

Board Resolutions Completed Between:

01-Apr-25

And

24-Jun-25

Division: CAO Office

Primary Department: CAO

Number	Meeting Date	Resolution	Completed
24-706	12/10/2024	It was moved and seconded that the Regional District of Nanaimo sponsor two students, one from each school district, to attend the Association of Vancouver Island and Coastal Communities conference in Nanaimo in 2025, up to 50% of their costs to a maximum of \$1,000. Opposed (3): Director Salter, Director Wood and Director O'Brien CARRIED	2025 Q2

Primary Department: Strategy and Intergovernmental Services

Number	Meeting Date	Resolution	Completed
25-027	1/14/2025	It was moved and seconded that the Regional District of Nanaimo advocate to the Provincial Government to implement the recommendations made by Local Communities and Indigenous Nations in the 2019 Private Managed Forest Lands Review as outlined in the Private Managed Forest Land's Program Review Public Engagement "What We Heard Report" dated April 25, 2019. Opposed (1): Director Rogers CARRIED	2025 Q2
25-294	6/10/2025	It was moved and seconded that the Regional District of Nanaimo Board provide direction on the resolution to submit directly to the Union of BC Municipalities (UBCM) for consideration at its 2025 Annual General Meeting and Convention. Opposed (2): Director Rogers, and Director Brown CARRIED	2025 Q2

Board Resolutions Completed Between:

01-Apr-25 And

24-Jun-25

Division: Corporate & Transportation Services

Primary Department: Communications and Engagement

Number	Meeting Date	Resolution	Completed
24-179	3/26/2024	It was moved and seconded that the Regional District of Nanaimo agree to co-host the 2025 AVICC AGM and Convention. CARRIED UNANIMOUSLY	2025 Q2

Primary Department: Finance

Number	Meeting Date	Resolution	Completed
24-380	7/9/2024	That, in advance of the 2025 Community Grants meeting, staff bring back an update to the Community Grants Terms of Reference noting that the committee meets annually at the end of May or beginning of June. ADOPTED ON CONSENT	2025 Q2
24-381	7/9/2024	That the Community Grants Policy A1.30 be updated to review the Community Grants Criteria, including providing a definition of capital costs and including a maximum amount of funding that can be requested. ADOPTED ON CONSENT	2025 Q2
24-687	12/10/2024	It was moved and seconded that staff provide to the Board by October 1, 2025, a report and presentation for the next five years outlining the capital plan, as well as all major projects and their annual tax implications including asset maintenance, parks acquisition and provide options for taxation reduction or deferral for Board consideration. CARRIED UNANIMOUSLY	2025 Q2
25-013	1/14/2025	It was moved and seconded that all approved motions made by Director Salter, relating to Community Works Funds for Area F since January 1, 2022 be provided to the Board. ADOPTED ON CONSENT	2025 Q2
25-113	2/25/2025	It was moved and seconded that staff prepare an initial report regarding potential impacts of tariffs on capital projects. And further, that staff provide a list of the 2025 capital projects that are potentially vulnerable to tariffs. Opposed (3): Director Krog, Director O'Brien, and Director Wood CARRIED	2025 Q2
25-197	4/22/2025	That \$50,000 of Community Works Funds be reallocated from the Wildwood Parking and Bridge project to the Community Trail - Lighthouse Country Regional Trail to Colburne Road Feasibility work. ADOPTED ON CONSENT	2025 Q2
25-215	4/22/2025	It was moved and seconded: 1. That the Board approve the amended Community Grants Committee Terms of Reference included in Attachment 2 of the Community Grants Policy Update report dated April 22, 2025. 2. That the Board approve the amended Policy A1.30 Community Grants included in Attachment 4 of the Community Grants Policy Update report dated April 22, 2025. CARRIED UNANIMOUSLY	2025 Q2
25-253	5/27/2025	That an additional \$65,000 of Electoral Area A Community Works Funds be added to the \$35,000 already allocated to the Cedar Community Secondary School Pickleball Court project budget to support the expansion of the existing sport court into four permanent pickleball courts and that the 2025-2029 Financial Plan be amended accordingly. ADOPTED ON CONSENT	2025 Q2
25-258	5/27/2025	1. That the Thompson Clarke Trail Development project budget be reduced by \$50,000 from \$195,830 to \$145,830 in 2025, that \$50,000 be returned to Electoral Area H Community Works Funds and that the 2025-2029 Financial Plan be amended accordingly. 2. That the Lions Park Improvements project budget of \$500,000 be removed from the 2026 budget, that \$500,000 be returned to Electoral Area H Community Works Funds and that the 2025-2029 Financial Plan be amended accordingly. 3. That the Dunsmuir Community Park Improvements project budget be reduced by \$50,000 from \$75,000 to \$25,000 in 2026, that \$50,000 be returned to Electoral Area H Community Works Funds and that the 2025-2029 Financial Plan be amended accordingly. 4. That \$125,000 for Electoral Area H Active Transportation be removed from the budget in each of the years 2027, 2028, and 2029, that \$375,000 be returned to Electoral Area H Community Works Fund and that the 2025-2029 Financial Plan be amended accordingly. ADOPTED ON CONSENT	2025 Q2
25-259	5/27/2025	That subject to the terms of the Community Works Fund Policy when adopted, that \$100,000 of Electoral Area E Community Works Funds be allocated to the Nanoose Place Nanoose Bay Activities and Recreation Society in 2025 for the replacement of the Nanoose Place septic system by transferring \$70,000 of Electoral Area E Community Works Funds from the Jack Bagley Community Park Improvement project and adding \$30,000 of unapplied Electoral Area E Community Works Funds and that the 2025-2029 Financial Plan be amended accordingly. ADOPTED ON CONSENT	2025 Q2
25-293	6/10/2025	It was moved and seconded that the 2024 Statement of Financial Information be approved as presented. CARRIED UNANIMOUSLY	2025 Q2

Board Resolutions Completed Between:

