

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, July 8, 2025
1:00 P.M.
Board Chambers (Webstreamed)**

In Attendance:	Director V. Craig	Chair
	Director S. McLean	Vice Chair
	Director J. Stanley	Electoral Area A
	Director L. Melanson*	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director L. Salter	Electoral Area F
	Director L. Wallace	Electoral Area G
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Alternate	
	Director H. Eastmure*	City of Nanaimo
	Director B. Geselbracht*	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director P. Manly*	City of Nanaimo
	Director I. W. Thorpe*	City of Nanaimo
	Director D. O'Brien	City of Parksville
	Director S. Wood	City of Parksville
	Director M. Swain*	District of Lantzville
	Director T. Westbroek*	Town of Qualicum Beach
Regrets:	Director T. Brown	City of Nanaimo
	Director J. Perrino	City of Nanaimo
Also in Attendance:	D. Holmes	Chief Administrative Officer
	C. Crabtree	Gen. Mgr. Corporate & Transportation Services
	L. Grant	Gen. Mgr. Development & Emergency Services
	T. Osborne	Gen. Mgr. Recreation & Parks Services
	M. Walters	Gen. Mgr. Regional & Community Utilities
	T. Moore	Chief Financial Officer
	K. Felker	Mgr. Purchasing
	N. Richardson	A/Corporate Officer
	S. Keizer	Zoom Moderator
	N. Ferris	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order.

* Denotes electronic meeting participation as authorized by Section 10 of "Regional District of Nanaimo Board Procedure Bylaw No. 1862, 2022".

TERRITORIAL ACKNOWLEDGEMENT

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory this meeting took place.

APPROVAL OF THE AGENDA

25-344

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

25-345

It was moved and seconded that the following minutes be adopted:

Regular Board Meeting - June 24, 2025

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Oceanside Recreation Services Grants Program - Spring 2025 Applications

25-346

It was moved and seconded:

1. That the following Oceanside Recreation Services Youth Grant application be approved for funding:

- Whalers Football Support Society - Purchase of Team Equipment - helmets, Automated External Defibrillator and jersey replacement - \$1,230.00.

2. That the following Oceanside Recreation Services Community Grant application be approved for funding:

- Oceanside Minor Softball - New Umpire Equipment - umpire equipment - \$1,230.00.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

25-347

It was moved and seconded that the following minutes be received for information:

Community Grants Committee Meeting - June 17, 2025

Committee of the Whole Meeting - June 23, 2025

Committee of the Whole Meeting - June 24, 2025

CARRIED UNANIMOUSLY

CONSENT AGENDA

25-348

It was moved and seconded that the following items on the Consent Agenda be adopted by consent:

Item 9.1.1 2025 Community Grants

Item 9.1.2 Community Grants Reporting

Item 9.1.3 Applications for Community Grants

CARRIED UNANIMOUSLY

The items and recommendations referred to above are as follows:

COMMUNITY GRANTS COMMITTEE RECOMMENDATIONS

2025 Community Grants

25-349

That the Community Grants Application Form be amended to include the maximum grant amount and a requirement to provide the last five years of grants received from the Regional District of Nanaimo and whether reporting has been completed for the receipt of each grant.

ADOPTED ON CONSENT

Community Grants Reporting

25-350

That reporting for previous grants be provided by December 31, 2025, and that 2025 grant funds not be distributed until all previous years reporting is up to date.

ADOPTED ON CONSENT

Applications for Community Grants

25-351

That the Board award the following grants:

- Arrowsmith Health Care Foundation - To create a covered outdoor event space to invite various community groups and programs to engage with those who are no longer able to venture out into the greater community - \$5,000
- Arrowsmith Naturalists - To attend various farmers markets across Oceanside (particularly in Errington) to provide information on the

importance of pollinators and their decline in the area, as well as to offer potted plants and educational materials - \$500

- Big Brothers Big Sisters of Central Vancouver Island - To provide supplies for the In School/Teen In School Mentoring Program such as art, food, cooking, sports supplies, and to purchase 4 new chairs for the boardroom for meetings - \$3,200
- Cedar Community Hall Association - To purchase and install additional heat pumps to support the hall during extreme weather conditions, when the hall hosts large groups - \$10,000
- Coastal Invasive Species Committee Society - To support the delivery of the Central Island Invasive Species Partnership's Programs in the Regional District of Nanaimo including the Education and Awareness Program and the Field Program - \$3,800
- Errington Preschool Parents Society - To purchase art supplies and outdoor play equipment - \$4,000
- Extension and District Recreation Commission - To replace chairs in the community hall - \$3,000
- Gabriola Songs Society dba Gabriola Theatre Centre - To purchase a Square Terminal, register and drape kits - \$2,752.18
- Jananco Hobby Workshop Association - To purchase batting for quilt donations, materials for an adjustable woodworking table and upgrade lapidary equipment - \$2,850
- Mount Arrowsmith Biosphere Society - To enhance programming at the 2026 Brant Wildlife Festival aimed at youth and family participation and engagement - \$5,000
- Nanaimo Art Gallery - To support the summer public engagement and outreach programming to expand into the Regional District of Nanaimo, specifically tied to an exhibition, "League Nanaimo", by Germaine Koh - \$6,000
- Nanaimo Community Kitchens Society - To expand the Cooking Out of the Box program to offer more free workshops that build food skills, promote healthy eating, and foster community connection - \$4,500
- Nanaimo Foodshare - To purchase, install and maintain mobility mats to improve accessibility along the main access routes at Park Avenue Farm - \$3,474
- Oceanside Building Learning Together Society - To support the WOW Bus Program in delivering the Strong Start Program for Qualicum School District 69 by upgrading play equipment and other supplies - \$3,300

