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# OCEANSIDE COMMUNITY ARTS COUNCIL

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**YEAR ENDED DECEMBER 31, 2017**

(Unaudited - see Notice to Reader)

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**McGORMAN  
MacLEAN**

Chartered Professional Accountants

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**NOTICE TO READER**

On the basis of information provided by management, we have compiled the statement of financial position of Oceanside Community Arts Council as at December 31, 2017 and the statements of operations and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Readers are advised that one of the partners of McGorman MacLean Chartered Professional Accountants is a director and treasurer of the Council.

*McGorman MacLean*  
CHARTERED PROFESSIONAL ACCOUNTANTS

Parksville, Canada  
February 14, 2018

# OCEANSIDE COMMUNITY ARTS COUNCIL

## STATEMENT OF FINANCIAL POSITION (Unaudited - see Notice to Reader) AS AT DECEMBER 31, 2017

ASSETS		
	2017	2016
<b>CURRENT</b>		
Cash	\$ 8,034	\$ 22,636
Accounts receivable	768	493
GST receivable	541	627
	9,343	23,756
<b>TANGIBLE CAPITAL ASSETS (note 3)</b>	39,342	41,409
	\$ 48,685	\$ 65,165
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 3,313	\$ 4,456
Payroll liabilities	381	875
PST payable	1,239	872
Deferred revenue	48	14,021
	4,981	20,224
<b>NET ASSETS</b>		
Invested in tangible capital assets (note 4)	39,342	41,409
Unrestricted net assets (note 5)	4,362	3,532
	43,704	44,941
	\$ 48,685	\$ 65,165

### APPROVED ON BEHALF OF THE BOARD:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

# OCEANSIDE COMMUNITY ARTS COUNCIL

**STATEMENT OF OPERATIONS**  
(Unaudited - see Notice to Reader)  
**YEAR ENDED DECEMBER 31, 2017**

	2017	2016
<b>REVENUE</b>	\$ 135,677	\$ 115,534
<b>DIRECT EXPENSES</b>	40,846	32,601
	94,831	82,933
<b>EXPENSES</b>		
Advertising and promotion	4,100	5,169
Amortization	2,067	2,343
Bank charges and interest	779	1,138
Insurance	2,265	1,788
Management services	5,982	12,106
Memberships and subscriptions	408	128
Oceanside Classical Concerts	13,214	19,335
Office and general	5,002	5,974
Professional development	35	-
Professional fees	3,641	3,395
Rent	695	600
Repairs and maintenance	2,586	3,810
Security	899	600
Supplies	1,190	607
Telephone	1,216	1,840
Tidal Treasures	12,444	4,005
Travel	1,915	-
Utilities	5,987	5,154
Wages and benefits	31,620	15,520
WorkSafeBC	23	120
	96,068	83,632
<b>EXCESS OF EXPENSES</b>	\$ (1,237)	\$ (699)

# OCEANSIDE COMMUNITY ARTS COUNCIL

## STATEMENT OF CHANGES IN NET ASSETS (Unaudited - see Notice to Reader) YEAR ENDED DECEMBER 31, 2017

	Invested in Tangible Capital Assets	Unrestricted Net Assets	Total 2017	Total 2016
<b>BALANCE AT BEGINNING OF YEAR</b>	\$ 41,409	\$ 3,532	\$ 44,941	\$ 45,640
Excess of revenue (expenses)	(2,067)	830	(1,237)	(699)
<b>BALANCE AT END OF YEAR</b>	\$ 39,342	\$ 4,362	\$ 43,704	\$ 44,941

# OCEANSIDE COMMUNITY ARTS COUNCIL

## NOTES TO FINANCIAL STATEMENTS

(Unaudited - see Notice to Reader)

YEAR ENDED DECEMBER 31, 2017

The council is a registered charity that serves the Oceanside community by providing programs and a venue for cultural and artistic expression.

### 1. ACCOUNTING POLICY

Tangible capital assets

Tangible capital assets are recorded at cost and are being amortized on the diminishing balance basis using the following annual rates:

Building	- 4%
Office equipment	- 20%
Furniture and fixtures	- 20%
Computer hardware	- 55%

### 2. FINANCIAL INSTRUMENTS

The council's financial instruments consist of cash, accounts receivable and accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the council is not exposed to significant interest, currency or credit risks arising from these financial instruments, the fair value of which approximates their carrying value.

Credit Risk

Three customers account for approximately 79% of total accounts receivable. The council is subject to normal risk associated with accounts receivable.

