

# Board Resolutions In Progress

Division: CAO Office

Primary Department:Strategy and Intergovernmental Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-245	5/13/2025	It was moved and seconded that the Chair, on behalf of the Board, write to the BC Ferries CEO, BC Ferries Commissioner, and the Chair of the BC Ferries Authority Board, asking them to ensure that future engagement with ferry dependent communities include an option for involvement of a community-based organization. CARRIED UNANIMOUSLY	In progress, estimated completion Q3 2025.	2025 Q3

# Board Resolutions In Progress

Division: Corporate & Transportation Services

Primary Department: Legislative Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
24-261	5/14/2024	It was moved and seconded that the Board authorize staff to enter into discussions with the Ministry of Municipal Affairs to review the voting unit assigned to the Regional District of Nanaimo and to look at options to change the voting unit that would maintain the principle of representation by population underlying the composition and operation of regional districts in British Columbia. CARRIED UNANIMOUSLY	Discussions are underway with the Ministry regarding the voting unit assigned to the RDN	2025 Q3
25-061	2/4/2025	It was moved and seconded that the Board direct staff to proceed with a Request for Statement of Qualifications (RFSQ) procurement process to retain a legal firm with an identified primary contact and a secondary contact to act as a third-party (Commissioner) to oversee the Code of Conduct complaint and resolution process as identified in the Code of Conduct Policy A1.37. Opposed (1): Director O'Brien CARRIED	Request for Statement of Qualifications (RFSQ) is posted and closes on July 11, 2025. Submissions will be presented to the Board at the July 22, 2025 Board meeting.	2025 Q3
25-268	5/27/2025	It was moved and seconded: 1. That the approval of the electors be obtained by an Alternative Approval Process. 2. That the Board approve the Elector Response Form as provided in Attachment 3; establish 4:00 p.m. on July 7, 2025 as the deadline for receiving elector responses for the alternative approval process, and determine the total number of electors of the area to which the approval process applies to be 7,337. CARRIED UNANIMOUSLY	The report on the results of the AAP will be presented to the Board at its July 22, 2025 Board meeting	2025 Q3
25-274	5/27/2025	It was moved and seconded that the Regional District of Nanaimo proceed to referendum to obtain the assent of the electors of the Electoral Area 'F' Community Parks and Halls Local Service Area for borrowing up to \$824,000, plus interest to purchase a 3.7 hectare (9.15 acre) property located at 2350 Alberni Highway, Coombs, (known as French Creek School) legally described as PID: 004-523-555, Lot A, District Lot 143, Nanoose District, Plan 15661 for use by the Electoral Area 'F' Community Parks and Halls Local Service (the "Purchase"); and that the question be as follows: "Are you in favour of the Regional District of Nanaimo adopting "Electoral Area 'F' Community Parks and Halls Local Service Property Purchase Loan Authorization Bylaw No. 1929, 2025", which will authorize the Regional District of Nanaimo to borrow up to eight hundred and twenty-four thousand dollars (\$824,000), plus interest, repayable over a period of no more than ten (10) years, to finance the purchase of a 3.7 hectare (9.15 acre) property located at 2350 Alberni Highway, Coombs, (known as French Creek School) for use by the Electoral Area 'F' Community Parks and Halls Local Service?". CARRIED UNANIMOUSLY	The date set for the referendum is October 25, 2025	2025 Q4

# Board Resolutions In Progress

Division: Corporate & Transportation Services

Primary Department: Transportation Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
20-018	1/28/2020	That the Regional District of Nanaimo continue to work with the City of Nanaimo to develop a long term agreement for the Downtown Nanaimo Exchange.	BC Transit received approximately \$15 million in ICIP funding from the Federal and Provincial Governments for the design and build of the Downtown Nanaimo Exchange. A tri-party project agreement is being finalized in 2025. Staff expect a draft agreement for the Board In Camera in Q3.	2025 Q3
22-195	3/22/2022	That the Regional District of Nanaimo work with the City of Nanaimo, BC Transit and the Ministry of Transportation and Infrastructure to develop a Memorandum of Understanding to support planning and coordination required to move forward on the infrastructure priorities outlined in the Transit Redevelopment Strategy.	Ongoing discussions with City of Nanaimo and Minister of Transportation and Transit (MoTT) in 2025. MoTT has taking the lead provided a draft MOU to advance discussions and commitments. Further details will be provided by Q4 2025.	2025 Q4
24-321	6/11/2024	That the Board endorse an application to the Transit Minor Betterment program for transit amenity improvements in Deep Bay to facilitate the interregional connection with the Comox Valley Regional District on the Route 99. ADOPTED ON CONSENT	This application to the Ministry of Transport and Transit (MoTT) is currently pending further evaluation of the archaeological considerations. Further details will be provided by Q4 2025.	2025 Q4
25-071	2/11/2025	That staff prepare a report with financial implications on options for Northern Transit Bylaw amendments to reduce conventional service in Electoral Area G to within its Growth Containment Boundary. ADOPTED ON CONSENT	This motion is in progress and a report will be presented to the Board in Q3, September 9, 2025.	2025 Q4
25-075	2/11/2025	It was moved and seconded that staff be given further direction to explore the feasibility of implementing the EcoPASS fare discount program in the Regional District of Nanaimo. Opposed (4): Director Stanley, Director Rogers, Director Wallace, and Director Armstrong CARRIED	RDN staff are reviewing 2025 work plans and will update the Board Follow-Up once a suitable Committee of the Whole is determined to present a report for this resolution. It is anticipated that this will be completed by Q4 2025.	2025 Q4

# Board Resolutions In Progress

Division: Corporate & Transportation Services

Primary Department: Transportation Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-076	2/11/2025	It was moved and seconded that staff prepare a report as soon as feasible to be presented to the Committee of the Whole on the budget and logistical implications to provide free transit in the most cost-efficient manner in two options: All youth below 18 years old and to all Grade 9 students. Opposed (4): Director Rogers, Director Wallace, Director Thorpe, and Director Swain CARRIED	RDN staff are reviewing 2025 work plans and will update the Board Follow-Up once a suitable Committee of the Whole is determined to present a report for this resolution. It is anticipated that this will be completed by Q4 2025.	2025 Q4
25-238	5/13/2025	It was moved and seconded that staff include Electoral Areas E and H in the analysis and review of the Northern Community Transit Service. CARRIED UNANIMOUSLY	This motion is in progress and a report will be presented to the Board in Q3, September 9, 2025.	2025 Q3
25-239	5/13/2025	It was moved and seconded that staff prepare a report regarding the Southern Transit Route 31 for an analysis of the recent expansion of hours. CARRIED UNANIMOUSLY	This motion is in progress and a report will be presented to the Board in Q3, September 9, 2025.	2025 Q3
25-286	6/10/2025	That the Chair of the Regional District of Nanaimo Board write a letter to the Ministry of Transportation and Transit requesting a timeline regarding Transit Priority and Signal Improvements for Route 9 at Columbia Drive and Island Highway Electoral Area G. ADOPTED ON CONSENT	Expected completion for the November 25, 2025, Committee of the Whole in Q4.	2025 Q4

