

Organization Name Errington War Memorial Hall Association  
Customer Type Commercial Organization  
Address 1390 Errington Road  
Errington, BC V0R 1V0

Agent Name Susanne Pursley - Errington War Memorial Hall

Contact Number (250) 927-2420

Email Address [susannestoker88@gmail.com](mailto:susannestoker88@gmail.com)

System User

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

## Errington Community Park Concession and Washrooms

1 resource(s) 5 booking(s) Subtotal: \$0.00

Event Notes: Provides access to the building from April 30, 2025- end of day May 31, 2025, for use of building as a café for the five Saturday farmer's market days during the month of May and allow for the opening of the washrooms during these same days. The Permittee may assign portions of this permit to the approved Operator of the café during this period. To allow the Operator to have access to the Building and to provide its Café service to the Farmer's Market.  
Insurance certificate to be provided in advance of first day of market, as required.

### Conditions of Permit:

- Operator must adhere to all guidelines and permitting from other governing bodies including: Island Health; BC Centre for Disease Control (BCCDC);
- Kitchen area must be cleaned after each day,
- Washrooms are to be inspected by Permittee and cleaned throughout the Farmer's Market event. All garbage, recycling and compost to be removed after each Saturday market by Permittee's agents or volunteers and disposed of.
- Acknowledging that the War memorial hall Association is solely responsible for the condition of the Concession and Washroom Building.

### Booking Summary

Errington Community Park (Parks-Private Events More than 100ppl)

Center: Errington Community Park

START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
April, 30, 2025 8:00 AM	Sat, May 31, 2025 10:00 PM	--	\$0.00

Occurs every Saturday effective 05/03/2025 until 05/31/2025 from 8:00 AM to 2:00 PM.

The licensee agrees to be bound by the terms and conditions that will be sent under separate cover.

If you do not receive the terms and conditions, please call the Recreation Allocations Clerk managing your booking.  
250-248-4744

X: ~~Alone~~  
Amy Gore for Rick Daykin  
Date: May 1, 2025

Park Services

Mailing Address: 1490 Springhill Road, Parksville, BC  
V9P 2T2

Phone Number: (250) 248-4744

Fax Number: (250) 248-3159

Email Address: [recparks@rdn.bc.ca](mailto:recparks@rdn.bc.ca)

X: ~~Susanne Pursley~~  
Susanne Pursley  
Date: Apr. 30/2025

Errington War Memorial Hall  
Association

Customer Type: Commercial

Customer ID: 54780

Mailing Address: 1390 Errington Road, Errington, BC  
V0R 1V0

Authorized Agent Name: Susanne Pursley -

Contact Number: (250) 927-2420

Email Address: [susannestoker88@gmail.com](mailto:susannestoker88@gmail.com)

## **TERMS AND CONDITIONS –APRIL 30, 2025**

The Permittee has requested the Manager of Parks Services to issue a permit for the following purpose:

**The use of the building to provide a café service during the operating hours of the Errington Farmers' Market each Saturday throughout the month of May 2025, and the use of the washrooms during Farmers' Market Events 9:00am -2:00 pm**

The Parks Manager grants to the Permittee a permit for the Use of Concession Building within Errington Community Park on the following terms and conditions:

1. Access to the building is granted during the period of this permit for ancillary access to provide for the purpose as indicated above.
2. The Permittee may assign their access to the kitchen portion of the building to an approved Operator to provide for a café to serve the Errington Farmer's Market.
3. The approved Operator must show proof of compliance with all necessary requirements and provide proof of approval by the Island Health Authority.
4. At all times of operation if selling of food and beverages to the public, at least one staff person working at a concession premises must hold a valid Food Safe Certificate, in addition to the Association.
5. The Permittee has the power and capacity to enter into this Agreement and to comply with every term and condition of this Permit;
6. Has satisfied itself of every apparent condition affecting the operation and maintenance of the Building;
7. Accepts the risks assigned within this Agreement identified as being borne by the Permittee;
8. Permittee represents and warrants to the Regional District that it has and will have the equipment, personnel and expertise to provide and fulfill its obligations set forth herein;
9. The Permittee agrees to obtain, at its sole cost and expense, all permits, licenses and service contracts required for the operation;
10. The Permittee is responsible for restocking all incidentals required in the kitchen and washroom portion of the building during its proposed use of the building.
11. The Permittee agrees to pay on demand any utilities incurred by the Regional District for the Permittee's proposed use of the building.
12. Smoking, vaping, and the use of tobacco and marijuana products is prohibited at Regional District facility premises;

13. All gaming activities require the Association to obtain a BC Gaming License;
14. No liquor permitted in, on or about any Regional District, without Regional District approval and a liquor and cannabis control branch issued permit, issued to and controlled by members of the user group booking the Building and holding valid "Serving It Right" certificate;
15. Use of the Building for commercial purposes requires confirmation of Island Health approval;
16. the Operator or any Contractor undertaking the work for the Permittee shall provide a certificate of Commercial General Liability (CGL) insurance in the amount of \$2,000,000 which shall provide coverage for property damage and third-party personal injury and death. The certificate shall name the Regional District as an additional insured. The certificate of insurance shall contain a clause requiring notification of the Regional District 30 days in advance if the insurance policy is canceled.

The Permittee is responsible for any other insurance required to protect their interests.

The cost of any insurance and deductibles are the responsibility of the Permittee.

17. As a condition of this permit, the Contractor undertaking work for the Permittee must be registered with WorkSafe BC and be in good standing with remittance up to date throughout the agreement and is designated as the Prime Contractor and shall fulfill the Prime Contractor responsibilities as defined in:
  - a. WorkSafeBC Occupational Health and Safety Regulation, Notice of Project, Section 20.2, and Coordination of multiple employer workplaces, Section 20.3;
  - b. Workers Compensation Act (BC), Coordination at multiple-employer workplaces, Section 118, Subsections (1) & (2); and
  - c. General Requirements, Section 3.10 WorkSafe BC.
18. The permittee is advised and acknowledges that the following hazards may be present at the work location and need to be considered in coordinating site safety: overhead hazards, particularly electrical or telecommunications lines; buried utilities; traffic, danger trees, and sharp or infectious litter.
19. This permit may be canceled, at the discretion of the Manager of the Parks, without recourse should the permittee fail to comply with all the terms of the permit.