

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, February 19, 2019
1:30 P.M.
Board Chambers**

In Attendance:	Director B. Rogers	Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Alternate	
	Director J. Fell	Electoral Area F
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
Regrets:	Director L. Salter	Electoral Area F
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	T. Armet	Mgr. Building & Bylaw Services
	P. Thompson	Mgr. Current Planning
	T. Mayea	Legislative Coordinator
	S. Commentucci	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Electoral Area Services Committee Meeting - January 8, 2019

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held January 8, 2019, be adopted.

CARRIED UNANIMOUSLY

PLANNING

Development Variance Permit

Development Variance Permit Application No. PL2018-169 - 1437 Madrona Drive, Electoral Area E

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-169 to reduce the setback from the top of slope of 30 percent or greater from 8.0 metres to 1.4 metres subject to the terms and conditions outlined in Attachments 2 to 4.

Opposed (1): Director Craig

CARRIED

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-169.

Opposed (1): Director Craig

CARRIED

Other

Draft Policy B1.26 Land Use Applications for Cannabis Production

It was moved and seconded that the Board adopt Regional District of Nanaimo Policy B1.26 *Land Use Applications for Cannabis Production*.

Opposed (1): Director Young

CARRIED

BUILDING INSPECTION

Building Permit Activity - 2018

It was moved and seconded that the report Building Permit Activity – 2018 be received for information.

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors' Roundtable

It was moved and seconded that staff be directed to include an analysis of cost recovery options and related penalties for bylaw infractions in the report being drafted by Building & Bylaw Services for the Board's consideration at a future meeting.

Opposed (1): Director Fell

CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

TIME: 2:21 PM

CARRIED UNANIMOUSLY

CHAIR