01-Apr-25 And

24-Jun-25

Division: Corporate & Transportation Services

Primary Department: Finance

Number	Meeting Date	Resolution	Completed
25-314	6/24/2025	1. That the Board approve the transfer of \$200,000 of Electoral Area C Extension Community Works Funds from the Nanaimo River Canyon Community Park project to the Extension Community Park Improvement project, that the total Extension Community Park Improvement project budget be increased by \$200,000 from \$480,000 to \$680,000 and that the 2025-2029 Financial Plan be amended accordingly. 2. That the Board approve the carry forward of \$40,000 of unspent Electoral Area C East Wellington and Pleasant Valley Growing Communities Funds in the Anders and Dorrit Community Park Development project from 2024 to 2025 to fund the driveway expansion, that the total project budget be increased by \$40,000 from \$610,902 to \$650,902 and that the 2025-2029 Financial Plan be amended accordingly. ADOPTED ON CONSENT	2025 Q2
25-315	6/24/2025	It was moved and seconded: 1. That the Board approve the transfer of \$75,962 of Electoral Area G Community Works Funds from the Phase 3 Water Budget Analysis in the French Creek Water Region project to an identified In Camera project, that the total budget for this project be increased by \$75,962 and that the 2025-2029 Financial Plan be amended accordingly. 2. That the Board approve the transfer of \$218 of Electoral Area G Community Works Funds from the Sandpiper Smart Water Meter Replacement project to an identified In Camera project, that the total budget for this project be increased by \$218 and that the 2025-2029 Financial Plan be amended accordingly. 3. That the Board approve the transfer of \$2,542 of Electoral Area G Community Works Funds from the River's Edge Smart Water Meter Replacement project to an identified In Camera project, that the total budget for this project be increased by \$2,542 and that the 2025-2029 Financial Plan be amended accordingly. 4. That the Board approve the redistribution of \$85,667 of Electoral Area G Community Works Funds from the River's Edge Trail project to the Electoral Area G Community Works Funds pool and that the 2025-2029 Financial Plan be amended accordingly. 5. That the Board approve the redistribution of \$31,820 of Electoral Area G Community Works Funds from the Boulton Community Park Playground Replacement project to the Electoral Area G Community Works Funds pool and that the 2025-2029 Financial Plan be amended accordingly. ADOPTED ON CONSENT	2025 Q2

Primary Department: Legislative Services

Number	Meeting Date	Resolution	Completed
24-509	10/8/2024	It was moved and seconded that staff be directed to proceed with preparations for a Spring 2025 referendum on borrowing up to thirty million (\$30,000,000) for an expansion to the Ravensong Aquatic Centre. CARRIED UNANIMOUSLY	2025 Q2
24-572	10/22/2024	It was moved and seconded that the Regional District of Nanaimo proceed to referendum to obtain the assent of the electors of the District 69 Swimming Pool Local Service Area for borrowing up to \$30,000,000 for the Ravensong Aquatic Centre Expansion Project, and that the question be as follows: "Are you in favour of the Regional District of Nanaimo adopting Ravensong Aquatic Centre Loan Authorization Bylaw No. 1921, 2024, which will authorize the Regional District of Nanaimo to borrow up to thirty million dollars (\$30,000,000) in order to finance the Ravensong Aquatic Centre expansion?" CARRIED UNANIMOUSLY	2025 Q2
24-573	10/22/2024	It was moved and seconded that participating area approval be obtained for the entire Service area, and that the Regional District of Nanaimo Board is responsible for conducting voting throughout the entire Service area. CARRIED UNANIMOUSLY	2025 Q2
25-044	1/28/2025	It was moved and seconded: 1. That the Executive Committee, Regional Parks and Trails Committee, Transit Committee, and the Solid Waste Management Committee be collapsed into annually scheduled quarterly Committee of the Whole meetings. 2. That the Solid Waste Management Plan Monitoring Advisory Committee, as recommended by the Ministry of Environment's 2016 Guide to Solid Waste Management Planning, be maintained and function similarly to the Liquid Waste Management Plan Monitoring Committee. CARRIED UNANIMOUSLY	2025 Q2
25-046	1/28/2025	It was moved and seconded that Staff return with amendments to "Regional District of Nanaimo Board Procedure Bylaw No. 1862, 2022" and committee terms of reference to reflect Board direction. CARRIED UNANIMOUSLY	2025 Q2

Board Resolutions Completed Between:

