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**TO:** Committee of the Whole                               **MEETING:** September 4, 2018

**FROM:** Erica Beauchamp                                       **FILE:** 7500-20 VSER  
A/Manager, Emergency Services

**SUBJECT:** D69 Family Resource Association Surplus Request

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**RECOMMENDATION**

That the Board extend the terms of the Family Resource agreement for two months, to end of May 31, 2020.

**SUMMARY**

In 2017, the Family Resource Association assumed responsibility for the organization and delivery of victim services within District 69. The Regional District of Nanaimo approved, in October 2017, a grant agreement with the Family Resource Association for 2.5 years (from September 2017) to operate their services. For the end of December 2017, the association had a surplus of \$10,400.87 which they are attributing to a slightly delayed start-up period. It is recommended that the agreement with the Family Resource Association be extended for two (2) months, to end May 31, 2020.

**BACKGROUND**

In 2017, the Family Resource Association (FRA) assumed responsibility for the organization and delivery of police-based victim services (victim services) within District 69. These services support victims of all types of crime and trauma, as well as assist police and residents in situations involving multiple injuries or deaths in Oceanside communities. Previously, this program was run by the RCMP. In October 2017, the Regional District of Nanaimo (RDN) approved a grant agreement with the FRA to provide \$65,000 per year, for 2.5 years starting in September 2017, to operate the police-based victim services. This amount was prorated for 2017 to reflect their shortened operating period of September to December 2017.

The FRA experienced a delay in the start-up period due to their first year of operating, which resulted in remaining funds at the end of December 2017. The FRA has requested to carry-forward the remaining funds rather than return the funds to the RDN, as stated in the agreement. The amount of remaining funds, \$10,400.87, is roughly equivalent to two months of funds from the RDN, thus it is recommended that the FRA’s agreement be extended for two months to allow for the retention of funds.

**ALTERNATIVES**

1. That the Board extend the terms of the Family Resource agreement for two months, to end of May 31, 2020.

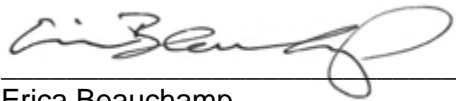
2. That the Board provide alternate direction.

## FINANCIAL IMPLICATIONS

Since the surplus, \$10,400.87, stems from funds that were paid out in 2017 and there is an ongoing grant agreement with FRA, there is no impact to the financial plan. Allowing the FRA to extend the surplus funds over an additional two months continues to make this service is available to residents.

## STRATEGIC PLAN IMPLICATIONS

Support of local emergency services such as Family Resource Association Victim Services, supports the RDN Board's strategic priority of *Focusing on Service and Organizational Excellence* through "viewing our emergency services as core elements of community safety" as well as the strategic focus area of *Relationships* by "recognizing all volunteers as an essential component of service delivery".



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August 21, 2018

Reviewed by:

- D. Pearce, Director, Transportation and Emergency Services
- P. Carlyle, Chief Administrative Officer

Attachments

1. RDN Surplus Spending Request Letter from Family Resource Association