

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'F' PARKS AND OPEN SPACE ADVISORY COMMITTEE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO**

**Wednesday, March 21, 2018
7:00 P.M.
Annex Building (Coombs Fairground)**

In Attendance:	Director J. Fell	Chair
	A. Dunn	Member at Large
	K. Kril	Member at Large
	R. Nosworthy	Member at Large
	R. Shackleton	Member at Large
	B. Smith	Member at Large
Also in Attendance:	R. Lussier	Parks Planner

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting takes place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as amended with the addition of Trail Development to New Business.

CARRIED UNANIMOUSLY

ELECTION OF SECRETARY

The Chair called for nominations for the position of Secretary.

B. Smith was nominated for the position of Secretary.

B. Smith accepted the nomination.

There being no further nominations, the Chair declared B. Smith elected by acclamation as Secretary for 2018.

ADOPTION OF MINUTES

Electoral Area 'F' Parks and Open Space Advisory Committee Meeting - October 11, 2017

It was moved and seconded that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held October 11, 2017, be adopted with the deletion of the reference to Benson Creek Park on page 2.

CARRIED UNANIMOUSLY

CORRESPONDENCE

The request contained in the letter from A. Jablonski, Corcan Meadowood Residents' Association was that the proposed Meadowood Community Hall be constructed and open by the end of 2018. The Hall is a project worked on from staff from the Recreation and Parks Department but details on the project are not yet available. The suggestion is that further enquiries on the timeline be brought up to the Recreation Commission. R Nosworthy will pursue this.

It was moved and seconded that the following correspondence be received:

A. Jablonski, Corcan Meadowood Residents' Association to T. Osborne, Regional District of Nanaimo, re: Community Hall

CARRIED UNANIMOUSLY

REPORTS

Parks Update Report – Fall 2017

It was moved and seconded that the Parks Update Report - Fall 2017 be received for information.

CARRIED UNANIMOUSLY

NEW BUSINESS

Sign Strategy for Community Parks and Trails Review

R. Lussier reviewed the various types of signs proposed for the parks. Chair Fell advised that the Board wished to “tone down” the negative signage. The recommendation is that all of the signage have a similar vocabulary so that the signs are instantly recognizable as RDN ones. The different signs for identification, entrance, welcome, trail head, directional, interpretative, regulatory and safety were displayed on the wall with favourable feedback.

The committee discussed the signage for Area F and R. Lussier answered their questions.

It was moved and seconded that Malcom Community Park be the pilot park for the new signage.

CARRIED UNANIMOUSLY

Errington Community Park - Preliminary Concept Plan

The preliminary Master Plan design was developed as a result of three community meetings and very positive feedback from the participants. The overall plan will be tweaked. The major element is the bike park – jump line, technical trail and a pump track. In addition the diagram included a parkour design using local product/wood. The cost of the development is a concern but there are opportunities to partner with groups and share costs.

Trail Development

B. Smith advised that she was trying to connect Malcolm Community Park to Tralee logging road and Carson Road through Woodlot 97. It was suggested that she contact the woodlot manager to discuss trail siting.

R. Nosworthy discussed the east west trail system with the aid of the Community Parks & Trails Strategy Final Concept Plan Map 2: Electoral Area F East. East west connecting trails were reviewed. Specifically, the Palmer Road East Gazetted Road to Station Road was identified as a trail that needs to be included in the 5 year Plan.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:28 PM

CHAIR