

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

**Tuesday, October 2, 2018
3:00 P.M.
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Alternate	
	Director S. Armstrong	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director D. Brennan	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director K. Oates	City of Parksville
	Director B. Colclough	District of Lantzville
	Director T. Westbrook	Town of Qualicum Beach
Regrets:	Director G. Fuller	City of Nanaimo
	Director J. Kipp	City of Nanaimo
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	C. Midgley	Mgr. Strategic Initiatives and Asset Management
	T. Mayea	Legislative Coordinator
	C. Golding	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Regular Committee of the Whole Meeting - September 4, 2018

It was moved and seconded that the minutes of the Regular Committee of the Whole meeting held September 4, 2018, be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS

Joan Miller, Film Commissioner, Vancouver Island North Film Commission (INFilm), re Update

Joan Miller, Film Commissioner with Vancouver Island North Film Commission provided an overview of filming activities and events that have taken place in 2018. The presentation included information about the financial benefits to the region, charitable donations, professional development, marketing, and screen tourism.

Joan Merrifield, President, and Gloria Filax, Vice-President, Gabriola Historical Museum Society, re Update

Joan Merrifield, President of the Gabriola Historical Museum Society provided an overview of events and activities the museum has organized in 2018. The presentation included information about budget projections, gift shop sales, and a marked increase in visitors. It was noted that they will be requesting an increase in funding from the Board early in the new year.

COMMITTEE MINUTES

It was moved and seconded that the following minutes be received for information:

District 69 Recreation Commission - September 20, 2018

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

District 69 Recreation Commission

Accessible Fitness Centre in Oceanside

It was moved and seconded that the following motions be referred back to staff:

1. That Island Health be requested to assist Universal Access Qualicum Beach in securing a suitable location, developing an operational model and creating a business plan for the placement of specialized universal access fitness equipment in the District 69 area.
2. That if the Regional District of Nanaimo undertakes the development of a fitness and wellness facility for the District 69 area in the future, that the provision of accessible fitness equipment be considered in the design.

CARRIED UNANIMOUSLY

It was moved and seconded that Regional District of Nanaimo Recreation add a Universally Accessible Fitness and Wellness Facility to its list of Oceanside recreation facility needs as a high priority (in a five to 10 year timespan), collaborative community project.

CARRIED UNANIMOUSLY

CORPORATE SERVICES

Flag Policy

It was moved and seconded that the Board adopt the attached Flag Policy A1.34.

CARRIED UNANIMOUSLY

STRATEGIC AND COMMUNITY DEVELOPMENT

Regional District of Nanaimo 2017-2018 Green Building Series Summary and 2018-2019 Green Building Series Workshops and Activities.

It was moved and seconded to receive the Regional District of Nanaimo's (RDN) 2017-2018 Green Building Series summary and 2018-2019 Green Building Series workshops and activities for information.

CARRIED UNANIMOUSLY

Proposed Amendments to the Floodplain Bylaw, Bylaw 500 and Board Policy B1.5 to Modernize Flood Mitigation Requirements

It was moved and seconded that the Board introduce and give first and second reading to "Regional District of Nanaimo Floodplain Management Amendment Bylaw No. 1469.02, 2018".

CARRIED UNANIMOUSLY

It was moved and seconded that the Board introduce and give first and second reading to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.417, 2018”.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board approve revisions to “Regional District of Nanaimo Board Policy No. B1.5 Development Variance Permit, Development Permit with Variance & Floodplain Exemption Application Evaluation”.

CARRIED UNANIMOUSLY

It was moved and seconded that the public hearing for “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.417, 2018” be waived and notice of the Board’s intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

It was moved and seconded that the District of Lantzville and Gabriola Island Local Trust Area be notified of “Regional District of Nanaimo Floodplain Management Amendment Bylaw No. 1469.02, 2018”.

CARRIED UNANIMOUSLY

2018 Operational Plan Update

It was moved and seconded that the Board endorse the Regional District of Nanaimo 2018 Operational Plan Update.

CARRIED UNANIMOUSLY

MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Filming Permits

It was moved and seconded that staff be directed to report back to the Board on developing filming permits.

CARRIED UNANIMOUSLY

NEW BUSINESS

Protocol Meetings with Islands Trust

It was moved and seconded that staff be directed to work with Islands Trust staff to set two dates per year for protocol meetings between Islands Trust staff, Regional District of Nanaimo staff and elected officials.

CARRIED UNANIMOUSLY

Directors' Roundtable

Directors provided updates to the Board.

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:05 PM

CHAIR