian Thorpe
Chairperson

Jeannie Bradburne
Director of Finance



STATEMENT OF FINANCIAL INFORMATION
For the year ended December 31, 2018

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Management's Responsibility



To the Members of the Board of the Regional District of Nanaimo:

This statement is provided to clarify and outline the roles and responsibilities of the management team, the elected Board of Directors and the independent auditors in relation to the preparation and review of the Regional District of Nanaimo's annual financial results.

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Regional Board of Directors is composed entirely of Directors who are neither management nor employees of the Regional District. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for delegating the authority for approval of the consolidated financial statements. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management. The Board is also responsible for recommending the appointment of the Regional District's external auditors. The external auditors have full and free access to the Board and management to discuss their audit findings.

MNP LLP, an independent firm of Chartered Professional Accountants, has been appointed by the Regional Board of Directors to audit the consolidated financial statements and report to them; their report follows.

April 23, 2019

A handwritten signature in blue ink, appearing to read "J. Bradburn", is written over a horizontal line.

Director of Finance

Independent Auditor's Report

To the Members of the Board of the Regional District of Nanaimo:

Opinion

We have audited the consolidated financial statements of the Regional District of Nanaimo (the "Regional District"), which comprise the consolidated statement of financial position as at December 31, 2018, and the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows and related schedules on pages 25 to 34 for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Regional District as at December 31, 2018, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Regional District in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The supplementary information on pages 35 to 49 have been presented for purposes of additional analysis and are unaudited. We do not express an opinion on these schedules because our examination did not extend to the detailed information therein.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Regional District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Regional District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Regional District's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Regional District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Regional District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Regional District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Regional District to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Nanaimo, British Columbia

May 14, 2019

MNP LLP

Chartered Professional Accountants

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2018

		<u>2018</u>	<u>2017</u>
Financial Assets			
Cash and cash equivalents	(Note 2)	\$ 72,294,954	\$ 84,180,386
Portfolio investments	(Note 4)	38,958,504	34,193,566
Accounts receivable	(Note 3)	9,191,113	8,925,705
Other jurisdictions debt receivable	(Note 12)	63,393,569	60,630,952
Other assets	(Note 5)	25,578	579,903
		<u>183,863,718</u>	<u>188,510,512</u>
Financial Liabilities			
Accounts payable	(Note 7)	11,641,834	7,534,004
Other liabilities	(Note 8)	4,417,209	4,433,281
Unfunded liabilities	(Note 9)	17,343,908	15,088,181
Deferred revenue	(Note 10)	28,026,410	28,663,666
Short-term loans	(Note 6)	644,128	277,473
Long-term debt	(Note 11)	99,074,842	95,489,278
		<u>161,148,331</u>	<u>151,485,883</u>
Net Financial Assets		<u>\$ 22,715,387</u>	<u>\$ 37,024,629</u>
Non-financial Assets			
Tangible capital assets	(Note 13)	247,356,919	211,111,824
Inventories		48,131	47,831
Prepaid expenses		1,988,931	1,896,230
		<u>249,393,981</u>	<u>213,055,885</u>
Accumulated Surplus	(Note 15)	<u>\$ 272,109,368</u>	<u>\$ 250,080,514</u>
Contingent Liabilities (Note 21)			
Commitments (Note 27)			

APPROVED:



Jeannie Bradburne, CPA, CGA, MBA
Director of Finance

The accompanying notes are an integral part of these consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Budget</u> (Note 17)	<u>2018</u>	<u>2017</u>
Revenue			
Property taxes	\$ 50,174,213	\$ 50,174,213	\$ 48,026,015
Operating revenues	23,294,734	25,622,661	24,712,090
Government transfers and grants (Note 14)	20,085,544	14,361,310	9,287,684
Developer contributions	6,415,610	5,523,891	2,535,951
Other income	1,920,309	2,270,728	1,111,434
Portfolio investment income	75,000	782,014	527,288
Other investment income	75,000	891,472	367,376
Payments in lieu of taxes	149,290	595,566	197,398
	<u>102,189,700</u>	<u>100,221,855</u>	<u>86,765,236</u>
Expenses			
General Government	3,484,094	3,944,873	3,761,080
Strategic and Community Development	4,746,014	3,654,080	3,304,814
Wastewater and Solid Waste Management	21,623,141	26,522,152	26,217,493
Water, Sewer, and Street lighting	4,985,648	5,709,202	5,566,153
Public Transportation	20,838,947	21,272,863	19,601,485
Protective Services	5,816,894	5,833,445	5,471,779
Parks, Recreation, and Culture	11,031,605	11,256,386	11,438,820
	<u>72,526,343</u>	<u>78,193,001</u>	<u>75,361,624</u>
Surplus for the year	\$ 29,663,357	\$ 22,028,854	\$ 11,403,612
Accumulated surplus, Beginning of the year	250,080,514	250,080,514	238,676,902
Accumulated surplus, End of the year (Note 15)	<u>\$ 279,743,871</u>	<u>\$ 272,109,368</u>	<u>\$ 250,080,514</u>

The accompanying notes are an integral part of these consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Budget</u> (Note 17)	<u>2018</u>	<u>2017</u>
Surplus for the year	\$ 29,663,357	\$ 22,028,854	\$ 11,403,612
Acquisition of tangible capital assets	(72,943,091)	(43,667,027)	(20,700,693)
Amortization of tangible capital assets	-	7,335,406	7,216,168
Proceeds on disposal of tangible capital assets	-	37,082	444,701
Loss on disposal of tangible capital assets	-	49,444	155,258
Change in prepaid expenses	-	(92,701)	(481,462)
Change in inventories	-	(300)	(4,432)
Decrease in Net Financial Assets	(43,279,734)	(14,309,242)	(1,966,848)
Net Financial Assets, Beginning of the year	37,024,629	37,024,629	38,991,477
Net Financial Assets, End of the year (Pg. 3)	<u>\$ (6,255,105)</u>	<u>\$ 22,715,387</u>	<u>\$ 37,024,629</u>

The accompanying notes are an integral part of these consolidated financial statements

**REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>2018</u>	<u>2017</u>
Operating Transactions		
Surplus for the year	\$ 22,028,854	\$ 11,403,612
Non-cash items included in surplus		
Amortization of tangible capital assets	7,335,406	7,216,168
Contributed tangible capital assets	-	(2,266,000)
Loss on disposal of tangible capital assets	49,444	155,258
Debt actuarial adjustments	(401,611)	(347,372)
Change in non-cash working capital balances related to operations		
Increase in accounts receivable	(265,408)	(2,779,902)
(Decrease) Increase in other assets	554,325	(485,674)
Increase in accounts payable	4,107,831	1,239,534
(Decrease) Increase in deferred revenues	(637,256)	7,926,583
Decrease in other liabilities	(16,072)	(96,573)
Increase in prepaid expenses	(92,701)	(481,462)
Increase in inventory	(300)	(4,432)
Increase in unfunded liabilities	2,255,727	2,290,730
Cash provided by operating transactions	<u>34,918,239</u>	<u>23,770,470</u>
Capital Transactions		
Acquisition of tangible capital assets	(43,667,027)	(18,434,693)
Proceeds on disposal of tangible capital assets	37,082	444,701
Cash used in capital transactions	<u>(43,629,945)</u>	<u>(17,989,992)</u>
Investment Transactions		
Cash provided by (used in) investment transactions	<u>(4,764,938)</u>	<u>(2,633,826)</u>
Financing Transactions		
Short and long-term debt issued	3,325,512	16,779,875
Repayment of short and long-term debt	(1,734,300)	(1,172,801)
Cash provided by financing transactions	<u>1,591,212</u>	<u>15,607,074</u>
Net change in cash and cash equivalents	(11,885,432)	18,753,726
Cash and cash equivalents, Beginning of the year	84,180,386	65,426,660
Cash and cash equivalents, End of the year (Pg. 3)	(Note 2) \$ 72,294,954	\$ 84,180,386

The accompanying notes are an integral part of these consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

The Regional District was incorporated in 1967 under the provisions of the British Columbia Municipal Act. Its principal activities are the provision of district wide local government services to the residents of seven electoral areas and four municipalities within its boundaries. These services include general government administration, bylaw enforcement, planning and development services, building inspection, fire protection and emergency response planning, public transportation, parks and recreation, water supply and sewage collection, wastewater disposal, solid waste collection and disposal, and street lighting.

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Principles of Consolidation

The Regional District follows Canadian public sector accounting standards issued by the Public Sector Accounting Board (PSAB) of CPA Canada.

Consolidated financial statements have been prepared in accordance with the recommendations of the Public Sector Accounting Board (PSAB). The consolidated financial statements include the activities related to all funds belonging to the one economic entity of the Regional District. In accordance with those standards, inter-departmental and inter-fund transactions have been removed to ensure financial activities are recorded on a gross basis. The consolidated financial statements have been prepared on a going concern basis.

The consolidated financial statements include the Regional District of Nanaimo's proportionate share of the Arrowsmith Water Service (a joint venture agreement with the City of Parksville and Town of Qualicum Beach) and the Englishman River Water Service (a joint venture agreement with the City of Parksville). The Regional District's share of the joint ventures is accounted for on a proportionate basis as follows:

Arrowsmith Water Service	22.4%
Englishman River Water Service	26.0%

Any inter-entity transactions are eliminated on consolidation.

(b) Cash and cash equivalents

Cash equivalents are carried at cost and have a maturity period of less than three months.

(c) Portfolio investments

Portfolio investments are carried at cost less any amortized premium and have a maturity period of greater than one year. It is the intention of the Regional District to hold these instruments to maturity. Any premium has been amortized on a straight-line basis using the earlier of the date of maturity or call date.

(d) Non-Financial Assets

i. Tangible capital assets

Tangible capital assets are physical assets that are to be used on a continuing basis, are not for sale in the ordinary course of operations and have useful economic lives extending beyond a single year. Section 3150 of Public Sector Accounting Handbook requires governments to record and amortize the assets over their estimated useful lives. Tangible capital assets are reported at historical cost and include assets financed through operating budgets, short-term and long-term debt, and leases. Tangible capital assets, when acquired, are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset.

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The cost of the tangible capital asset less any estimated residual value is amortized on a straight-line basis over estimated useful lives as follows:

Asset Category	Useful Life Range (years)
Land	n/a
Land Improvements	15 - 50
Building	20 - 50
Equipment, Furniture & Vehicles	5 - 20
Engineering Structures	
Water	25 - 75
Sewer	45 - 75
Wastewater	30 - 75
Solid Waste	20 - 50
Transportation	20 - 50

In the year of acquisition and in the year of disposal, amortization is recorded as half of the annual expense for that year. Assets under construction are not amortized until the asset is available for productive use.

ii. Contributions of tangible capital assets

Tangible capital assets received as contributions (examples are parklands as a result of subdivision, donated land and infrastructure built by property developers which is transferred to the Regional District) are recorded as assets and revenues at their fair value at the date of receipt.

iii. Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(e) Debt servicing cost

Interest is recorded on an accrual basis.

(f) Financial Instruments

Financial instruments consist of cash and cash equivalents, accounts receivable, portfolio investments, other jurisdictions debt receivable, short-term loans, accounts payable, other liabilities and long-term debt. Unless otherwise noted, it is management's opinion that the Regional District is not exposed to significant interest, currency or credit risk arising from these financial instruments.

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(g) Revenue recognition

Revenues are recorded on an accrual basis and are recognized in the period in which they are earned.

Property tax revenues and payments in lieu are recognized as revenue when levied. Operating revenues such as user fees, tipping fees, garbage, and recycling collection fees are recognized when charged to the customer, when amounts are measurable and when collectability is reasonably assured. Interest on investments is recorded when earned on an accrual basis. Development cost contributions are recorded as deferred revenues when received and recognized as revenue in the year in which the associated expenses are incurred. Donations of tangible assets are recognized as revenue on the date of receipt. Other revenues are recognized as revenue when amounts can be reasonably estimated and collectability is reasonably assured.

The Regional District recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the Regional District recognizes revenue as the liability is settled. Transfers of non-depreciable assets are recognized in revenue when received or receivable.

(h) Expense recognition

Operating expenses are recorded on an accrual basis. Expenses under the accrual basis are recognized as they are incurred and measurable based on receipt of goods and services and/or the creation of a legal obligation to pay.

