

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, July 10, 2018  
1:30 P.M.  
RDN Board Chambers**

In Attendance:	Director B. Rogers	A/Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director W. Veenhof	Electoral Area H

Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	W. Idema	A/Gen. Mgr. Corporate Services
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Pearce	Director of Transportation & Emergency Services
	J. Holm	Mgr. Current Planning
	T. Mayea	A/Mgr. Administrative Services
S. Commentucci	Recording Secretary	

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Electoral Area Services Committee Meeting - June 12, 2018**

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held June 12, 2018, be adopted.

CARRIED UNANIMOUSLY

## **DELEGATIONS**

**Kristan Vanden Hoek and Mark Secord, re Agenda Item# 7.2.1 - Official Community Plan and Zoning Amendment Application No. PL2018-043 - 1723 Cedar Road, Electoral Area A.**

Kristan Vanden Hoek and Mark Secord spoke in opposition of the Water Treatment Plant in Cedar, BC.

**Toby Seward, Agent, North Cedar Improvement District, re Agenda Item# 7.2.1 - Official Community Plan and Zoning Amendment Application No. PL2018-043 - 1723 Cedar Road, Electoral Area A.**

Toby Seward, Agent, North Cedar Improvement District provided an update regarding the Water Treatment Plant in Cedar, BC.

## **COMMITTEE MINUTES**

It was moved and seconded that the following minutes be received for information:

Electoral Area 'A' Parks, Recreation and Culture Commission - June 20, 2018

Electoral Area 'B' Parks and Open Space Advisory Committee - June 18, 2018

Nanoose Bay Parks and Open Space Advisory Committee - June 13, 2018

Electoral Area 'G' Parks and Open Space Advisory Committee - June 13, 2018

Electoral Area 'H' Parks and Open Space Advisory Committee - June 11, 2018

CARRIED UNANIMOUSLY

## **COMMITTEE RECOMMENDATIONS**

**Electoral Area 'A' Parks, Recreation and Culture Commission**

**Lease and Site License Agreement with Cedar School and Community Enhancement Society for the Management of Cedar Heritage Centre (2019-2020)**

It was moved and seconded that the Lease and Site License Agreement with Cedar School and Community Enhancement Society (CSCES) commencing the 1st of January 2019 ending the 31st of March 2020 be approved.

CARRIED UNANIMOUSLY

**Electoral Area 'B' Parks and Open Space Advisory Committee**

**Signage Strategy - Electoral Area 'B'**

It was moved and seconded that the trails and parks associated with the Whalebone Area of Gabriola be designated as the pilot project for the new signage strategy.

CARRIED UNANIMOUSLY

**Nanoose Bay Parks and Open Space Advisory Committee**

**Signage Strategy - Electoral Area 'E'**

It was moved and seconded that Electoral Area 'E' Parks and Open Space Advisory Committee endorse the signage project, and Es-hw Sme~nts Community Park be the pilot location.

CARRIED UNANIMOUSLY

**Electoral Area 'G' Parks and Open Space Advisory Committee**

**Little Qualicum Hall – Building Considerations and Public Consultation Report**

It was moved and seconded that \$170,000 in Community Works Funds is provided to undertake safety and accessibility upgrades to the Little Qualicum Hall and that \$50,000 is budgeted over 2 years to complete the repairs.

CARRIED UNANIMOUSLY

**PLANNING**

**Development Variance Permit**

**Development Variance Permit Application No. PL2018-008 - 2798 Sunset Terrace, Electoral Area 'H'**

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-008 to increase the maximum permitted floor area for a recreational residence subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-008.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2018-060 - 3471 Blueback Drive, Electoral Area 'E'**

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-060 to reduce the setback from the top of slope 30 percent or greater from 8.0 metres to 3.0 metres, be approved subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-060.

CARRIED UNANIMOUSLY

### **Zoning Amendment**

**Official Community Plan and Zoning Amendment Application No. PL2018-043 - 1723  
Cedar Road, Electoral Area 'A' - OCP Amendment Bylaw No. 1620.04, 2018 - Introduction;  
Amendment Bylaw No. 500.419, 2018 - Introduction**

It was moved and seconded that the Board approve the proposed Public Consultation Plan as outlined in Attachment 10.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board introduce and give first reading to "Regional District of Nanaimo Electoral Area 'A' Official Community Plan Amendment Bylaw No. 1620.04, 2018".

CARRIED UNANIMOUSLY

It was moved and seconded that the Board give second reading to "Regional District of Nanaimo Electoral Area 'A' Official Community Plan Amendment Bylaw No. 1620.04, 2018", having considered the impact on the current Financial Plan and Solid Waste Management Plan.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on June 7, 2018.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board introduce and give two readings to "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.419, 2018".

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct the Public Hearing on "Regional District of Nanaimo Electoral Area 'A' Official Community Plan Amendment Bylaw No. 1620.04, 2018" and "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.419, 2018", be delegated to Director McPherson.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct that the conditions set out in Attachment 2 of the staff report be completed prior to “Regional District of Nanaimo Electoral Area ‘A’ Official Community Plan Amendment Bylaw No. 1620.04, 2018” and “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.419, 2018” being considered for adoption.

CARRIED UNANIMOUSLY

**Zoning Amendment Application No. PL2018-062 - 860, 870, 890 Spider Lake Road,  
Electoral Area ‘H’ - Amendment Bylaw 500.421, 2018 - Introduction**

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on June 11, 2018.

CARRIED UNANIMOUSLY

It was moved and seconded that the conditions set out in Attachment 2 of the staff report be completed prior to Amendment Bylaw No. 500.421, 2018, being considered for adoption.

CARRIED UNANIMOUSLY

It was moved and seconded that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.421, 2018”, be introduced and read two times.

CARRIED UNANIMOUSLY

It was moved and seconded that the public hearing for “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.421, 2018” be waived and notice of the Board’s intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

### **Village Way Path Project**

It was moved and seconded that pending final approval by the Regional District of Nanaimo and the Union of BC Municipalities, up to \$25,000 of Electoral Area 'B' Community Works Funds be allocated to update the engineering drawings and specifications for the Village Way Path Project to meet Ministry of Transportation and Infrastructure requirements.

CARRIED UNANIMOUSLY

### **Directors' Forum**

The Directors' Forum included discussions related to Electoral Area matters.

### **Planning**

It was moved and seconded that staff be directed to provide a report on what would be required to increase the property size required for keeping of household poultry.

CARRIED UNANIMOUSLY

### **Bylaw Enforcement**

It was moved and seconded that staff provide a report considering changes to the EA 'A' Noise Bylaw to apply to rock breaking and similar or associated activities/processes so as to reduce noise levels to the Permissible Sound Levels (PSLs) expressed in terms of one-hour average sound levels values for outdoor noise and attenuation of noise through the walls of a dwelling provided in the provincial guidelines for pit and quarrying facilities.

It was moved and seconded that the report consider applying the Permissible Sound Levels (PSLs) to activities that are anticipated to extend beyond four days and to restricting such activities to the period of Monday through Friday, excluding holidays, and to the hours of 8 am to 5 pm on those days.

CARRIED UNANIMOUSLY

## **ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

TIME: 2:35 PM

CARRIED UNANIMOUSLY

---

CHAIR