

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, February 26, 2019  
7:00 P.M.  
Board Chambers**

In Attendance:	Director I. Thorpe	Chair
	Director B. Rogers	Vice Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Alternate	
	Director J. Fell	Electoral Area F
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director T. Brown	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director J. Turley	City of Nanaimo
	Director E. Mayne	City of Parksville
	Director A. Fras	City of Parksville
	Director M. Swain	District of Lantzville
	Director T. Westbroek	Town of Qualicum Beach
Regrets:	Director L. Salter	Electoral Area F
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
	C. Golding	Recording Secretary
	S. Commentucci	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

## **APPROVAL OF THE AGENDA**

19-072

It was moved and seconded that the agenda be approved, as amended, to include the following late delegation requests under section 4:

Maya Chorobik, Community Energy Association, re Mid-Island Electric Vehicle Charging Network Funding Opportunities

John Hankins, Mid-Island Business Initiative, re Mid-Island Electric Vehicle Charging Network

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

19-073

It was moved and seconded that the following minutes be adopted:

Regular Board Meeting - January 22, 2019

Special Board Meeting - February 19, 2019

CARRIED UNANIMOUSLY

## **DELEGATIONS**

### **Maya Chorobik, Community Energy Association, re Mid-Island Electric Vehicle Charging Network Funding Opportunities**

Maya Chorobik provided an overview of funding opportunities for a mid-island electric vehicle charging network and asked the Board to act as lead applicant for a CleanBC Communities Fund application, to identify the number of level 2 charging stations to be located at Regional District facilities, and to provide a letter of support for the Community Energy Association's application to the Emotive Community Outreach Incentive program on behalf of mid-island communities.

### **John Hankins, Mid-Island Business Initiative, re Mid-Island Electric Vehicle Charging Network**

John Hankins provided an overview of the benefits of supporting electric vehicle infrastructure in the region and asked the Board to support the initiative for a mid-island electric vehicle charging network.

## **COMMITTEE MINUTES**

19-074

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee - February 19, 2019

Committee of the Whole - February 19, 2019

Arrowsmith Water Service Management Board - February 6, 2019

Englishman River Water Service Management Board - February 6, 2019

Regional Parks and Trails Select Committee - February 5, 2019

Transit Select Committee - January 24, 2019

CARRIED UNANIMOUSLY

## **COMMITTEE RECOMMENDATIONS**

### **Electoral Area Services Committee**

#### **Draft Policy B1.26 Land Use Applications for Cannabis Production**

19-075

It was moved and seconded that the Board adopt Regional District of Nanaimo Policy B1.26 *Land Use Applications for Cannabis Production*.

CARRIED UNANIMOUSLY

### **Director's Roundtable - Bylaw Services Report**

19-076

It was moved and seconded that staff be directed to include an analysis of cost recovery options and related penalties for bylaw infractions in the report being drafted by Building & Bylaw Services for the Board's consideration at a future meeting.

CARRIED UNANIMOUSLY

### **Arrowsmith Water Service Management Board**

#### **Arrowsmith Water Service 2019-2023 Financial Plan Report**

19-077

It was moved and seconded that the Regional District of Nanaimo adopt its portion of the Arrowsmith Water Service 2019 – 2023 Financial Plan as outlined in Table 2 attached to the January 24, 2019 report.

CARRIED UNANIMOUSLY

**Englishman River Water Service Management Board**

**Englishman River Water Service 2019 - 2023 Financial Plan Report**

19-078

It was moved and seconded that the Regional District of Nanaimo adopt its portion of the Englishman River Water Service 2019 – 2023 Financial Plan as outlined in Table 1 attached to the January 07, 2019 report.

CARRIED UNANIMOUSLY

**Committee of the Whole**

**2019-2023 Financial Plan**

19-079

It was moved and seconded that “Southern Community Economic Development Service Amendment Bylaw No. 1648.02, 2019” be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

19-080

It was moved and seconded that “Regional District of Nanaimo Regional Parks and Trails Service Area Amendment Bylaw No. 1231.06, 2019” be introduced, and read three times.

CARRIED UNANIMOUSLY

19-081

It was moved and seconded that “Electoral Area ‘G’ Community Parks Service Amendment Bylaw No. 805.07, 2019” be introduced, and read three times.

