
TO: Solid Waste Management Select Committee **MEETING:** July 5, 2018

FROM: Ben Routledge
Superintendent, Scale & Transfer Service **FILE:** 5360-55

SUBJECT: Regional Landfill Security Contract 2018-2020

RECOMMENDATIONS

1. That the Board award a two (2) year contract for Regional Landfill Security services to Neptune Security Service in the amount of \$170,000.00 from September 1, 2018 to August 31, 2020.
2. That the General Manager of Regional and Community Utilities and the Director of Finance be authorized to extend the contract for an additional two (2) years if appropriate.

SUMMARY

The Regional Landfill requires onsite afterhours and statutory holiday security services to prevent theft, unauthorized entry, identify and report incidences of fire and respond to security alarms. The current contract expires on August 31, 2018.

On May 8, 2018, the replacement Regional Landfill Security Tender was posted on the BC Bid and RDN websites. Seven (7) responses were received. Neptune Security Services submitted the lowest compliant bid in the total amount of \$170,000 excluding GST.

Neptune Security Service and all of their Security Officers have valid security licences issued by the province of BC. Further, the security service will provide the Regional District of Nanaimo (RDN) with a "Worker Check", whereby authorized staff working alone and after hours can be monitored to ensure safety and adhere to Worksafe BC regulations.

BACKGROUND

Over its operating life, the Regional Landfill has experienced afterhours break-ins resulting in thefts, vandalism and damage to machinery, buildings and infrastructure. Additionally, contractor equipment and materials have been damaged or stolen. With the addition of

afterhours security services the amount of attempted break-ins and vandalism has been minimal.

Most importantly, due to the significant risk of a landfill fire, security staff provides valuable continuous monitoring for signs of fire. Minor smoke/burning events are not uncommon at the landfill usually caused by incompatible waste or “hot loads” inadvertently received at the site. Quick response to extinguish the fire mitigates the hazard. Any landfill fire that is not immediately extinguished, poses serious health and environmental impact in addition to being operational challenging and costly to manage. Where a fire is detected by afterhours security staff, emergency services and the applicable RDN employees are contacted ensuring a rapid and organized response. There has not been an afterhours fire at the landfill for a few years.

ALTERNATIVES

1. Enter into a two (2) year contract with Neptune Security Service to provide contracted security services at the Regional Landfill with the option to renew for an additional two (2) year period.
2. Cancel the tender and provide alternate direction.

FINANCIAL IMPLICATIONS

Neptune Security Service submitted the lowest compliant bid in the amount of \$170,000 (\$85,000 Year 1 & \$85,000 Year 2). These amounts are provided for in the Solid Waste budget.

The security service minimizes costs associated with theft and vandalism at the landfill. However, the greatest financial benefit is the cost avoidance in responding to a potential significant fire event through early detection by security staff.

STRATEGIC PLAN IMPLICATIONS

Focus on Service and Organizational Excellence & Focus on the Environment – this contract for security services considers both costs and benefits, as well as, community safety and environmental protection by minimizing the consequence of a landfill fire.



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June 21, 2018

Reviewed by:

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- R. Alexander, General Manager, Regional & Community Utilities
- K. Felker, Purchasing Manager, Finance
- P. Carlyle, Chief Administrative Officer