Estimates of employee future benefits are recorded as expenses in the year they are earned. Landfill closure and post closure costs are recognized as costs as landfill capacity is used.

(i) Contingent liabilities

Contingent liabilities are recognized in accordance with PS 3300, which requires that an estimate be recorded when it is likely that a future event will confirm that a liability has been incurred by the financial statement date and that the amount can be reasonably estimated.

(j) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenues and expenses during the reporting period. Significant areas requiring management estimates are the determination of employee retirement benefits, landfill closure and post closure liabilities, likelihood of collection of accounts receivable, useful lives of tangible capital assets and provisions for contingencies. Liabilities for contaminated sites are estimated based on the best information available regarding potentially contaminated sites that the Regional District is responsible for. Actual results may vary from those estimates and adjustments will be reported in operations as they become known. Changes to the underlying assumptions and estimates or legislative changes in the near term could have a material impact on the provisions recognized.

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(k) Liability for contaminated sites

A liability for remediation of a contaminated site is recognized at the best estimate of the amount required to remediate the contaminated site when contamination exceeding an environmental standard exists, the Regional District is either directly responsible or accepts responsibility, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount is determinable. The best estimate of the liability includes all costs directly attributable to remediation activities and is reduced by expected net recoveries based on information available at December 31, 2018.

At each financial reporting date, the Regional District reviews the carrying amount of the liability. Any revisions required to the amount previously recognized is accounted for in the period revisions are made. The Regional District continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

(l) Adoption of new accounting pronouncements

PS 2200 Related Party Disclosures

Effective January 1, 2018, the Regional District adopted the recommendations relating to PS 2200 *Related Party Disclosures*, as set out in the CPA Canada public sector accounting standards. Pursuant to the recommendations, the change was applied prospectively, and prior periods have not been restated.

This new Section defines a related party and establishes disclosures required for related party transactions. Disclosure of information about related party transactions and the relationship underlying them is required when they have occurred at a value different from that which would have been arrived at if the parties were unrelated, and they have, or could have, a material financial effect on the financial statements.

There was no material impact on the consolidated financial statements of adopting the new Section.

PS 3210 Assets

Effective January 1, 2018, the Regional District adopted the recommendations relating to PS 3210 *Assets*, as set out in the CPA Canada Public Sector Accounting Handbook. Pursuant to the recommendations, the change was applied prospectively, and prior periods have not been restated.

The new Section provides guidance for applying the definition of assets set out in PS 1000 *Financial Statement Concepts*. The main features of this standard are as follows:

Assets are defined as economic resources controlled by a government as a result of past transactions or events and from which future economic benefits are expected to be obtained.

Economic resources can arise from such events as agreements, contracts, other government's legislation, the government's own legislation, and voluntary contributions.

The public is often the beneficiary of goods and services provided by a public sector entity. Such assets benefit public sector entities as they assist in achieving the entity's primary objective of providing public goods and services.

A public sector entity's ability to regulate an economic resource does not, in and of itself, constitute control of an asset if the interest extends only to the regulatory use of the economic resource and does not include the ability to control access to future economic benefits.

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A public sector entity acting as a trustee on behalf of beneficiaries specified in an agreement or statute is merely administering the assets, and does not control the assets, as future economic benefits flow to the beneficiaries.

An economic resource may meet the definition of an asset but would not be recognized if there is no appropriate basis for measurement and a reasonable estimate cannot be made, or if another Handbook Section prohibits its recognition. Information about assets not recognized should be disclosed in the notes.

There was no material impact on the consolidated financial statements of adopting the new Section.

PS 3320 Contingent Assets

Effective January 1, 2018, the Regional District adopted the recommendations relating to PS 3320 *Contingent Assets*, as set out in the CPA Canada Public Sector Accounting Handbook. Pursuant to the recommendations, the change was applied prospectively, and prior periods have not been restated.

The new Section establishes disclosure standards on contingent assets. The main features of this Standard are as follows:

Contingent assets are possible assets arising from existing conditions or situations involving uncertainty. That uncertainty will ultimately be resolved when one or more future events not wholly within the public sector entity's control occurs or fails to occur. Resolution of the uncertainty will confirm the existence or non-existence of an asset.

Passing legislation that has retroactive application after the financial statement date cannot create an existing condition or situation at the financial statement date.

Elected or public sector entity officials announcing public sector entity intentions after the financial statement date cannot create an existing condition or situation at the financial statement date.

Disclosures should include existence, nature, and extent of contingent assets, as well as the reasons for any non-disclosure of extent, and the basis for any estimates of extent made.

When a reasonable estimate can be made, disclosure should include a best estimate and a range of possible amounts (or a narrower range of more likely amounts), unless such a disclosure would have an adverse impact on the outcome.

There was no material impact on the consolidated financial statements of adopting the new Section.

PS 3380 Contractual Rights

Effective January 1, 2018, the Regional District adopted the recommendations relating to PS 3380 *Contractual Rights*, as set out in the CPA Canada Public Sector Accounting Handbook. Pursuant to the recommendations, the change was applied prospectively, and prior periods have not been restated.

This new Section establishes disclosure standards on contractual rights and does not include contractual rights to exchange assets where revenue does not arise. The main features of this Standard are as follows:

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Contractual rights are rights to economic resources arising from contracts or agreements that will result in both an asset and revenue in the future.

Until a transaction or event occurs under a contract or agreement, an entity only has a contractual right to an economic resource. Once the entity has received an asset, it no longer has a contractual right.

Contractual rights are distinct from contingent assets as there is no uncertainty related to the existence of the contractual right.

Disclosures should include descriptions about nature, extent, and timing.

There was no material impact on the consolidated financial statements of adopting the new Section.

PS 3430 Restructuring Transactions

In June 2015, new PS 3430 Restructuring Transactions was included in the CPA Canada Public Sector Accounting Handbook (PSA HB). The new Section establishes disclosure standards on restructuring transactions. The main features of this Standard are as follows:

A restructuring transaction is defined separately from an acquisition. The key distinction between the two is the absence of an exchange of consideration in a restructuring transaction.

A restructuring transaction is defined as a transfer of an integrated set of assets and/or liabilities, together with related program or operating responsibilities that does not involve an exchange of consideration.

Individual assets and liabilities transferred in a restructuring transaction are derecognized by the transferor at their carrying amount and recognized by the recipient at their carrying amount with applicable adjustments.

The increase in net assets or net liabilities resulting from recognition and derecognition of individual assets and liabilities received from all transferors, and transferred to all recipients in a restructuring transaction, is recognized as revenue or as an expense.

Restructuring-related costs are recognized as expenses when incurred.

Individual assets and liabilities received in a restructuring transaction are initially classified based on the accounting policies and circumstances of the recipient at the restructuring date.

The financial position and results of operations prior to the restructuring date are not restated.

Disclosure of information about the transferred assets, liabilities and related operations prior to the restructuring date by the recipient is encouraged but not required.

The Section is effective for new restructuring transactions that occur in fiscal periods beginning on or after April 1, 2018. Earlier adoption is permitted.

The Regional District does not expect application of the new Standard to have a material effect on the consolidated financial statements.

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

PS 3420 Inter-entity Transactions

Effective January 1, 2018, the Regional District adopted the recommendations relating to PS 3420 *Inter-entity Transactions*, as set out in the CPA Canada public sector accounting standards. Pursuant to the recommendations, the change was applied prospectively, and prior periods have not been restated.

The new Section establishes standards on how to account for and report transactions between public sector entities that comprise a government's reporting entity from both a provider and recipient perspective.

The main features of the new Section are:

- i. Under a policy of cost allocation, revenues and expenses are recognized on a gross basis.
- ii. Transactions are measured at the carrying amount, except in specific circumstances.
- iii. A recipient may choose to recognize unallocated costs for the provision of goods and services and measure them at the carrying amount, fair value or other amount dictated by policy, accountability structure or budget practice.
- iv. The transfer of an asset or liability for nominal or no consideration is measured by the provider at the carrying amount and by the recipient at the carrying amount or fair value.
- v. Inter-entity transactions are considered in conjunction with PS 2200 *Related Party Disclosures*.

There was no material impact on the consolidated financial statements of adopting the new Section.

2. CASH AND CASH EQUIVALENTS

Cash and cash equivalents are comprised of cash on hand, cash on deposit at financial institutions and investments held in the Municipal Finance Authority of British Columbia investment funds.

	<u>2018</u>	<u>2017</u>
Cash	\$ 34,224,626	\$ 46,711,631
Cash equivalents	38,070,328	37,468,755
	<u>\$ 72,294,954</u>	<u>\$ 84,180,386</u>

3. ACCOUNTS RECEIVABLE

	<u>2018</u>	<u>2017</u>
Province of British Columbia	\$ 268,731	\$ 314,588
Government of Canada	2,128,518	971,278
Regional and local governments	955,112	654,769
BC Transit Annual Operating Agreement	2,800,997	1,001,008
Accrued investment interest	196,322	240,029
Developer DCC instalments/contributions	243,000	2,834,716
Other trade receivables	2,598,433	2,909,317
	<u>\$ 9,191,113</u>	<u>\$ 8,925,705</u>

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

4. PORTFOLIO INVESTMENTS

	<u>2018</u>	<u>2017</u>
Investments at cost less amortized premium	\$ <u>38,958,504</u>	\$ <u>34,193,566</u>

As at December 31, 2018, the following investments were held by the Regional District:

Investment		Amortized Purchase Price	Accrued Interest	Total Book Value	Market Value at December 31, 2018
BNS	2.81% deposit note	\$ 5,180,568	\$ 1,595	\$ 5,182,164	\$ 5,180,568
TD	2.39% deposit note	5,089,488	51,655	5,141,142	5,141,142
CCCU	2.85% deposit note	3,174,293	744	3,175,036	3,174,293
BMO	3.14% coupon note	3,000,000	13,678	3,013,678	2,999,788
AGROVE	2.45% deposit note	2,966,649	41,220	3,007,869	3,007,869
TD	1.50% extendible note	2,500,000	9,247	2,509,247	2,395,122
BMO	1.85% extendible note	2,802,000	9,089	2,811,089	2,767,308
BMO	1.60% extendible note	2,050,000	6,580	2,056,580	2,004,987
BMO	2.15% extendible note	2,000,000	1,849	2,001,849	1,927,961
TD	2.00% extendible note	2,000,000	15,995	2,015,995	1,973,961
BMO	2.50% extendible note	2,000,000	7,123	2,007,123	1,990,709
BMO	2.00% extendible note	1,515,000	7,397	1,522,397	1,504,556
TD	2.00% extendible note	1,500,000	7,775	1,507,775	1,490,801
CONEXUS	2.85% deposit note	995,000	7,847	1,002,847	1,002,847
CONEXUS	2.85% deposit note	995,000	7,458	1,002,458	1,002,458
CONEXUS	2.85% deposit note	995,000	7,070	1,002,070	1,002,070
TD	1.00% deposit note	195,506	-	195,506	195,365
		\$ <u>38,958,504</u>	\$ <u>196,322</u>	\$ <u>39,154,826</u>	\$ <u>38,761,806</u>

5. OTHER ASSETS

	<u>2018</u>	<u>2017</u>
Security deposits for building or development permit applications	\$ <u>25,578</u>	\$ <u>579,903</u>

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

6. SHORT-TERM LOANS

During 2018, the Regional District entered into one additional short-term loan agreement totalling \$475,000 with the Municipal Finance Authority. In 2018, principal payments of \$108,345 were made. The maturity dates of the loans range between 1 to 5 years. The interest rates for these loans are variable, which at December 31 was 2.79%.

