

**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, June 12, 2018**  
**1:30 P.M.**  
**RDN Board Chambers**

In Attendance:	Director J. Stanhope	Chair
	Director A. McPherson	Electoral Area A
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director W. Veenhof	Electoral Area H
Regrets:	Director H. Houle	Electoral Area B
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	D. Banman	A/Gen. Mgr. Recreation and Parks
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	T. Mayea	Legislative Coordinator
	S. Commentucci	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Electoral Area Services Committee Meeting - May 8, 2018**

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held May 8, 2018, be adopted.

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES**

That the following minutes be received for information:

Electoral Area 'A' Parks, Recreation and Culture Commission - April 25, 2018

CARRIED UNANIMOUSLY

**COMMITTEE RECOMMENDATIONS**

**Electoral Area 'A' Parks, Recreation and Culture Commission**

**Cedar Community Association**

It was moved and seconded that the grant application from Cedar Community Association for \$3,160.51 be approved.

CARRIED UNANIMOUSLY

**Signage Strategy - Pilot Park**

It was moved and seconded that Thelma Griffiths Community Park be considered as a pilot park for entrance and interpretive signage.

CARRIED UNANIMOUSLY

**Tipple Community Board Quote**

It was moved and seconded that the Regional District of Nanaimo Board consider the installation of a Regional District of Nanaimo communication board at the Cedar Plaza Tipple.

CARRIED UNANIMOUSLY

**PLANNING**

**Development Permit**

**Development Permit and Temporary Use Permit Areas Standardization Project**

It was moved and seconded that the draft development permit areas and temporary use permit areas be endorsed and First Nation, public and stakeholder consultation be initiated in accordance with the approved public consultation program for the Development permit and Temporary use permit Areas Standardization Project.

CARRIED UNANIMOUSLY

It was moved and seconded that the draft Temporary Use Permit Areas text be amended so that for the East Wellington - Pleasant Valley Official Community Plan Area, section 2 only applies to the Resource designation.

CARRIED UNANIMOUSLY

It was moved and seconded that consultation on the draft development permit areas seeks input on an additional exemption from the Farmland Protection Development Permit Area for existing small lots.

CARRIED UNANIMOUSLY

### **Development Variance Permit**

#### **Development Variance Permit Application No. PL2018-055 - 609 Hawthorne Rise, Electoral Area 'G'**

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-055 to reduce the Other Lot Line setback subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-055.

CARRIED UNANIMOUSLY

#### **Development Variance Permit Application No. PL2018-058 - 796 Mariner Way, Electoral Area 'G'**

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-058 to reduce the Interior Side Lot Line subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-058.

CARRIED UNANIMOUSLY

### **Zoning Amendment**

#### **Zoning Amendment Application No. PL2017-202 - Pitt Road, Electoral Area 'H' - Amendment Bylaw 500.418, 2018 - First and Second Reading**

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on April 9, 2018.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board require the applicant to complete the conditions as set out in Attachment 2 as a condition of Amendment Bylaw No. 500.418 being adopted.

CARRIED UNANIMOUSLY

It was moved and seconded that the Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.418, 2018", be introduced and read two times.

CARRIED UNANIMOUSLY

It was moved and seconded that the public hearing for "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.418, 2018" be waived and notice of the Board's intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

**Zoning Amendment Application No. PL2018-013 - Pitt Road, Electoral Area 'H' - Amendment Bylaw 500.420, 2018 - First and Second Reading**

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on May 16, 2018.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board require the applicant to complete the conditions as set out in Attachment 2 as a condition of Amendment Bylaw No. 500.420 being adopted.

CARRIED UNANIMOUSLY

It was moved and seconded that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.420, 2018", be introduced and read two times.

CARRIED UNANIMOUSLY

It was moved and seconded that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.420, 2018", be chaired by Director Veenhof or his alternate.

CARRIED UNANIMOUSLY

**Other**

**Liquor Licence Amendment Application No. PL2018-074 - 1548 Grafton Ave, Electoral Area 'F'**

It was moved and seconded that the Board consider submissions or comments from the public regarding Liquor Licence Amendment Application No. PL2018-074.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board adopt the resolution pertaining to Liquor Licence Amendment Application No. PL2018-074 attached to this report as Attachment 2.

CARRIED UNANIMOUSLY

**EMERGENCY PREPAREDNESS**

**Emergency Services Website Updates**

It was moved and seconded that the Emergency Services Website Updates report be received for information.

CARRIED UNANIMOUSLY

**FIRE PROTECTION**

**Standardization of Fire Halls**

It was moved and seconded that the Standardization of Fire Halls Project be endorsed.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Directors' Forum**

The Directors' Forum included discussions related to Electoral Area matters.

**Development Cost Charges**

It was moved and seconded that staff be directed to prepare a report on the use and collection of Development Cost Charges.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

TIME: 2:02 PM

CARRIED UNANIMOUSLY

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CHAIR