

**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE NORTHERN COMMUNITY ECONOMIC DEVELOPMENT SELECT**  
**COMMITTEE MEETING**

**Thursday, February 21, 2019**  
**11:30 A.M.**  
**Oceanside Place**

In Attendance:	Director A. Fras	Chair
	Director B. Rogers	Electoral Area E
	Alternate	
	Director J. Fell	Electoral Area F
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
	Director T. Westbrook	Town of Qualicum Beach
Regrets:	Director L. Salter	Electoral Area F
Also in Attendance:	Director I. Thorpe	City of Nanaimo
	G. Garbutt	Gen. Mgr., Strategic & Community Development
	C. Simpson	A/Mgr., Long Range Planning
	S. Horsburgh	Sustainability Coordinator
	S. Syme	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Northern Community Economic Development Select Committee Meeting - May 17, 2018**

It was moved and seconded that the minutes of the Northern Community Economic Development Select Committee meeting held May 17, 2018, be adopted.

CARRIED UNANIMOUSLY

## **INVITED PRESENTATIONS**

### **Pam Shaw, Executive Director, Mt Arrowsmith Biosphere Region - Mt Arrowsmith Biosphere Project (MABP)**

Pam Shaw, Executive Director of Mt Arrowsmith Biosphere Region, gave a presentation on the success of the Mt. Arrowsmith Biosphere Project, funded in spring 2018 by the Regional District of Nanaimo's Northern Community Economic Development Select Committee program along with 2 other outside sources.

### **Kim Burden, Executive Director, Parksville & District Chamber of Commerce - Mid Island Tech Forum**

Kim Burden, Executive Director of Parksville & District Chamber of Commerce, gave a presentation on the Mid Island Tech Forum Research funded in the spring of 2018 by the Regional District of Nanaimo's Northern Community Economic Development Select Committee along with other sources.

### **Brian Taylor, Vice President, Parksville & District Historical Society - Digital Heritage Exhibition**

Brian Taylor, Former Vice President of the Parksville & District Historical Society, gave a presentation on the success of the Digital Heritage Exhibition for the Museum funded in the spring of 2018 by the Regional District of Nanaimo's Northern Community Economic Development Select Committee.

## **DELEGATIONS**

### **Kim Burden, Parksville & District Chamber of Commerce**

Kim Burden, Executive Director, Parksville & District Chamber of Commerce provided a presentation on the "Parksville Qualicum Beach Regional Labor Market Analysis and Strategy".

## **REPORTS**

### **Regional Economic Development**

Geoff Garbutt, Manager of Strategic and Community Development, spoke to the Regional Economic Development report for background and information purposes only.

## **NEW BUSINESS**

### **Overview of Northern Community Economic Development Program, NCED Program Application Area of Focus 2019, and Northern Community Economic Development Committee Terms of Reference**

Sharon Horsburgh, Sustainability Coordinator for the Regional District of Nanaimo, presented regarding the Overview of the Northern Community Economic Development Program, Northern Community Economic Development Program Application Area of Focus 2019 and the Northern Community Economic Development Committee Terms of Reference.

### **NCED Roundtable**

**Next Meeting (Verbal)**

The next Northern Community Economic Development meeting will be scheduled for May 16, 2019.

**Notice of Motion**

Director Westbroek provided notice of the following motion to be considered at the next Northern Community Economic Development Select Meeting:

"To review the eligibility for grants based on the history provided on the Qualicum Beach Airport with regards to the Northern Community Economic Development Program."

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

TIME: 1:23 PM

CARRIED UNANIMOUSLY

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CHAIR