	<u>2018</u>	<u>2017</u>
Compactor	\$ -	\$ 43,121
Land - Community Parks EA B	112,800	150,400
Trailer and Kubota	3,676	8,952
Land - Community Parks EA F	60,000	75,000
Fire Trucks - Errington Volunteer Fire Department	467,652	-
	<u>\$ 644,128</u>	<u>\$ 277,473</u>

Short-term loan payments for the next five years are:

<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>TOTAL</u>
\$146,930	\$145,645	\$148,004	112,797	\$90,752	<u>\$644,128</u>

7. ACCOUNTS PAYABLE

	<u>2018</u>	<u>2017</u>
Payable to Federal Government	\$ 222,731	\$ 198,935
Payable to Provincial Government	831,091	785,638
Payable to other local governments	159,037	1,119,919
Trade and other payables	10,428,975	5,429,512
	<u>\$ 11,641,834</u>	<u>\$ 7,534,004</u>

8. OTHER LIABILITIES

	<u>2018</u>	<u>2017</u>
Wages and benefits payable	\$ 1,738,230	\$ 1,711,006
Retirement benefits payable - see note 9(a) i	2,051,001	2,243,138
Permit deposits	627,978	479,137
	<u>\$ 4,417,209</u>	<u>\$ 4,433,281</u>

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

9. UNFUNDED LIABILITIES

Unfunded liabilities represent the estimated amount of cumulative future expenses required to meet obligations which result from current operations. These liabilities are related to contractual employment obligations and landfill operations which are governed by Provincial statute. Special reserves which have been set aside to meet those obligations are described below.

(a) Employee Benefits

- i. Retirement Benefits - The Regional District provides vested sick leave benefits to its employees who retire where they can qualify for a one time payout of up to 60 days of their accumulated unused sick leave. The amount recorded for these benefits is based on an actuarial evaluation done by an independent firm using a projected benefit actuarial valuation method prorated on service. The actuarial valuation was calculated at December 31, 2018.

The accrued post-employment benefits are as follows:

	<u>2018</u>	<u>2017</u>
Balance, beginning of year	\$ 1,797,849	\$ 1,777,474
Current service costs	161,076	149,400
Benefits paid	(178,123)	(156,899)
Interest cost	50,011	54,096
Amortization of Net Actuarial Loss/ (Gain)	(25,592)	(26,222)
Balance, end of year	<u>\$ 1,805,221</u>	<u>\$ 1,797,849</u>

The significant actuarial assumptions adopted in measuring the Regional District's post-employment benefits are as follows:

	<u>2018</u>	<u>2017</u>
Discount Rate	3.30%	2.90%
Expected Inflation Rate and Wage & Salary Increases	2.50%	2.50%
Retirement benefits payable	<u>2018</u>	<u>2017</u>
Balance reported in Note 8	\$ 2,051,001	\$ 2,243,138
Consolidation adjustment for actuarial valuation	(245,780)	(445,289)
Accrued benefit balance, end of year	<u>\$ 1,805,221</u>	<u>\$ 1,797,849</u>

- ii. Other – Includes vacation pay adjustments and statutory and other benefits provided for in the collective agreement and which are paid in the normal course of business in the following year. The vacation pay liability at December 31, 2018 is \$128,143 (2017, \$109,294). The statutory benefits liability at December 31, 2018 is \$198,329 (2017, \$144,842).

(b) Landfill Closure and Post Closure Maintenance Costs

In accordance with PS 3270, liabilities with respect to permanently closing and monitoring a landfill are incurred as landfill capacity is used. Landfill Closure costs include placing a permanent cover over the face of the landfill. Post Closure Maintenance costs include landfill gas monitoring, leachate collection system operation and general site maintenance for a period of 200 years after the landfill is permanently closed.

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

9. UNFUNDED LIABILITIES (CONTINUED)

- i. Landfill Closure costs - are estimated based on the open area of the remaining unused capacity of the landfill site. In 2009, a revised design and operations plan was approved for the landfill which provides additional airspace for future needs. This plan extended the estimated life of the landfill to 2030 which has since been updated to 2042 based on most recent usage data. The plan includes remediation and reuse of previously filled areas as well as extending perimeter berms for the development of new airspace.

At December 31, 2018, there were approximately 1,610,994 cubic meters of airspace available for waste and daily cover. Landfill Closure costs are estimated at \$12,077,404 (2017, \$9,677,527). As at December 31, 2018, \$2,079,798 (2017, \$1,843,650) has been set aside in reserves for this purpose. The balance of Landfill Closure costs are expected to be funded by a combination of future reserve account contributions, operating budgets and/or borrowing.

- ii. Post Closure Maintenance costs – are costs estimated to manage the closed landfill for a statutory period of 200 years (increased from 25 years in 2015). Post Closure Maintenance costs are estimated using a number of factors including the percentage of landfill capacity already filled, the probable closure date, the regulated monitoring period, the estimated annual maintenance costs and a present value discount rate which is the difference between the long-term MFA borrowing rate and the 5 year average Consumer Price Index. The current estimate for annual Post Closure Maintenance costs are \$575,000 for year 1-5; \$475,000 for year 6-10; \$275,000 for year 11-25; and \$100,000 for year 26-200. Total Post Closure Maintenance costs are estimated to be \$5,185,813 (2017, \$5,601,807) based on 66% of the total landfill capacity being filled at this date, a 24 year lifespan to 2042, final closure in 2043, and a discount rate of 1.63%. Post Closure Maintenance costs are expected to be funded by annual budget appropriations in the years in which they are incurred.

The remaining liability to be recognized is estimated to be \$8,893,172 (2017, \$7,871,171) based on the remaining capacity of 1,610,994 cubic meters of airspace, which is 34% of the total landfill capacity.

<u>Unfunded Liability Balances</u>	<u>2018</u>	<u>2017</u>
Employee Retirement Benefits	\$ (245,780)	\$ (445,289)
Employee Other Benefits	326,471	254,136
Landfill Closure Costs	12,077,404	9,677,527
Post Closure Maintenance Costs	5,185,813	5,601,807
Unfunded Liability	<u>\$ 17,343,908</u>	<u>\$ 15,088,181</u>
Reserves On Hand	<u>\$ 2,079,798</u>	<u>\$ 1,843,650</u>

10. DEFERRED REVENUE

	<u>December 31,</u> <u>2017</u>	<u>Restricted</u> <u>Inflows</u>	<u>Revenue</u> <u>Recognized</u>	<u>December 31,</u> <u>2018</u>
Development Cost Charges	\$ 17,424,967	\$ 3,803,580	\$ (5,459,058)	\$ 15,769,489
Gas Tax Revenue Transfer program – Community Works Fund	8,310,258	1,912,630	(841,875)	9,381,013
Clean Water/Wastewater Revenue Transfer program	2,414,272	43,815	-	2,458,087
Other	514,169	71,515	(167,863)	417,821
	<u>\$ 28,663,666</u>	<u>\$ 5,831,540</u>	<u>\$ (6,468,796)</u>	<u>\$ 28,026,410</u>

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

10. DEFERRED REVENUE (CONTINUED)

Development Cost Charges - are amounts collected or payable as a result of new subdivision or building developments under the authority of Section 559 of the *Local Government Act*. The purpose of Section 559 is to collect funds for infrastructure which will be built as a result of population growth. Development Cost Charge bylaws have been enacted for the future expansion of wastewater treatment facilities, sewer, water and a bulk water system.

Community Works Fund - is a component of the federal government's "Investing in Canada Program" which was established to transfer a portion of gas tax revenues to local governments to address infrastructure deficits. Additional information on the Regional District of Nanaimo's use of the Community Works Fund grants is included in the schedule on Pg. 35.

11. LONG-TERM DEBT

Debt is recorded and payable in Canadian dollars. It is the current policy of the Municipal Finance Authority to secure debt repayable only in Canadian dollars.

Details of long-term debt, including debt issue numbers, maturity dates, interest rates and outstanding amounts, are summarized in the Schedule of Long-Term Debt on pages 28 to 31.

	<u>2018</u>	<u>2017</u>
Long-Term debt - Regional District services	\$ 35,681,273	\$ 34,858,326
Vancouver Island Regional Library	14,363,594	14,785,940
Member municipalities	<u>49,029,975</u>	<u>45,845,012</u>
Total Long-Term Debt	<u>\$ 99,074,842</u>	<u>\$ 95,489,278</u>

Payments of principal on issued debt of the Regional District, not including member municipalities, for the next five years are:

<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>Thereafter</u>	<u>TOTAL</u>
\$2,038,970	\$2,034,934	\$2,035,047	\$1,966,777	\$1,963,871	\$25,641,674	<u>\$35,681,273</u>

12. OTHER JURISDICTIONS DEBT RECEIVABLE

Pursuant to the *Local Government Act*, the Regional District acts as the agency through which its member municipalities and other jurisdictions borrow funds from the Municipal Finance Authority. The annual cost of servicing this debt is recovered entirely from the borrowing jurisdiction. However, the Regional District is joint and severally liable for this debt in the event of default.

	<u>2018</u>	<u>2017</u>
Town of Qualicum Beach	\$ 3,240,555	\$ 3,703,491
City of Parksville	4,837,242	1,258,210
City of Nanaimo	40,952,178	40,883,311
Vancouver Island Regional Library	<u>14,363,594</u>	<u>14,785,940</u>
	<u>\$ 63,393,569</u>	<u>\$ 60,630,952</u>

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

13. TANGIBLE CAPITAL ASSETS

Net Book Value	<u>2018</u>	<u>2017</u>
Land	\$ 43,190,799	\$ 42,610,826
Land improvements	10,896,759	11,191,795
Buildings	30,387,874	31,821,555
Engineered structures	94,203,199	97,312,780
Equipment, furniture and vehicles	10,870,848	8,415,197
Assets under construction	57,807,440	19,759,671
	<u>\$ 247,356,919</u>	<u>\$ 211,111,824</u>

The Consolidated Schedule of Tangible Capital Assets (Pg. 27) provides details of acquisitions, disposals and amortization for the year.

14. GOVERNMENT TRANSFERS AND GRANTS

	<u>2018</u>	<u>2017</u>
Federal Government		
Operating transfers	\$ 349,023	\$ 924,166
Capital transfers	<u>7,133,951</u>	<u>1,560,519</u>
	<u>\$ 7,482,974</u>	<u>\$ 2,484,685</u>
Provincial Government		
Operating transfers	\$ 6,374,154	\$ 5,940,806
Capital transfers	<u>504,182</u>	<u>862,193</u>
	<u>\$ 6,878,336</u>	<u>\$ 6,802,999</u>
Total Government Transfers and Grants	<u>\$ 14,361,310</u>	<u>\$ 9,287,684</u>

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

15. ACCUMULATED SURPLUS

The financial operations of the Regional District are divided into three funds: capital fund, general revenue fund and reserve fund. For accounting purposes, each fund is treated as a separate entity.

General Revenue Fund – represents the accumulated operating surplus of the Regional District which has not otherwise been allocated by the Board as reserves for special purposes.

Capital Fund – represents amounts which have been expended by or returned to the General Revenue Fund or a Reserve Fund for the acquisition of tangible capital assets and includes related debt and refunds of debenture debt sinking fund surpluses.

Reserves - represents that portion of the accumulated operating surplus that has been set aside to fund future expenses. It includes both statutory reserves created by bylaw under the authority of the *Local Government Act* and reserve accounts, which may be used by the Board without legislative restrictions.

The Accumulated Surplus consists of individual fund surpluses (deficits) and reserves as follows:

	<u>2018</u>	<u>2017</u>
Unappropriated Surplus (Page 36)	13,053,647	12,297,424
Appropriated Surplus		
Reserve for future expenditures	4,863,180	3,906,208
Landfill closure	2,079,798	1,843,650
Property insurance deductible-fire departments	31,588	31,010
Liability insurance deductible	156,041	153,187
Regional Sustainability Initiatives	12,693	12,467
Dashwood Fire	10,144	453
San Pareil Boundary Amendment	10,263	10,097
Regional parks and trails donations	69,462	57,921
Vehicle fleet replacement (various departments)	553,235	1,007,139
	<u>20,840,051</u>	<u>19,319,556</u>
Net investment in Tangible capital assets (Note 16)	211,031,519	175,976,025
Capital Fund advances	171,261	4,779,379
Unfunded liabilities	<u>(17,343,908)</u>	<u>(15,088,181)</u>
	<u>214,698,923</u>	<u>184,986,779</u>
Restricted Reserve Funds (Page 33)	<u>57,410,445</u>	<u>65,093,735</u>
Accumulated Surplus (Page 3)	<u>\$ 272,109,368</u>	<u>\$ 250,080,514</u>

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

16. NET INVESTMENT IN TANGIBLE CAPITAL ASSETS

Net investment in tangible capital assets represents the historic cost of capital expenses less debt obligations incurred to purchase and develop the infrastructure.

