



# Family Resource Association

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Board of Directors  
Regional District of Nanaimo  
6300 Hammond Bay Road  
Nanaimo, B.C. V9T 6N2

Thank you for this opportunity to address the FRA surplus related to the Regional District of Nanaimo (RDN) funding for our Police-based Victim Services (PBVS) program.

The Police Based Victim Service Program is a new program for FRA. We were awarded the contract by the Ministry of Public Safety and Solicitor General (Min of PS & SG) starting September 1, 2017. Our fiscal year end is March 31 so we received prorated funding from both the Ministry (\$33,010.02) and the RDN (\$37,916.97) for the period from September 1, 2017 to March 31, 2018. As this was our start-up period, and not everything was in place on the first day of the contract, this is essentially the reason that we have a surplus in the first year. We do not anticipate that this will be the case going forward.

The Min of PS & SG and the RDN have different approaches for addressing surplus funding. The Ministry simply requires a proposal on how the funds will be used to enhance the program and, given a reasonable plan, they approve a request to maintain the funds within the program. The RDN requests that any surplus be returned to it.

This year we proposed to the Min of PS & SG that surplus funds will be used to provide for additional hours of service (staffing) as well as promotion of the program in the community. We propose that the surplus from the RDN funding will be applied in the same way. We currently have two PBVS Caseworkers at 30 hrs per week. We will increase hours to 35 per week for approximately 52 weeks until the surplus from both the RDN and the Min of PS & SG has been fully utilized. The Ministry surplus spending plan is worth \$6,125.37 and the RDN surplus is \$10,400.87.

We are requesting approval from the Regional District of Nanaimo to apply the surplus as proposed. We thank you for your consideration.

Yours truly

Deborah Joyce  
Chief Executive Officer