

THIS AGREEMENT made the 13 day of December 2017

BETWEEN:

REGIONAL DISTRICT OF NANAIMO  
6300 Hammond Bay Road  
Nanaimo, BC  
V9T 6N2

OF THE FIRST PART

AND:

GABRIOLA RECREATION SOCIETY  
PO Box 355  
Gabriola, BC  
V0R 1X0

(Herein called the "Society")

OF THE SECOND PART

- A. WHEREAS the Regional District did, by Bylaw No. 1023 ("Bylaw 1023") and subsequent amendments, establish a service known as the Gabriola Island Recreation Local Service Area, within a portion of the Electoral Area 'B', and did within that Local Service Area authorize the Regional District to undertake and carry out or cause to be carried out and provide for recreation services in and for the Service Area;
- B. And WHEREAS the Society was incorporated on the February 14, 2002 and the objects of the Society are to provide recreation services;
- C. AND WHEREAS Section 332(1) (3) of the *Local Government Act* provides that the Board may make agreements for the operation of services and the Board wishes to engage the Society to provide recreation and parks services as set out in this Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises, terms and conditions to be hereinafter contained (the receipt and sufficiency of which is hereby acknowledged), the parties hereto covenant and agree each with the other as follows:

#### INTERPRETATION

In this Agreement the following terms have the following meanings:

**"Board"** means the Board of the Regional District of Nanaimo.

**"Lands"** means Rollo McClay Community Park and Huxley Community Park.

**"Recreation Services"** means the services set out in *Schedule 'A'* to this Agreement.

**“Parks Services”** means the services for both Rollo McClay Community Park and Huxley Community Park as set out in *Schedule ‘B’* to this Agreement.

**“Service Area”** means the Gabriola Island Recreation Local Services Area established under the Regional District’s Bylaw 1023.

**“Year End”** means the calendar year ending December 31<sup>st</sup>.

## **TERM**

1. The term (the “Term”) of this Agreement is for a three (3) year Term and will commence on January 1, 2018 and end on December 31, 2020, unless otherwise terminated under this Agreement as provided herein. The Agreement may be renewed for further terms at the sole option of the Board.

## **SERVICE AREA**

2. The Society will, under the terms hereof and subject to any applicable bylaw of the Regional District and any Federal or Provincial enactment, provide the Recreation and Parks Services in and for the Service Area.

## **COST**

3. It is acknowledged, understood and agreed that the cost of providing for establishing and equipping the Society for the purpose of carrying out the Recreation and Parks Services within and for the Service Area shall be borne by the owners of land within the Service Area.

## **RECREATION AND PARKS MANAGEMENT SERVICES**

4. The Society shall provide the Recreation and Parks Services attached as *Schedules ‘A’* and *‘B’*, respectively, in accordance with the Society’s Constitution and Bylaws.

## **FUNDING AND PAYMENT**

5.
  - a) In consideration of the Society providing the services outlined in *Schedules ‘A’ and ‘B’*, the Regional District will provide funds to support the Society as outlined herein.
  - b) In addition to the annual funding provided under this Agreement, the Regional District agrees to pay the annual fees associated with the preparation of the Society’s review engagement statement as described in Paragraph 9. The Society shall inform the Regional District, upon submission of the annual Recreation Services budget, of a quote for completing a review engagement statement.
  - c) A brief narrative summary reviewing the goals, objectives and the results achieved for the year for the Recreation Services; which would also include challenges encountered, Recreation Services program cancellations, and any other significant issues addressed.