	<u>2018</u>	<u>2017</u>
Tangible capital assets (Pg. 3)	\$ 247,356,919	\$ 211,111,824
Short-term loans (Pg. 3)	(644,128)	(277,473)
Long-term debt - Regional District only (Note 11)	(35,681,273)	(34,858,326)
Net investment in Tangible capital assets (Note 15)	<u>\$ 211,031,519</u>	<u>\$ 175,976,025</u>

17. BUDGET FIGURES

Budget figures represent the Financial Plan Bylaw adopted by the Board on March 27, 2018. The financial plan includes capital expenses but does not include amortization expense. The financial plan forms the basis for taxation and fees and charges rates which may be required for a particular year. The following reconciliation of the budgeted "Surplus for the year" shown on Pg. 4 is provided to show which items must be added or removed to reflect to the budgeted financial plan values which are shown compared to actual expenses on Pg. 36 (General Revenue Fund Schedule of Revenue and Expenses).

	<u>2018 Budget</u>
Budgeted Surplus for the year (Pg. 4)	\$ 29,663,357
Add:	
Transfers from reserves	37,241,862
Proceeds of borrowing	15,119,726
Prior year operating surplus	12,146,812
Less:	
Capital expenses	(72,943,091)
Prior Year consolidation adjustments	
Debt principal repayments/actuarial adjustments	
Budgeted principal payments	\$ 4,958,635
Add: Actuarial Adjustments	401,611
Less: Principal payments for member municipalities	<u>(3,188,064)</u>
Transfer to reserves	<u>(10,433,016)</u>
Consolidated Budgeted Surplus, per Regional District of Nanaimo Financial Plan Bylaw No. 1771 (Pg. 36)	<u>\$ 8,623,468</u>

18. MUNICIPAL FINANCE AUTHORITY RESERVE DEPOSITS

The Regional District secures its long-term borrowing through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are retained by the Authority as a debt reserve fund. As at December 31, 2018, the Regional District had debt reserve funds of \$545,125 (2017, \$535,176).

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

19. NORTH ISLAND 9-1-1 CORPORATION

A 9-1-1 emergency call answering service is provided by the North Island 9-1-1 Corporation, which is owned by the Regional Districts of Comox Valley, Strathcona, Mount Waddington, Alberni Clayoquot, Nanaimo, and Powell River. The shares in the corporation are owned as follows:

Alberni Clayoquot	3 shares
Comox Valley	6 shares
Strathcona	4 shares
Mount Waddington	1 share
Nanaimo	5 shares
Powell River	2 shares

The Regional District's investment in shares of the North Island 9-1-1 Corporation is recorded at cost as it does not fall under the definition of a government partnership (PS 3060.06). The Regional District's share of the corporation is equal to 23.8% and the degree of control is proportionate to the ownership share. As no benefits are expected from the ownership, it has not been accounted for as an equity investment.

20. PENSION LIABILITY

The Regional District of Nanaimo and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer contributory pension plan. Basic pension benefits are based on a formula. As at December 31, 2018, the plan has about 197,000 active members and approximately 95,000 retired members. Active members include approximately 39,000 contributors from the local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan was at December 31, 2015, indicated a \$2.224 billion funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1.927 billion was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged.

The Regional District of Nanaimo paid \$2,175,914 (2017, \$2,036,380) for employer contributions to the Plan in fiscal 2018.

	<u>2018</u>	<u>2017</u>
Employer Portion	\$ 2,175,914	\$ 2,036,380
Employee Portion	<u>1,921,741</u>	<u>1,782,863</u>
	<u>\$ 4,097,655</u>	<u>\$ 3,819,243</u>

21. CONTINGENT LIABILITIES

Contingent liabilities are recognized by the Regional District in accordance with PS 3300.15. As at December 31, 2018, there were outstanding claims against the Regional District, however, no liability has been accrued because amounts are undeterminable and the likelihood of the Regional District having to make payment is uncertain.

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2018

22. ENVIRONMENTAL REGULATIONS

The Regional District is subject to environmental regulations which apply to a number of its operations. These regulations may require future expenses to meet applicable standards and subject the Regional District to possible penalties for violations. Amounts required to meet these obligations will be charged to operations when incurred and/or when they can be reasonably estimated.

23. EXPENSES BY OBJECT

	<u>Budget</u>	<u>2018</u>	<u>2017</u>
Operating goods and services	\$ 36,984,174	\$ 33,994,163	\$ 34,053,190
Wages and benefits	34,034,730	33,100,265	30,547,859
Debt interest	1,507,439	1,507,439	1,253,676
Amortization expense	-	7,335,406	7,216,168
Unfunded expenditures (Note 9)	-	2,255,728	2,290,731
Total Expenditures by Object	\$ <u>72,526,343</u>	\$ <u>78,193,001</u>	\$ <u>75,361,624</u>

24. ARROWSMITH WATER SERVICE AND ENGLISHMAN RIVER WATER SERVICE JOINT VENTURES

The Arrowsmith Water Service (AWS) was formed in 1996 as a joint venture between the Regional District of Nanaimo, the City of Parksville and the Town of Qualicum Beach. The AWS was established to develop a bulk water supply available to the participants in the service and to construct the Arrowsmith Dam as a first step in that development as well as to provide for protection of the fisheries habitat of the Englishman River.

The Englishman River Water Service (ERWS) is a joint venture between the City of Parksville and the Regional District of Nanaimo, formed to secure a bulk water supply from the Englishman River. This regional partnership supplements existing well supply sources owned and operated by the City of Parksville and Nanoose Bay Peninsula Water Service Area. The ERWS development plan includes a new river water supply intake, new water treatment plant and distribution system.

Financial results and budget for the joint ventures are consolidated in the Regional District of Nanaimo's financial statements proportionately based on the joint venture agreements: 22.4% of the Arrowsmith Water Service and 26% of the Englishman River Water Service.

The following table summarizes the financial statements of the two joint ventures.

	<u>Arrowsmith Water Service 2018</u>	<u>Englishman River Water Service 2018</u>
Financial assets	\$ 369,630	\$ 3,127,772
Non-financial assets	<u>6,457,416</u>	<u>33,855,482</u>
Accumulated surplus	<u>6,827,046</u>	<u>36,983,254</u>
Revenues		
Joint venturer contributions	\$ 110,087	\$ 6,341,942
Capital grant	<u>-</u>	<u>4,492,229</u>
	110,087	10,834,171
Expenses		
Operating	<u>80,087</u>	<u>16,708</u>
Annual surplus (deficit)	\$ <u>30,000</u>	\$ <u>10,817,463</u>

25. CONTAMINATED SITES

At the reporting date, only one site was identified as potentially contaminated due to past industrial use at this site and on the neighbouring property; these findings remain unchanged from the December 31, 2015 year end. For this site there is insufficient information to determine whether contamination exceeding the relevant environmental standard is likely to exist, or whether remediation is required. The future cost and responsibility for remediation of this site is not currently determinable.

26. SUBSEQUENT EVENTS

On March 26, 2019, the decision was made to discontinue the Bowser Village Centre Sewer Servicing project. The RDN was awarded a joint Federal and Provincial Clean Water and Wastewater Fund of up to \$7.6 million, with \$2.4 million being received in 2017. Development Cost Charges towards the project in the amount of \$2.6 million were received in 2018. Project funding will be returned in 2019, and the design cost of \$0.3 million will be written off.

27. COMMITMENTS

As at December 31, 2018, the regional district had the following significant commitments:

NAC Constructors Ltd. – for the Greater Nanaimo Pollution Control Centre Secondary Treatment Upgrade. Scheduled for completion in 2019, this project has a remaining commitment of \$26,974,439.

Circular Waste British Columbia Inc. – for the Solid Waste Organics Processing Agreement. This 20-year agreement, which expires December 7, 2038, provides for a minimum payment of \$1,350,000 in the first year and is adjusted for inflation in each of the subsequent years.

28. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform to the presentation adopted in the current year.

**REGIONAL DISTRICT OF NANAIMO
GENERAL REVENUE FUND
SCHEDULE OF REVENUE AND EXPENSES
as at December 31, 2018
(UNAUDITED)**

	Corporate Services (Schedule A)	Strategic & Community Development (Schedule B)	Regional & Community Utilities (Schedule C)	Recreation & Parks Services (Schedule D)	Transportation & Emergency Services (Schedule E)	Actual 2018	Budget 2018	Actual 2017
REVENUES								
Tax requisition	\$ 4,560,777	\$ 2,401,480	\$ 19,395,804	\$ 10,839,337	\$ 16,168,924	\$ 53,366,322	\$ 53,366,322	\$ 50,044,837
Government transfers & grants	372,860	213,120	7,410,957	306,464	6,057,909	14,361,310	20,088,044	9,287,684
Payments in lieu of taxes	83,394	11,164	252,372	27,359	221,277	595,566	146,790	197,398
Investment income	446,104	-	-	-	-	446,104	150,000	269,174
Operating revenues	20,327	1,980,976	7,549,347	1,783,444	5,077,619	16,411,713	15,755,723	15,757,906
Disposal fees	-	-	9,228,498	-	-	9,228,498	8,200,000	9,183,048
Other revenues	10,969,052	1,278,267	33,854,291	1,301,022	4,132,964	51,535,596	73,189,006	28,556,125
	16,452,514	5,885,007	77,691,269	14,257,626	31,658,693	145,945,109	170,895,885	113,296,172
EXPENSES								
General administration	196,549	398,616	1,819,837	616,361	1,528,510	4,559,873	4,733,549	4,366,160
Professional fees	343,673	446,791	994,132	130,111	143,950	2,058,657	3,306,734	1,655,189
Community grants	116,340	-	-	-	-	116,340	131,940	730,367
Legislative	745,940	-	-	8	-	745,948	769,731	462,439
Program costs	-	188,612	150,656	669,533	20,793	1,029,594	1,417,666	1,091,895
Vehicle and Equip operating	225,625	88,567	2,036,679	163,918	5,106,578	7,621,367	7,499,288	7,016,525
Building operating	404,015	37,313	1,516,463	712,070	467,067	3,136,928	3,329,755	3,122,063
Other operating	1,295,795	679,591	10,733,341	978,541	3,704,036	17,391,304	18,708,613	16,041,217
Wages & benefits	4,272,380	2,804,880	8,151,221	4,635,185	13,236,599	33,100,265	34,034,730	30,547,859
Capital expenses	355,653	40,736	40,262,602	1,406,406	1,962,390	44,027,787	72,943,091	19,314,823
	7,955,970	4,685,106	65,664,931	9,312,133	26,169,923	113,788,063	146,875,097	84,348,537
OPERATING SURPLUS	8,496,544	1,199,901	12,026,338	4,945,493	5,488,770	32,157,046	24,020,788	28,947,635
Debt retirement								
- interest	2,593,741	-	930,220	406,506	170,713	4,101,180	4,778,205	4,260,584
- principal	3,188,060	-	1,138,218	417,350	178,738	4,922,366	4,958,634	4,376,812
Reserve contributions	357,218	756,055	9,190,573	2,667,561	2,091,162	15,062,569	10,433,016	12,657,542
Transfers to other govts	2,455,444	70,000	-	1,780,274	3,008,990	7,314,708	7,374,277	7,518,341
	8,594,463	826,055	11,259,011	5,271,691	5,449,603	31,400,823	27,544,132	28,813,279
CURRENT YEAR SURPLUS (DEFICIT)	(97,919)	373,846	767,327	(326,198)	39,167	756,223	(3,523,344)	134,356
Prior year's surplus applied	1,144,342	1,713,657	5,474,439	1,721,590	2,243,396	12,297,424	12,146,812	12,163,068
NET OPERATING SURPLUS	\$ 1,046,423	\$ 2,087,503	\$ 6,241,766	\$ 1,395,392	\$ 2,282,563	\$ 13,053,647	\$ 8,623,468	\$ 12,297,424

