

**TO:** Transit Select Committee

**FROM:** Darren Marshall  
Manager Transit Operations

**MEETING:** March 21, 2019

**FILE:** 2240 55 TEPD

**SUBJECT:** Licence of Occupation and Use

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### **RECOMMENDATION**

That the Regional District of Nanaimo enter into a licence of occupation and use with the City of Nanaimo and Seaspun Ferries Corporation for a portion of 1 Port Drive commencing April 7, 2019 and ending September 30, 2019.

### **SUMMARY**

The Regional District of Nanaimo (RDN) requires this licence to use and occupy a portion of the 1 Port Drive and Statutory Right of Way shown outlined in black on the sketch plan Attachment "1" (Schedule "A") and comprised of a transit exchange constructed in accordance with the specifications and a temporary service trailer Attachment 1 (Schedule "B").

### **BACKGROUND**

The City of Nanaimo is performing seismic upgrades to the Bastion Street Bridge starting mid-April 2019. These upgrades will include a complete closure to all vehicle traffic, excluding foot and bicycle traffic, for the duration of the construction. Transit Services has a constant need for transit buses to access the City's downtown.

The City of Nanaimo's 1 Port Drive site provides the necessary space and favorable geographical location to operate an efficient transit exchange. As a temporary location, this site will create a savings of approximately 1200 hours for the duration of the arrangement. The cost saving hours will be held by BC Transit in the RDN's reserves.

The RDN Transit system has operated in the downtown core in the past on Gordon Street and Port Place Centre's parking lot. In a recent study, the consultant recommended the 1 Port Drive is a viable exchange location and recommended a trial prior to a full commitment.

In consultation with the City of Nanaimo Transportation Department, they indicated that this area meets the City of Nanaimo's sustainable transportation travel modes.

## ALTERNATIVES

1. That the Regional District of Nanaimo enter into a licence of occupation and use with the City of Nanaimo and Seaspans Ferries Corporation for a portion of 1 Port Drive commencing April 7, 2019 and ending September 30, 2019.
2. That alternative direction be provided.

## FINANCIAL IMPLICATIONS

The financial authorization requested to occupy and use a portion of 1 Port Drive is \$1.00 per month for a six (6) month term.

The 1200 hour savings for operating at the downtown exchange at 1 Port Drive is approximately \$80,000 for the six (6) month term. The cost saving hours will be held by BC Transit in the RDN's reserves.

There are no construction cost to the RDN for this temporary exchange at 1 Port Drive. There are bus bay signs, and advertisement (cost shared with BC Transit) and a trailer rental for approximately \$650 per month (\$3,900 for the six (6) month term). These funds are included in the 2019 financial plan. Temporary upgrades for bus bays are being supplied by the City of Nanaimo.

## STRATEGIC PLAN IMPLICATIONS

Focus On Service And Organizational Excellence - We Will Advocate For Transit Improvements And Active Transportation



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March 12, 2019

Reviewed by:

- D. Pearce, Director, Transportation and Emergency Services  
P. Carlyle, Chief Administrative Officer

Attachment

1. Licence of Occupation and Use.pdf