6. The funding described herein is subject to the Regional District being satisfied in each year of the Term that the Society has performed in accordance with *Schedules 'A' and 'B'* and has satisfied all other terms of this agreement.
7. The Society shall annually by September 15 provide the Regional District for the upcoming year of the Term:
  - a) A detailed proposed budget showing the revenues and expenditures projected for Recreation Services;
  - b) A statement of the goals and objectives for the following year with respect to the Recreation Services being provided, including program content related specifically to the Recreation Services;
  - c) A brief written narrative highlighting any significant Recreation Services program changes, deletions, and/or additions in relation to specific line items in the budget;
  - d) Any other significant issues that may pertain to the Recreation and Parks Services being provided.
8. On or before February 15 of each year of the Term, the Society shall provide the Regional District, an annual report regarding the Recreation and Parks Services. The annual report shall include at a minimum:
  - a) A preliminary summary of Recreation Services operating results showing revenues and expenditures to December 31<sup>st</sup> of the preceding year;
  - b) A summary of Recreation Services programs showing registration statistics and number of sessions held; and,
  - c) A brief narrative summary reviewing the goals, objectives and the results achieved for the year for the Recreation and Parks Services; which would also include challenges encountered, Recreation Services program cancellations, and any other significant issues addressed.
9. On or before March 31 of the year following the end of the Society's Year End, the Society will have prepared by a Certified General Accountant or Chartered Accountant qualified to practice publicly in British Columbia, a review engagement statement of its accounts containing particulars of assets and liabilities, and a statement of revenue and expenditures for the year which shall include the public funds provided under PAYMENT in this Agreement. The statements shall be submitted to the Manager of Recreation Services.

10. The Regional District shall provide the following funding with the respect to this agreement:

a) FOR THE CALENDAR YEAR 2018

For the **Recreation Services**, two installments equal to the sum of \$77,161.00

- i. On or before January 10<sup>th</sup>, \$38,580.50
- ii. On or before July 1<sup>st</sup>, \$ 38,580.50

For **Parks Services** related to Rollo McClay Park as outlined in *Schedule 'B'*; two installments equal to the sum of \$3,360:

- i. On or before January 10<sup>th</sup>, \$1,680
- ii. On or before July 1<sup>st</sup>, \$1,680

b) FOR THE CALENDAR YEARS 2019-2020

Funding for 2019 shall be \$77,161 and \$3,360 respectively for the Recreation Services and the Parks Services, each increased by the change in the Consumer Price Index for Vancouver Island (Victoria) as stated as November 30, 2018.

Funding for 2020 for each service shall be the amount calculated under 18 (b)(i) above and adjusted for the change in the Consumer Price Index for Vancouver Island (Victoria) as stated at November 30, 2019.

- i. In each year, on or before January 10<sup>th</sup> – 50% of the funding for the year.
- ii. In each year, on or before July 1<sup>st</sup> – 50% of the funding for the year.

The Society shall administer the funds in accordance with the budget approved by the Regional District.

#### **SEPARATE FUNDS AND FINANCIAL STATEMENTS**

- 11. The books of account of the Society shall be kept in such manner and provide such detail as may be required from time to time by the Regional District 's Director of Finance or their designate.
- 12. The public funds provided under PAYMENT in this Agreement shall be accounted for separately from any other funds of the Society and shall be separated in its books of account.
- 13. Shall keep all operating revenues and expenditures pursuant to this Agreement separate from other activities that may be undertaken by the Society from time to time.
- 14. The Regional District 's auditors may rely on the Society's review engagement report, but in any case may require and shall have access to the working papers of the Society's accountant for examination during the Year End audit of the Regional District.