CARRIED UNANIMOUSLY

19-082

It was moved and seconded that "Regional District of Nanaimo Financial Plan 2019 to 2023 Bylaw No. 1787, 2019" be introduced and read three times.

CARRIED UNANIMOUSLY

19-083

It was moved and seconded that "Regional District of Nanaimo Financial Plan 2019 to 2023 Bylaw No. 1787, 2019" be adopted.

CARRIED UNANIMOUSLY

**Regional District of Nanaimo Bylaw Notice Bylaw No. 1786, 2019, being a Bylaw to Implement a Bylaw Notice Bylaw**

It was moved and seconded that "Regional District of Nanaimo Bylaw Notice Bylaw No. 1786, 2019" be introduced and read three times.

It was moved and seconded that Bylaw No. 1786, 2019 be amended by replacing Section 10 (f) with the following:

"Where a deemed violation is an issue of non-compliance, or where a violation descends from an accident, circumstances beyond a person's control, an unexpected, unpredictable or unintended event, then the screening officer shall first seek mitigation, indemnification and compliance by way of a compliance agreement. The screening officer is authorized to waive the entire penalty if this outcome is achieved. In the event that a violation can be considered deliberate or predictable (such as in a repeated event) then the screening officer may authorize a 50% reduction of the penalty as part of a compliance agreement. This reduction takes effect by the screening officer requiring as a term of the compliance agreement a payment of 50% of the specified penalty which would otherwise be payable had the compliance agreement not been made. If the compliance agreement is rescinded, any payment of this reduced amount will be allocated to the credit of the penalty otherwise owing."

After debate the motion was withdrawn.

It was moved and seconded that Bylaw No. 1786, 2019 be amended by deleting 'unlawful' and replacing it with 'non-compliant' in Schedules 19 and 25.

Opposed (14): Director Thorpe, Director Rogers, Director Wilson, Director Craig Director Young, Director Krog, Director Armstrong, Director Bonner, Director Brown, Director Hemmens, Director Turley, Director Mayne, Director Fras, and Director Swain

DEFEATED

19-084

The vote was taken on the main motion:

That "Regional District of Nanaimo Bylaw Notice Bylaw No. 1786, 2019" be introduced and read three times.

Opposed (2): Director Young, and Director Fell

CARRIED

19-085

It was moved and seconded that "Regional District of Nanaimo Bylaw Notice Bylaw No. 1786, 2019" be adopted.

CARRIED UNANIMOUSLY

**RDN Drinking Water and Watershed Protection Action Plan Update Project**

19-086

It was moved and seconded that the Board appoint Director Geselbracht, Director Craig and Director McLean to a temporary Drinking Water and Watershed Protection Action Plan Update Board Steering Committee for the 2019 project.

CARRIED UNANIMOUSLY

**Gabriola Community Hall, re Electoral Area B Community Works Funds**

19-087

It was moved and seconded that pending project approval from the Union of BC Municipalities, staff be directed to complete an agreement with the Gabriola Community Hall Association for up to \$25,000 from the Electoral Area B Community Works Fund allocation as a matching contribution towards roof upgrades for the Gabriola Community Hall.

CARRIED UNANIMOUSLY

**Regional Parks and Trails Select Committee**

**Little Qualicum River Regional Park Bridge Replacement Detailed Design and Class B Costing**

19-088

It was moved and seconded that the Little Qualicum River Regional Park Bridge Replacement proceed to Tender in February 2020 for construction in 2020.

CARRIED UNANIMOUSLY

19-089

It was moved and seconded that the 2020-2024 Financial Plan include \$839,910 in the 2020 year for completion of the Little Qualicum River Regional Park Bridge Replacement.

CARRIED UNANIMOUSLY

**RDN Parks Funding Service Review**

It was moved and seconded that staff prepare a plan on Development Cost Charges for Regional District of Nanaimo Parks for review by the Regional Parks and Trails Select Committee.

It was moved and seconded that the motion be amended by adding 'Regional' after 'Nanaimo'.