01-Apr-25 And

24-Jun-25

Division: Corporate & Transportation Services

Primary Department: Legislative Services

Number	Meeting Date	Resolution	Completed
25-111	2/25/2025	It was moved and seconded that the Board approve the synopsis of "Ravensong Aquatic Centre Loan Authorization Bylaw No. 1921, 2024" for the publication of notices associated with the referendum (assent vote) as follows: "Bylaw No. 1921 - "Ravensong Aquatic Centre Loan Authorization Bylaw No. 1921, 2024" - The general intent of this bylaw is to authorize the Regional District of Nanaimo to borrow up to thirty million dollars (\$30,000,000) in order to finance the Ravensong Aquatic Centre expansion and to acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the Ravensong Aquatic Centre expansion. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 20 years. The area subject to the bylaw is the Regional District of Nanaimo District 69 Swimming Pool Local Service Area (the City of Parksville, Town of Qualicum Beach, and Electoral Areas E, F, G, and H)." CARRIED UNANIMOUSLY	2025 Q2
25-174	4/8/2025	It was moved and seconded that the following minutes be adopted: Special Board Meeting - March 18, 2025 Regular Board Meeting - March 25, 2025 CARRIED UNANIMOUSLY	2025 Q2
25-187	4/8/2025	It was moved and seconded that "Extension Fire Protection Service Establishment Amendment Bylaw No. 1439.04, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-188	4/8/2025	It was moved and seconded that "Dashwood Fire Protection Service Establishment Amendment Bylaw No. 964.08, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-189	4/8/2025	It was moved and seconded that the Regional District of Nanaimo (RDN) Board modify its current unpublished practice of delivering correspondence received at RDN Headquarters addressed to an individual Elected Director. Namely that such correspondence whether delivered by hand, courier or Canada Post be delivered to and/or made available solely to said Director in an unopened condition and in a timely manner, and that a Director may give signed permission to the Regional District of Nanaimo to open their personal mail that is delivered at the Regional District of Nanaimo. Opposed (2): Director Craig and Director Krog CARRIED	2025 Q2
25-193	4/22/2025	It was moved and seconded that the following minutes be adopted: Regular Board Meeting - April 8, 2025 CARRIED UNANIMOUSLY	2025 Q2
25-201	4/22/2025	It was moved and seconded that "Building Regulations Fees and Charges Amendment Bylaw No. 1595.01, 2025" be introduced and read three times. CARRIED UNANIMOUSLY	2025 Q2
25-202	4/22/2025	It was moved and seconded that "Building Regulations Fees and Charges Amendment Bylaw No. 1595.01, 2025" be adopted.	2025 Q2
25-203	4/22/2025	It was moved and seconded that "Electoral Area B Community Parks Development Cost Charge Amendment Bylaw No. 1840.01, 2025" be introduced and read three times and forwarded to the Inspector of Municipalities for approval. CARRIED UNANIMOUSLY	2025 Q2
25-204	4/22/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.04, 2025" be introduced and read two times. CARRIED UNANIMOUSLY	2025 Q2
25-205	4/22/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.04, 2025" be read a third time. CARRIED UNANIMOUSLY	2025 Q2
25-209	4/22/2025	It was moved and seconded that "Crown Tenure for Lot 1 and 2 Romain Road for Electoral Area F Community Park" be referred to the next Electoral Area F Parks and Open Space Advisory Committee meeting. CARRIED UNANIMOUSLY	2025 Q2
25-217	4/22/2025	It was moved and seconded that "Regional District of Nanaimo Board Procedure Amendment Bylaw No. 1862.02, 2025", be read three times. CARRIED UNANIMOUSLY	2025 Q2
25-218	4/22/2025	It was moved and seconded that "Regional District of Nanaimo Board Procedure Amendment Bylaw No. 1862.02, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-219	4/22/2025	It was moved and seconded that the Solid Waste Management Plan Monitoring Advisory Committee Terms of Reference dated April 22, 2025, be approved. CARRIED UNANIMOUSLY	2025 Q2

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Division: Corporate & Transportation Services

Primary Department: Legislative Services

Number	Meeting Date	Resolution	Completed
25-223	4/22/2025	It was moved and seconded that "Errington Fire Protection Service Establishment Amendment Bylaw No. 821.09, 2025", be deferred to the June 10, 2025, Board meeting. CARRIED UNANIMOUSLY	2025 Q2
25-226	5/13/2025	It was moved and seconded that the following minutes be adopted: Regular Board Meeting - April 22, 2025 CARRIED UNANIMOUSLY	2025 Q2
25-240	5/13/2025	It was moved and seconded that "Nanoose Fire Protection Service Establishment and Boundary Amendment Bylaw No. 991.05, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-241	5/13/2025	It was moved and seconded that "Parksville Fire Protection Service Establishment Amendment Bylaw No. 1001.05, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-242	5/13/2025	It was moved and seconded that "Coombs-Hilliars Fire Protection Service Establishment Amendment Bylaw No. 1022.10, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-243	5/13/2025	It was moved and seconded that "Bow Horn Bay Fire Protection Service Establishment Amendment Bylaw No. 1385.13, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-244	5/13/2025	It was moved and seconded that "Cassidy-Waterloo Fire Protection Service Establishment Amendment Bylaw No. 1388.06, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-247	5/13/2025	At the November 28, 2023 and April 8, 2025, In Camera Regional District of Nanaimo Board meetings the following rise and reports were approved by the Board respectively: Potential Acquisition of French Creek Community School Site from School District 69 (Qualicum) That the report "Potential Acquisition of French Creek Community School Site from School District 69 (Qualicum)" be released to the public after all negotiations are complete and ratified. French Creek Community School Approval of Purchase and Sale Agreement - Following receipt of a signed Purchase and Sale Agreement, as amended, from the vendor, the following recommendations can be made public: That the Purchase and Sale Agreement with a purchase price of \$1,300,000 cash for the lands legally described as PID: 004-523-555, Lot A, District Lot 143, Nanoose District, Plan 15661 be revised and approved to include an assent vote (referendum) for eligible electors in the Electoral Area F Community Parks and Halls Service to borrow up to \$824,000 for the site acquisition with the completion date extended accordingly to undertake the referendum; and That the Board authorize the Board Chair and Corporate Officer to sign the revised Purchase and Sale Agreement. CARRIED UNANIMOUSLY	2025 Q2
25-249	5/27/2025	It was moved and seconded that the following minutes be adopted: Regular Board Meeting - May 13, 2025 CARRIED UNANIMOUSLY	2025 Q2
25-260	5/27/2025	It was moved and seconded that all matters referred to the Electoral Area Services Committee or the Oceanside Services Committee be considered by those committees before going to the Board, including any changes or amendments recommended by staff, except in circumstances of unavoidable time sensitivity. Opposed (5): Director Craig, Director Stanley, Director Brown, Director Geselbracht, and Director Hemmens CARRIED	2025 Q2
25-263	5/27/2025	It was moved and seconded that the Board defer Development Variance Permit Application No. PL2025-040, 2099 Bramley Road, Electoral Area C, to the June 10, 2025, Board meeting. CARRIED UNANIMOUSLY	2025 Q2
25-267	5/27/2025	It was moved and seconded that "Regional District of Nanaimo Lee Road Community Park Land Exchange Bylaw No. 1931, 2025" be introduced and read three times. CARRIED UNANIMOUSLY	2025 Q2
25-269	5/27/2025	It was moved and seconded that the Board introduce and give first reading to "Regional District of Nanaimo Electoral Area 'G' Official Community Plan Amendment Bylaw No. 1540.07, 2025". CARRIED UNANIMOUSLY	2025 Q2
25-270	5/27/2025	It was moved and seconded that the Board give second reading to "Regional District of Nanaimo Electoral Area 'G' Official Community Plan Amendment Bylaw No. 1540.07, 2025", having considered the impact on the current Financial Plan, Liquid Waste Management Plan, and Solid Waste Management Plan.	2025 Q2
25-272	5/27/2025	It was moved and seconded that the "Extension Fire Protection Service Establishment Amendment Bylaw No. 1439.05, 2025" be introduced and read three times. CARRIED UNANIMOUSLY	2025 Q2