15. The Society will prepare, in a form approved by the Regional District's Director of Finance, a budget related to the Recreation and Parks Services being provided, which reflects its anticipated income and expenses for its next fiscal year as referenced in Section 10.
16. The Recreation Services budget shall contain details as to the funds anticipated to be required by the Society for the annual operation of its Recreation Services, both of a capital and operating nature for the purpose of operating, equipment and other facilities and chattels utilized by the Society for the purpose of providing and carrying out the Recreation Services.
17. The budget shall be presented to the Regional District's Director of Finance on or before September 15 of each year of the Term to prepare the Regional District's budget for the following calendar year. The Regional District will review the budget and may either approve the budget or return the budget for amendment by the Society, which will return the budget as amended to the Regional District for its approval on or before the day specified by the Director of Finance for the purpose of completing the Regional District's budget for the following calendar year.
18. Any accumulated surplus or deficit from the prior year as recorded in the Society's records must be carried forward and be applied to the next year's budget in accordance with accounting rules established for Regional Districts in the Province of British Columbia.
19. A deficit incurred in a prior year may or may not be funded by the Regional District and is subject to the Regional District's approval of the Society's budget which forms part of the Regional District's overall financial plan for the relevant year.
20. The Society will not expend or contract for or otherwise commit the Society to any expenditure in any calendar year except one that has first been approved in a budget by the Regional District as above provided and will not incur any liability in any year beyond the amount of the funds to be paid to the Society by the Regional District, as provided in the budget adopted for that year by the Board. General program costs are an acceptable line item within the submitted budget.

#### **RIGHT OF AUDIT**

21. At any time, the Regional District may give to the Society written notice that it desires its representatives to examine the books of account of the Society, and the Society shall produce for examination to such representative within ten days after receipt of such notice, its books of account, and the said representative shall have a right of access to all records, documents, books, accounts and vouchers of the Society and shall be entitled to require from the Directors and Officers of the Society such information and explanations as, in his/her opinion, may be necessary to enable the staff to report to the Board on the financial position of the Society.

#### **OPERATION**

22. The Society will provide and carry out the Recreation and Parks Services without negligence and in accordance with standards comparable to those of similar services provided within the Regional District of Nanaimo, and in accordance with any operational guidelines as may be established from time to time by the Regional District in consultation with the Society.

23. The Regional District may consult the Society with respect to operational guidelines but shall retain the sole right to determine whether a guideline shall apply to the Society.

#### **CAPITAL ASSETS**

24. The parties to this Agreement acknowledge and agree that all the items, furniture, supplies and equipment, currently owned by the Regional District and all other items, furniture, supplies and equipment purchased by the Society with public funds, listed in *Schedule 'C'* to this Agreement, will remain the property of the Regional District free and clear of any claim by the Society and the Society shall not mortgage, charge, pledge, hypothecate or otherwise post such property as security for any purposes whatsoever. *Schedule 'C'* shall be updated for additions and replacements annually after the Year End and a certified copy shall be forwarded to the Regional District's Director of Finance. Subsequent amendments to *Schedule 'C'* shall automatically replace previous schedules and shall become a part of this Agreement.
25. During the Term of this Agreement, the Society, subject to the terms of this Agreement, shall have be responsible for, at all times, equipment listed in *Schedule 'C'* and all other items, furniture, supplies and equipment subsequently purchased out of funds obtained from the Regional District, for the purpose of providing the Recreation and Parks Services within the Service Area.

#### **MAINTENANCE**

26. The Society will, to the satisfaction of the Regional District, maintain, all items, furniture, supplies and equipment, and any chattels paid for out of funds obtained through the Regional District and provided by the Regional District to the Society for the purpose of providing the Recreation and Parks Services in a good working condition so that equipment is available at all times for the purpose of providing the Recreation and Parks Services.
27. The Society agrees to return Regional District owned equipment to the Regional District upon request.

#### **INSURANCE**

28. The Society shall provide a copy of each insurance certificate each year upon renewal to the Director of Finance of the Regional District.
29. The Society may, at its cost, take out and maintain insurance for the personal effects of the volunteers, Directors and Officers of the Society.
30. The Society shall take out and maintain, during the Term of the Agreement, a policy of comprehensive general liability insurance, including without limitation non-owned automobile insurance and tenant fire and legal liability insurance and declaring the Regional District as an additional named insured, against claims for personal injury, bodily injury, death or property damage arising out of the Recreation and Parks Services provided by the Society in an amount of not less than three million (\$3,000,000) dollars per single occurrence or such amount as the Regional District may require from time to time. The Policy shall include a cross liability clause and a waiver of subrogation in favour of the Regional District. The Society shall provide a copy of each year's renewed policy to the Regional District's Director of Finance.

