

**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, March 26, 2019**  
**7:03 P.M.**  
**Board Chambers**

In Attendance:	Director I. Thorpe	Chair
	Director B. Rogers	Vice Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Alternate	
	Director J. Fell	Electoral Area F
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
	Director S. Armstrong	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director T. Brown	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director J. Turley	City of Nanaimo
	Alternate	
	Director D. O'Brien	City of Parksville
	Alternate	
	Director T. Patterson	City of Parksville
	Director M. Swain	District of Lantzville
Director T. Westbroek	Town of Qualicum Beach	
Regrets:	Director L. Salter	Electoral Area F
	Director L. Krog	City of Nanaimo
	Director E. Mayne	City of Parksville
	Director A. Fras	City of Parksville
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	T. Armet	A/Gen. Mgr. Strategic & Community Development
	L. Gardner	Mgr. Solid Waste Services
	G. Keller	A/Mgr. Current Planning
	T. Mayea	A/Mgr. Administrative Services
C. Golding	Recording Secretary	

## **CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Alternate Directors Patterson and O'Brien to the meeting.

## **APPROVAL OF THE AGENDA**

19-097

It was moved and seconded that the agenda be approved, as amended, to include the following items under Correspondence, and to consider Item 13.1 Northern Communities Select Committee and Item 13.1.1 Oceanside Recreation and Sport Infrastructure Sub-Committee Report after the In Camera meeting:

6.2 Marlene Lunn, re Development Variance Permit Application No. PL2018-215 - 2515 Island Highway East, Electoral Area

6.3 Brent, re Development Variance Application PL2019-024 - 2254 Alberni Highway, Electoral Area F

6.4 Leona Zajes, re Development Variance Application PL2019-024 - 2254 Alberni Highway, Electoral Area F

6.5 Carin Ekeröth, re Development Variance Application PL2019-024 - 2254 Alberni Highway, Electoral Area F

6.6 Petition received March 25, 2019, re Development Variance Application PL2019-024 - 2254 Alberni Highway, Electoral Area F

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

### **Regular Board Meeting - February 26, 2019**

19-098

It was moved and seconded that the minutes of the Regular Board meeting held February 26, 2019, be adopted.

CARRIED UNANIMOUSLY

## **INVITED PRESENTATIONS**

### **Regional District of Nanaimo Draft Strategic Plan 2019 - 2022**

Dan Huang, Urban Systems, provided the Board with an overview of the revisions to the Regional District of Nanaimo Draft 2019-2022 Strategic Plan.

19-099

It was moved and seconded that the Revised Draft Strategic Plan be received for information, and further, that public consultation on the Revised Draft Strategic Plan proceed with the results of such consultation reported to the Board at the May 28, 2019 Regular Board meeting.

Opposed (1): Director Fell

CARRIED

## **CORRESPONDENCE**

19-100

It was moved and seconded that the following correspondence be received for information:

Tali Campbell, Nanaimo Clippers Junior 'A' Hockey Club, re Request for funding for the RBC Cup

Marlene Lunn, re Development Variance Permit Application No. PL2018-215 - 2515 Island Highway East, Electoral Area E

Brent, re Development Variance Application PL2019-024 - 2254 Alberni Highway, Electoral Area F

Leona Zajes, re Development Variance Application PL2019-024 - 2254 Alberni Highway, Electoral Area F

Carin Ekeroth, re Development Variance Application PL2019-024 - 2254 Alberni Highway, Electoral Area F

Petition received March 25, 2019, re Development Variance Application PL2019-024 - 2254 Alberni Highway, Electoral Area F

CARRIED UNANIMOUSLY

## **COMMITTEE MINUTES**

19-101

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee - March 12, 2019

Committee of the Whole - March 12, 2019

Solid Waste Management Select Committee - March 5, 2019

Northern Community Economic Development Select Committee - February 21, 2019

CARRIED UNANIMOUSLY

## **COMMITTEE RECOMMENDATIONS**

### **Electoral Area Services Committee**

#### **Development Variance Permit Application No. PL2019-024 - 2254 Alberni Highway, Electoral Area F**

Brent Galtsman, Coombs business owner, spoke in opposition to the application.

Donna Mark, resident of Qualicum, Coombs business owner, spoke in opposition to the application.

John Miller, Realtor, on behalf of Ray Zajes, spoke in opposition to the application.

Rachel Hamling, agent for applicant, spoke in favor of the application.

John Murray, applicant, spoke in favor of the application.

Ray Zajes, 2260 Alberni Highway, business owner, spoke in opposition to the application.

19-102

It was moved and seconded that the Board approve Development Variance Permit No. PL2019-024 to reduce the minimum parking and other lot line setback requirements subject to the terms and conditions outlined in Attachments 2 and 3.

