

TO: Committee of the Whole **MEETING:** June 12, 2018
FROM: Adrian Limpus **FILE:** 5340-05
 Engineering Technologist – Wastewater Services
SUBJECT: Biosolids Transportation Services Contract Award

RECOMMENDATION

1. That the Board award a two year contract for Biosolids Transportation Services to DBL Disposal Services Ltd at an estimated value of \$162,000.
2. That the General Manager of Regional and Community Utilities and the Director of Finance be authorized to extend the contract for an additional 2 years if required.

SUMMARY

On April 27, 2018 the RDN Wastewater Services department posted a Request for Quotations (RFQ) for biosolids transportation services on the RDN and BC Bid websites. Three submissions were received by the May 16, 2018 closing date. The lowest compliant quotation was provided by DBL Disposal Services Ltd, the current provider, at an estimated annual cost of \$81,000 based on a two year term.

BACKGROUND

The Regional District of Nanaimo requires biosolids transportation for the operation of its wastewater facilities. Regional District of Nanaimo (RDN) biosolids are transported daily to a TimberWest woodlot as part of the RDN's forest fertilization program. Biosolids are also transported to the Harmac soil fabrication site if the forest fertilization site is not available. The current agreement for biosolids transportation services concludes on June 30, 2018.

The RDN Wastewater Services department posted the biosolids hauling quotation on the RDN and BC Bid websites. The contract term is for two years with an option to extend for an additional two years. The contract includes an option to extend the contract for an additional 2 years.

Three quotations were received on the May 16, 2018 closing date. One quotation was determined to be non-compliant and was set aside without further consideration.

Table 1 summarizes the compliant quotations:

Table 1 – Biosolids Hauling Quotation Results

Firm	Estimated Annual Cost
DBL Disposal Services	\$80,563
Milner Group Ventures	\$118,280

DBL had the lowest compliant quotation to provide the services. DBL also has demonstrated they have the required experience, resources, and capacity to fulfill the contract. DBL has provided biosolids transportation services to the RDN for many years and is familiar with the requirements of the contract.

ALTERNATIVES

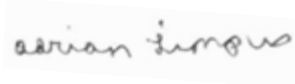
1. Award the Biosolids Transportation two year contract to DBL Disposal Services.
2. Do not award the Biosolids Transportation two year contract to DBL Disposal Services and provide alternate direction to staff.

FINANCIAL IMPLICATIONS

The biosolids transportation contract has been valued at approximately \$81,000 per year for a total of \$162,000 for the two year term based on estimated production. This expense is within the budget in the 5 year financial plan.

STRATEGIC PLAN IMPLICATIONS

Biosolids transportation services are critical for the efficient, safe and reliable operation of the RDN's wastewater facilities, advancing the Board's strategic focus on Service and Organizational Excellence.



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May 24, 2018

Reviewed by:

- S. De Pol, Director, Water and Wastewater Services
- R. Alexander, General Manager, Regional and Community Utilities
- P. Carlyle, Chief Administrative Officer