
TO: Regional District of Nanaimo Board Meeting **MEETING:** October 16, 2018

FROM: Courtney Simpson Senior Planner **FILE:** 6780-30

SUBJECT: Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018

RECOMMENDATION

That the Board adopt “Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018”.

SUMMARY

As part of the Development Permit and Temporary Use Permit Areas Standardization project, updates to the administrative bylaw that establishes procedures for development applications requires amendment. “Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018” was given first, second and third reading on September 18, 2018. There are no additional procedural steps required prior to adoption of this bylaw, as such it is recommended that “Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018” be considered for adoption (Attachment 1 - Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018).

BACKGROUND

The “Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018” is a re-draft of the current “Regional District of Nanaimo Development Approval Procedures and Notification Bylaw No. 1432, 2005” that makes required changes and improves clarity throughout. Bylaw No. 1776 can be adopted independently from adoption of the bylaws that amend the OCPs and zoning bylaws to standardize DPAs. These other bylaws have been referred to agencies and First Nations and are awaiting comment. It is recommended that adoption of Bylaw No. 1776 proceed in a timely manner, as it is also an implementation step of the Area H OCP update adopted in December 2017 and will help improve clarity in our development application procedures.

ALTERNATIVES

1. Adopt “Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018”.
2. Do not adopt “Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018” and provide alternate direction to staff.

FINANCIAL IMPLICATIONS

The 2018 Budget includes funds for the Development Permit and Temporary Use Permit Areas Standardization Project, and all staff work associated with implementing the new Bylaw No. 1776 will be completed within this budget.

STRATEGIC PLAN IMPLICATIONS

The 2016 – 2020 Board Strategic Plan recognizes a “focus on organizational excellence and service” and this project will advance the goal to “ensure our processes are as easy to work with as possible”. Other goals advanced through this project are “economic health” and “the environment”.



Courtney Simpson
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September 24, 2018

Reviewed by:

- P. Thompson, Manager, Long Range Planning
- G. Garbutt, Acting Chief Administrative Officer

Attachment:

1. Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018