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
LONG-TERM DEBT SUMMARY BY FUNCTION
DECEMBER 31, 2018

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
REGIONAL DISTRICT					
RAVENSONG AQUATIC CENTRE	313,224	-	-	-	\$ -
OCEANSIDE PLACE ARENA	3,954,686	3,580,996	3,192,358	2,788,175	2,367,824
REGIONAL PARKS	1,984,688	1,912,964	1,838,371	1,760,795	1,680,115
COMMUNITY PARKS	310,004	285,373	259,679	232,873	204,906
WASTEWATER MANAGEMENT			5,000,000	19,813,921	19,064,025
FIRE PROTECTION	4,352,441	4,160,535	4,189,644	3,994,473	3,791,669
SEWER SERVICES	1,822,604	1,956,994	1,848,406	1,735,515	1,618,149
WATER SUPPLY SERVICES	2,891,369	2,587,690	3,176,528	4,532,574	6,954,583
VANCOUVER ISLAND REGIONAL LIBRARY	<u>15,957,989</u>	<u>15,582,525</u>	<u>15,192,042</u>	<u>14,785,940</u>	<u>14,363,594</u>
TOTAL REGIONAL DISTRICT	31,587,005	30,067,078	34,697,031	49,644,266	50,044,866
MEMBER MUNICIPALITIES	<u>52,213,097</u>	<u>53,520,830</u>	<u>49,751,819</u>	<u>45,845,012</u>	<u>49,029,976</u>
TOTAL LONG-TERM DEBT (Pg. 3)	<u><u>83,800,102</u></u>	<u><u>83,587,908</u></u>	<u><u>84,448,850</u></u>	<u><u>95,489,278</u></u>	<u><u>\$ 99,074,842</u></u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2018

FUNCTION	ISSUER	FUNDS	BYLAW NUMBER	MATURITY DATE	INTEREST RATE	ORIGINAL VALUE	2018 DEBT O/S	2017 DEBT O/S
OCEANSIDE PLACE ARENA								
	MFA 97	CDN	1365	Apr 19,2023	4.830	6,470,646	2,367,824	2,788,175
	TOTAL OCEANSIDE PLACE ARENA					6,470,646	2,367,824	2,788,175
REGIONAL PARKS								
	MFA 126	CDN	1629	Sep 26,2033	3.850	2,053,653	1,680,115	1,760,795
	TOTAL REGIONAL PARKS					2,053,653	1,680,115	1,760,795
COMMUNITY PARKS								
ELECTORAL AREA B								
	MFA 78	CDN	1299	Dec 03, 2022	2.250	100,000	28,454	34,741
	MFA 79	CDN	1303	Jun 03, 2023	5.250	80,000	27,793	32,583
	MFA 81	CDN	1304	Apr 22, 2024	4.900	80,000	32,583	37,145
	MFA 93	CDN	1305	Apr 06, 2025	5.100	80,000	32,676	36,891
	MFA 97	CDN	1306	Apr 19, 2026	4.660	80,000	39,633	43,768
	MFA 101	CDN	1307	Apr 11, 2027	2.250	80,000	43,768	47,745
	TOTAL COMMUNITY PARKS					500,000	204,906	232,873
FIRE PROTECTION SERVICES								
MEADOWOOD FIRE								
	MFA 110	CDN	1587	Apr 08, 2030	4.500	1,773,410	1,224,664	1,303,033
NANAIMO RIVER FIRE								
	MFA 99	CDN	1488	Apr 19,2027	4.430	20,761	10,285	11,358
NANOOSE BAY FIRE								
	MFA 130	CDN	1617	Oct 14, 2034	3.000	2,790,000	2,392,136	2,497,528
COOMBS-HILLIERS FIRE								
	MFA 139	CDN	1538	Oct 5, 2026	2.100	200,000	164,584	182,554
	TOTAL FIRE PROTECTION SERVICES					4,784,171	3,791,669	3,994,473
SEWER SERVICES								
BARCLAY CRESCENT SEWER								
	MFA 102	CDN	1486	Dec 01, 2027	4.820	895,781	490,086	534,615
CEDAR SEWER								
	MFA 106	CDN	1571	Oct 13, 2029	4.130	926,180	597,026	639,592
	MFA 106	CDN	1572	Oct 13, 2029	4.130	27,200	17,533	18,784
	MFA 106	CDN	1573	Oct 13, 2029	4.130	108,800	70,134	75,134
	MFA 106	CDN	1574	Oct 13, 2029	4.130	61,200	39,450	42,263
	MFA 110	CDN	1584	Apr 08, 2030	4.500	232,286	160,410	170,675
	MFA 117	CDN	1626	Oct 12, 2031	3.250	51,620	37,928	40,122
						1,407,286	922,481	986,570
HAWTHORNE RISE SEWER								
	MFA 131	CDN	1696	Apr 8, 2035	2.200	173,300	154,265	160,829
REID ROAD SEWER								
	MFA 133	CDN	1709	Oct 2, 2035	2.750	57,650	51,318	53,501
	TOTAL SEWER SERVICES					\$ 2,534,017	\$ 1,618,149	\$ 1,735,515

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2018

FUNCTION	ISSUER	FUNDS	BYLAW NUMBER	MATURITY DATE	INTEREST RATE	ORIGINAL VALUE	2018 DEBT O/S	2017 DEBT O/S	
WATER - SAN PAREIL									
	MFA 81	CDN	1367	Apr 22, 2019	4.900	89,476	8,210	16,029	
	MFA 97	CDN	1395	Apr 19, 2021	4.660	40,000	9,984	13,059	
	MFA 106	CDN	1395	Oct 13, 2024	4.130	94,439	44,526	50,981	
	MFA 117	CDN	1395	Oct 12, 2026	3.250	49,056	29,706	32,806	
						272,971	92,426	112,875	
WATER - SAN PAREIL FIRE IMPROVEMENTS									
	MFA 127	CDN	1689	Apr 07, 2034	3.300	1,114,600	955,654	997,758	
						1,114,600	955,654	997,758	
WATER - DRIFTWOOD									
	MFA 80	CDN	1301	Oct 03, 2023	4.900	100,614	34,954	40,979	
						100,614	34,954	40,979	
WATER - MELROSE TERRACE									
	MFA 103	CDN	1539	Apr 23, 2018	4.650	14,349	-	1,701	
						14,349	-	1,701	
BULK WATER - FRENCH CREEK									
	MFA 69	CDN	1127	Sep 24, 2018	4.650	503,655	-	38,490	
						503,655	-	38,490	
BULK WATER - NANOOSE									
	MFA 69	CDN	1128	Sep 24, 2018	4.650	864,095	-	66,035	
	MFA 74	CDN	1226	Jun 01, 2021	5.900	2,195,223	479,701	624,621	
	MFA 80	CDN	1239	Oct 03, 2023	4.900	176,295	61,246	71,802	
	MFA 142	CDN	1242	Oct 04, 2037	3.150	168,875	162,590	168,875	
	MFA 142	CDN	1244	Oct 04, 2037	3.150	1,476,000	1,421,070	1,476,000	
	MFA 146	CDN	1243	Sep 19, 2038	3.200	2,536,370	2,536,370	-	
	MFA 146	CDN	1245	Sep 19, 2038	3.200	314,142	314,142	-	
						7,731,000	4,975,119	2,407,333	
NANOOSE BAY PENINSULA WATER									
	MFA 139	CDN	1723	Oct 05, 2036	2.100	350,000	323,558	336,975	
	MFA 139	CDN	1750	Oct 05, 2036	2.100	557,200	515,105	536,463	
						907,200	838,663	873,438	
WESTURNE HEIGHTS									
	MFA 142	CDN	1720	Oct 04, 2037	3.150	60,000	57,767	60,000	
						60,000	57,767	60,000	
	TOTAL WATER SUPPLY MANAGEMENT						10,704,389	6,954,583	4,532,574
WASTEWATER SERVICES									
SOUTHERN COMMUNITY WASTEWATER									
	MFA 139	CDN	1742	Oct 05, 2036	2.100	5,000,000	4,622,261	4,813,921	
	MFA 142	CDN	1762	Oct 04, 2037	3.150	15,000,000	14,441,764	15,000,000	
	TOTAL WASTWATER MANAGEMENT						20,000,000	19,064,025	19,813,921
DEBT HELD FOR OTHER JURISDICTIONS									
VANCOUVER ISLAND REGIONAL LIBRARY									
	MFA 117	CDN	1634	Oct 12, 2041	3.250	8,000,000	6,873,381	7,053,867	
	MFA 126	CDN	1674	Sep 26, 2038	3.850	8,610,000	7,490,213	7,732,073	
	TOTAL - VANCOUVER ISLAND REGIONAL LIBRARY						\$ 16,610,000	\$ 14,363,594	\$ 14,785,940
TOTAL LONG-TERM DEBT - REGIONAL DISTRICT							\$ 63,656,876	\$ 50,044,866	\$ 49,644,266

See notes to consolidated financial statements

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2018**

FUNCTION	ISSUER	FUNDS	BYLAW NUMBER	MATURITY DATE	INTEREST RATE	ORIGINAL VALUE	2018 DEBT O/S	2017 DEBT O/S
CITY OF PARKSVILLE								
	MFA 68	CDN	1109	Mar 24, 2018	4.650	1,200,000	-	91,706
	MFA 69	CDN	1129	Sep 24, 2018	4.650	1,970,000	-	150,550
	MFA 74	CDN	1227	Jun 01, 2021	5.900	290,000	63,371	82,516
	MFA 75	CDN	1238	Dec 01, 2021	5.690	1,050,000	229,446	298,763
	MFA 78	CDN	1283	Dec 03, 2022	2.250	765,000	217,670	265,767
	MFA 93	CDN	1420	Apr 06, 2025	5.100	800,000	326,755	368,908
	MFA 145	CDN	1745	Apr 23, 2043	3.150	4,000,000	4,000,000	-
TOTAL CITY OF PARKSVILLE						10,075,000	4,837,242	1,258,210
TOWN OF QUALICUM BEACH								
	MFA 136	CDN	1729	Nov 30, 2025	2.750	4,629,364	3,240,555	3,703,491
TOTAL TOWN OF QUALICUM BEACH						4,629,364	3,240,555	3,703,491
CITY OF NANAIMO								
	MFA 72	CDN	1197	Jun 01, 2020	6.450	4,500,000	658,564	966,732
	MFA 73	CDN	1219	Dec 01, 2020	6.360	4,100,000	600,025	880,801
	MFA 99	CDN	1489	Oct 19, 2026	4.430	15,000,000	7,431,107	8,206,571
	MFA 101	CDN	1489	Apr 11, 2027	2.250	15,000,000	8,206,571	8,952,209
	MFA 102	CDN	1530	Dec 01, 2027	2.250	3,750,000	2,051,643	2,238,052
	MFA 126	CDN	1688	Sep 26, 2033	3.850	13,300,000	10,880,868	11,403,371
	MFA 127	CDN	1694	Apr 07, 2034	3.300	9,200,000	7,888,046	8,235,575
	MFA 146	CDN	1774	Sep 19, 2038	3.200	3,235,354	3,235,354	-
TOTAL CITY OF NANAIMO						68,085,354	40,952,179	40,883,311
TOTAL LONG-TERM DEBT - MEMBER MUNICIPALITIES						\$ 82,789,718	\$ 49,029,976	\$ 45,845,012
TOTAL LONG-TERM DEBT						\$ 146,446,594	\$ 99,074,842	\$ 95,489,278

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF DIRECTORS REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2018

Name	Position	Remuneration¹	Expenses²
Veenhof, B.	Area H Director (Chairperson)	\$ 60,646.23	\$ 16,957.64
McPherson, A.	Area A Director	33,910.65	12,213.00
Houle, H.	Area B Director	33,270.65	9,731.77
Craig, Vanessa	Area B Director	4,380.98	1,003.56
Young, M.	Area C Director	37,546.91	8,175.73
Rogers, B.	Area E Director	37,933.34	14,138.44
Fell, J.	Area F Director	30,205.65	8,742.74
Salter, L	Area F Director	4,043.48	455.92
Stanhope, J.	Area G Director	31,370.17	11,408.28
Gourlay, C.	Area G Director	4,380.98	2,665.60
McLean, S.	Area H Director	4,255.98	1,248.22
Colclough, B.	Lantzville Director	15,161.62	130.74
Swain, M.	Lantzville Director	1,868.14	124.48
McKay, B.	Nanaimo Director	15,276.62	274.88
Bestwick, B.	Nanaimo Director	14,581.62	242.00
Kipp, J.	Nanaimo Director	13,456.62	66.00
Hong, J.	Nanaimo Director	14,401.62	138.29
Fuller, G.	Nanaimo Director	13,456.62	212.14
Thorpe, I.	Nanaimo Director	21,624.48	308.31
Yoachim, B.	Nanaimo Director	13,331.62	176.00
Brennan, D.	Nanaimo Director	14,401.62	168.67
Armstrong, S.	Nanaimo Director	3,823.14	142.88
Bonner, D.	Nanaimo Director	1,868.14	124.48
Brown, T.	Nanaimo Director	2,418.14	124.48
Geselbracht, B.	Nanaimo Director	1,868.14	124.48
Hemmens, E.	Nanaimo Director	1,868.14	124.48
Krog, L.	Nanaimo Director	2,493.14	174.76
Turley, E.	Nanaimo Director	2,118.14	124.48
Lefebvre, M.	Parksville Director	14,206.62	673.35
Oates, K.	Parksville Director	14,276.62	576.42
Fras, A.	Parksville Director	2,118.14	2,302.32
Mayne, E.	Parksville Director	1,868.14	124.48
Westbroek, T.	Qualicum Beach Director	17,699.76	1,483.26
Wilson, K.	Area A Alternate Director	4,611.26	435.29
McLean, J.	Area F Alternate Director	625.00	235.71
Maartman, Z.	Nanaimo Alternate Director	125.00	15.71
Beil, M.	Parksville Alternate Director	1,125.00	228.15
Total Remuneration and Expenses		\$ 492,618.12	\$ 95,597.14

¹Remuneration includes gross salary and applicable benefits. One third of the salary is a tax free expense allowance.