# Board Resolutions In Progress

Division: Development & Emergency Services

Primary Department: Bylaw Service

Number	Meeting Date	Resolution	Update	Scheduled Completion
18-312	7/24/2018	It was moved and seconded that staff provide a report considering changes to the EA 'A' Noise Bylaw to apply to rock breaking and similar or associated activities/processes so as to reduce noise levels to the Permissible Sound Levels (PSLs) expressed in terms of one-hour average sound levels values for outdoor noise and attenuation of noise through the walls of a dwelling provided in the provincial guidelines for pit and quarrying facilities.	Included in the 2025 work plan.	2025 Q4
18-313	7/24/2018	It was moved and seconded that the report consider applying the Permissible Sound Levels (PSLs) to activities that are anticipated to extend beyond four days and to restricting such activities to the period of Monday through Friday, excluding holidays, and to the hours of 8 am to 5 pm on those days.	Included in the 2025 work plan.	2025 Q4
18-413	9/18/2018	It was moved and seconded that staff be directed to review the Gabriola Island Noise Control Bylaw to limit hours of construction noise.	Included in the 2025 work plan with new Manager,	2025 Q4
19-076	2/26/2019	It was moved and seconded that staff be directed to include an analysis of cost recovery options and related penalties for bylaw infractions in the report being drafted by Building & Bylaw Services for the Board's consideration at a future meeting.	Staff have implemented a cost recovery process for tickets. A broader review and report has been started by Bylaw Manager.	2025 Q4
22-327	5/24/2022	It was moved and seconded to provide a review of Bylaw Enforcement Policy B3.2 and its effectiveness for longstanding nuisance property files; and to provide recommendations for Nuisance Property Abatement and Cost Recovery amendments including Regional District of Nanaimo Bylaw, Fire and Emergency Services costs.	<p>This work is divided into 2 upcoming Staff Reports:</p> <p>1) Review of Bylaw Enforcement Policy</p> <p>2) Nuisance Abatement and Cost Recovery options</p> <p>Staff Reports are scheduled for Q3 2025-09-04 EASC meeting.</p>	2025 Q4
22-418	6/28/2022	It was moved and seconded that file number, 3411 Alberni Hwy, LOT 1, DISTRICT LOT 74, NEWCASTLE DISTRICT, PLAN 38170, PID: 001-017-667, ELECTORAL AREA F, be referred to staff for more information.	Property owners have applied for building permit. The application remains incomplete and staff are communicating with property owners on application requirements.	2025 Q3
22-419	6/28/2022	It was moved and seconded to refer file number 2830 Clover Close, LOT 4 SECTION 14 RANGE 4 MOUNTAIN DISTRICT PLAN VIP80079, PID: 026-522-403, ELECTORAL AREA C, be referred to staff for more information.	Pending further review of permit file and update report to Board if contraventions still not resolved.	2025 Q4

# Board Resolutions In Progress

Division: Development & Emergency Services

Primary Department: Bylaw Service

Number	Meeting Date	Resolution	Update	Scheduled Completion
22-663	11/22/2022	It was moved and seconded that staff prepare a report on options to ban, or if not possible, regulate exotic animals including serval cats in Electoral Area F. Regulations would explore options to require specifications related to cages, locking mechanisms, licensing options and prohibition on live feedstock. CARRIED UNANIMOUSLY	Staff have received legal advice on moving forward with a new service and regulatory bylaw. Report to Board pending staff resources to draft the bylaw and prepare a report.	2025 Q4
24-482	9/24/2024	That the Board suspend bylaw enforcement for length of stay of existing recreational vehicles located in Campgrounds, Resort Vehicle Parks and Recreational Vehicle Parks in Electoral Areas A, C, E, F, G, and H until the completion of Phase Two of the Bylaw 500 Review except in circumstances where: a. It is determined that there are risks to health and safety; b. It is determined there is a risk to the environment; c. It is determined that sewage is not being disposed of in an approved septic or sewage disposal system; or that septic or sewage disposal systems are being used in excess of capacity; d. It is determined that there is contamination of wells or other drinking water sources. ADOPTED ON CONSENT	Staff following Board motion	2025 Q4
24-483	9/24/2024	That no additional contravention or unlawful expansion of a Campground, Resort Vehicle Parks and Recreational Vehicle Parks takes place during the enforcement of length of stay suspension. ADOPTED ON CONSENT	staff following Board motion	2025 Q4

# Board Resolutions In Progress

Division: Development & Emergency Services

Primary Department: Bylaw Service

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-167	3/25/2025	<p>It was moved and seconded: WHEREAS Section 305 of the Local Government Act authorizes the Board to impose remedial action requirements in relation to hazardous conditions under Division 12 of Part 3 of the Community Charter on the owner of a matter or thing and the owner or occupier of the land on which it is located, including a requirement to remove or demolish the structure or to otherwise deal with it in accordance with the directions of the Board; AND WHEREAS Division 12 of Part 3 of the Community Charter authorizes the Board to impose such a remedial action requirement in relation to a building, structure, erection of any kind which is in or creates an unsafe condition, or which contravenes Provincial Building regulations or a building bylaw; AND WHEREAS the Regional District of Nanaimo has consistently received complaints from residents and the RCMP and local Fire Departments about the hazardous state of the buildings and structures located at 790/796 Nanaimo River Road; Lot 2, Section 6, Range 4, Cranberry District, Plan 29755 (the "Property"); AND WHEREAS multiple fires involving structures have occurred at the Property, posing significant risk to life and property of the occupants and neighbouring lands; AND WHEREAS Section 418 of the Local Government Act provides that the authority of the Board to require that something be done includes the authority to direct that, if a person subject to the requirement fails to take the required action, the Regional District may fulfill the requirement at the expense of the person and recover the costs incurred from that person as a debt; NOW THEREFORE the Board of the Regional District of Nanaimo resolves as follows: 1. THAT the Board considers that the following three dilapidated buildings on the Property were modified without permits in contravention of Section 3(1) of the Building Regulations Bylaw No. 1250, 2010 and creates a hazardous and unsafe condition within the meaning of Section 73(2)(a) of the Community Charter: a) Building #1-single storey wooden building adjacent to Nanaimo River Road. b) Building #2-two storey wooden large shop, situated in between Building #1 and Building #3. c) Building #3-single storey metal building behind Building #2 (together, the "Buildings") 2. THAT pursuant to its remedial action powers under Part 3, Division 12 of the Community Charter, the Board hereby requires that the Estate of Earl Ferstel and Brian Ferstel address the unlawful and unsafe condition of and created by the Buildings, by undertaking the removal of the Buildings from the Property at their sole cost; 3. THAT the Estate of Earl Ferstel and Brian Ferstel must complete the removal of the Buildings from the Property within 30 days of receipt of notice of this resolution; 4. THAT the Estate of Earl Ferstel and Brian Ferstel must carry out the work in compliance with all applicable bylaws and enactments, including the BC Building Code, the Building Regulations Bylaw, and all applicable bylaws and enactments respecting safety; 5. THAT the Estate of Earl Ferstel and Brian Ferstel may request that the Board reconsider the terms of this Resolution by providing the Regional District with written notice within 14 days of the date on which notice of this Resolution is sent to them under Section 77 of the Community Charter; and 6. THAT if any requirement imposed by this Resolution has not been completed within the time limit for so doing, Regional District staff and contractors are authorized to enter on to the Property and undertake any or all of those actions required by this remedial action requirement without further notice to and at the expense of the Estate of Earl Ferstel and Brian Ferstel or either of them, and recover the costs of doing so, together with costs and interest, as a debt and in the same</p>	Property ownership has changed, staff are meeting with the Ministry of Finance to coordinate next steps related to the Remedial Action process.	2025 Q4

# Board Resolutions In Progress

Division: Development & Emergency Services

Primary Department: Bylaw Service

Number	Meeting Date	Resolution	Update	Scheduled Completion
		manner as unpaid property taxes owing by the Estate of Earl Ferstel and Brian Ferstel to the Regional District, as authorized by sections 305, 399, and 418 of the Local Government Act and sections 17, 258 and 259 of the Community Charter. Opposed (3): Director Salter, Director Krog, and Director O'Brien CARRIED		
25-322	6/24/2025	It was moved and seconded: 1. That the April 2, 2025, written request from Brian Ferstel to the Board to reconsider the remedial action requirement be received for information. 2. That the Board direct staff to proceed with the remedial action requirements as outlined in Resolution 25-167, passed at the Regional District of Nanaimo Board meeting on March 25, 2025. Opposed (3): Director Krog, Director Geselbracht, and Director O'Brien CARRIED	Staff to proceed with procurement for contracting demolition of 2 structures remaining on the property.	2025 Q3