- Oceanside Minor Softball Association - To host the 2025 U15B Provincial Championship in Nanaimo and purchase equipment for the new Umpire training program - \$10,000
- Pacific Coast Stage Company - To purchase a portable sound system (sound system, mixer board and microphones) to be used at the outdoor venue Shelby Station to increase visibility for local artists and provide engaging cultural experiences for the public - \$5,552.97
- PQB Fruit Tree Project - To purchase a used but reliable pickup truck to haul garden tools, ladders, and the farmers market supplies - \$4,000
- Take a Hike Youth Mental Health Foundation - To support the Take a Hike Nanaimo Program's land-based learning in 2025-2026, providing up to 24 youth with barrier free access to weekly outdoor trips and multi-day wilderness expeditions - \$8,000
- The HOPE Centre (Verstraete Evangelistic Association) - To replace outdated fluorescent lighting with LED lighting - \$4,714.28
- Women of Influence Nanaimo/Footprints Infertility & Pregnancy Loss Support Society - Funding to assist with the third annual Women of Influence Nanaimo (WIN) Awards Gala to cover venue fees, audio and visual equipment, and logistical requirements - \$3,000

ADOPTED ON CONSENT

ITEMS REMOVED FROM THE CONSENT AGENDA

None.

COMMITTEE RECOMMENDATIONS

COMMITTEE OF THE WHOLE RECOMMENDATIONS

Regional and Community Utilities – Level of Service Update

25-352

It was moved and seconded:

1. That staff bring back a report on the implications of cancelling the Zero Waste Funding Grant.
2. That staff bring back a report on the implications of cancelling the Zero Waste Education Program.

CARRIED UNANIMOUSLY

Director McLean joined the meeting at 1:07 P.M.

REPORTS

Agricultural Land Reserve Application PL2025-050 Bylaw Interpretation

25-353

It was moved and seconded that the Board receive the report “Agricultural Land Reserve Application PL2025-050 Bylaw Interpretation” for information.

CARRIED UNANIMOUSLY

DELEGATIONS - ITEMS NOT ON THE AGENDA

Director Salter joined the meeting at 1:10 P.M.

Director Melanson joined the meeting at 1:11 P.M.

Director Swain joined the meeting at 1:12 P.M.

Delegation Submission - Graeme Lamson, re Proactive Remediation for Provincially Funded Shared Vision Island Corridor Planning – Attended in Person

Graeme Lamson, Friends of Rails to Trails Vancouver Island, provided a presentation and answered questions from the Board.

COMMITTEE RECOMMENDATIONS CONTINUED

COMMUNITY GRANTS COMMITTEE RECOMMENDATION

Applications for Community Grants (Continued)

25-354

It was moved and seconded that the Whalers Football Support Society be granted \$10,000 from the Community Grants program towards the purchase and installation of high quality goal posts.

Opposed (9): Director Craig, Director Stanley, Director Rogers, Director Salter, Director Krog, Director Hemmens, Director Manly, Director Eastmure, and Director Thorpe

DEFEATED

Buy Canadian Implementation Strategies

25-355

It was moved and seconded that the Board receive the report, “Buy Canadian Implementation Strategies” dated July 8, 2025, and adopt options 7 and 8 as recommended as amendments to Policy A2.22 Purchasing Policy.

CARRIED UNANIMOUSLY

2025 Regional District of Nanaimo Fall Borrowing

25-356

It was moved and seconded that "Northern Community Sewer Local Service Plant Expansion Loan Authorization Bylaw No. 1935, 2025" be introduced and read three times and forwarded to the Inspector for approval.

CARRIED UNANIMOUSLY

25-357

It was moved and seconded that "Southern Community Sewer Local Service Wellington Pump Station Upgrade Temporary Borrowing Bylaw No. 1939, 2025" be introduced and read three times.