31. In the event of any injury to person(s) on the premises and/or involved in the Recreation and Parks Services or, the Society shall forthwith notify the Regional District of such event. Failure to notify the Regional District within one week of knowledge of an injury or loss may result in the termination of this Agreement.

#### **INDEMNITY**

32. The Society shall indemnify and save harmless the Regional District from and against all actions, causes of action, claims, liabilities, damages, losses, costs, fees, fines, charges or expenses which the Regional District may incur, be threatened by or be required to pay by reason of or arising out of the provision of the Recreation and Parks Services by the Society, the Society's use of and occupation of the Portable or any facility where Recreation and Parks Services are provided, the breach by the Society of any term of this Agreement, or by the Society's contravention of any law, enactment or regulation of a federal, provincial or local government.
33. This indemnity shall survive the expiry or sooner termination of this Agreement.

#### **COMPLIANCE WITH LAWS**

34. The Society will comply with all enactments as defined in the Interpretation Act and all orders and requirements under an enactment including orders and requirements under and authorized by the *Workers Compensation Act*.
35. The Society shall file a copy of its annual Society Act filing with the Regional District's Director of Finance.

#### **DIRECTORS**

36. At all times, while this Agreement is in force, a representative of the Regional District nominated by the Regional District shall be entitled to attend all meetings of the Board of Directors of the Society.

#### **REMEDIAL ACTION**

37. If the Society fails to do anything required of the Society under this Agreement, the Regional District may fulfill or complete such thing at the cost of the Society and may, if necessary, by its agents, Officers, employees or contractors enter onto the Lands to fulfill and complete all or part of such thing as the Regional District determines in its sole discretion. If the Society leaves any property, goods or chattels on the Lands or in the Portable after the expiry of the Term, the Regional District may remove them and dispose of them in its sole discretion, and may retain any proceeds of its disposition to cover all costs incurred as a result of the default of the Society to fulfill such thing.
38. The Society releases the Regional District, its elected officials, appointed Officers, employees and agents from and waives any claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability which the society may have against any or all of them in respect of an act of the Regional District under Section 48 except insofar as such claim, right, remedy, action, cause of

action, loss, damage, expense, fee or liability arises from the negligence of the Regional District , its elected officials and appointed Officers, employees, agents or contractors.

## TERMINATION

39. The Regional District may terminate this Agreement upon giving ninety (90) days written notice to the Society should the Regional District or any successor to the Regional District provide alternate Recreation and Parks Services, within the Service Area.
40. The Regional District may terminate this agreement immediately without notice to the Society or other party should:
  - a) The Society, in the opinion of the Regional District , fail to perform any of the terms of its obligations or covenants of the Society hereunder and such failure shall continue beyond thirty (30) days from delivery by the Regional District to the Society of written notice specifying the failure and requiring remedy thereof;
    - I. Should the Society fail to file its annual report or provide an annual audited financial statement;
    - II. The Society makes an assignment in bankruptcy or is declared bankrupt;
    - III. The Society ceases, for any reason, to be current in its obligations under the *Society Act* and fails to maintain the Society in good standing.
41. The Society may terminate this Agreement upon giving not less than ninety (90) days written notice to the Regional District of its intention to so terminate in the event of breach by the Regional District of a material term of this Agreement.

## DISPUTE RESOLUTION

42. The parties agree that both during and after the performance of their responsibilities under this Agreement, each of them shall:
  - a) .Make bona fide efforts to resolve any disputes arising between them by amicable negotiations; and
  - b) Provide frank, candid and timely disclosure of all relevant facts, information and documents to facilitate those negotiations.