### 3. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Amortization	Net 2017	Net 2016
Building	\$ 51,417	\$ 13,795	\$ 37,622	\$ 39,190
Office equipment	11,595	10,767	828	1,035
Furniture and fixtures	2,482	1,662	820	1,025
Computer hardware	2,414	2,342	72	159
	<u>\$ 67,908</u>	<u>\$ 28,566</u>	<u>\$ 39,342</u>	<u>\$ 41,409</u>

### 4. INVESTED IN TANGIBLE CAPITAL ASSETS

Invested in tangible capital assets consists of tangible capital assets net of liabilities related to the acquisition of tangible capital assets.

### 5. UNRESTRICTED NET ASSETS

Unrestricted net assets represent the operating equity of the council.

**OCEANSIDE COMMUNITY ARTS COUNCIL**

**FINANCIAL STATEMENTS**

(Unaudited - see Notice to Reader)

**YEAR ENDED DECEMBER 31, 2018**

# OCEANSIDE COMMUNITY ARTS COUNCIL

## STATEMENT OF FINANCIAL POSITION (Unaudited - see Notice to Reader) AS AT DECEMBER 31, 2018

ASSETS		
	2018	2017
<b>CURRENT</b>		
Cash	\$ 43,776	\$ 8,034
Accounts receivable	550	768
GST receivable	1,401	541
	45,727	9,343
<b>TANGIBLE CAPITAL ASSETS (note 3)</b>	39,268	39,342
	\$ 84,995	\$ 48,685
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 8,225	\$ 3,313
Payroll liabilities	1,141	381
PST payable	1,177	1,239
Deferred revenue	1,598	48
	12,141	4,981
<b>NET ASSETS</b>		
Invested in tangible capital assets (note 4)	39,268	39,342
Unrestricted net assets (note 5)	33,586	4,362
	72,854	43,704
	\$ 84,995	\$ 48,685

APPROVED ON BEHALF OF THE BOARD:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

# OCEANSIDE COMMUNITY ARTS COUNCIL

## STATEMENT OF OPERATIONS (Unaudited - see Notice to Reader) YEAR ENDED DECEMBER 31, 2018

	2018	2017
<b>REVENUE</b>	\$ 252,534	\$ 135,677
<b>DIRECT EXPENSES</b>	119,167	40,846
	133,367	94,831
<b>EXPENSES</b>		
Advertising and promotion	8,219	4,100
Amortization	2,074	2,067
Bank charges and interest	3,392	779
Contract services	8,582	5,982
Insurance	1,977	2,265
Memberships and subscriptions	228	408
Oceanside Classical Concerts	-	13,214
Office and general	11,727	5,002
Professional development	153	35
Professional fees	1,625	3,641
Rent	-	695
Repairs and maintenance	7,372	2,586
Security	695	899
Supplies	5,238	1,190
Telephone	1,645	1,216
Tidal Treasures	-	12,444
Travel	157	1,915
Utilities	7,701	5,987
Wages and benefits	43,277	31,620
WorkSafeBC	155	23
	104,217	96,068
<b>EXCESS OF REVENUE (EXPENSES)</b>	\$ 29,150	\$ (1,237)

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## OCEANSIDE COMMUNITY ARTS COUNCIL

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**STATEMENT OF CHANGES IN NET ASSETS**  
(Unaudited - see Notice to Reader)  
**YEAR ENDED DECEMBER 31, 2018**

	Invested in Tangible Capital Assets	Unrestricted Net Assets	Total 2018	Total 2017
<b>BALANCE AT BEGINNING OF YEAR</b>	\$ 39,342	\$ 4,362	\$ 43,704	\$ 44,941
Excess of revenue (expenses)	(2,074)	31,224	29,150	(1,237)
Investment in tangible capital assets	2,000	(2,000)	-	-
<b>BALANCE AT END OF YEAR</b>	<b>\$ 39,268</b>	<b>\$ 33,586</b>	<b>\$ 72,854</b>	<b>\$ 43,704</b>

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# OCEANSIDE COMMUNITY ARTS COUNCIL

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## NOTES TO FINANCIAL STATEMENTS (Unaudited - see Notice to Reader) YEAR ENDED DECEMBER 31, 2018

The council is a registered charity that serves the Oceanside community by providing programs and a venue for cultural and artistic expression.

### 1. ACCOUNTING POLICY

#### Tangible capital assets

Tangible capital assets are recorded at cost and are being amortized on the diminishing balance basis using the following annual rates:

Building	-	4%
Office equipment	-	20%
Furniture and fixtures	-	20%
Computer hardware	-	55%

### 2. FINANCIAL INSTRUMENTS

The council's financial instruments consist of cash, accounts receivable and accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the council is not exposed to significant interest, currency or credit risks arising from these financial instruments, the fair value of which approximates their carrying value.

#### Credit Risk

Accounts receivable are from three customers. The council is subject to normal risk associated with accounts receivable.