Primary Department: Current Planning

Number	Meeting Date	Resolution	Update	Scheduled Completion
21-206	4/27/2021	It was moved and seconded that the conditions set out in Attachment 6 of the staff report, as amended, be completed prior to Amendment Bylaw No. 1285.32 being considered for adoption.	Pending conditions to be met prior to adoption	2025 Q4
22-568	9/27/2022	It was moved and seconded that the Board direct staff to provide a report on the creation of a service for the purpose of installing active transportation facilities. CARRIED UNANIMOUSLY	This will be a 2025 or 2026 workplan item. It will be impacted by housing legislation, on-going DAPR and Bylaw 2500 Phase Two projects.	2026 Q4
23-021	1/10/2023	It was moved and seconded that staff investigate options to delegate development variance permits, temporary use permits, Form and Character development permits and zoning bylaw amendments to the Electoral Area Services Committee. CARRIED UNANIMOUSLY	To be included in DAPR implementation Phase 3 and 4. Project has slowed due to new housing legislation requirements.	2025 Q3
24-271	5/28/2024	That a portion of the grant funding to implement Bill 44 be used to conduct an assessment of the water demand that would result from the implementation within the Nanoose Peninsula Water Service Area and the adequacy of the long-term water supply available from the Englishman River Water Service Area to support this demand. ADOPTED ON CONSENT	Funding allocated to Phase 1 Water Use Planning and Management Study for ERWS	2025 Q3
24-481	9/24/2024	That a review of the Manufactured Home Park Redevelopment Tenant Assistance Policy be undertaken during Phase 2 of the Bylaw 500 update project. ADOPTED ON CONSENT	to be added to Phase 2 of Bylaw 2500 Review	2025 Q4
24-484	9/24/2024	That the Board direct staff, following the adoption of Bylaw 2500 and in conjunction with Phase 2 of Bylaw 500 review and update project, to review the limitation on length of stay in a recreational vehicle and provide recommendations and community input on potential options to allow full time stays within a recreational vehicle. ADOPTED ON CONSENT	To be added to Phase 2 of Bylaw 2500 Review	2026 Q1



# Board Resolutions In Progress

Division: Development & Emergency Services

Primary Department: Current Planning

Number	Meeting Date	Resolution	Update	Scheduled Completion
24-485	9/24/2024	That the Board direct staff, following the adoption of Bylaw 2500, to prepare a report and updated draft Policy B1.7 – Strata Conversion Policy and Guidelines for the Board's consideration. ADOPTED ON CONSENT	work initiated in Q4 2024	2026 Q1
24-486	9/24/2024	That the Board direct staff, following the adoption of Bylaw 2500, to prepare a report and recommendations for allowing building strata conversion in more land use designations and exploring the possibility of amending the Regional Growth Strategy and applicable Official Community Plans to develop a density neutral approach to allowing the conversion of existing two lot rural building strata developments to a bare land strata or fee simple subdivision. ADOPTED ON CONSENT	Staff report brought to the EASC meeting on July 3, 2025 to consider if zoning changes fro 1.0 ha. lots for the RR2 Zone (D District) be made as part of upcoming update OCP processes or with a broader study of the spetic and water capability of the Eleectoral Areas.	2026 Q4
24-487	9/24/2024	That the Board direct staff, following the adoption of Bylaw 2500, to prepare a draft policy and guidelines on Additions, Replacement, and New Buildings on Parcels Containing a Building Strata Development. ADOPTED ON CONSENT	work initiated in Q4 2024, staff report in preparation, draft policy presented to EASC July 3, 2025	2025 Q3
24-488	9/24/2024	That the Board direct staff, following the adoption of Bylaw 2500, as a priority project to prepare a separate report and recommendations for initiating a process to consider amendments to the Regional Growth Strategy, applicable Official Community Plans, and zoning regulations for all parcels zoned Rural Residential 2 by Bylaw 2500 that are designated Subdivision District 'D' that allow two dwelling units on a parcel greater than 2.0 hectare to reduce the minimum parcel size to Subdivision District 'F' (1.0 hectare minimum parcel size) with one dwelling unit per parcel. ADOPTED ON CONSENT	Staff report brought to the EASC meeting on July 3, 2025 to consider if zoning changes fro 1.0 ha. lots for the RR2 Zone (D District) be made as part of upcoming OCP update processes or with a broader study of the spetic and water capability of the Eleectoral Areas.	2026 Q4
24-492	9/24/2024	It was moved and seconded that the Conditions of Approval as provided in Attachment 5 be completed prior to Amendment Bylaw No. 1285.40 being considered for adoption. Opposed (1): Director Stanley CARRIED	Completion depends on the applicant.	2025 Q3
24-498	9/24/2024	It was moved and seconded that: 1. Phase two of the Bylaw 500 update and review project begin as soon as possible, with a first draft presented by the end of 2025, and that the 2025-2029 financial plan be prepared accordingly. 2. The Board direct staff to not define heat pumps as a structure in Bylaw 2500 and that any potential regulation of heat pumps be considered in phase 3 of the Bylaw 2500 process. CARRIED UNANIMOUSLY	Motion 1 will commence following adoption of Bylaw 2500; Motion 2 is complete	2025 Q4
25-008	1/14/2025	It was moved and seconded that staff provide all Board motions and meeting minutes related to subdivision file 3320-20-13571, McKin Estates. ADOPTED ON CONSENT	Work delayed on this item due to staff shortages and competing priorities. Staff report will be coming forward to EASC in September.	2025 Q3

# Board Resolutions In Progress

Division: Development & Emergency Services

## Primary Department: Current Planning

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-251	5/27/2025	It was moved and seconded that Development Permit with Variance Application No. PL2025-032, 3521 Dolphin Drive, Electoral Area E be referred back to staff in the Planning Department to arrange meetings between the developer, Seacliff Properties, and the Schooner House Strata Corporation to further discuss potential options with respect to this matter. CARRIED UNANIMOUSLY	There have been meetings with the strata corporation and SeaCliff, they are currently ongoing.	2025 Q4
25-321	6/24/2025	It was moved and seconded that the item be referred back to staff to include information as to whether or not, as proposed, this is a prohibited use. Opposed (7): Director Melanson, Director Rogers, Director Salter, Director Wallace, Director Perrino, Director Thorpe, and Director O'Brien CARRIED	item referred to July 8, 2025 Board meeting	2025 Q3

## Primary Department: Emergency Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
20-059	2/25/2020	It was moved and seconded that an interdepartmental review of the Full Hazard Assessment Scores be conducted to assign priority rankings and identify current and new risk reduction strategies for prioritized hazards.	This work is informing the Climate Action Plan to help assign and identify project work and priority areas.	2027 Q4
23-282	5/23/2023	That staff engage with the Ministry of Transportation and Infrastructure and Parksville Fire Services to determine options to provide a second, alternate route in/out of Columbia Beach and provide a correspondence summary to the Board. ADOPTED ON CONSENT	Staff have discussed secondary route/alternative access point with MOTI at staff to staff meeting. Follow up report coming by end of Q3 2025.	2025 Q3
23-401	7/25/2023	2. That Area C, Errington Hall and Meadowood be approached regarding a potential Emergency Reception Centre. ADOPTED ON CONSENT	Part of the 2025 Emergency Management work program.  Some discussion and feasibility is underway.	2025 Q4
24-302	5/28/2024	It was moved and seconded: 1. That the 2024 regional grant application by the Regional District of Nanaimo, Town of Qualicum Beach, and the City of Parksville for \$90,000 from the Community Emergency Preparedness Fund: Public Notification and Evacuation Route Planning funding stream, be endorsed. 2. That the administration by the Regional District of Nanaimo for the application for, receipt and management of the 2024 Community Emergency Preparedness Fund: Public Notification and Evacuation Route Planning on behalf of the Town of Qualicum Beach and the City of Parksville be approved. CARRIED UNANIMOUSLY	Grant funding approved to \$88,500. Project underway with RDN, Parksville and Qualicum Beach staff.	2025 Q3
24-594	11/12/2024	The Chair called the question on number 1: That the Regional District of Nanaimo and the District of Lantzville Indigenous Engagement Requirement grant funds be combined and used towards a one-year contract position for an Emergency Services Indigenous Engagement Coordinator. Opposed (8): Director O'Brien, Director Perrino, Director Melanson, Director Wood, Director Thorpe, Director Wallace, Director Brown, Director Salter CARRIED	Staff to put together scope or JD towards hiring an IE Coordinator for Emergency Services.	2025 Q3