Board Resolutions Completed Between:

01-Apr-25 And

24-Jun-25

Division: Corporate & Transportation Services

Primary Department: Legislative Services

Number	Meeting Date	Resolution	Completed
25-273	5/27/2025	It was moved and seconded that "Electoral Area 'F' Community Parks and Halls Local Service Property Purchase Loan Authorization Bylaw No. 1929, 2025" be introduced and read three times and forwarded to the Inspector of Municipalities for approval. CARRIED UNANIMOUSLY	2025 Q2
25-275	5/27/2025	It was moved and seconded that the Board approve the synopsis of "Electoral Area 'F' Community Parks and Halls Local Service Property Purchase Loan Authorization Bylaw No. 1929, 2025" for the publication of notices associated with the referendum (assent vote) as follows: "Bylaw No. 1929 - "Electoral Area 'F' Community Parks and Halls Local Service Property Purchase Loan Authorization Bylaw No. 1929, 2025" - The general intent of this bylaw is to authorize the Regional District of Nanaimo to borrow up to eight hundred and twenty-four thousand dollars (\$824,000), plus interest in order to finance the purchase of a 3.7 hectare (9.15 acre) property located at 2350 Alberni Highway, Coombs, (known as French Creek School) for use by the Electoral Area 'F' Community Parks and Halls Local Service and to acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the purchase of 2350 Alberni Highway, Coombs. The maximum term for which debentures may be issued to secure the debt created by this bylaw is ten (10) years. The area subject to the bylaw is the Electoral Area 'F' Community Parks and Halls Local Service Area." CARRIED UNANIMOUSLY	2025 Q2
25-276	5/27/2025	It was moved and seconded: 1. That Jacquie Hill be appointed as Chief Election Officer for conducting the French Creek School and Parkland Purchase Referendum as per section 59 of the Local Government Act. 2. That Nelda Richardson and Christine Holt be appointed as Deputy Chief Election Officers for the French Creek School and Parkland Purchase Referendum. 3. That the French Creek School and Parkland Purchase Referendum - Engagement Plan Summary be received for information. CARRIED UNANIMOUSLY	2025 Q2
25-280	6/10/2025	It was moved and seconded that the following minutes be adopted: Regular Board Meeting - May 27, 2025 CARRIED UNANIMOUSLY	2025 Q2
25-282	6/10/2025	It was moved and seconded that "Errington Fire Protection Service Establishment Amendment Bylaw No. 821.09, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-291	6/10/2025	It was moved and seconded that the Board adopt "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.04, 2025". CARRIED UNANIMOUSLY	2025 Q2
25-295	6/10/2025	It was moved and seconded that "French Creek Sewerage Facilities Local Service Amendment Bylaw No. 813.61, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-296	6/10/2025	It was moved and seconded that "Regional District of Nanaimo Northern Community Sewer Local Service Amendment Bylaw No. 889.82, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-297	6/10/2025	It was moved and seconded that "French Creek Fire Protection Service Establishment Amendment Bylaw No. 794.08, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-298	6/10/2025	It was moved and seconded that "Electoral Area B Community Parks Development Cost Charge Amendment Bylaw No. 1840.01, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-302	6/24/2025	It was moved and seconded that the following minutes be adopted: Regular Board Meeting - June 10, 2025 CARRIED UNANIMOUSLY	2025 Q2
25-325	6/24/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.01, 2025" be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-326	6/24/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.05, 2025" be introduced and read two times. CARRIED UNANIMOUSLY	2025 Q2
25-327	6/24/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.05, 2025" be read a third time. CARRIED UNANIMOUSLY	2025 Q2
25-328	6/24/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.07, 2025" be introduced and read two times. CARRIED UNANIMOUSLY	2025 Q2

Board Resolutions Completed Between:

01-Apr-25 And

24-Jun-25

Division: Corporate & Transportation Services

Primary Department: Legislative Services

Number	Meeting Date	Resolution	Completed
25-329	6/24/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.07, 2025" be read a third time. CARRIED UNANIMOUSLY	2025 Q2
25-330	6/24/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.07, 2025" be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-331	6/24/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.08, 2025" be introduced and read two times. CARRIED UNANIMOUSLY	2025 Q2
25-332	6/24/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.08, 2025" be read a third time. CARRIED UNANIMOUSLY	2025 Q2
25-333	6/24/2025	It was moved and seconded that "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.08, 2025" be adopted. CARRIED UNANIMOUSLY	2025 Q2
25-338	6/24/2025	It was moved and seconded that "Extension Fire Protection Service Establishment Amendment Bylaw No. 1439.05, 2025", be adopted. CARRIED UNANIMOUSLY	2025 Q2