Opposed (2): Director Wilson, and Director Gourlay

CARRIED

#### **Development Variance Permit Application No. PL2018-215 - 2515 Island Highway East, Electoral Area E**

19-103

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-215 to reduce the interior lot line setback from 2.0 metres to 0.15 metres subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

#### **Development Variance Permit Application No. PL2018-169 - 1437 Madrona Drive, Electoral Area E**

19-104

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-169 to reduce the setback from the top of slope of 30 percent or greater from 8.0 metres to 1.4 metres subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

**Revisions to Policy B1.21 Groundwater Assessment Requirements for Rezoning Un-serviced Lands and for Development Permits**

It was moved and seconded that the Board endorse the revised Policy B1.21 to improve clarity and streamline requirements for groundwater assessments for rezoning un-serviced lands and for development permits.

19-105

It was moved and seconded that the Revisions to Policy B1.21 Groundwater Assessment Requirements for Rezoning Un-serviced Lands and for Development Permits Report be referred back to staff.

CARRIED UNANIMOUSLY

**Bylaw Enforcement Overview**

19-106

It was moved and seconded that staff be directed to undertake a review of regulatory services and procedures, and report back to the Board with recommendations to address gaps that may exist in bylaw enforcement in the Electoral Areas as well as cost recovery mechanisms.

Opposed (1): Director Fell

CARRIED

**Committee of the Whole**

**District 69 Youth Recreation Grants**

19-107

It was moved and seconded that the following District 69 Youth Recreation Grant applications be approved:

- Bowser Elementary School - spring field trip - \$2,500
- Arrowsmith Community Recreation Association - Youth Week events - \$461
- Mid-Island Distance Youth Running Club - equipment purchase - \$1,054
- Errington War Memorial Hall Association - World Music Youth Camp - \$1,000
- Oceanside Community Arts Council - summer school creative art supplies - \$1,000
- Ravensong Aquatic Club - equipment - \$1,275
- Errington Elementary School - field coach equipment - \$2,219

Total - \$9,509

CARRIED UNANIMOUSLY

### **District 69 Community Recreation Grants**

19-108

It was moved and seconded that the following District 69 Community Recreation Grant applications be approved:

- Errington Elementary School - Grade 3 swim program - \$1,675
- Forward House Community Society - program costs - \$2,215
- Bow Horn Community Club - fall fair - \$2,500
- Qualicum Beach Weavers & Spinners Guild - materials, promotions, meeting space - \$2,000
- Parksville Golden Oldies Sports Association - meeting space - \$800
- Oceanside Building Learning Together Society - Dad's night out - \$650
- Town of Qualicum Beach - Beach Day event - \$1,000
- Bowser Tennis Club - repair court surface, purchase ball machine - \$2,253
- Arrowsmith Community Recreation Association - Country Picnic event supplies - \$1,250
- Parksville Curling Club - LED lighting upgrade project - \$2,000
- Canadian Paraplegic Association (BC) - Spinal Cord Injury BC event equipment rental - \$1,000

Total - \$17,343

CARRIED UNANIMOUSLY

### **Ministry of Forests, Lands, Natural Resource Operations and Rural Development Wildfire Response Agreement 2019-2022**

19-109

It was moved and seconded that the 2019-2022 Wildfire Response Agreement with the Ministry of Forest, Lands, Natural Resource Operations and Rural Development be approved for execution.

CARRIED UNANIMOUSLY

### **French Creek Pollution Control Centre, Engineering Services**

19-110

It was moved and seconded that the Board approve an additional \$222,172 (excluding GST) to AECOM Engineering Services contract for Thickener Facility Upgrade engineering and Landscape Architecture design.

CARRIED UNANIMOUSLY

**Cedar Community Hall Association, re Requesting Community Works Funds for Accessibility Improvements**

It was moved and seconded that pending project approval from Union of BC Municipalities, staff be directed to complete an agreement with the Cedar Community Hall Association for up to \$5,520.56 from the Electoral Area A Community Works Fund allocation and that the 2019 to 2023 Financial Plan Bylaw be amended accordingly.

It was moved and seconded that the main motion be amended by replacing \$5,520.56 with \$78,625.

CARRIED UNANIMOUSLY

19-111

The vote was taken on the main motion as amended:

That pending project approval from Union of BC Municipalities, staff be directed to complete an agreement with the Cedar Community Hall Association for up to \$78,625 from the Electoral Area A Community Works Fund allocation and that the 2019 to 2023 Financial Plan Bylaw be amended accordingly.

CARRIED UNANIMOUSLY

**Solid Waste Management Select Committee**

**Regional District of Nanaimo Tipping Fee and Solid Waste Disposal Regulation Bylaw No. 1784**

19-112

It was moved and seconded that the "Regional District of Nanaimo Tipping Fee and Solid Waste Disposal Regulation Bylaw No. 1784, 2019" be introduced and read three times.

CARRIED UNANIMOUSLY

19-113

It was moved and seconded that the "Regional District of Nanaimo Tipping Fee and Solid Waste Disposal Regulation Bylaw No. 1784, 2019" be adopted.