CARRIED UNANIMOUSLY

25-358

It was moved and seconded that "Southern Community Sewer Local Service Wellington Pump Station Upgrade Temporary Borrowing Bylaw No. 1939, 2025" be adopted.

CARRIED UNANIMOUSLY

25-359

It was moved and seconded that "Southern Community Sewer Local Service Grit and Sedimentation Tank Relining Temporary Borrowing Bylaw No. 1940, 2025" be introduced and read three times.

CARRIED UNANIMOUSLY

25-360

It was moved and seconded that "Southern Community Sewer Local Service Grit and Sedimentation Tank Relining Temporary Borrowing Bylaw No. 1940, 2025" be adopted.

CARRIED UNANIMOUSLY

25-361

It was moved and seconded that "Southern Community Sewer Local Service Grit and Sedimentation Tank Relining Security Issuing Bylaw No. 1941, 2025" be introduced and read three times.

CARRIED UNANIMOUSLY

25-362

It was moved and seconded that "Southern Community Sewer Local Service Grit and Sedimentation Tank Relining Security Issuing Bylaw No. 1941, 2025" be adopted.

CARRIED UNANIMOUSLY

25-363

It was moved and seconded that "Dashwood Fire Hall Security Issuing Bylaw No. 1942, 2025" be introduced and read three times.

CARRIED UNANIMOUSLY

25-364

It was moved and seconded that "Dashwood Fire Hall Security Issuing Bylaw No. 1942, 2025" be adopted.

CARRIED UNANIMOUSLY

BYLAWS - WITH NO ACCOMPANYING REPORT

Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.05, 2025

25-365

It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.05, 2025" be adopted.

CARRIED UNANIMOUSLY

NEW BUSINESS

Oceanside Recreation Services Grants Program – Spring 2025 Applications - Motion to Reconsider

25-366

It was moved and seconded that the Board reconsider the following motion:

1. That the following Oceanside Recreation Services Youth Grant application be approved for funding:

- Whalers Football Support Society - Purchase of Team Equipment - helmets, Automated External Defibrillator and jersey replacement - \$1,230.00.

2. That the following Oceanside Recreation Services Community Grant application be approved for funding:

- Oceanside Minor Softball - New Umpire Equipment - umpire equipment - \$1,230.00.

CARRIED UNANIMOUSLY

25-367

It was moved and seconded that the question be divided.

CARRIED UNANIMOUSLY

The Chair called the question on the motions being reconsidered separately.

25-368

That the following Oceanside Recreation Services Youth Grant application be approved for funding:

- Whalers Football Support Society - Purchase of Team Equipment - helmets, Automated External Defibrillator and jersey replacement - \$1,230.00.

CARRIED UNANIMOUSLY

25-369

That the following Oceanside Recreation Services Community Grant application be approved for funding:

- Oceanside Minor Softball – New Umpire Equipment – umpire equipment - \$1,230.00.

Opposed (7): Director Rogers, Director Salter, Director Wallace, Director McLean, Director, O'Brien, Director Wood, Director Westbroek

UNANIMOUSLY DEFEATED

Consent Agenda - Motion to Reconsider

25-370

It was moved and seconded that the Board reconsider the following motion:

That the following items on the Consent Agenda be adopted by consent:

Item 9.1.1 2025 Community Grants

Item 91.2 Community Grants Reporting

Item 9.1.3 Applications for Community Grants

Opposed (5): Director Craig, Director Stanley, Director Eastmure, Director Hemmens, Director Thorpe

CARRIED

2025 Community Grants

The Chair called the question on the following motion:

25-371

That the Community Grants Application Form be amended to include the maximum grant amount and a requirement to provide the last five years of grants received from the Regional District of Nanaimo and whether reporting has been completed for the receipt of each grant.

CARRIED UNANIMOUSLY

Community Grants Reporting

The Chair called the question on the following motion:

25-372

That reporting for previous grants be provided by December 31, 2025, and that 2025 grant funds not be distributed until all previous years reporting is up to date.

CARRIED UNANIMOUSLY

Applications for Community Grants

25-373

It was moved and seconded to approve all grants on Community Grants Committee Recommendations, item 9.1.3 "Applications for Community Grants", as outlined, except for the Cedar Community Hall Association.

CARRIED UNANIMOUSLY

25-374

It was moved and seconded that the Board approve the grant "Cedar Community Hall Association - To purchase and install additional heat pumps to support the hall during extreme weather conditions, when the hall hosts large groups - \$10,000".

CARRIED UNANIMOUSLY

IN CAMERA

25-375

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Board proceed to an In Camera meeting:

- 90(1)(c) labour relations or other employee relations;
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting; and
- 90(1)(o) the consideration of whether the authority under section 91 [other persons attending closed meetings] should be exercised in relation to a council meeting.

CARRIED UNANIMOUSLY

TIME: 2:21 P.M.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:05 P.M.

CHAIR

A/CORPORATE OFFICER