Opposed (9): Director Thorpe, Director Craig, Director Gourlay, Director Krog, Director Armstrong, Director Bonner, Director Brown, Director Mayne, and Director Fras

CARRIED

19-090

The vote was taken on the main motion as amended:

That staff prepare a plan on Development Cost Charges for Regional District of Nanaimo Regional Parks for review by the Regional Parks and Trails Select Committee.

CARRIED UNANIMOUSLY

### **Transit Select Committee**

#### **South Nanaimo Local Area Transit Plan Spring 2019 Update**

19-091

It was moved and seconded that staff be directed to incorporate public feedback from the South Nanaimo Local Area Transit Plan into route restructuring and update the Regional District of Nanaimo Service Expansion Priorities.

CARRIED UNANIMOUSLY

### **REPORTS**

#### **Zoning Amendment Application No. PL2018-092 - 2995 Ridgeway Road, Electoral Area C - Amendment Bylaw 500.423, 2019 –Third Reading**

19-092

It was moved and seconded that the Board give third reading to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.423, 2019”.

CARRIED UNANIMOUSLY

### **BUSINESS ARISING FROM DELEGATIONS**

#### **Mid-Island Electric Vehicle Charging Network Funding Opportunities**

It was moved and seconded that:

The Regional District of Nanaimo act as the lead applicant for a CleanBC Clean Communities Fund application on behalf of multiple mid-island municipalities and regional districts. Community Energy Association will coordinate the other local governments and the application submission;

That the Regional District of Nanaimo identify the number of level 2 charging stations to be located at Regional District facilities. Community Energy Association will assist with location selection; and

That the Regional District of Nanaimo submit a letter of support for Community Energy Association's application to the Emotive Community Outreach Incentive Program on behalf of mid-island communities.

It was moved and seconded that the main motion be amended by adding "10 level 2 charging stations" be located at Regional District facilities.

CARRIED UNANIMOUSLY

It was moved and seconded that the main motion be amended by adding "and that use of the charging stations be free to the public at this time".

Opposed (1): Director Turley

CARRIED

It was moved and seconded that the main motion be amended by adding "to a maximum cost of \$60,000" for the 10 level 2 charging stations.

CARRIED UNANIMOUSLY

19-093

The vote was taken on the main motion as amended:

That the Regional District of Nanaimo act as the lead applicant for a CleanBC Clean Communities Fund application on behalf of multiple mid-island municipalities and regional districts. Community Energy Association will coordinate the other local governments and the application submission;

That 10 level 2 charging stations, to a maximum cost of \$60,000, be located at Regional District facilities and that use of the charging stations be free to the public at this time. Community Energy Association will assist with location selection; and

That the Regional District of Nanaimo submit a letter of support for Community Energy Association's application to the Emotive Community Outreach Incentive Program on behalf of mid-island communities.

Opposed (2): Director Thorpe, and Director Turley

CARRIED

## **MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

### **Electoral Area G Community Works Funds**

19-094

It was moved and seconded that \$5,000 of Electoral Area G Community Works Funds be allocated to the installation of street lights at both ends of the French Creek highway bridge.

CARRIED UNANIMOUSLY



### **Bus Passes for Veterans**

It was moved and seconded that staff be requested to prepare a report for presentation at a future Transit Select Committee meeting on the costs and options for implementing free fares for veterans.

19-095

It was moved and seconded that provision of costs and options for implementing free fares for veterans be referred to the next transit fare review.

Opposed (3): Director Young, Director Bonner, and Director Swain

CARRIED

### **NEW BUSINESS**

#### **Notice of Motion - Webcasting Regional District of Nanaimo Meetings**

Director McLean provided notice of the following motion:

That staff be directed to prepare a report on the cost of implementing the webcasting of Committee of the Whole and Board meetings; and also the cost of implementing the webcasting of all public meetings in the Board Chambers.

### **IN CAMERA**

19-096

It was moved and seconded that pursuant to Sections 90 (1) (e), (j), (k), and Section 90 (2) (d) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to the acquisition, disposition or expropriation of land or improvements, third party business interests, the provision of a proposed service, and a matter that, under another enactment, is such that the public must be excluded from the meeting.

CARRIED UNANIMOUSLY

TIME: 8:54 PM

### **ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:47 PM

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CHAIR

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CORPORATE OFFICER