### 3. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Amortization	Net 2018	Net 2017
Building	\$ 51,417	\$ 15,299	\$ 36,118	\$ 37,622
Office equipment	11,595	10,933	662	828
Furniture and fixtures	4,482	2,026	2,456	820
Computer hardware	2,414	2,382	32	72
	<u>\$ 69,908</u>	<u>\$ 30,640</u>	<u>\$ 39,268</u>	<u>\$ 39,342</u>

### 4. INVESTED IN TANGIBLE CAPITAL ASSETS

Invested in tangible capital assets consists of tangible capital assets net of liabilities related to the acquisition of tangible capital assets.

### 5. UNRESTRICTED NET ASSETS

Unrestricted net assets represent the operating equity of the council.

**Oceanside Community Arts Council  
2019 Budget**

**BUDGET 2019**

<b>REVENUE</b>		
External Box Office		5,000
External Workshops/Classes Reg.		6,000
Performance Series		16,500
Donations		5,000
Soft shore door		3,000
Fundraising		7,000
Grants		18,922
Membership Dues		4,000
Room Rentals		20,000
Gift Shop Sales		27,000
Gallery Sales		23,000
MAC School for Creative Arts		8,500
Concession		2,000
Exhibit Fees		1,000
Other/miscellaneous		2,100
<b>TOTAL REVENUE</b>		<b>149,022</b>
<b>EXPENSES</b>		
External Box Office Payout		4,250
External Workshops Payout		5,100
Performance Series		12,375
	Piano Tuning/Sound Equipment	200
	SOCAN	500
Gift Shop		17,550
Galleries		15,180
MAC School for Creative Arts		2,000
Program Supplies		2,000
Fundraising expenses		750
Salary and wages		43,000
Contractor (giftshop)		7,500
Worksafe BC		100
Accounting & Legal		1,250
Advertising & Promotion		5,000
Interest & Bank Charges		2,950
Insurance		1,500
Janitorial Contractor		3,200
Janitorial supplies		700
Repairs/Maintenance		4,000
Utilities/Water/Property Tax		7,500
Security		750
Miscellaneous/GST non recoverable		1,500
Office Supplies		3,500
Mail, Courier		400
Telephone/Internet		1,600
Website		500
Membership Fees		300
Opening Receptions		2,000
Miscellaneous		500
<b>TOTAL EXPENSES</b>		<b>147,655</b>
<b>EXCESS REVENUE (EXPENSES)</b>		<b>1,367</b>

Oceanside Community Arts Council		
Annual Budget		
January - December 2018		
	2017	2018
	Budget	Budget
<b>Revenue</b>		
Box office sales (outside)	1,060	3,500
Concert series:		
- Folk Night	5,025	16,500
- Storytelling Night	5,150	
- Jazz series	3,790	
Concession		1,000
Donations:		
- Corporate	2,000	5,000
- Other	950	
Fundraising	7,600	13,000
Gallery sales	16,250	16,000
Gift shop	4,950	11,000
Grants	36,393	19,422
Tidal Treasures		
Membership Dues	6,500	5,500
Miscellaneous and admin services	500	375
Performing arts	1,000	
Room rentals	19,600	19,600
Ticket sales - non-series	2,300	
Artfully aging		2,500
Workshops and classes/summer school	2,800	4,000
<b>Total Revenue</b>	<b>115,868</b>	<b>117,397</b>
<b>Expenses</b>		
Accounting and legal	2,675	1,700
Advertising and promotion	1,975	3,000
Advertising - OCAC	1,500	1,000
Artfully aging - supplies		2,500
Box office sales - payout	950	2,800
Cultural forum/roundtable		1,200
Fundraising	1,000	100
Gallery - Artist payouts (70%)	11,375	11,200
Gallery supplies	675	1,200
Gift shop payout/supplies	2,860	5,830
Insurance	1,975	2,300
Instructor fees	2,500	3,000
Interest and bank charges	948	800
Janitorial/garbage	4,100	2,800
Membership fees	130	550
Miscellaneous	40	800
Office supplies	1,705	1,700
Performers' fees (75%)	10,474	12,375
Piano tuning	355	375
Program supplies	250	900
RDN grant program supplies	1,975	3,000
Refreshments	1,555	2,100
Rent		700
Repairs and maintenance	3,550	2,700
Salaries and wages	33,500	36,500
Contract fees		6,240
Security	600	900
Socan	800	600
Telephone and internet	1,920	1,400
Tidal treasures expenditures	15,500	
Travel		
Utilities/water	4,350	6,000
Website	2,160	600
WorkSafeBC	100	100
<b>Total expenses</b>	<b>111,497</b>	<b>116,970</b>
<b>Net Income</b>	<b>4,371</b>	<b>427</b>