

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, October 10, 2023  
1:01 P.M.**

**Board Chambers (Webstreamed)**

In Attendance:	Director V. Craig	Chair
	Director T. Brown	Vice Chair
	Director J. Stanley*	Electoral Area A
	Director L. Melanson	Electoral Area C
	Director B. Rogers	Electoral Area E
	Alternate	
	Director J. Fell	Electoral Area F
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director B. Geselbracht*	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director P. Manly*	City of Nanaimo
	Director J. Perrino	City of Nanaimo
	Director I. W. Thorpe*	City of Nanaimo
	Director D. O'Brien	City of Parksville
	Director S. Wood	City of Parksville
	Director M. Swain*	District of Lantzville
	Director T. Westbrook*	Town of Qualicum Beach
Regrets:	Director L. Salter	Electoral Area F
	Director L. Wallace	Electoral Area G
Also in Attendance:	D. Holmes	Chief Administrative Officer
	C. Crabtree	Gen. Mgr Corporate Services
	L. Grant	Gen. Mgr. Development & Emergency Services
	T. Osborne	Gen. Mgr. Recreation & Parks
	E. Tian	Gen. Mgr. Regional & Community Utilities
	K. Fowler	Mgr. Long Range Planning, Energy & Sustainability
	J. Hill	Corporate Officer
	C. Holt	Zoom Moderator
	S. Syme	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order.

\* Denotes electronic meeting participation as authorized by Section 10 of "Regional District of Nanaimo Board Procedure Bylaw No. 1862, 2022".

**TERRITORIAL ACKNOWLEDGEMENT**

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory this meeting took place.

**APPROVAL OF THE AGENDA**

23-490

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

23-491

It was moved and seconded that the minutes of the Regular Board meeting held September 26, 2023, be adopted.

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES**

23-492

It was moved and seconded that the following minutes be received for information:

Transit Select Committee Meeting - September 28, 2023

CARRIED UNANIMOUSLY

**CONSENT AGENDA**

23-493

It was moved and seconded that the following items on the Consent Agenda be adopted by consent:

7.1.1 Transit Improvement Program - Three Year Transit Expansion Plan

7.2.1 Gabriola Arts Council Funding

CARRIED UNANIMOUSLY

The items and recommendations referred to above are as follows:

**TRANSIT SELECT COMMITTEE RECOMMENDATIONS**

**Transit Improvement Program – Three Year Transit Expansion Plan**

23-494

That the Board approve the Transit Improvement Program - Three Year Transit Expansion Initiatives Memorandum of Understanding for the 2024-2025 fiscal year.

ADOPTED ON CONSENT

**ELECTORAL AREA SERVICES COMMITTEE RECOMMENDATIONS**

**Gabriola Arts Council Funding**

23-495

That the current funding agreement with the Gabriola Arts Council in the amount of \$7,500 per year be extended to December 31, 2026.

ADOPTED ON CONSENT

**ITEMS REMOVED FROM THE CONSENT AGENDA**

None.

Director Perrino joined the meeting at 1:04 P.M.

Director Swain joined the meeting at 1:04 P.M.

**REPORTS**

**Temporary Use Permit Application PL2023-023, 3805 Melrose Road, Electoral Area F**

The Chair called for members of the public wishing to speak to Temporary Use Permit Application No. PL2023-023, 3805 Melrose Road, Electoral Area F

No one in attendance wished to speak.

**Delegation Submission - Oliver Sayah & Brad Davis**

Oliver Sayah and Brad Davis presented a PowerPoint presentation on the Whisky Creek ATV Training Facility and answered questions from the Board.

23-496

It was moved and seconded that:

1. The Board receive the Summary Report of the Community Engagement and Written Submissions as provided in Attachment 3 and Summary of the Public Information Meeting as provided in Attachment 4.
2. The Board approve Temporary Use Permit No. PL2023-023 to allow an ATV practice and training facility, and accessory campground on the subject property subject to the terms and conditions outlined in Attachment 6.

CARRIED UNANIMOUSLY

**Zoning Amendment Application No. PL2022-003, Lot 2, Allsbrook Rd, Electoral Area F, Amendment Bylaw 1285.39, 2023 - Third Reading**

23-497

It was moved and seconded that the Board receive the report of the Public Hearing held on September 25, 2023, for “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.39, 2023”.

CARRIED UNANIMOUSLY

23-498

It was moved and seconded that the Board read “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.39, 2023” a third time.

CARRIED UNANIMOUSLY

**2022 Regional Growth Strategy Annual Report**

Kim Fowler, Manager of Long Range Planning, Energy and Sustainability, provided a PowerPoint presentation on the 2022 Regional Growth Strategy Annual Report and answered questions from the Board.

23-499

It was moved and seconded that the Board receive the 2022 Regional Growth Strategy Annual Report as provided in Attachment 1.

CARRIED UNANIMOUSLY

**2023 Volunteer and Composite Fire Department Grant Application**

23-500

It was moved and seconded:

1. That the 2023 regional grant application by the Qualicum Beach, Dashwood, Nanoose Bay, and Coombs-Hilliers Volunteer Fire Departments, for \$120,000 from the Community Emergency Preparedness Fund: Volunteer and Composite Fire Departments funding stream, be endorsed.
2. That the administration by the Regional District of Nanaimo for the application for, receipt and management of the 2023 Community Emergency Preparedness Fund: Volunteer and Composite Fire Departments on behalf of the Qualicum Beach, Dashwood, Nanoose Bay, and Coombs-Hilliers Volunteer Fire Departments, be approved.

CARRIED UNANIMOUSLY

**Arrowsmith Water Service Management Board Recommendations - July 2023**

23-501

It was moved and seconded to defer the Arrowsmith Water Service Management Board Recommendations - July 2023 report to the October 24, 2023, Board meeting.

CARRIED UNANIMOUSLY

**Request for Budget Amendment - Westurne Heights Water Service Area Constant Pressure Pumping Upgrade Project**

23-502

It was moved and seconded that the Regional District of Nanaimo Board approve an increase in funding for the Westurne Heights Water Service Area Constant Pressure Pumping Upgrade project from \$12,000 to \$21,000 with the additional funds coming from the Westurne Heights Capital Reserve Fund, and that the 2023 Financial Plan be amended to reflect this change.

CARRIED UNANIMOUSLY

**BYLAWS - WITH NO ACCOMPANYING REPORT**

**Fairwinds Sewerage Facilities Local Service Area Amendment Bylaw No. 947.07, 2023 – Adoption**

23-503

It was moved and seconded that "Fairwinds Sewerage Facilities Local Service Area Amendment Bylaw No. 947.07, 2023" be adopted.

CARRIED UNANIMOUSLY

**MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

23-504

It was moved and seconded that the 2024 contribution to the "Nanaimo River Fire Protection Service Reserve Fund Establishment Bylaw No. 1612, 2010" be suspended and be revisited pending the outcome of the Nanaimo River Fire Protection Services Feasibility Study Implementation Staff Report.

CARRIED UNANIMOUSLY

**IN CAMERA**

23-505

It was moved and seconded that pursuant to the following section of the *Community Charter* the Board proceed to an In Camera meeting:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED UNANIMOUSLY

TIME: 1:56 P.M.

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:15 P.M.

---

CHAIR

---

CORPORATE OFFICER