Primary Department: Transportation Services

Number	Meeting Date	Resolution	Completed
24-325	6/11/2024	It was moved and seconded that staff work with BC Transit and the Ministry of Transportation and Infrastructure to advance the Transit Redevelopment Strategy - Recommended infrastructure implementation of phase 1 Transit Priority and Signal improvements for route 91 at Columbia Drive and Island Highway West to provide pedestrian access to stops on Sunrise Drive at Columbia Drive. CARRIED UNANIMOUSLY	2025 Q2
25-072	2/11/2025	It was moved and seconded that the Board approve the implementation of the fare change outlined in the attached Fare Review Report Option 3 for the Regional District of Nanaimo's Conventional and Custom (handyDART) Transit System, effective April 1, 2025. Opposed (3): Director Stanley, Director Wallace, and Director Brown CARRIED	2025 Q2
25-073	2/11/2025	It was moved and seconded that the Board approve advising BC Transit and Cowichan Valley Regional District that the Regional District of Nanaimo concurs with the fare change outlined in the attached Fare Review Report Option 1 for the Interregional Transit Route Nanaimo - Cowichan Express, effective April 1, 2025. Opposed (1): Director Brown CARRIED	2025 Q2
25-074	2/11/2025	It was moved and seconded that the ProPASS fare discount program be approved for Conventional Transit. Opposed (1): Director Wallace CARRIED	2025 Q2
25-117	2/25/2025	It was moved and seconded that the Board approve a one-time increase for the Gabriola Community Bus Foundation in 2025 only from \$208,080 to \$215,080 for operating Gabriola's Environmentally Responsible Trans Island Express transit system and that the 2025 – 2029 Financial Plan will be amended accordingly. The funding amount will revert to the regularly scheduled amount of \$212,242 for 2026. CARRIED UNANIMOUSLY	2025 Q2
25-118	2/25/2025	It was moved and seconded that the Board approve a one-year increase of \$4,841 for the Gabriola Island Taxi Saver Service tax requisition in 2025 to increase the amount of transfer to The People for a Healthy Community Society. CARRIED UNANIMOUSLY	2025 Q2
25-180	4/8/2025	It was moved and seconded that the Regional District of Nanaimo Board endorses the Board Chair to sign, along with the Chairs of the Victoria Regional Transit Commission and Cowichan Valley Regional District, a letter to the Minister of Transportation and Transit and BC Transit, supporting Better Island Transit's request that BC Transit develop a plan to expand transit services between the Capital Regional District, Cowichan Valley Regional District and the Regional District of Nanaimo by 2025. The expansion would include necessary infrastructure, fleet, and expansion hours; and that the Province provide sufficient funding to support a maximum fare of \$5.00 and at least hourly service between approximately 6:00 am and midnight on #66 and #70 routes. Opposed (7): Director Craig, Director Stanley, Director Melanson, Director Rogers, Director Salter, Director Wallace, and Director Swain CARRIED	2025 Q2

Board Resolutions Completed Between:

01-Apr-25

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24-Jun-25

Division: Corporate & Transportation Services

Primary Department: Transportation Services

Number	Meeting Date	Resolution	Completed
25-292	6/10/2025	It was moved and seconded that the Board approve the Nanaimo - Cowichan Express 1,000 hour Sunday Service Expansion starting August 31, 2025, and amend the 2025-2029 Financial Plan accordingly. Opposed (1): Director Stanley CARRIED	2025 Q2

Board Resolutions Completed Between:

01-Apr-25 And

24-Jun-25

Division: Development & Emergency Services

Primary Department: Current Planning

Number	Meeting Date	Resolution	Completed
25-097	2/25/2025	It was moved and seconded: 1. That the definition of livestock in Section 2.1 of Bylaw 2500, be amended to read as follows: "livestock means animals used for agricultural purposes, which are used or the products of which are sold, and includes any horse, donkey, mule, cow, goat, sheep or pig.", be amended to "livestock means animals used for agricultural purposes, which are used or the products of which are sold, and includes but is not limited to any horse, donkey, mule, cow, goat, sheep or pig." 2. That section 3.15(a)(xiv) of Bylaw 2500, be amended to read as follows: "personal recreation services for classes offered or personal training, such as yoga, martial arts or dance studio with up to 8 students at one time, but does not include classes open to the general public or drop-in." 3. That staff be directed to draft a proof of water at the time of subdivision policy for Board consideration. 4. That section 5.4 (c) of Bylaw 2500, be amended to read as follows: "Parcels proposed for subdivision pursuant to Section 514 of the Local Government Act shall be permitted provided that: i) all requirements of provincial legislation are satisfied; and ii) the parent parcel is a minimum of 2.0 ha to be eligible; except where the parent parcel was connected to a community water system the minimum parent parcel shall be no less than 5,000 m2 to be eligible; and iii) all other requirements of this Bylaw are met." 5. That Bylaw 2500 be amended by replacing the definition of school with the following wording: school means the use of land, buildings and structures for purpose of providing a learning environment and learning support services for student instruction, learning and assessment, and excludes school accommodation unless expressly permitted by an applicable zone and excludes rehabilitation programs and correctional facilities. CARRIED UNANIMOUSLY	2025 Q2
25-102	2/25/2025	It was moved and seconded that the conditions set out in Attachment 5 be completed prior to Amendment Bylaw 2500.01 being considered for adoption. CARRIED UNANIMOUSLY	2025 Q2
25-152	3/25/2025	1. That the public hearing on "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.04, 2025" not be held in accordance with Section 464(2) of the Local Government Act. 2. That the Board direct staff to complete the required notification in accordance with Section 467(2) of the Local Government Act. 3. That the Board Receive the Summary Report of the Community Engagement as provided in Attachment 3. ADOPTED ON CONSENT	2025 Q2
25-156	3/25/2025	That Bylaw 2500 be amended to replace section 4.24 (c) (i) "Accessory Building Floor Area - Combined floor area of 100 m2 or 8% of area of parcel, whichever is greater, but shall not exceed 250 m2", with "Accessory Building Floor Area - Combined floor area of 100 m2 or 10% of area of parcel, whichever is greater, but shall not exceed 250 m2.". ADOPTED ON CONSENT	2025 Q2
25-199	4/22/2025	It was moved and seconded that the Board approve Development Variance Permit No. PL2025-022 to reduce the minimum setback from an accessory building subject to the terms and conditions outlined in Attachment 2. CARRIED UNANIMOUSLY	2025 Q2
25-206	4/22/2025	It was moved and seconded that the conditions set out in Attachment 4 be completed prior to Amendment Bylaw 2500.04 being considered for adoption. CARRIED UNANIMOUSLY	2025 Q2
25-255	5/27/2025	1. That the Public Hearing on "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.07, 2025" not be held in accordance with Section 464(2) of the Local Government Act. 2. That the Board direct staff to complete the required notification in accordance with Section 467(2) of the Local Government Act. ADOPTED ON CONSENT	2025 Q2
25-256	5/27/2025	1. That the Public Hearing on "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.08, 2025" as amended to remove Section 8, not be held in accordance with Section 464(2) of the Local Government Act. 2. That the Board direct staff to complete the required notification in accordance with Section 467(2) of the Local Government Act. ADOPTED ON CONSENT	2025 Q2
25-261	5/27/2025	It was moved and seconded: 1. That the Board approve Development Permit with Variance No. PL2025-003 to permit the construction of a dwelling unit and a detached garage subject to the terms and conditions outlined in Attachment 2. 2. That the Board exempt Lot 1, District Lot 27, Newcastle District, Plan 17409 from "Regional District of Nanaimo Flood Hazard Mitigation Bylaw No. 1872, 2023" to permit the reduction of the minimum Flood Construction Level elevation specified in the bylaw from a ditch along the eastern lot line of the subject property, for the construction of a new dwelling unit. CARRIED UNANIMOUSLY	2025 Q2
25-262	5/27/2025	It was moved and seconded that the Board approve Development Variance Permit No. PL2025-033 to reduce the exterior lot lines setback for the construction of an accessory building, subject to the terms and conditions outlined in Attachment 2. CARRIED UNANIMOUSLY	2025 Q2