# Board Resolutions In Progress

Division: Development & Emergency Services

Primary Department: Emergency Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-105	2/25/2025	It was moved and seconded: 1. That the 2025 regional grant application by the Regional District of Nanaimo, District of Lantzville, City of Nanaimo and Snuneymuxw First Nation for \$40,000 from the Community Emergency Preparedness Fund: Emergency Support Services Equipment and Training grant stream be endorsed. 2. That the 2025 application for, receipt of and management of Community Emergency Preparedness Fund: Emergency Support Services Equipment and Training grant stream by the City of Nanaimo, on behalf of the Regional District of Nanaimo, be approved. CARRIED UNANIMOUSLY	ESS Grant for group lodging supplies, to be applied for, managed and reported on by City of Nanaimo. RDN staff to support deveopment of share resource agreement.	2025 Q4
25-127	3/11/2025	It was moved and seconded: 1. That the Regional District of Nanaimo grant application for \$80,300 from the Union of British Columbia Municipalities: 2025 Community Emergency Preparedness Fund - Emergency Operations Centre Equipment and Training grant stream be endorsed. 2. That the administration by the Regional District of Nanaimo for the application for, receipt and management of the Union of British Columbia Municipalities: 2025 Community Emergency Preparedness Fund - Emergency Operations Centre Equipment and Training grant on behalf of the District of Lantzville be approved. CARRIED UNANIMOUSLY	Collaborative RDN/Lantzville EOC grant for training, exercises, and EOC materials.  Grant Approved by UBCM, up to \$80,000.  Staff working on RFSQ for consultant to do training & exercises.	2026 Q1
25-157	3/25/2025	That the one-year agreement with the Arrowsmith Community Justice Society, including an annual operating grant of \$30,000 for 2025 be approved. ADOPTED ON CONSENT	Updated agreement to be available in Q3 of 2025.	2025 Q3

Primary Department: Energy and Sustainability

Number	Meeting Date	Resolution	Update	Scheduled Completion
21-195	4/27/2021	That the results of the cost estimate be reported to the Board.	Update report coming to the Board by Q4 2025.	2025 Q4
21-507	10/12/2021	It was moved and seconded that following the first full year of station operation, within three months staff review station data and outline potential changes to attain full to partial service cost recovery in a report to the Board under Resolution #21-106.	Project is at the construction stage. Once installations are complete staff will report back after 1 full year of operation as per the motion.	2025 Q4
21-508	10/12/2021	It was moved and seconded that, while the service is in operation, any fees and charges implemented be reviewed annually to account for changes in use and costs of providing the service.	Aiming for analysis completion by Dec 2025	2025 Q4

# Board Resolutions In Progress

Division: Development & Emergency Services

## Primary Department: Energy and Sustainability

Number	Meeting Date	Resolution	Update	Scheduled Completion
24-085	2/13/2024	It was moved and seconded: 1. That staff be directed to complete drafting a Regional Strategy for Net Zero Buildings and Localized Energy Generation, considering the recommendations of the Net Zero Buildings and Localized Energy Generation Technical Report. 2. That the scope of the draft Regional Strategy for Net Zero Buildings and Localized Energy Generation include actions to address embodied emissions from building construction, and to investigate more diverse methods of supporting Localized Energy Generation as staff capacity and resources allow. 3. That industry be consulted on the draft Regional Strategy for Net Zero Buildings and Localized Energy Generation. 4. That the draft Regional Strategy for Net Zero Buildings and Localized Energy Generation be referred to the RDN's Electoral Area Services Committee (EASC) for comment and RDN member municipalities for further comment. Opposed (3): Director Fell, Director Wallace, and Director Thorpe CARRIED	Staff are working on the draft Net Zero Buildings and Localized Energy Generation.	2025 Q4
24-418	7/23/2024	It was moved and seconded: 1. That the Climate Action Technical Advisory Committee's recommended Draft 2025-2029 Climate Action Plan be prepared for the September 24, 2024 Board meeting. 2. That the resources required to implement the Climate Action Technical Advisory Committee's recommended Draft 2025-2029 Climate Action Plan be added to the 2025-2029 Financial Plan. 3. That the strategic supports recommended by the Climate Action Technical Advisory Committee be built into the delivery of all recommended priorities, and existing plans and programs cited in the Draft 2025-2029 Climate Action Plan. 4. That the current 3-year major review cycle for the Climate Action Technical Advisory Committee-recommended climate action be revised to a 5-year major review cycle. Opposed (5): Director Rogers, Director Salter, Director Wallace, Director Perrino, and Director Thorpe CARRIED	1. November 2024 completion date 2. Completed September 2024 3. Q4 2027 4. Q1 2025	2027 Q4

## Primary Department: Fire Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
22-537	9/6/2022	It was moved and seconded that staff be directed to draft a policy for the recognition of service of the volunteer firefighters within the boundaries of the Regional District of Nanaimo for the Board's consideration. CARRIED UNANIMOUSLY	2025 workplan item to be informed by the compensation and structure review in Q4 2024/Q1 2025	2025 Q3
22-538	9/6/2022	It was moved and seconded that staff provide a report to the Regional District of Nanaimo Board outlining the viability of having water storage tanks located in the Electoral Area C Wellington Fire Protection Service Area, to provide a water supply for the City of Nanaimo Fire Rescue Department. CARRIED UNANIMOUSLY	This item is in Progress (April 18, 2024).  Progress continues through discussions with City of Nanaimo Fire Rescue personnel. October 2024. Currently in discussions 2025 Nanimo has reservation about this project and its cost/benefit.	2025 Q4

# Board Resolutions In Progress

Division: Development & Emergency Services

Primary Department: Fire Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
23-331	6/27/2023	That the application for a Crown Land Tenure for the Dashwood Volunteer Fire Department for the construction completion of a fire training facility on the lot adjacent to the current fire hall location at 230 Hobbs Road, Qualicum Beach, be approved. ADOPTED ON CONSENT	Waiting on a decision from the Province - October 2024  Awaiting decision 2025.	2025 Q3
24-037	1/30/2024	That the Regional District of Nanaimo Board endorse the Horne Lake Community Fire Protection Project to expand fire protection services to the Horne Lake Community within Electoral Area H, including identifying a preferred location and design for satellite firehall construction. ADOPTED ON CONSENT	On-going project for 2024-2025 A meeting for information purposed was held with Horne Lake Satrata to discuss options and time lines awaiting on Strata responcs if they wish to pursue. Strata has formed a committee to develop options for fire protection.	2026 Q4
24-134	2/27/2024	It was moved and seconded that approximately \$50,000 in 2023 surplus for Extension Fire be approved for use for the Extension Fire Protection Firehall Project feasibility work. CARRIED UNANIMOUSLY	A report will be coming to the Board in Q4 concerning next steps. This item related to 24-332.	2026 Q4
24-332	6/11/2024	It was moved and seconded that the Extension Fire Protection - Firehall Project be split into two phases, with the first phase to be work towards a community approval process for the South Forks/Nanaimo River area which would include financial implications for a satellite hall and determination for the allocation of currently held reserve funds. CARRIED UNANIMOUSLY	A report will be prepared for the Board's consideration.  Report on boards adgenda for consideration June 24, 2025	2026 Q2
24-596	11/12/2024	It was moved and seconded that the 2024 grant application to the Community Emergency Preparedness Fund: Volunteer and Composite Fire Departments Equipment and Training fund stream on behalf of the Qualicum Beach, Dashwood, Coombs-Hilliers and Nanoose Bay, and Lantzville Volunteer Fire Departments, for \$200,000 be endorsed. CARRIED UNANIMOUSLY	Delivery based on manuaufacturers schedule of production	2025 Q3
25-231	5/13/2025	It was moved and seconded: 1. That the 2025 grant application to the Union of British Columbia Municipalities, Next Generation 911 funding stream, for Regional District of Nanaimo funded Fire Departments, and the District of Lantzville for \$163,326.56 be endorsed by the Board and that the 2025 – 2029 Financial Plan be amended accordingly. 2. That the Regional District of Nanaimo apply for, manage, administer and be recipient for all grant application funds on behalf of the District of Lantzville for the 2025 grant application to the Union of British Columbia Municipalities, for the Next Generation 911 funding stream. CARRIED UNANIMOUSLY	Awaiting results of grant application.	2025 Q3
25-313	6/24/2025	That the Board approve a survey for the property owners in Nanaimo River/South Forks Fire Protection Service Area to determine support to construct a fire garage on property owned by the Regional District of Nanaimo to house a fire truck which is currently stored on private property. ADOPTED ON CONSENT	The survey is slated to be carried out in September 2025 with results to the board meeting October 28, 2025.	2025 Q4