²Expenses include travel, conferences, and mileage expenses, and are not limited to those bestowing a personal benefit.

Prepared under the Financial Information Regulation, Schedule 1, Section 6(2)

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2018

Employee Name	Position	Base Remuneration ¹	Other Remuneration ²	Total Remuneration	Expenses ⁴
Exempt Staff					
ALEXANDER, RANDAL	General Manager, Regional & Community Utilities	\$ 170,683.50	\$ 4,320.94	\$ 175,004.44	\$ 1,996.11
ARMET, THOMAS	Manager, Building & Bylaw Services	116,433.80	2,063.64	118,497.44	585.15
BANMAN, DEAN	Manager, Recreation Services	122,606.35	1,787.07	124,393.42	1,190.08
BEAUCHAMP, ERICA	Superintendent, Transit Planning & Scheduling	97,090.94	1,166.06	98,257.00	4,303.52
CARLYLE, PHYLLIS	Chief Administrative Officer	259,102.74	46,989.71 ³	306,092.45	32,858.47
CHESTNUT, MIKE	Superintendent, Aquatic Services	94,915.10	1,161.36	96,076.46	2,069.31
DEPOL, SEAN	Manager, Waste Water Services	142,476.65	2,109.63	144,586.28	1,282.48
DOBBS, MARK	Superintendent, Parks Operations & Capital Projects	98,859.50	1,623.86	100,483.36	894.69
FELKER, KURTIS	Purchasing Manager	116,948.65	1,777.71	118,726.36	2,938.26
GARBUTT, GEOFFREY	General Manager, Strategic & Community Development	170,113.50	5,978.24	176,091.74	5,691.83
GARDINER, DOUGLAS	Fire & Rescue Service Coordinator	86,987.25	3,005.57	89,992.82	2,773.28
GARDNER, LARRY	Manager, Solid Waste Services	122,624.20	13,072.04	135,696.24	3,524.40
HADDOU, JAMES	Project Engineer	90,941.61	78.97	91,020.58	41.67
HAHTO, HARSIMRIT	Human Resources Advisor	86,714.30	5,516.22	92,230.52	1,723.02
HAMILTON, JANE	Superintendent, Landfill Operations	99,293.35	11,772.88	111,066.23	2,390.56
HILL, JACQUELINE	Manager, Administrative Services	118,518.75	1,782.37	120,301.12	7,531.67
HOLM, JEREMY	Manager, Current Planning	108,828.52	11,511.91	120,340.43	712.94
IDEMA, WENDY	Director, Finance	147,183.66	37,324.06	184,507.72	822.71
KING, HANNAH	Superintendent, Recreation Program Services	98,827.23	1,623.86	100,451.09	3,458.93
LOUDON, CAROL	Executive Assistant	72,825.45	5,461.32	78,286.77	4,315.44
LUNDMAN, IAN	Superintendent, Wastewater Services	98,249.07	6,293.69	104,542.76	3,027.55
MANHAS, MANVIR	Manager, Capital Accounting & Financial Reporting	117,518.75	3,782.37	121,301.12	4,189.68
MARCELLUS, JOHN	Superintendent, Arena Services	99,539.86	1,623.86	101,163.72	1,446.09
MARSHALL, DARREN	Manager, Transit Operations	117,674.70	10,901.09	128,575.79	3,450.37
MARSHALL, WENDY	Manager, Parks Services	116,622.80	1,326.12	117,948.92	2,504.36
MAUCH, MAURICE	Project Engineer	101,540.60	28,274.16	129,814.76	386.67
MAYEA, PATRICIA	Legislative Coordinator	80,972.78	1,399.11	82,371.89	2,510.34
MIDGLEY, CHRISTOPHER	Manager, Strategic Initiatives & Asset Management	118,518.75	2,271.15	120,789.90	53.05
MILLER, BRANDON	Superintendent, Fleet & Transit Service Delivery	99,865.85	1,782.32	101,648.17	1,492.85
MOILANEN, LISA	Communications Coordinator	81,216.42	2,050.56	83,266.98	2,545.94
MOODY, MICHAEL	Manager, Information Services	118,900.46	1,783.92	120,684.38	3,425.26
MOORE, TIFFANY	Manager, Accounting Services	121,668.75	2,882.37	124,551.12	6,308.51
OSBORNE, THOMAS	General Manager, Recreation & Parks Services	166,587.75	8,037.03	174,624.78	6,254.07
PEARCE, DANIEL	Director, Transportation & Emergency Services	145,151.10	5,880.00	151,031.10	3,263.45
ROUTLEDGE, BENJAMIN	Superintendent, Scale & Transfer Services	95,078.86	4,610.10	99,688.96	708.48
SQUIRE, MICHAEL	Project Engineer	91,958.84	1,545.10	93,503.94	2,661.81
ST PIERRE, GERALD	Project Engineer	106,490.98	1,318.60	107,809.58	7,005.76
THOMPSON, PAUL	Manager, Long Range Planning	122,637.13	1,359.17	123,996.30	2,504.29
WELLS, DELCY	General Manager of Corporate Services	139,227.90	1,759.95	140,987.85	1,682.22
CUPE Staff					
APPLETON, BRENT	Transit Mechanic	76,796.96	1,294.40	78,091.36	1,962.40
BAILDHAM, RILEY	Building Inspector	78,654.95	1,251.00	79,905.95	1,081.95
BAJWA, SONAM	Special Projects Coordinator	79,788.70	20.00	79,808.70	327.38
BANDURKA, GREG	Dispatch - HandyDART	79,303.06	824.40	80,127.46	-
BANNATYNE, CLAYTON	Chief Facility Operator (Ravensong and Oceanside)	78,328.08	374.40	78,702.48	1,293.52
BENTLEY, PAUL	Serviceperson Driver	74,265.72	1,294.40	75,560.12	-
BESSELING, LAWRENCE	Operator 3 - FCPCC	82,377.30	904.40	83,281.70	1,414.80
BLOCK, PETER	Serviceperson Driver	92,103.27	1,314.40	93,417.67	-
BOOGAARDS, STEPHEN	Planner	75,678.23	1,274.40	76,952.63	526.86
BRAND, JENNIFER	Building Inspector	74,751.55	864.40	75,615.95	1,598.43
BROOKS, THOMAS	Dispatch - HandyDART	74,989.93	1,404.40	76,394.33	-
CHILDS, MICHAEL	Information Systems Technologist	74,547.15	884.40	75,431.55	27.98
CHOI, BYEONG TAEK	Serviceperson Driver	96,170.57	1,294.40	97,464.97	135.00
CHURKO, DEBORAH	Engineering Technologist	76,237.51	1,274.40	77,511.91	1,751.52
CRAMER, KELSEY	Parks Planner	75,694.03	1,354.40	77,048.43	2,065.74
DINGJIAN, SONNY	Serviceperson Driver	77,239.41	20.00	77,259.41	-
DORKEN, HEATHER	Utilities Technician 3	79,988.32	1,661.63	81,649.95	448.09
DOUMONT, COREY	Serviceperson Driver	77,037.58	20.00	77,057.58	-

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2018

Employee Name	Position	Base Remuneration ¹	Other Remuneration ²	Total Remuneration	Expenses ⁴
EDWARDS, ANDREW	Serviceperson Driver	78,041.06	-	78,041.06	-
FARMER, RYAN	Serviceperson Driver	75,200.82	-	75,200.82	-
FEARN, LAINA	Accountant	75,751.51	1,274.40	77,025.91	6,102.78
FEE, STEWART	Assistant dispatch	110,734.73	1,314.40	112,049.13	-
GREEN, GREIG	Transit Shop staff	77,803.51	1,274.40	79,077.91	-
GREVELING, TREVOR	Transit Mechanic	77,013.67	762.00	77,775.67	3,313.73
GUIZZETTI, KEVIN	Transfer Station Supervisor - Solid Waste	77,758.95	1,274.40	79,033.35	200.43
HALE, BRIAN	Utilities Technician 3	83,833.07	1,274.40	85,107.47	327.96
HERMAN, JOHN	Operator 3 - FCPCC	75,959.66	884.40	76,844.06	2,820.77
HILL, WILLIAM	Chief Operator - Equipment and Maintenance	79,166.57	1,274.40	80,440.97	-
HOOVER, CRAIG	Senior Operator - GNPCC	82,808.70	1,434.40	84,243.10	290.51
HORSBURGH, SHARON	Sustainability Coordinator	82,773.97	1,314.40	84,088.37	1,365.46
HUGGINS, STEPHEN	Serviceperson Driver	78,764.37	20.00	78,784.37	-
JAWORSKI, LYNDON	Utilities Technician 2	80,342.82	1,394.40	81,737.22	2,729.74
JONES, LESLIE	Serviceperson Driver	89,744.24	944.40	90,688.64	-
KAIN, RANDY	Dispatch - HandyDART	79,907.63	1,274.40	81,182.03	-
KALLEN, TONY	Operator 3 - GNPCC	80,107.00	3,611.76	83,718.76	1,710.09
KAROD, SODI	Serviceperson Driver	77,057.97	20.00	77,077.97	-
KAYE, JEREMY	Instrumentation Technician	77,369.94	1,454.40	78,824.34	2,644.25
KELLER, GREG	Senior Planner	85,509.39	1,984.43	87,493.82	742.45
KERMAN, CHRIS	Senior Operator - FCPCC	91,553.78	3,022.05	94,575.83	4,671.94
KUZIEK, PETER	Serviceperson Driver	99,232.54	691.29	99,923.83	485.39
LANCASTER, BRADLEY	Utilities Technician 2	79,841.05	1,334.40	81,175.45	386.08
LIEW, ALEX	Serviceperson Driver	83,824.45	996.90	84,821.35	-
LINTHORNE, IVY	Payroll Coordinator	74,137.86	1,354.40	75,492.26	1,747.53
LUSSIER, RENEE	Parks Planner	75,474.76	1,294.40	76,769.16	1,614.34
MACDONALD, RYAN	Information Services Coordinator	83,618.76	766.41	84,385.17	-
MACLENNAN, RICHARD	Chief Mechanic	81,564.04	900.00	82,464.04	-
MACLEOD, SHANE	Environmental Technician	81,317.66	-	81,317.66	1,134.16
MARKS, KRISTEEN	Planner	75,749.58	1,314.40	77,063.98	618.61
MATTHEWS, JOHN	Serviceperson Driver	82,948.43	1,274.40	84,222.83	149.95
MCCULLOCH, ELAINE	Parks Planner	76,583.08	1,274.40	77,857.48	3,552.64
MICHEL, JOAN	Parks and Trails Coordinator	75,855.80	824.40	76,680.20	1,642.36
MOORE, STEVEN	Serviceperson Driver	78,089.86	-	78,089.86	-
MUELLER, LORENA	Wastewater Program Coordinator	75,719.92	374.40	76,094.32	3,042.11
NORUM, SHELLEY	Wastewater Coordinator	75,752.24	824.40	76,576.64	662.90
OMAN, TRAVIS	Parks Technician	75,336.02	1,274.40	76,610.42	2,111.74
PARENTEAU, BARRY	Serviceperson Driver	78,107.77	-	78,107.77	-
PARKS, LARRY	Maintenance Operator - GNPCC	76,015.10	900.00	76,915.10	502.14
PERRAULT, KRISTA	Serviceperson Driver	75,199.10	20.00	75,219.10	-
PHILLIPS, SHANE	Utilities Technician 2	75,228.34	1,314.40	76,542.74	192.51
PISANI, JULIE	Drinking Water and Watershed Protection Coordinator	77,631.15	1,428.27	79,059.42	5,129.06
POWELL, RYAN	Laboratory Technician - GNPCC	77,864.66	1,354.40	79,219.06	1,038.42
QUALIZZA, ALEXANDER	Serviceperson Driver	80,474.00	-	80,474.00	-
RACETTE, ERIC	Transportation Services Mechanic	84,844.30	1,274.40	86,118.70	20.00
RAI, HARJINDER	Serviceperson Driver	82,955.95	1,294.40	84,250.35	-
REDPATH, NICHOLAS	Planner	76,153.59	1,570.63	77,724.22	1,742.71
RITCHIE, JANENE	Serviceperson Driver	79,279.46	901.90	80,181.36	-
ROACH, JEREMY	Serviceperson Driver	79,998.75	-	79,998.75	-
ROGERS, IAN	Maintenance Operator - GNPCC	73,988.93	1,274.40	75,263.33	577.14
SAKAI, DAVID	Transportation Services Dispatcher	93,288.91	494.40	93,783.31	-
SCHAEFER, GERALD	Building Inspector Supervisor	82,970.64	1,274.40	84,245.04	2,437.32
SCHILE, JOY	Senior Planner	83,514.59	824.40	84,338.99	689.86
SCOW, GARY	Serviceperson Driver	75,833.52	394.40	76,227.92	-
SHORT, ADAM	Transit Dispatcher Assistant	76,043.68	1,274.40	77,318.08	129.95
SHORTMAN, JIM	Serviceperson Driver	79,570.77	1,334.40	80,905.17	-
SIMPSON, COURTNEY	Senior Planner	86,156.67	2,128.69	88,285.36	1,978.92
SINGBEIL, DONALD	Transit Bodyman	101,097.17	1,274.40	102,371.57	129.91
SINGBEIL, JEFFREY	Operator 2 - GNPCC	83,132.80	1,534.40	84,667.20	1,357.24
SKEELES, GEOFFREY	Transit Shop Staff	77,391.28	1,274.40	78,665.68	20.00