Board Resolutions Completed Between:

01-Apr-25

And

24-Jun-25

Division: Development & Emergency Services

Primary Department: Current Planning

Number	Meeting Date	Resolution	Completed
25-264	5/27/2025	It was moved and seconded that the Board approve Development Variance Permit No. PL2025-056 to increase the maximum accessory building height and accessory building floor area subject to the terms and conditions outlined in Attachment 2. CARRIED UNANIMOUSLY	2025 Q2
25-265	5/27/2025	It was moved and seconded: 1. That the public hearing on "Regional District of Nanaimo Zoning Amendment Bylaw No. 2500.05, 2025" not be held in accordance with Section 464(3) of the Local Government Act. 2. That the Board direct staff to complete the required notification in accordance with Section 467(2), (3) of the Local Government Act. 3. That the Board receive the Summary Report of the Community Engagement as provided in Attachment 3. CARRIED UNANIMOUSLY	2025 Q2
25-271	5/27/2025	It was moved and seconded: 1. That the Board approve the proposed Engagement Plan Summary as outlined in Attachment 4 to guide public engagement for "Regional District of Nanaimo Electoral Area 'G' Official Community Plan Amendment Bylaw No. 1540.07, 2025" and the French Creek and the French Creek Land Exchange Alternative Approval Process. 2. That the Board direct the Public Hearing on "Regional District of Nanaimo Electoral Area 'G' Official Community Plan Amendment Bylaw No. 1540.07, 2025" to the Director of Electoral Area G. CARRIED UNANIMOUSLY	2025 Q2
25-311	6/24/2025	That the Board recommend the Agricultural Land Commission approve Non-Adhering Residential Use Application No. PL2025-009 (ALC File No. 103243) to permit the renovation and addition to the primary residence. ADOPTED ON CONSENT	2025 Q2
25-323	6/24/2025	It was moved and seconded that the Board approve Development Variance Permit No. PL2024-153 to reduce the exterior lot line setback for the construction of a detached garage subject to the terms and conditions outlined in Attachment 2. CARRIED UNANIMOUSLY	2025 Q2

Primary Department: Emergency Services

Number	Meeting Date	Resolution	Completed
24-595	11/12/2024	The Chair called the question on the main motion as amended: That staff explore feasibility of municipal partners the City of Parksville, Town of Qualicum Beach and City of Nanaimo to contribute a portion of their Indigenous Engagement Requirement grant funds to be put towards an extended multi-year contract for an Emergency Services Indigenous Engagement Coordinator. Opposed (4): Director Perrino, Director Thorpe, Director Salter, Director Melanson, CARRIED	2025 Q2
24-599	11/12/2024	It was moved and seconded that the Board ask the Chair to work with staff to write a letter to appropriate Ministers, local MLAs and the Premier to express concerns about work required for Emergency and Disaster Management Act and the need for additional funds to support the entirety of the work. Opposed (1): Director Salter CARRIED	2025 Q2
25-232	5/13/2025	It was moved and seconded that the Engagement Plan for the Evacuation Route Project for Electoral Area G, City of Parksville and Town of Qualicum Beach, be endorsed. CARRIED UNANIMOUSLY	2025 Q2

Primary Department: Energy and Sustainability

Number	Meeting Date	Resolution	Completed
24-370	6/25/2024	It was moved and seconded that the electric vehicle charging station for Area G be installed at Little Qualicum Hall, subject to the cost being within existing budget and operationally feasible. CARRIED UNANIMOUSLY	2025 Q2
24-514	10/8/2024	It was moved and seconded: That the Board approve the Engagement Plan for Phase 2 of the Sea Level Rise and Climate Adaptation Program; and That the Board direct staff to communicate the launch of Phase 2 of the Sea level Rise and Climate Adaptation program to the member municipalities and Snuneymuxw, Snaw-Naw-As, and Qualicum First Nations. Opposed (1): Alternate Director Fell CARRIED	2025 Q2
24-676	12/10/2024	It was moved and seconded that the 2025-2029 Financial Plan be amended accordingly, upon award of the grant. Opposed (1): Director Salter CARRIED	2025 Q2
24-707	12/10/2024	It was moved and seconded that the Chair write a letter of support for the Shift Coastal Consulting Group application for the Climate-Resilient Coastal Communities Program. Opposed (1): Director Salter CARRIED	2025 Q2

Board Resolutions Completed Between:

01-Apr-25 And

24-Jun-25

Division: Development & Emergency Services

Primary Department: Fire Services

Number	Meeting Date	Resolution	Completed
24-036	1/30/2024	That the Board advocate for additional insurance coverage through the Municipal Insurance Association of British Columbia (MIABC) for fire apparatus replacement costs not covered under ICBC. ADOPTED ON CONSENT	2025 Q2
24-115	2/27/2024	Whereas, the Extension and District Volunteer Fire Department Society has expressed interest in an increased level of independence in operating the Extension Volunteer Fire Department. Be it resolved, that staff be directed to work with the Society to explore alternate governance options. ADOPTED ON CONSENT	2025 Q2
24-350	6/25/2024	It was moved and seconded that staff prepare a report on the potential options for regulating the sale of consumer grade fireworks within District 69 and District 68 as well as enforcement and cost recovery options for prohibiting the discharge of consumer grade fireworks. Opposed (7): Director Rogers, Director Salter, Director Krog, Director Armstrong, Director Perrino, Director Thorpe, and Director Swain CARRIED	2025 Q2
25-092	2/25/2025	1. That the Regional District of Nanaimo Board approve the Cranberry Fire Protection District, Fire Services Agreement, 2025 Amendment. 2. That the Regional District of Nanaimo Board Chair or Designate and the Regional District of Nanaimo Corporate Officer or Designate execute the 2025 Amendment to the Cranberry Fire Protection District, Fire Services Agreement. ADOPTED ON CONSENT	2025 Q2
25-140	3/11/2025	It was moved and seconded that the Regional District of Nanaimo Board approve the increase in the 2025 budget with the allocation of \$250,000 from the Electoral Area F Community Works Funds towards the future replacement of Errington Firehall #2 and a corresponding reduction in 2026 borrowing and the 2025-2029 Financial Plan be amended accordingly. CARRIED UNANIMOUSLY	2025 Q2

Primary Department: Long Range Planning

Number	Meeting Date	Resolution	Completed
25-026	1/14/2025	It was moved and seconded that the Regional District of Nanaimo Board write to the public pension funds that are the major shareholders for Island Timberlands, TimberWest and Mosaic and highlight the financial challenges created by the E&N Land Grant for local communities to protect lands for biodiversity, community drinking water needs and recreational purposes and request financial assistance with protecting vital areas within the Regional District of Nanaimo that are within the Private Managed Forest Lands owned by these corporations. CARRIED UNANIMOUSLY	2025 Q2
25-096	2/25/2025	It was moved and seconded that the Board endorse the proposed Agricultural Area Plan Implementation Action Plan 2025-2027 Update included in the staff report on the Agricultural Advisory Committee agenda dated January 16, 2025, as amended to note the following: 1) Deleting the words "Agricultural Support Officer" and replacing them with "Agricultural Support Planner"; and 2) In Table 3 - Summary of Proposed Actions, Resourcing Level, and Priority, for Action(s): 1. a) 5.2a and 5.2b by changing the Priority from "Medium" to "High"; 2. b) 2.1a in the description by stating that "if existing staff could not undertake the work, then additional funding may be required"; 3. c) 4.1e in the description by deleting the word "municipal"; 4. d) New3 in the description by removing direct reference to Cedar Farmers Market and stating that "examples may include developing criteria that could be considered when assessing sites for year-round indoor markets to ensure their success"; and change the Priority from "Medium" to "High"; 5. e) The description for Action 7.4f shall be amended to read: Support local agriculture and food organizations and their ability to thrive at full capacity (for example, the Cedar Farmers Market, Coombs Farmers Institute, Nanaimo Cedar Farmers Institute, Qualicum Beach Farmers Market, Errington Farmers Market, Island Roots Farmers Market, Nanaimo FoodShare, and others). CARRIED UNANIMOUSLY	2025 Q2
25-290	6/10/2025	It was moved and seconded that the 2025 grant application to the Ministry of Municipal Affairs, Infrastructure Planning Grant Program for \$10,000, to complete a preliminary study on sewer and water infrastructure for Rural Village Centres (RVCs), be endorsed by the Board and that if the Regional District of Nanaimo is successful in obtaining the grant that the 2025-2029 Financial Plan be amended accordingly. Opposed (6): Director McLean, Director Salter, Director Wallace, Director Brown, Director Hemmens, and Director Wood CARRIED	2025 Q2

Board Resolutions Completed Between:

01-Apr-25 And

24-Jun-25

Division: Recreation & Parks Services

Primary Department: Aquatic Services

Number	Meeting Date	Resolution	Completed
25-214	4/22/2025	It was moved and seconded that the motion on the floor, "That staff be directed to research an alternate project scope with a maximum of \$10 million contingent to utilizing all of the \$7 million funding contribution provisionally awarded to the Ravensong Aquatic Centre Renovation project" be referred to the next Oceanside Services Committee meeting. CARRIED UNANIMOUSLY	2025 Q2

Primary Department: Arena Services

Number	Meeting Date	Resolution	Completed
23-560	11/14/2023	It was moved and seconded that the Regional District of Nanaimo Board approve the funding source for \$250,000 as the Oceanside Place Reserve Fund (1-3-1517-0052) supporting the Oceanside Generals Hockey Society Dressing Room Project at Oceanside Place and that the \$250,000 funding approval to the Oceanside Generals Hockey Society be provided to the Society after a funding and lease agreement with the Regional District of Nanaimo is in place. CARRIED UNANIMOUSLY	2025 Q2
25-212	4/22/2025	It was moved and seconded: 3. That the Board approve the Dressing Room Agreement between the Regional District of Nanaimo and Oceanside Generals Hockey Society for the construction of a dressing room at Oceanside Place Arena. 4. That the Board Chair and Corporate Officer be authorized to sign the Dressing Room Agreement. CARRIED UNANIMOUSLY	2025 Q2

