
TO: Regional District of Nanaimo Board **MEETING:** December 4, 2018
FROM: Tom Armet
Manager, Building & Bylaw Services **FILE:** 0470 20 LANT
SUBJECT: District of Lantzville Service Agreements 2019

RECOMMENDATIONS

1. That the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Animal Control beginning January 1, 2019 and ending December 31, 2019, be approved.
2. That the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Building Inspection beginning January 1, 2019 and ending December 31, 2019, be approved.
3. That the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Bylaw Enforcement beginning January 1, 2019 and ending December 31, 2019, be approved.
4. That the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Emergency Planning beginning January 1, 2019 and ending December 31, 2019, be approved.
5. That the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for GIS and Mapping Services beginning January 1, 2019 and ending December 31, 2019, be approved.

SUMMARY

In accordance with the provisions of the *Local Government Act*, the District of Lantzville is requesting that the Regional District of Nanaimo continue to provide Animal Control, Building Inspection, Bylaw Enforcement, Emergency Planning and GIS/Mapping services on behalf of the municipality. Staff is recommending that the Board approve the attached agreements for the delivery of these services for a one-year term from January 1, 2019 to December 31, 2019.

BACKGROUND

Sections 263 and 334 of the *Local Government Act* allow a Regional District to enter into an agreement with a municipality to provide services that are within the powers of a municipality and to recover the cost of providing the services. The Regional District has been providing contract services to Lantzville in a number of areas since the incorporation of the municipality in 2003. The District of Lantzville has requested that the Regional District continue to provide contract services in support of the functions listed below for a further one-year period (see Attachment 1 – Letter of request).

- Animal Control Services
- Building Inspection
- Bylaw Enforcement
- GIS and Mapping Services
- House Numbering
- Noise Regulation
- Nuisance Control
- Unsightly Premises
- Emergency Planning

In accordance with the service agreements (see Attachment 2 – Service Agreements), staff resources will be allocated to administer and enforce the designated bylaws and provide the specified services to the District of Lantzville. To continue providing these services, it is proposed that the service agreements, as attached to this report, be approved for a period of one year beginning January 1, 2019 and ending December 31, 2019.

ALTERNATIVES

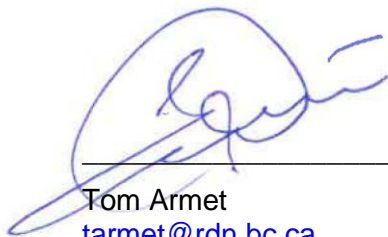
1. Approve the service agreements between the Regional District of Nanaimo and the District of Lantzville.
2. Not enter into service agreements with the District of Lantzville.

FINANCIAL IMPLICATIONS

Service agreements are being proposed that will maintain a contractual relationship between the RDN and District of Lantzville to provide specific services and enforce designated bylaws within the incorporated boundaries of the District of Lantzville until the end of 2019. Each service agreement provides a cost recovery mechanism consistent with the assessed value (property) formulas used in establishing the cost of delivering the services in the Electoral Areas. Current RDN resource levels are sufficient to deliver the services and the related costs and revenues are factored into the 2019 budget.

STRATEGIC PLAN IMPLICATIONS

Providing contract services to the District of Lantzville aligns with the Board's Strategic Plan to partner with other local governments to advance our region, and to improve communication with communities and partners within the Regional District.



Tom Armet
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2018.11.14

Reviewed by:

- G. Garbut, General Manager Strategic and Community Development
- P. Carlyle, Chief Administrative Officer

Attachments

1. Letter of request
2. Service agreements