CARRIED UNANIMOUSLY

19-114

It was moved and seconded that when approval is received from the Ministry of Environment of the Solid Waste Management Plan, that staff prepare a financial plan to coincide with the Plan to reduce solid waste.

CARRIED UNANIMOUSLY

**Out of Region Waste Disposal Request from qathet Regional District**

19-115

It was moved and seconded that the Board approve the request from the qathet Regional District to accept municipal solid waste from residents of Lasqueti Island at Regional District of Nanaimo Solid Waste Management Facilities with the following conditions:

1. municipal solid waste from Lasqueti Island will be charged the prevailing Regional District of Nanaimo municipal solid waste tipping fee rate plus a 20% premium;
2. acceptance will be approved until March 1, 2026; and
3. the Board direct staff to amend Regional District of Nanaimo Solid Waste Management Bylaw No. 1531, 2007, Schedule 'D' to include these conditions.

CARRIED UNANIMOUSLY

**Transit Select Committee**

**Licence of Occupation and Use**

19-116

It was moved and seconded that the Regional District of Nanaimo enter into a licence of occupation and use with the City of Nanaimo and Seaspans Ferries Corporation for a portion of 1 Port Drive commencing April 7, 2019 and ending September 30, 2019.

CARRIED UNANIMOUSLY

**REPORTS**

**Oceanside Place Energy Upgrades and Chiller Replacement Tender Award**

19-117

It was moved and seconded that the Board award the contract for the Oceanside Place Energy Upgrades and Chiller Replacement Project to Fraser Valley Refrigeration Ltd. for \$380,920 (excluding GST).

CARRIED UNANIMOUSLY

**Ravensong Aquatic Centre Mechanical Equipment Replacement Tender Award**

19-118

It was moved and seconded that the Board award the contract for the Ravensong Aquatic Centre Mechanical Equipment Replacement Project to Archie Johnstone Plumbing and Heating Ltd. for \$699,250 (excluding GST).

CARRIED UNANIMOUSLY



**BYLAWS - WITH NO ACCOMPANYING REPORT**

**Electoral Area 'G' Community Parks Service Amendment Bylaw No. 805.07, 2019 - Adoption**

19-119

It was moved and seconded that "Electoral Area 'G' Community Parks Service Amendment Bylaw No. 805.07, 2019" be adopted.

CARRIED UNANIMOUSLY

**French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.55, 2018 - Adoption**

19-120

It was moved and seconded that "French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.55, 2018" be adopted.

CARRIED UNANIMOUSLY

**Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.73, 2018 - Adoption**

19-121

It was moved and seconded that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.73, 2018" be adopted.

CARRIED UNANIMOUSLY

**Regional District of Nanaimo Regional Parks and Trails Service Amendment Bylaw No. 1231.06, 2019 - Adoption**

19-122

It was moved and seconded that "Regional District of Nanaimo Regional Parks and Trails Service Amendment Bylaw No. 1231.06, 2019" be adopted.

Opposed (1): Director Westbroek

CARRIED

**MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

**Webcasting of Regional District of Nanaimo Meetings**

19-123

It was moved and seconded that staff be directed to prepare a report on the cost of implementing the webcasting of Committee of the Whole and Board meetings; and also the cost of implementing the webcasting of all public meetings in the Board Chambers.

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

### **Motion to Reconsider - Regional District of Nanaimo Regional Parks**

19-124

It was moved and seconded that the following motion passed at the February 26, 2019 Regular Board meeting be brought back for reconsideration:

That staff prepare a plan on Development Cost Charges for Regional District of Nanaimo Regional Parks for review by the Regional Parks and Trails Select Committee.

Opposed (2): Director Young, and Director Turley

CARRIED

The motion being reconsidered was put before the assembly.

It was moved and seconded that the main motion be amended to add the words "and for Electoral Area Community Parks for review by the Electoral Area Services Committee".

Opposed (1): Director Young

CARRIED

19-125

The vote was taken on the main motion as amended:

That staff prepare a plan on Development Cost Charges for Regional District of Nanaimo Regional Parks for review by the Regional Parks and Trails Select Committee, and for Electoral Area Community Parks for review by the Electoral Area Services Committee.

Opposed (1): Director Young

CARRIED

## **IN CAMERA**

19-126

It was moved and seconded that pursuant to Sections 90 (1) (c), (e), (k) and 90 (2) (b) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to other employee relations, the acquisition, disposition or expropriation of land or improvements, the provision of a proposed service, and the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government and a third party.

CARRIED UNANIMOUSLY

RECESS: 8:44 PM

RECONVENED: 10:53 PM

It was moved and seconded that item 13.1 Northern Communities Select Committee and item 13.1.1 Oceanside Recreation and Sport Infrastructure Sub-Committee Report be deferred to a Special Board meeting to be held April 9, 2019.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 10:54 PM

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CHAIR

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CORPORATE OFFICER