If the dispute cannot be settled within sixty (60) days the parties will refer the matter to the arbitration of a single arbitrator mutually agreed to by the parties. If the parties cannot agree on an arbitrator, the dispute shall be referred to and finally resolved by arbitration pursuant to the *Commercial Arbitration Act* (B.C.). The cost of arbitration shall be borne equally by the parties.

## NOTICE

43. It is hereby mutually agreed that any notice required to be given under this Agreement will be deemed to be sufficiently given:

- a) if delivered by hand or
- b) if mailed from any government postal outlet in the Province of British Columbia by prepaid registered mail addressed as follows:

if to the REGIONAL DISTRICT :

Manager of Recreation Services  
Regional District of Nanaimo  
6300 Hammond Bay Road  
Nanaimo, BC  
V9T 6N2

if to the Society:

President  
Gabriola Recreation Society  
PO Box 355  
Gabriola, BC  
V0R 1X0

44. Unless otherwise specified herein, any notice required to be given under this Agreement by any party will be deemed to have been given if mailed by prepaid registered mail, or sent by facsimile transmission, or delivered to the address of the other party set forth on the first page of this Agreement or at such other address as the other party may from time to time direct in writing, and any such notice will be deemed to have been received if mailed or faxed seventy-two (72) hours after the time of mailing or faxing and, if delivered, upon the date of delivery. If normal mail service or facsimile service is interrupted by strike, slow down, force majeure or other cause, then a notice sent by the impaired means of communication will not be deemed to be received until actually received, and the party sending the notice must utilize any other such services which have not been so interrupted or must deliver such notice in order to ensure prompt receipt thereof.

## MISCELLANEOUS

45. Time is to be the essence of this Agreement.

46. The execution and delivery of this Agreement and the completion of the transactions contemplated by this Agreement, if any, have been duly and validly authorized by all necessary corporate action of the Society, and this Agreement constitutes a legal, valid and binding obligation of the Society enforceable against the Society in accordance with its terms and the persons signing this Agreement on the Society's behalf are duly authorized to do so.

- 47. This Agreement will ensure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors and permitted assignees.
- 48. The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.
- 49. Wherever the singular, masculine and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine or the body corporate or politic as the context so requires.
- 50. No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.
- 51. This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia.

**IN WITNESS WHEREOF** the parties hereto have set their hands and seals as of the day and year first above written.

**For the REGIONAL DISTRICT OF NANAIMO**

\_\_\_\_\_  
Authorized Signatory (Seal)

\_\_\_\_\_  
Authorized Signatory

**For the GABRIOLA RECREATION SOCIETY**

\_\_\_\_\_  
Authorized Signatory (Seal)

\_\_\_\_\_  
Authorized Signatory

## **SCHEDULE 'A'**

### **Recreation Services**

The Gabriola Recreation Society (GRS), as part of this agreement will provide the following Recreation Services:

1. Offer a wide variety of structured and unstructured recreation programs and/or special events, and other related recreation services deemed appropriate by the Board throughout the year in a variety of community venues in the Service Area, whether coordinated by volunteer or paid staff.
2. Provide a Grant program for the purpose of providing funds to assist local recreation organizations in providing a variety of recreation services to residents of Gabriola Island in addition to the services provided by the Society.
3. Maintain an accurate service evaluation program to include numbers of residents being served and a qualitative and quantitative evaluation of recreation programs and services being offered.

**SCHEDULE 'B'**  
**Parks Services**

**Rollo McClay Community Park:**

The Gabriola Recreation Society (GRS), as part of this agreement will provide the following Rollo McClay Community Park Services:

**GRS Responsibilities:**

1. GRS is responsible for all field scheduling. GRS will coordinate between all sports groups, recreation programmers and special events organizers in an attempt to meet the scheduling requirements of all users. GRS will consider the wear and tear on the field when scheduling and will provide for field recovery time between heavy use groups. GRS will close the field when it is too wet for use, after discussion with the Regional District and the mowing contractor, and will inform the user groups and post signage.
2. GRS will ensure that the Field House is clean and safe for the public. This will include regular janitorial work such as cleaning and stocking of the washrooms, cleaning of the coaches' room, cleaning and garbage pick-up around the building, and coordinating the emptying of garbage containers with the contractor. Any damage, vandalism or equipment failures will be reported to the Regional District immediately.
3. GRS will monitor the fence around the detention pond to ensure it is secure. Any damage, vandalism or major equipment failures will be reported to the Regional District immediately. GRS will work with the contractor when setting the irrigation timer to ensure that the field receives adequate water while giving consideration to the fact that the pond must remain at a level to serve the field throughout the season. The irrigation system and timer are the responsibility of the contractor and any proposed changes to the system need to be vetted through the Regional District and contractor. The contractor is responsible for cleaning the filter system. The drilled well is not to be used for irrigation at any time.
4. GRS will monitor the field maintenance and garbage collection contractors to ensure those services are delivered in a timely manner and that the services meet the standards set out by the Regional District in the contracts. Any issues related to these services that arise to be reported to the Regional District. Minor issues can be discussed directly with the contractor.
5. Coordination of Permits and Commercial events – GRS will provide information, permit applications and permit requirements to parties interested in holding special events. The GRS will liaise with and provide information to the Regional District and will forward the completed application and documentation.

### **Regional District of Nanaimo Responsibilities:**

The Regional District of Nanaimo will, as part of this agreement, carry out and be responsible for the duties listed below.

1. General Maintenance to Field House/Well Water System – The Regional District will undertake repairs to the Field House and Well Water System. This includes repairs/replacements of fixtures, doors, eaves troughs and any major structural damage. The Regional District will regularly test the concession water through the Vancouver Island Health Authority (VIHA).
2. General Pump House/Irrigation System – The Regional District will repair any damage or equipment failure to the pump, pond lining, the fence surrounding the pond and the pump house building.
3. Contracting of Field Maintenance and Garbage Collection – The Regional District will tender, select and award contracts for Field Maintenance and Garbage Collection in accordance with Regional District Purchasing Policies. The Regional District will pay for these services. The Regional District will establish the scope of work and standards, and share these with GRS.
4. Capital Improvements – The Regional District is responsible for all capital improvements to the field, buildings and fixtures. The Regional District will work with the GRS to ensure timely asset replacement. The Regional District will create plans and the budget for asset replacement with input from the GRS. The Regional District will award any contracts in accordance with Regional District Policy.
6. Issuing of Permits – The Regional District will approve or deny any permit application forwarded from the GRS and will notify both the GRS and the applicant of the decision. The Regional District reserves the right to deny any permit applications which are in contravention to the Parks Bylaw 1399 or could damage the field.
7. Contracting of general park maintenance services – The Regional District will tender, select and award the contracts in accordance with Regional District Purchasing Policies. The Regional District will pay for these services. The Regional District will establish the scope of work and standards. The Regional District will provide GRS staff with copies of established schedules as per the contract as soon as available (spring annually).

## SCHEDULE 'B' (Continued)

### **Huxley Community Park:**

The Gabriola Recreation Society (GRS), as part of this agreement will provide the following Huxley Community Park Management Services:

#### **GRS Responsibilities:**

1. Scheduling of Huxley Community Park – GRS is responsible for park facility and event scheduling and ensuring this information is effectively disseminated to the community including accurate and up to date signage information on site if required.
2. GRS will monitor park maintenance contractors to ensure that service is delivered in a timely manner and that the service meets the standards set out by the Regional District in the contract. Any issues related to these works that arise to be reported to the Regional District. Minor issues can be discussed directly with the contractor. Garbage collection and a portable toilet are the only recurring service agreements at Huxley. This park is undergoing several phases of upgrade and redevelopment over the next several years. Service requirements will be subject to ongoing change. GRS should communicate any concerns to Park Operations for follow-up.
3. Coordination of Permits and Commercial events – GRS will provide information, permit applications and permit requirements to parties interested in booking park facilities for scheduled use and/or holding special events in close consultation with the RDN. The GRS will forward the completed application and documentation to the Regional District for approval.
4. GRS will coordinate with the Island Health (IH) for the issuance of any operation/health permits if required. All vendors must be Foodsafe certified.