# Board Resolutions In Progress

Division: Development & Emergency Services

Primary Department: Fire Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-337	6/24/2025	It was moved and seconded that the Regional District of Nanaimo grant application for \$492,748.67 from the Union of British Columbia Municipalities: Community Resiliency Investment Program - 2025 FireSmart Community Funding and Supports stream be endorsed to implement, upon approval of funding, the proposed Regional FireSmart and Electoral Area activities as outlined in the June 24, 2025, staff report. CARRIED UNANIMOUSLY	Application review underway by BCWS prior to submission to UBCM.	2025 Q3

Primary Department: Long Range Planning

Number	Meeting Date	Resolution	Update	Scheduled Completion
20-277	7/28/2020	That the Electoral Area H Official Community Plan policies related to rezoning for light industrial and service commercial use within the Rural Land Use designation be reviewed and updated for the purpose of providing additional clarification.	Consider including amendment to Rural Use policies to clarify 'small scale' at the same time as the OCP amendment to update the Marine Coast DPA for Area H.	2026 Q4
23-061	1/24/2023	It was moved and seconded that a report be provided on amending the Regional Growth Strategy to incorporate waterways and wetland protection to maintain and improve the ecological health of regionally significant river catchments in the Region. Opposed (1): Director Salter CARRIED	This will be considered as part of a future Regional Growth Strategy Update.	2029 Q4
23-062	1/24/2023	It was moved and seconded that Regional Growth Strategy Targets be established regarding maintaining and improving the ecological health of waterways, wetlands and watersheds. Opposed (1): Director Salter CARRIED	Recommend this resolution be included as part of the required RGS five-year review cycle in 2029, subject to Board approval.	2029 Q4
23-063	1/24/2023	It was moved and seconded that the Urban Containment Boundaries of the Regional Growth Strategy be reviewed to incorporate flood plain mapping and the conservation and preservation of waterways, wetlands and watersheds as part of urban containment goals. Opposed (1): Director Salter CARRIED	Recommend this resolution be included as part of the required RGS five-year review cycle in 2029, subject to Board approval.	2029 Q4
25-207	4/22/2025	It was moved and seconded: 1. That the report entitled "Density Bonus and Amenity Transfer Policies for Regional Parks: Scoping Report" dated April 22, 2025, be received for information. 2. That the policy project as outlined in this report be undertaken by staff and resources within the Regional Growth Management Service within the current 2025-2029 Financial Plan. CARRIED UNANIMOUSLY	Staff have prepared draft RGS policy amendments for review in advance of being forwarded to the Board.	2026 Q1

# Board Resolutions In Progress

Division: Development & Emergency Services

Primary Department: Long Range Planning

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-289	6/10/2025	It was moved and seconded that the report entitled "Regional Growth Strategy Implementation Projects" dated June 10, 2025, be received for information. CARRIED UNANIMOUSLY	Staff are working on the RGS Implementaion Projects from 2025 to 2027 as outlined in the June 10, 2025 staff report. Of the five RGS projects, staff are currently working with the municiplities on reviewing the municipal Regional Context Statement; and updating the RGS monitoring program with the municipalities.	2027 Q4

# Board Resolutions In Progress

Division: Recreation & Parks Services

Primary Department:Aquatic Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
23-441	9/12/2023	It was moved and seconded that the apportionment model be re-examined in 2025. CARRIED UNANIMOUSLY	To be brought forward for discussion in 2025	2025 Q4
25-324	6/24/2025	It was moved and seconded that staff be directed to research an alternate project scope contingent to utilizing all of the \$7 million funding contribution provisionally awarded to the Ravensong Aquatic Centre Renovation project, and that \$117,950 be reallocated from the Ravensong Aquatic Centre Renovation project to revise designs to reapply to the green and inclusive community buildings program to utilize the provisionally approved \$7 million dollar grant funding. Opposed (2): Director Rogers, and Director Salter CARRIED	Staff have reached out to the consultant and work has begun. A report is planned for the September OSC meeting.	2025 Q3

Primary Department:Arena Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-211	4/22/2025	It was moved and seconded: 1. That the Board approve the use of the storage room in the Howie Meeker ice rink at Oceanside Place Arena for establishing a dressing room for the Oceanside Generals Hockey Society. 2. That staff provide the options and costs associated with the storage of the portable floor in a future report. Opposed (2): Director Rogers, and Director Salter CARRIED	Staff are working with the City of Nanaimo on a storage agreement for the flooring. A report is planned for the September OSC meeting with the recommended agreement.	2025 Q3

Primary Department:Parks Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
16-124	2/23/2016	MOVED Director McPherson, SECONDED Director Young, that the design and development of the multi-use bridge crossing over the Nanaimo River, within the Morden Colliery Regional Trail, incorporate equestrian accessibility (in addition to pedestrian, cyclist and wheelchair accessibility) in response to current community recreational needs and public support.	Awarded the contract to initiate design and costing of the Nanaimo River and Thatcher Creek bridges.	2025 Q3
16-766	12/6/2016	MOVED Director Yoachim, SECONDED Director Lefebvre, that the Regional District resume planning and development of the approximately 12 km Horne Lake Regional Trail with the goal to complete a footpath standard trail by 2020.	Survey registration completed in 2024. Initiation of a Statutory Right of Way will take place in 2025.	2026 Q2
16-767	12/6/2016	MOVED Director Yoachim, SECONDED Director Lefebvre, that the Regional District work with the Qualicum First Nations, the Alberni-Clayoquot Regional District and Port Alberni First Nations to obtain Provincial recognition of a Sea to Sea, First Nation to First Nation BC Heritage Trail across Vancouver Island via Horne Lake by 2020.	Future capital project funding will be recommended in a Board report.	2026 Q2
17-227	4/25/2017	It was moved and seconded that staff continue to pursue equestrian parking in relation to equestrian use of Highway 4A Crown Woodlot.	Not currently on the work plan. Waiting on the development of a neighbouring subdivision.	2027 Q4