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2018

Employee Name	Position	Base Remuneration ¹	Other Remuneration ²	Total Remuneration	Expenses ⁴
SKWARCZYNSKI, ROBERT	Chief Operator - GNPCC	86,165.26	1,434.40	87,599.66	3,142.27
SOPER, KAREN	Supervisor - Landfill	78,024.33	1,274.40	79,298.73	1,652.54
SPENCER, OLIVIA	Building Inspector	74,232.59	884.40	75,116.99	603.54
STEARMAN, RANDALL	Utilities Technician 2	79,390.91	2,878.10	82,269.01	314.60
STEFANIW, TREVOR	Transit Dispatch Assistant	107,440.52	1,454.40	108,894.92	100.00
STOROZUK, JOHN	Serviceperson Driver	78,338.50	1,274.40	79,612.90	-
SUHAN, ZACHARY	Operator 3 - GNPCC	82,223.06	1,494.40	83,717.46	856.93
TAIT, JOHN	Bodyshop Person	78,671.54	1,274.40	79,945.94	29.95
THORNTON, HALEY	Serviceperson Driver	79,962.20	-	79,962.20	-
VAN OSSENBRUGGEN, CHRIS	Regional Parks Operations Coordinator	83,617.01	1,274.40	84,891.41	364.00
WARNER, DEREK	Serviceperson Driver	94,319.53	1,334.40	95,653.93	-
WATT, JEREMY	Operator 2 - GNPCC	74,897.87	941.90	75,839.77	2,031.24
WEBSTER, PARIS	Operator 2 - GNPCC	77,603.35	1,354.40	78,957.75	568.24
WELZ, DAVID	Chief Operator - Water Services	85,901.03	2,043.38	87,944.41	8,197.27
WHELDON, DAVID	Parks Technician	75,919.73	824.40	76,744.13	-
WHITE, BERNARD	Trainer	77,123.37	909.36	78,032.73	670.59
WICKMAN, MARTIN	Operator 3 - FCPCC	78,680.18	1,314.40	79,994.58	458.57
YAMASAKI, DALE	Transit Dispatch	84,766.39	534.40	85,300.79	-
YONGE, MACKENZIE	Serviceperson Driver	78,735.12	-	78,735.12	-
ZMURCHYK, CRAIG	Serviceperson Driver	79,162.05	1,294.40	80,456.45	-
Total Individual Remuneration Paid over \$75,000		12,469,513.80	353,579.39	12,823,093.19	228,161.78
Total Summary Remuneration Paid under \$75,000		15,031,066.57	213,966.34	15,245,032.91	169,742.16
Total Remuneration and Expenses Paid		\$ 27,500,580.37	\$ 567,545.73	\$ 28,068,126.10	\$ 397,903.94

¹Base remuneration includes any form of salary, wages, gratuities, taxable benefits, payment into trust or any form of income deferral paid by the corporation to the employee or on behalf of the employee during the fiscal year being reported upon, whether or not such remuneration is reported under the Income Tax Act (Canada), but does not include anything payable under a severance agreement.

²Other Remuneration includes Medical Services Plan premiums, group life insurance benefits, vehicle benefits, bonuses as well as one time payouts such as retiring allowances. It also includes overtime in relation to an EOC that was compensated by the Province.

³Other Remuneration includes RRSP contributions in lieu of pension contribution.

⁴Expenses as defined by the Financial Information Act includes travel expenses, memberships, tuition, relocation, vehicle leases, extraordinary hiring expenses, registration fees and similar amounts paid directly to an employee, or to a third party on behalf of the employee, and which has not been included in 'remuneration', is not limited to expenses that are generally perceived as perquisites, or bestowing personal benefit, and may include expenditures required for employees to perform their job functions, and excludes benefits of a general nature applicable to all employees pursuant to an agreement such as medical, dental, counselling, insurance and similar plans. Parking and meals are also included in expenses.

⁵The variance between the financial statements and the total earnings paid on the Statement of Remuneration and Expenses is due to several factors including:

- the Statement of Remuneration and Expenses is based on actual payments made in the year whereas the financial Statement figure is based on accruals.
- the financial statements include employee benefits expenses including Municipal Pension Plan premiums, Employment Insurance premiums, Canada Pension Plan contributions, Long Term Disability, Medical, Dental and Worksafe premiums.

REGIONAL DISTRICT OF NANAIMO
STATEMENT OF SEVERANCE AGREEMENTS

There was one severance agreement under which payments commenced between the Regional District of Nanaimo and its non-unionized employees during fiscal year 2018.

This agreement represent 2 months of compensation based on the value of salary and benefits.

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2018

Supplier	Amount
619048 BC LTD	\$ 26,584.52
A C E COURIER SERVICES	37,877.18
A C TAXI LTD	26,510.65
ABOVE AND BEYOND CUSTOM BUILDING	34,036.95
ACME SUPPLIES LTD	26,096.66
AECOM CANADA LIMITED	1,206,662.03
AQUATECH WEST	106,430.11
ARCHIE JOHNSTONE PLUMBING & HEATING LTD	31,886.49
ARROWSMITH COMMUNITY RECREATION ASSOCIATION	75,323.92
ATS TRAFFIC BC	38,501.40
AURORA ROOFING LTD	64,151.30
AVENSYS SOLUTIONS	36,182.33
BAKER SUPPLY LTD	30,163.03
BC HYDRO	1,506,586.62
BC TRANSIT	3,792,250.00
BEAVER ELECTRICAL MACHINERY LTD	191,225.87
BERK'S INTERTRUCK LTD	91,495.25
BLACK PRESS GROUP LTD	115,535.13
BLUE WAVE DEVELOPMENTS LTD	55,891.34
BOW HORN BAY VOLUNTEER FIRE DEPARTMENT	292,115.20
BRANDT TRACTOR LTD	260,903.65
BRENNTAG CANADA INC	29,353.09
CAN WEST MECHANICAL INC	37,625.20
CANADA POST CORPORATION	39,282.39
CANADIAN UNION OF PUBLIC EMPLOYEES	371,551.27
CASTLE FLOORS CARPET ONE FLOOR & HOME	29,832.47
CCEM STRATEGIES LTD	28,494.82
CH2M HILL CANADA LIMITED	48,419.15
CHEMTRADE CHEMICALS CANADA LTD	322,837.13
CINDY NESSELBECK RI	36,772.84
CINTAS	37,072.69
CITY OF NANAIMO	1,631,693.73
CITY OF PARKSVILLE	4,068,022.51
CLEARTECH INDUSTRIES INC	68,739.69
COAST ENVIRONMENTAL LTD	144,650.86
COASTAL ANIMAL CONTROL SERVICES OF BC LTD	121,800.00
CO-GEN MECHANICAL SERVICES LTD	170,929.52
COPCAN CIVIL LTD	114,930.22
CORIX WATER PRODUCTS LP	48,493.67
CRANBERRY FIRE PROTECTION DISTRICT	60,050.00
CULLEN DIESEL POWER LTD	69,860.90

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2018

Supplier	Amount
DASHWOOD VOLUNTEER FIRE DEPT	426,307.00
DAVID STALKER EXCAVATING LTD	99,389.69
DAVIES PARK & ASSOCIATES(VANCOUVER)INC	43,086.62
DBL DISPOSAL SERVICES LTD	285,667.16
DEBRO CONTRACTING	36,164.95
DELL CANADA INC	328,145.88
DUNCAN ELECTRIC MOTOR LTD	94,294.67
DYNAMIC SPECIALTY VEHICLES LTD	68,085.49
E S R I CANADA LIMITED	51,871.75
EBBWATER CONSULTING	110,239.11
ECONICS SERVICES INC	26,197.50
ELECTION SYSTEMS & SOFTWARE INC	32,441.88
ERRINGTON VOLUNTEER FIRE DEPT	389,748.00
EXTENSION VOLUNTEER FIRE FIGHTERS ASSOCIATION	26,515.09
FINNING CANADA	219,931.48
FOOTPRINTS SECURITY PATROL INC	60,486.34
FORTISBC-NATURAL GAS	110,436.52
FOUNTAIN TIRE STORES	44,367.82
FOUR STAR WATERWORKS LTD	59,415.24
FRASER VALLEY REFRIGERATION LTD	72,987.76
G & G ROOFING LTD	100,423.80
G3 CONSULTING LTD	127,647.54
GABRIOLA ISLAND CHAMBER OF COMMERCE	65,000.00
GABRIOLA RECREATION SOCIETY	80,521.00
GARDAWORLD CASH SERVICES CANADA CORPORATION	26,252.92
GEOWARE INC	35,611.96
GOW GREGORY	25,000.00
GRAEMOND HOLDINGS LTD	54,758.28
GRAND & TOY	72,531.63
GREAT WEST EQUIPMENT	108,065.01
GREATPACIFIC CONSULTING LTD	129,783.31
GREGG DISTRIBUTORS (BC) LTD	99,383.87
GROVER COMMUNICATIONS INC	36,837.83
GUILLEVIN INTERNATIONAL CO	315,572.21
HARRIS COMPUTER SYSTEMS	122,043.45
HARRIS OCEANSIDE CHEVROLET BUICK GMC LTD	80,819.70
HAYLOCK BROS PAVING LTD	37,498.43
HEROLD ENGINEERING LIMITED	82,741.98
HPS POWER LTD	39,509.14
HUB CITY PAVING	26,884.41
HUB FIRE ENGINES & EQUIPMENT LTD	1,344,084.98