Primary Department: Parks Services

Number	Meeting Date	Resolution	Completed
22-673	12/6/2022	22-673 It was moved and seconded that the Regional District of Nanaimo approach Crown Land BC to negotiate a land tenure agreement for Lot 1 PID: 026919818 and Lot 2 PID: 026919826 beside Romain Community Park. ADOPTED ON CONSENT	2025 Q2
24-278	5/28/2024	That the Regional District of Nanaimo establish an Englishman River Regional Park Management Group. ADOPTED ON CONSENT	2025 Q2
25-014	1/14/2025	It was moved and seconded that the Errington Community Park Sport Court Options be referred to the Electoral Area F Parks and Open Spaces Advisory Committee for further discussion. CARRIED UNANIMOUSLY	2025 Q2
25-083	2/11/2025	It was moved and seconded that the Chair of Regional District of Nanaimo write a letter to all relevant Cabinet Ministers, attaching a copy of the presentation made by Joanne Sales, Broombusters Invasive Plant Society, that is copied in turn to all island Members of the Legislative Assembly calling on the Provincial Government to implement programs and take all necessary steps to move for the elimination of the invasive species Scotch broom, and in particular on hydro right of ways that cross all Regional District boundaries on Vancouver Island. CARRIED UNANIMOUSLY	2025 Q2
25-084	2/11/2025	It was moved and seconded that on behalf of the Board, the Chair write to the Minister of Public Safety and Solicitor General, requesting review of past Corrections involvement in Scotch broom chipping, and whether a further consideration to re-adopting that program be feasible with the Regional District of Nanaimo. Opposed (1): Director Armstrong CARRIED	2025 Q2
25-179	4/8/2025	It was moved and seconded: 1. That the E and N Rail Trail Top Bridge Crossing to Despard Avenue Parksville Project Update report be received for information. 2. That the E and N Rail Trail Top Bridge Crossing to Despard Avenue Parksville Project be left in the 2025-2029 Financial Plan, and that staff proceed with the project. Opposed (3): Director Salter, Director Wallace, and Director Armstrong CARRIED	2025 Q2
25-183	4/8/2025	It was moved and seconded that the Board approve the Errington Community Park Public Washrooms be open only on Farmer's Market Days and during Special Events. CARRIED UNANIMOUSLY	2025 Q2
25-185	4/8/2025	It was moved and seconded 1. That the 10-year Licence of Occupation with the Ministry of Transportation and Transit for Creekside Place parking lot gates be approved. 2. That the Board Chair and Corporate Officer be authorized to sign the 10-year Licence of Occupation with the Ministry of Transportation and Transit for Creekside Place parking lot gates. CARRIED UNANIMOUSLY	2025 Q2
25-198	4/22/2025	That staff prepare a water access report for the next Nanoose Bay Parks & Open Space Advisory Committee meeting. ADOPTED ON CONSENT	2025 Q2

Board Resolutions Completed Between:

01-Apr-25

And

24-Jun-25

Division: Recreation & Parks Services

Primary Department: Parks Services

Number	Meeting Date	Resolution	Completed
25-210	4/22/2025	It was moved and seconded: 1. That the 10-year Licence of Occupation with the Ministry of Transportation and Transit for the Sunnybeach Road Beach access be renewed. 2. That the Board Chair and Corporate Officer be authorized to sign the 10-year Licence of Occupation with the Ministry of Transportation and Transit for Sunnybeach Road Beach access. CARRIED UNANIMOUSLY	2025 Q2
25-233	5/13/2025	It was moved and seconded that the Board approve the Regional District of Nanaimo Parks Biodiversity Plan. Opposed (3): Director Rogers, Director Karras, and Director Wallace CARRIED	2025 Q2

Primary Department: Recreation Services

Number	Meeting Date	Resolution	Completed
23-417	7/25/2023	It was moved and seconded that; 1. Alternative operating options for Meadowood Community Hall be presented to the Board. 2. That efforts be made using existing resources for the Regional District of Nanaimo to open the Meadowood Community Hall at limited capacity. CARRIED UNANIMOUSLY	2025 Q2
25-054	2/4/2025	It was moved and seconded: 1. That the Board approve the attached Meadowood Community Hall Operating Agreement with the Meadowood Hall Recreation Association. 2. That the Board Chair and Corporate Officer be authorized to sign the Meadowood Community Hall Operating Agreement. CARRIED UNANIMOUSLY	2025 Q2
25-055	2/4/2025	It was moved and seconded that the Board approve that the official name of the Meadowood Community Centre be changed to Meadowood Community Hall effective April 14, 2025. CARRIED UNANIMOUSLY	2025 Q2
25-186	4/8/2025	It was moved and seconded: 1. That the Board approve the amended Meadowood Community Hall Operating Agreement with the Meadowood Hall Recreation Association included as Attachment 1. 2. That the Board Chair and Corporate Officer be authorized to sign the amended Meadowood Community Hall Operating Agreement. CARRIED UNANIMOUSLY	2025 Q2

Board Resolutions Completed Between:

01-Apr-25

And

24-Jun-25

Division: Regional & Community Utilities

Primary Department: Capital Projects Delivery

Number	Meeting Date	Resolution	Completed
25-077	2/11/2025	It was moved and seconded that the Regional District of Nanaimo Board approve the reallocation of \$200,000 from the Nanoose Forcemain Replacement Project WW0045 from 2027 to 2025, and that the 2025-2029 Financial Plan be amended to reflect this change. CARRIED UNANIMOUSLY	2025 Q2
25-132	3/11/2025	It was moved and seconded that staff provide a subsequent report to finalize the details of the land exchange plan between 1236 Island Highway West and Lee Road Community Park and provide recommendations on the execution strategy. CARRIED UNANIMOUSLY	2025 Q2

Primary Department: Facilities and Fleet

Number	Meeting Date	Resolution	Completed
25-052	2/4/2025	That the Board approve the Regional District of Nanaimo Administration Building Asset Management Plan 2024, and the Annual Building Capital Reserve contributions of \$202,000 be made to fund the replacement of the Administration Building at the end of its useful life in 2049. CARRIED UNANIMOUSLY	2025 Q2

Primary Department: Legislative Services

Number	Meeting Date	Resolution	Completed
25-236	5/13/2025	It was moved and seconded that “Solid Waste Development Cost Charge Bylaw for First Reading” be referred to a future Committee of the Whole meeting. Opposed: (5) Director Rogers, Director Krog, Director Perrino, Director Swain, Director Westbroek CARRIED	2025 Q2