# Board Resolutions In Progress

Division: Recreation & Parks Services

Primary Department: Parks Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
18-008	1/23/2018	It was moved and seconded that the 707 Community Park Signage Project and Dog Park Project be delayed until the 707 Community Park land addition and the Cox Community Park land addition have been brought into the Regional District of Nanaimo system.	Signage project has been completed. A location for a dog park has not been confirmed.	2026 Q4
18-471	12/4/2018	It was moved and seconded that the beach access stairs at Joyce Lockwood Community Park be removed, and a land use agreement for the existing beach access trail on the adjacent Federal Crown Lands be pursued.	Communication has been made to the Federal Government and Snuneymuxw First Nation and are awaiting First Nations referral	2026 Q2
21-231	5/25/2021	That development of a car top boat launching facility be investigated for the northeastern side of Mudge Island in Electoral Area B and be considered for inclusion in the 2022 Electoral Area B Parks Budget.	Included in 2025-2029 Financial Plan, waiting on EA B Master Plan completion before adding to workplan.	2026 Q1
21-601	12/7/2021	That staff work with interested electoral area Directors in Areas B, G, and H to develop a Waiver and Reductions bylaw for Development Cost Charges for each electoral area, to be in effect within 12 months of the adoption of the Development Cost Charge Bylaws.	A report was presented at the February 6, 2025 EASC meeting, deferred to the April 3 EASC meeting. The Area H and B directors provided direction. Bylaws will be drafted and brought back to the Board for review.	2025 Q3
22-036	1/25/2022	It was moved and seconded that consideration on past historic uses at Romain Road Community Park be given when planning future public utilization for the site.	RDN Parks drafted a management plan for land tenure of the Romain Rd property. The management plan includes information about the old wagon trail. Crown Land tenure application is with the Ministry.	2025 Q3
22-120	2/22/2022	It was moved and seconded that a plan be created for the development of a Nanaimo River Park System, in collaboration with stakeholders and governments, to protect and enhance the ecological and hydrological integrity and public access to recreation along the length of the watercourse from the Nanaimo Lakes to the Nanaimo Estuary.	Review and rating of Nanaimo River lands is in the RDN Parks workplan to start in 2025.	2026 Q2
23-283	5/23/2023	That Regional District of Nanaimo staff proceed with the removal and decommissioning of the existing concrete weir at Coats Marsh Regional Park subject to regulatory approvals from the BC Ministry of Forests and Environment and Climate Change Canada. ADOPTED ON CONSENT	Permits are being sought from DFO and the Province for the decommissioning of the weir. Construction on decommissioning of the weir will take place in Q3 2025.	2025 Q4

# Board Resolutions In Progress

Division: Recreation & Parks Services

Primary Department: Parks Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
23-284	5/23/2023	That staff provide a report on the feasibility and cost estimates of developing an accessible beach access at Descanso Bay Regional Park. ADOPTED ON CONSENT	A feasibility study is underway for an accessible beach access ramp. The study will provide a concept design, construction cost estimate, maintenance considerations and will outline permitting and regulatory requirements.	2025 Q3
23-514	10/24/2023	That staff provide a report and recommendations on the riparian values, park connectivity and potential future parkland use at 1236 Island Highway West, incorporating the land exchange of Lee Road Community Park. ADOPTED ON CONSENT	Park use and future trail development for the 1236 Island Hwy property will be identified in collaboration with RCU.	2025 Q4
23-532	10/24/2023	It was moved and seconded: 1. That the truss bridge option be selected for crossing the Nanaimo River on the Morden Colliery Regional Trail and staff be directed to proceed with detailed design, costing and associated studies required to advance to construction pending project budget approval as part of 2024 and Five-year Financial Plan Budget review process. 2. That staff review the application of Active Transportation grants for the Nanaimo River pedestrian crossing at Morden Colliery Regional Trail. Opposed (8): Director Craig, Director Salter, Director Wallace, Director Armstrong, Director Hemmens, Director Thorpe, Director Grenz, and Director Swain CARRIED	Awarded the contract to ISL to initiate design and costing of the Nanaimo River and Thatcher Creek bridges.	2025 Q3
23-575	11/28/2023	That staff proceed with public consultation for the parkland use around South Wellington Community Centre to determine the project scope and budget. ADOPTED ON CONSENT	Engagement planned for fall 2025.	2025 Q4
24-168	3/26/2024	That the classification of community park land be considered during the parks and trails master planning process for Electoral Area G. ADOPTED ON CONSENT	A draft classification system will be brought to the fall POSAC meeting for input.	2026 Q2
24-341	6/25/2024	That a future staff report be developed that includes options for a new sports field facility with costing, timelines, and potential land options. ADOPTED ON CONSENT	Recommendation as per electoral area master plan.	2026 Q2
24-344	6/25/2024	That staff be directed to meet with Chris Cole, Vancouver Island University Woodlot Manager and the Backcountry Horsemen to look at alternative staging areas for horse and/or trailers for the Mount Benson area for recreational use. ADOPTED ON CONSENT	Meeting to be arranged.	2025 Q4
24-346	6/25/2024	That staff work with the Vancouver Island University Woodlot owner and the Ministry of Transportation and Infrastructure to install a "No Parking Beyond This Point" sign at the end of the asphalt on Jameson Road. ADOPTED ON CONSENT	Staff are preparing a report with recommendations to address concerns raised by the Benson Creek Falls Regional Park Creekside Place Staging Area Advisory Committee.	2025 Q4

# Board Resolutions In Progress

Division: Recreation & Parks Services

Primary Department: Parks Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
24-402	7/23/2024	That staff prepare a report for the Electoral Area E Parks and Open Space Advisory Committee to confirm priority beach access sites, identify potential improvements, and outline the evaluation process used to identify priority sites. ADOPTED ON CONSENT	A report with options was presented at the June 11, 2025 POSAC meeting. The POSAC recommendations were approved at the July 3 EASC meeting and will be forwarded to the Board for final approval in July.	2026 Q2
24-404	7/23/2024	That staff proceed with public consultation on an amended draft concept plan for Cedar Secondary School Grounds Improvements to include repurposing the tennis court into four pickleball courts. ADOPTED ON CONSENT	A report was presented to the Agriculture Advisory Committee. ALR approval consultation planned for Q3 of 2025.	2025 Q4
24-405	7/23/2024	That staff pursue a Joint Use Agreement with School District 68 for improvement and community use of the tennis court at Cedar Secondary School for the Board's consideration. ADOPTED ON CONSENT	A report is planned for the November PRCC meeting.	2025 Q4
24-423	7/23/2024	It was moved and seconded that staff be directed to apply for the necessary permits and explore obtaining a Licence of Occupation from Ministry of Transportation and Infrastructure to develop and maintain roadside parking and a bike skills park. CARRIED UNANIMOUSLY	Application has been submitted.	2025 Q4
24-543	10/22/2024	That staff be directed to proceed with the installation of recommended signage as detailed on Table 1 and Attachment 1 for Jameson Road, Creekside Place, Biggs Road and at the two trailheads that serve Benson Creek Falls Regional Park. ADOPTED ON CONSENT	Work to be completed in Q3 2025.	2025 Q3
24-544	10/22/2024	That staff proceed with the installation of the recommended gates and retain a contractor to manage gates at the Creekside Place parking lot. ADOPTED ON CONSENT	Work is expected to be completed in Q3 of 2025 after Board approval of the Licence of Occupation on April 8.	2025 Q3
24-633	11/26/2024	It was moved and seconded: 1. That Parks staff proceed with trail design and permitting requirements with Island Corridor Foundation to connect Gainsberg Road to Jamieson Road with an Electoral Area H community trail located within the rail corridor. 2. That Parks staff proceed with permitting requirements with Ministry of Transportation and Infrastructure for a trail connection from Faye Road to the rail corridor. 3. That funds be allocated to the 2025 Electoral Area H community parks and halls budget for a feasibility study for a trail connection from the north loop of the Lighthouse Country Regional Trail to Coburn Road Community Trail. CARRIED UNANIMOUSLY	Report planned for Q4 2025.	2025 Q4