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2018

Supplier	Amount
INSURANCE CORPORATION OF BC	328,578.00
ISLAND WESTCOAST DEVELOPMENTS LTD	161,191.52
KAL TIRE	120,146.62
KNAPPETT INDUSTRIES (2006) LTD	80,236.48
KOERS & ASSOCIATES ENGINEERING LTD	133,973.59
KTI LIMITED	25,488.11
LAIRD WHEATON GM	49,566.47
LEUCO CONSTRUCTION INC	80,862.06
LIDSTONE & COMPANY	42,517.37
MAGNUM DISPOSAL SERVICES	356,909.49
MARCEL EQUIPMENT LIMITED	634,725.00
MARK'S WORK WEARHOUSE (BC)	26,387.47
MAXXAM ANALYTICS	44,298.73
MCELHANNEY CONSULTING SERVICES LTD	195,561.73
METRO MOTORS LTD	46,154.08
MICHELIN NORTH AMERICA (CANADA) INC	79,660.60
MICROSOFT CORPORATION	128,437.33
MID ISLAND CONSUMER SERVICES CO-OP	32,348.47
MILESTONE EQUIPMENT CONTRACTING INC	52,513.31
MINISTER OF FINANCE	325,549.49
MNP	62,986.88
MONK OFFICE	63,050.20
MONKEY BUSINESS GYMNASTICS	57,657.90
MOTION CANADA	51,537.08
MUNICIPAL INSURANCE ASSOCIATION OF BC	138,804.62
MUNICIPAL PENSION PLAN	2,175,913.66
NAC CONSTRUCTORS LTD	29,664,336.55
NAI COMMERCIAL CENTRAL VANCOUVER ISLAND LTD	508,335.84
NANAIMO ORGANIC WASTE LTD	1,435,104.83
NOORT INVESTMENTS	81,779.97
NORTH ISLAND 911 CORP	667,725.00
NORTON ROSE FULBRIGHT CANADA LLP	130,424.63
OPUS INTERNATIONAL CONSULTANTS (CANADA)	52,032.32
ORCA HEALTH & SAFETY CONSULTING INC	46,158.45
PACIFIC BLUE CROSS	1,713,252.44
PACIFIC NORTHWEST RAPTORS	108,796.87
PARKLAND REFINING (BC) LTD	408,086.65
PARKSVILLE HEAVY EQUIPMENT	149,218.92
PBX ENGINEERING LTD	33,990.45
PETRO-CANADA (SUPERPASS)	142,997.94
PIPE-EYE VIDEO INSPECTIONS & SERVICES	41,565.83

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2018

Supplier	Amount
PRICE'S ALARM SYSTEMS LTD	31,957.27
PRINT THREE	33,939.85
PURE TECHNOLOGIES	132,273.75
RECEIVER GENERAL FOR CANADA	1,405,634.28
RED WILLIAMS WELL DRILLING LTD	26,704.27
RIDGELINE MECHANICAL LTD	415,517.60
RLC PARK SERVICES	43,091.14
ROCKY POINT ENGINEERING LTD	41,788.03
SCHOOL DISTRICT NO 69 (QUALICUM)	46,128.41
SECURIGUARD SERVICES LIMITED	78,001.43
SHAW CABLE	35,250.06
SHAW ELECTRICAL SERVICES LTD	175,772.43
SHORELINE EQUIPMENT	27,119.16
SMITH CAMERON PROCESS SOLUTIONS	98,165.76
SOUTHWESTERN FLOWTECH & ENVIRONMENTAL LTD	29,274.00
SPARTAN CONTROLS LTD	43,392.16
STANTEC CONSULTING LTD (SCL)	77,724.31
STAR WEST PETROLEUM LTD	54,267.25
STEWART MCDANNOLD STUART	103,974.44
STRAIN LANDSCAPES	118,466.61
STRATEGIC MAPPING INC	58,218.30
SUTTLE RECREATION INC	100,748.62
SYLVIS ENVIRONMENTAL SERVICES INC	481,704.08
TELUS COMMUNICATIONS	114,733.91
TELUS MOBILITY	75,690.43
TELUS SERVICES INC	100,104.31
THE INFORMATION PROFESSIONALS	40,201.80
TIMOTHY PLEY AND ASSOCIATES	34,000.00
TOWN OF QUALICUM BEACH	321,563.46
TREE ISLAND INDUSTRIES LTD	68,208.41
TRINEX INTERNET SOLUTIONS INC	91,950.24
UNIVAR CANADA LTD	78,677.10
UPTIME REFRIGERATION	27,055.71
VADIM COMPUTER MANAGEMENT GROUP	45,372.27
VAN ISLE WATER	34,823.42
VANCOUVER ISLAND UNIVERSITY	29,428.80
VWR INTERNATIONAL CO	53,205.64
WAJAX INDUSTRIAL COMPONENTS LP	29,437.64
WALCO INDUSTRIES LTD	67,753.04
WARMLAND GARAGE DOORS SERVICE	44,475.10
WASTE CONNECTIONS OF CANADA INC	3,118,671.74

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2018

Supplier	Amount
WATERHOUSE ENVIRONMENTAL SERVICES CORPORATION	148,779.40
WATT CONSULTING GROUP	32,098.50
WEST BAY MECHANICAL LTD	97,675.24
WESTERN FINANCIAL GROUP	27,620.00
WESTERRA EQUIPMENT LP	191,327.17
WILLIS CANADA INC.	257,116.00
WINDLEY CONTRACTING LTD	416,109.22
WOOD ENVIRONMENT & INFOSTRUCTURE SOLUTIONS	50,654.39
WOODGROVE CHRYSLER	103,581.83
WORKSAFEBC	585,380.09
WORLDSOURCE FINANCIAL MANAGEMENT	30,890.00
XCG CONSULTANTS LTD	128,890.55
YOUNG ANDERSON BARRISTER & SOLICITORS	29,404.86
ZEIDLER ARCHITECTURE	51,010.86
Total Suppliers paid over \$25,000	71,987,440.47
Total Suppliers paid under \$25,000	4,958,103.63
Total Suppliers paid	\$ 76,945,544.10

The Regional District prepares its records using generally accepted accounting principles. This will result in differences between amounts recorded as an expense in the financial statements and the amount paid to a vendor in the year. The amounts reported here represent actual cash outlays in 2018 - some of which relate to goods or services received and recorded in 2017.

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF COMMUNITY GRANTS AND CONTRIBUTIONS
FOR THE YEAR ENDED DECEMBER 31, 2018

Recipient	Amount
893 BEAUFORT SQUADRON AIR CADETS	\$ 4,500.00
ARROWSMITH AGRICULTURAL ASSOCIATION	1,788.00
ARROWSMITH COMMUNITY RECREATION ASSOCIATION	7,331.00
ARROWSMITH SEARCH & RESCUE SOCIETY	10,000.00
BALLENAS SECONDARY SCHOOL	900.00
BARD TO BROADWAY THEATRE SOCIETY	1,590.00
BCSPCA	200.00
BOW HORNE BAY COMMUNITY CLUB	2,500.00
BOWSER TENNIS CLUB	1,399.00
CEDAR COMMUNITY ASSOCIATION	3,160.51
CENTRAL VAN. ISLAND JOB OPPORTUNITIES SOCIETY	20,000.00
COASTAL INVASIVE PLANT SPECIES COMMITTEE	17,000.00
COMMUNITY FUTURES CENTRAL ISLAND	5,000.00
CORCAN MEADOWOOD RESIDENTS ASSOCIATION	4,668.00
DIST 69 MINOR SOFTBALL ASSOCIATION	2,000.00
DIST 69 FAMILY RESOURCE ASSOCIATION	106,617.00
ECHO PLAYERS THEATRE GROUP	7,500.00
ERRINGTON CO-OP PRESCHOOL	1,300.00
ERRINGTON ELEMENTARY SCHOOL	4,300.00
ERRINGTON WAR MEMORIAL HALL ASSOCIATION	6,829.00
FORWARD HOUSE COMMUNITY SOCIETY	8,500.00
GABRIOLA ARTS COUNCIL	5,000.00
GABRIOLA COMMUNITY BUS FOUNDATION	140,200.00
GABRIOLA SENIOR CITIZEN'S ASSOCIATION	42,000.00
HABITAT FOR HUMANITY	3,000.00
INCLUSION PARKSVILLE SOCIETY	2,500.00
INNOVATION ISLAND TECHNOLOGY ASSOCIATION	4,250.00
ISLAND FUTURES SOCIETY	1,000.00
JOHN HOWARD SOCIETY	5,000.00
KWALIKUM SECONDARY SCHOOL	1,000.00
LADYSMITH VICTIM SERVICES	1,000.00
LIGHTHOUSE COMMUNITY CENTRE SOCIETY	36,000.00
LIGHTHOUSE COUNTRY BUSINESS ASSOCIATION	5,900.00
LIGHTHOUSE COUNTRY MARINE RESCUE SOCIETY	10,500.00
MUDGE ISLAND CITIZENS SOCIETY	3,100.00
NANAIMO AND AREA LAND TRUST	35,000.00
NANAIMO DISABILITY RESOURCE CENTRE	1,300.00
NANAIMO FOODSHARE SOCIETY	2,500.00
NANAIMO MARINE RESCUE SOCIETY	17,500.00
NANAIMO RCMP VICTIM SERVICES PROGRAM	10,000.00
NANAIMO SEARCH & RESCUE SOCIETY	5,975.00

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF COMMUNITY GRANTS AND CONTRIBUTIONS
FOR THE YEAR ENDED DECEMBER 31, 2018

Recipient	Amount
NANAIMO WOMEN'S RESOURCES SOCIETY	2,500.00
NANOOSE BAY ACTIVITIES AND RECREATION SOCIETY	8,935.86
NANOOSE PLACE SENIORS	650.00
OCEANSIDE BUILDING LEARNING TOGETHER SOCIETY	2,000.00
OCEANSIDE COMMUNITY ARTS COUNCIL	1,000.00
OCEANSIDE COMMUNITY SAFETY VOLUNTEERS	64,220.00
OCEANSIDE MINOR LACROSSE ASSOCIATION	2,000.00
OCEANSIDE TRACK & FIELD CLUB	5,000.00
OCEANSIDE WOMENS HOCKEY TRAVEL TEAM	1,555.00
PARKSVILLE & DISTRICT CHAMBER OF COMMERCE	4,286.00
PARKSVILLE CURLING CLUB	4,814.00
PARKSVILLE GOLDEN OLDIES	1,500.00
PARKSVILLE INDOOR SLOW PITCH LEAGUE	1,600.00
PARKSVILLE LIONS CLUB	10,750.00
PARKSVILLE SENIORS ATHLETIC GROUP	1,350.00
PARKSVILLE VOLLEYBALL CLUB	2,500.00
PEOPLE FOR A HEALTHY COMMUNITY	1,500.00
PEOPLE IN PAIN NETWORK SOCIETY	2,000.00
QUALICUM BEACH CHAMBER OF COMMERCE	5,240.00
QUALICUM BEACH COMMUNITY GARDEN SOCIETY	3,817.00
QUALICUM BEACH STREAMKEEPERS SOCIETY	7,824.00
QUALICUM COMMUNITY EDUCATION & WELLNESS	1,500.00
RAVENSONG AQUATIC CLUB	1,500.00
RAVENSONG MASTERS SWIM CLUB	1,200.00
ROYAL CANADIAN LEGION-BRANCH 211	490.00
ROYAL CANADIAN LEGION-BRANCH 49	2,000.00
ROYAL CANADIAN LEGION-BRANCH 76	1,500.00
SCHOOL DISTRICT NO 69 (QUALICUM)	25,000.00
THE GABRIOLA ISLAND HISTORICAL & MUSEUM	12,300.00
THE HOPE CENTRE	750.00
THE MEN'S CENTRE	2,000.00
THE PORT THEATRE SOCIETY	73,124.00
TOWN OF QUALICUM BEACH	1,500.00
TOZAN CULTURAL SOCIETY	1,000.00
TULNUXW LELUM BOWSER CULTURAL LEARNING SPACE	28,975.66
VANCOUVER ISLAND NORTH FILM COMMISSION	50,000.00
WILKINSON HERITAGE HOMESTEAD	150,000.00
YOUNGLIFE CANADA (QUALICUM BEACH)	750.00
Total Community Grants and Contributions	\$ 1,038,439.03

These amounts are not included in Schedule of Payments for Supplies and Services.