#### **Regional District of Nanaimo Responsibilities:**

The Regional District of Nanaimo will, as part of this agreement, carry out and be responsible for the duties listed below.

1. Capital Improvements/Replacement – The Regional District is responsible for all capital improvements/ replacements to Park facilities. The Regional District will work with the GRS to ensure timely asset replacement. The Regional District will create plans and the budget for asset replacement with input from the GRS. The Regional District will award any contracts in accordance with Regional District Policy.
2. Issuing of Permits – The Regional District will approve or deny any permit application forwarded from the GRS and will notify both the GRS and the applicant of the decision. The Regional District reserves the right to deny any permit applications which are in contravention to the Parks Bylaw 1399 or could damage the park.

3. Contracting of general park maintenance services – The Regional District will tender, select and award the contracts in accordance with Regional District Purchasing Policies. The Regional District will pay for these services. The Regional District will provide GRS staff with copies of established schedules as per the contract as soon as available (spring annually).

## **SCHEDULE 'C'**

### **GABRIOLA RECREATION SOCIETY – Equipment Inventory 2017**

#### **OFFICE**

- Computer – Dell Studio 1; Laptop – Asus X751L; 1 Printer – HP Officejet 4630
- 4 filing cabinets – 3 large, 1 small; 1 - 2 drawer lockable cabinet; 1 2 drawer office desk
- 8, 30" x 6' folding tables;
- 1, 2' x 3' folding table
- 7 black chairs; 7 grey folding chairs; 2 swivel office chairs
- 1 large whiteboard
- 1 broom with dustpan
- 1 small aluminum step ladder
- 1 VTech phone
- 1 Panasonic portable stereo - with CD player/radio/2 tape decks; partially working

#### **GYMNASTICS**

- Incline Mats – 1 small, 1 large
- 1 step; 1 donut; 1 cartwheel mat
- Trapezoids – 1 small, 1 medium, 1 large
- 8 blue Team Skyline 4 panel mats
- 10 blue single panel mats – 5' long; 10 blue single panel mats – 4' long
- 2 multi-coloured parachutes

#### **SOCCER**

- 10 balls – assorted sizes; 1 hand pump
- 2 small metal frame goals – at GES soccer field
- 4 corner markers; 8 safety cones; 20 saucers

#### **SAILING**

- 2 420 sailboats – including sails, rigging. Boats currently stored at Gun & Conservation Club

#### **SWIMMING**

- 8 kickboards
- 8 youth lifejackets – need replacing

#### **FITNESS**

- 6 3 lb. grey Weider weights
- 2 4lb medicine balls
- 2 8lb medicine balls
- 5 yoga mats

#### **BASKETBALL**

- 4 basketballs – (all old)
- 1 ball pump
- 29 pinnies
- 1 large CCM gear bag

## MISCELLANEOUS

- 5 totes
- 4 first aid kits
- 2 mesh ball bags
- 2 beach volleyballs
- 2 regular volleyballs
- 1 volleyball net
- 1 Foosball table – at Gathering Place
- 3 nylon mesh badminton nets
- 6 badminton racquets (old & heavy)
- 10 tennis racquets – 3 adults; 7 kids
- 2 tennis ball machines – 1 small (silent partner)/1 large; 2 metal tennis ball hoppers (1 broken)
- 2 large notice boards with plexiglass
- 2 large cork boards
- 2 small cork boards
- 1 Freeway audio enhancer unit
- 20 dragon boat paddles
- 4 Janome SAHG1208 sewing machines
- 1 roll used Marley flooring – 10'x 100' (portable dance flooring)
- 10 adjustable training hurdles