# Board Resolutions In Progress

Division: Recreation & Parks Services

Primary Department: Parks Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
24-634	11/26/2024	It was moved and seconded that staff provide additional sport court layout and location options for Lions Community Park and that the remaining phase 2 budget of \$35,500 for Lions Community Park be used for a pump track. CARRIED UNANIMOUSLY	Report planned for Q4 2025.	2025 Q4
24-643	11/26/2024	It was moved and seconded: 1. That item E - Playground Expansion, on the Maple Lane Community Park draft concept site plan, be retained in the park master plan as a modest expansion that minimizes the impact on immediate neighbours. 2. That item G - Paved Sport Court, on the Maple Lane Community Park draft concept site plan, be removed from the park master plan. 3. That item H - Bike Rack, on the Maple Lane Community Park draft concept site plan, be retained in the park master plan. 4. That item I - Storage Shed, on the Maple Lane Community Park draft concept site plan, be retained in the park master plan. 5. That item J - Benches, on the Maple Lane Community Park draft concept site plan, be retained in the park master plan. 6. That item K - Pump Track, on the Maple Lane Community Park draft concept site plan, be removed from the park master plan. 7. That item L - Open Field, on the Maple Lane Community Park draft concept site plan, be retained in the park master plan. 8. That the existing park amenity item B - Kiosk, on the Maple Lane Community Park draft concept site plan, be retained in the park master plan. 9. That the existing park amenity item D - Horseshoe Pit (relocated), on the Maple Lane Community Park draft concept site plan, be retained in the park master plan. 10. That staff proceed with a site plan with the retained park amenities that minimizes the impact on the neighbouring properties to the park for the Electoral Area G Parks and Open Space Advisory Committee to review. CARRIED UNANIMOUSLY	Site plan and costing to be presented to EA G POSAC in October after incorporating direction.	2025 Q4
25-007	1/14/2025	It was moved and seconded that staff engage with School District 68 to discuss options to improve Gabriola school fields with the goal of improved access to the use of the field. ADOPTED ON CONSENT	A meeting will be set with SD 68 staff and Gabriola Soccer Association members to discuss potential improvements to Gabriola Elementary School field in Q3 2025.	2025 Q3
25-168	3/25/2025	It was moved and seconded that staff be directed to work with the War Memorial Hall Association and Errington Farmers Market to revise the Errington Concession and Washroom co-management agreement to stipulate that costs associated with the kitchen, appliances, and utilities be borne by the War Memorial Hall Association and that the costs associated with the bathrooms are shared between the Electoral Area F Community Parks and Halls and the War Memorial Hall Association and that staff bring back a revised report and agreement to the April 8, 2025, Regional District of Nanaimo Board meeting. CARRIED UNANIMOUSLY	Staff are working with the groups involved to finalize an agreement.	2025 Q3

# Board Resolutions In Progress

Division: Recreation & Parks Services

Primary Department: Parks Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-182	4/8/2025	It was moved and seconded: 1. That the Board amend the Errington Community Park Concession and Washrooms Co-Management Agreement with the Errington War Memorial Hall Association by removing from Schedule C any Regional District of Nanaimo responsibility for costs including: Custodial of Public Washrooms during non-market days or association events, Refuse disposal, Management of septic, Payment of Septic services, Vandalism repair, Hydro costs, Structure repair and Water Filtration Management costs and amending those sections within the agreement regarding Repair and Maintenance Responsibilities, Utilities and Included Equipment to implement these changes. 2. That the Board approve the Errington Community Park Concession and Washrooms Co-Management Agreement between the Errington War Memorial Hall Association, as amended. 3. That the Board Chair and Corporate Officer be authorized to sign the Amended Errington Community Park Concession and Washrooms Co-Management Agreement 2025-2028. CARRIED UNANIMOUSLY	Staff are working with the groups involved to finalize an agreement.	2025 Q4
25-184	4/8/2025	It was moved and seconded that all maintenance, repair and capital costs associated with the operation of the new concession and washroom facility located at Errington Community Park be funded by the Errington War Memorial Hall Association and Errington Farmers Market and those costs be removed from the 2025-2029 Five Year Financial Plan for the Electoral Area F Community Parks and Halls Service and the budget amended accordingly. CARRIED UNANIMOUSLY	Staff are working with the groups involved to finalize an agreement.	2025 Q4
25-196	4/22/2025	1. That the Regional District of Nanaimo draft a Parks Development Cost Charge Reduction bylaw for Electoral Area H to waive the full amount for Development Type "Not-for-Profit Rental Housing, including supportive living housing". 2. That the Regional District of Nanaimo draft a Parks Development Cost Charge Reduction bylaw for Electoral Area B for a 50 percent reduction of the fee for Development Type "Not-for-Profit Rental Housing". ADOPTED ON CONSENT	Staff are in the process of drafting the bylaw to bring to the Board for adoption.	2025 Q4
25-288	6/10/2025	It was moved and seconded: 1. That the Parks and Trails Classification System Update - Preliminary Draft be received for input and review. 2. That the Parks and Trails Classification System be provided to the Parks and Open Space Advisory Committees for Electoral Areas B, C, E, F, G and H and the Parks and Recreation Committee for Electoral Area A for input and review. 3. That the Board direct staff to develop a Parks and Trails Classification System Policy. CARRIED UNANIMOUSLY	The draft Parks and Trails Classification System will be brought to the POSAC and PRCC meetings in the fall for input. A future report with a policy and recommendations will be brought to the Board for consideration.	2026 Q2
25-308	6/24/2025	1. That the Hydrology Report for French Creek Estuary Nature Preserve be referred to staff for its inclusion on the French Creek Estuary Nature Preserve webpage on the Regional District of Nanaimo website. 2. That the Maple Lane Community Park Master Plan be referred to staff for its inclusion on the Maple Lane Community Park webpage on the Regional District of Nanaimo website. ADOPTED ON CONSENT	Web pages will be updated.	2025 Q4
25-309	6/24/2025	That staff provide a report to the Electoral Area G Parks and Open Space Advisory Committee with recommendations for Neden Community Park improvements for the aged equipment, trail resurfacing and furnishings, utilizing the allocated \$105,575 of Electoral Area G Community Parks and Halls Reserve Funds. ADOPTED ON CONSENT	A report will be drafted for the spring 2026 EA G POSAC.	2026 Q2

# Board Resolutions In Progress

Division: Recreation & Parks Services

Primary Department: Parks Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-312	6/24/2025	1. That the offer of Crown tenure for Lot 1 and Lot 2, District Lot 104, Plan 82280, Nanoose District comprising 2.95 Hectares for Electoral Area F Community Park use be approved. 2. That the Board authorize the Chair and Corporate Officer to sign the required documents to execute the lease and management plan. ADOPTED ON CONSENT	Execution of the lease will occur in July 2025.	2025 Q3
25-316	6/24/2025	That Maple Lane Community Park receive community parks staff priority for the completion of the draft Maple Lane Community Park Master Plan for Parks and Open Space Advisory Committee (POSAC) endorsement at the next 2025 Electoral Area G POSAC meeting prior to commencing with new Electoral Area G projects, and that the POSAC provide priority funded features for completion in 2026. ADOPTED ON CONSENT	A site plan with estimated costing will be presented to the EAG POSAC in October 2025.	2025 Q4

# Board Resolutions In Progress

Division: Recreation & Parks Services

Primary Department: Recreation Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-318	6/24/2025	<p>It was moved and seconded: 1. That the following Oceanside Recreation Services Youth Grant applications totaling \$6,190 be approved for funding, with the exception of \$1,230 for the Whalers Football Support Society, which shall be deferred to an upcoming Board meeting where Community Grant applications are to be considered:</p> <ul style="list-style-type: none"> <li>· Ballenas Secondary School - Parent Grad Committee - Ballenas 2025 Prom/Dry Grad - food and entertainment - \$1,230.00</li> <li>· Oceanside Jr B2 Lacrosse - Team Productivity - helmets, trainer, advertising and development training/courses - \$2,500.00</li> <li>· Oceanside Minor Lacrosse Association - new Shark jerseys/uniforms - \$1230.00</li> <li>· Whalers Football Support Society - Purchase of Team Equipment - helmets, Automated External Defibrillator and jersey replacement - \$1,230.00</li> </ul> <p>2. That the following Oceanside Recreation Services Community Grant applications totaling \$33,830.00 be approved for funding, with the exception of \$1,230 for Oceanside Minor Softball, which shall be deferred to an upcoming Board meeting where Community Grant applications are to be considered:</p> <ul style="list-style-type: none"> <li>· Arrowsmith Agricultural Association (AAA) - Active Horizons - purchase of an Automated External Defibrillator (AED) - \$2,500.00</li> <li>· Arrowsmith Agricultural Association (AAA) - Coombs Fair Kids Club - supplies, honorariums and volunteer appreciation - \$1,230.00</li> <li>· Arrowsmith Agricultural Association (AAA) - Coombs Family Day Celebration - food, craft supplies, prizes, snow removal and volunteer appreciation - \$1,230.00</li> <li>· Arrowsmith Agricultural Association (AAA) - Coombs Pet Expo - supplies, prizes, and honorariums - \$1,230.00</li> <li>· Arrowsmith Community Recreation Association (ACRA) - Coombs Halloween Candy Walk Volunteer - appreciation, honorariums, decorations, supplies and candy - \$1,230.00</li> <li>· Arrowsmith Cycling Club - ACC Race Tent and Banners - canopy, frames, banner, flags - \$2,500.00</li> <li>· Bowser Tennis Club - Tennis Court Upgrade, Install Electricity - electrical wire, security camera, concrete, excavator rental - \$1,230.00</li> <li>· Ecole Oceanside Elementary School PAC - Recreational Year End Out Trips - swimming fees, mini golfing, skating fees - \$1,230.00</li> <li>· Errington War Memorial Hall Association - Around the World for Young Musicians - artist fees - \$1,230.00</li> <li>· Errington War Memorial Hall Association - Hi Neighbour Day Festival - musician fees - \$1,230.00</li> <li>· Errington War Memorial Hall Association - Recreation Thursdays at the Errington Hall - program supplies, food, advertising, honorariums - \$1,230.00</li> <li>· Forward House Community Society - Forward House Discovery Series - activity trip costs - \$1,230.00</li> <li>· Island Crisis Care Society - Pathways to Wellness: Physiotherapy Support at Orca Place - honorariums for physiotherapist - \$1,230.00</li> <li>· Lighthouse Community Centre Society - 2025 Route 19A Arts Festival - artwork display rental - \$1,000.00</li> <li>· MAC School for the Creative Arts (OCAC) - Summer Kids Program - art supplies, instructor fees, advertising - \$1,230.00</li> <li>· Mid Vancouver Island Elder College Society - MIEC Fall Campaign - advertising - \$1,230.00</li> <li>· Mid-Island Pensioners &amp; Hobbyist Association - Neon Nights - black light equipment, decorations, safety supplies, advertising - \$1,230.00</li> <li>· Oceanside Minor Softball - New Umpire Equipment - umpire equipment - \$1,230.00</li> <li>· Oceanside Track and Field - Equipment Purchase - hurdles, starting blocks, high jump pole - \$1,230.00</li> <li>· Parksville &amp; District and Historical Society - Annual Railway Day - advertising, musicians, staff, lights/staging, table/tents, exhibit enhancements - \$1,230.00</li> <li>· Parksville &amp; District Musical Association - Fostering Community Through Music in Oceanside - musical scores, instruments, and equipment - \$1,230.00</li> <li>· Parksville Golden Oldies Sports Association - AED Replacement - AED machine -</li> </ul>	Cheques will be released later this month.	2025 Q3

# Board Resolutions In Progress

Division: Recreation & Parks Services

Primary Department: Recreation Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
		\$2,000.00 · Parksville Table Tennis Society - Equipment Project - table tennis tables and nets - \$1,230.00 · Sources Community Resource Centre - Sources Family Wellness and Food Security - event supplies, food - \$1,230.00 · Springwood PAC - Grade 3/4 School Swimming Lessons - swim lessons - \$1,230.00 Opposed (1): Director Salter CARRIED		
25-319	6/24/2025	It was moved and seconded that in the grant approval confirmation letter, staff advise applicants who are using funds for the purchase of an Automated External Defibrillator (AED) to be aware that they are responsible for the ongoing costs and maintenance for the AEDs and that they try to work with facility owners to make the machines publicly available. CARRIED UNANIMOUSLY	Staff will provide direction in the confirmation letter. Cheques will be released later this month.	2025 Q3
25-320	6/24/2025	It was moved and seconded that staff write a letter to the Provincial Health Services Authority (PHSA) requesting that the Regional District of Nanaimo be considered as a participant in the Automated External Defibrillator (AED) funding pilot program to fund organizations and facilities for publicly accessible AEDs. CARRIED UNANIMOUSLY	Staff are preparing a letter.	2025 Q3



# Board Resolutions In Progress

Division: Regional & Community Utilities

Primary Department:Capital Projects Delivery

Number	Meeting Date	Resolution	Update	Scheduled Completion
24-646	11/26/2024	It was moved and seconded that the Regional District of Nanaimo Board approve a budget increase of up to \$400,000 for Sewer Improvements adjacent to the Wellington Pump Station Upgrade Project to be offset by a transfer of up to \$400,000 through a cost-share agreement with the City of Nanaimo and that the 2024 to 2028 Financial Plan be amended to reflect this change. CARRIED UNANIMOUSLY	Work is ongoing and expected to be complete by end of February for City of Nanaimo works. Project completion schedule for end of 2025	2025 Q4
25-266	5/27/2025	It was moved and seconded that the Board approve the final land exchange plan, outlined herein, between 957 Lee Road, Parksville and Lee Road Community Park to support establishment of parkland and a public-use trail along French Creek, and enable expansion of the French Creek Pollution Control Centre. CARRIED UNANIMOUSLY	Public information session and Public Hearing completed. June 26, 2025.	2025 Q3

Primary Department:RCU

Number	Meeting Date	Resolution	Update	Scheduled Completion
23-212	3/28/2023	It was moved and seconded that the Board endorse the Sponsored Crown Grant application to acquire approximately 0.246 hectares of Crown land for consolidation with the Regional District of Nanaimo's adjacent properties. CARRIED UNANIMOUSLY	Application has been submitted	2026 Q4
23-233	4/11/2023	It was moved and seconded: 1. That the Board receive the "Watershed Performance Targets for Rainwater Management – French Creek Water Region" report for information; and 2. That "Watershed Performance Targets for Rainwater Management – French Creek Water Region" be referred to staff to prepare a report on implementation options including collaboration with the City of Parksville and Town of Qualicum Beach to monitor and track rainwater management in the French Creek area. CARRIED UNANIMOUSLY	1. Complete 2. Underway	2025 Q4

Primary Department:Solid Waste Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
24-671	12/10/2024	That the Board direct staff to draft a Development Cost Charge Bylaw for solid waste and recycling facilities for the Regional District of Nanaimo. ADOPTED ON CONSENT	Report back to Board Q2, 2025, outlining the program, steering approval & 1st reading, before submitting to MMA. Staff working on follow up report to address the questions/concerns raised by the Board and provide recommendations.	2025 Q3
24-672	12/10/2024	That the Solid Waste and Recycling Development Cost Charge Bylaw Engagement Plan be approved. ADOPTED ON CONSENT	The plan is adopted, and ready to go, but because the bylaw did not get first reading and was instead sent to the COW for discussion, it has not been completed.	2025 Q4

# Board Resolutions In Progress

Division: Regional & Community Utilities

## Primary Department:Wastewater Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
25-317	6/24/2025	It was moved and seconded that the Board support the development of a Regional Inflow and Infiltration Reduction Program as a means to reduce future capital project and maintenance costs, advance our asset management initiatives and align with the Liquid Waste Management Plan. CARRIED UNANIMOUSLY	Business cases for resourcing in progress. Meeting with staff from participating members to initiate program development.	2026 Q4

## Primary Department:Water Services

Number	Meeting Date	Resolution	Update	Scheduled Completion
23-612	12/5/2023	It was moved and seconded that the Board direct staff to provide a report to the Board on the French Creek Water Service Area including descriptions and increases in capital and operating costs, including use of Electoral Area G Community Works Funds since connecting to the Qualicum Bulk Water supply from the 2021 - 2024 Financial Plans. CARRIED UNANIMOUSLY	Report in process	2025 Q3
25-139	3/11/2025	It was moved and seconded that staff are instructed to organize a meeting involving the three parties to the Agreement: the Regional District of Nanaimo, the City of Parksville, and the Town of Qualicum Beach, to conduct a thorough review, including clerical errors, to the Arrowsmith Water Service Agreement and make recommendations to the Regional District of Nanaimo Board and the respective Councils. CARRIED UNANIMOUSLY	First meeting scheduled for April 17	2025 Q3