

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING

Thursday, October 5, 2023
1:01 P.M.
Board Chambers (Webstreamed)

In Attendance:	Director B. Rogers	Chair
	Director V. Craig	Electoral Area B
	Director J. Stanley*	Electoral Area A
	Director L. Melanson	Electoral Area C
	Director L. Salter*	Electoral Area F
	Director L. Wallace	Electoral Area G
	Director S. McLean	Electoral Area H
Also in Attendance:	L. Grant	A/Chief Administrative Officer
	C. Crabtree	Gen. Mgr. Corporate Services
	T. Osborne	Gen. Mgr. Recreation & Parks
	E. Tian	Gen. Mgr. Regional & Community Utilities
	E. Beauchamp	Mgr. Emergency Services
	P. Thompson	Mgr. Current Planning
	C. Holt	Leg. Svs. & FOIPP Coordinator
	S. Syme	Zoom Moderator
	S. Patrickson	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order.

TERRITORIAL ACKNOWLEDGEMENT

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held September 7, 2023, be adopted.

CARRIED UNANIMOUSLY

* Denotes electronic meeting participation as authorized by Section 10 of "Regional District of Nanaimo Board Procedure Bylaw No. 1862, 2022".

CORRESPONDENCE

It was moved and seconded that the following correspondence be received for information:

Carol Fergusson, Executive Director Gabriola Arts Council, re Funding

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

It was moved and seconded that the following minutes be received for information:

Electoral Area G Parks and Open Space Advisory Committee Meeting - September 11, 2023

Fire Services Advisory Committee Meeting - September 13, 2023

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Electoral Area G Parks and Open Space Advisory Committee

P. Weber, The Friends of French Creek Conservation Society, re Exchange of Community Parkland for a Portion of 1236 Island Hwy West (French Creek Pollution Control Centre Land Addition)

It was moved and seconded that staff provide a report and recommendations on the riparian values, park connectivity and potential future parkland use at 1236 Island Highway West, incorporating the land exchange of Lee Road Community Park.

CARRIED UNANIMOUSLY

PLANNING

Development Variance Permit

Development Variance Permit Application No. PL2023-102, 5496 Deep Bay Drive, Electoral Area H

The Chair called for members of the public wishing to speak to Development Variance Permit Application No. PL2023-102, 5496 Deep Bay Drive, Electoral Area H.

Chad and Erica Holtum were available to answer questions from the Committee.

It was moved and seconded:

1. That the Board approve Development Variance Permit No. PL2023-102 to reduce the front lot line setback subject to the terms and conditions outlined in Attachment 2.
2. That the Board direct staff to complete the required notification for Development Variance Permit No. PL2023-102.

CARRIED UNANIMOUSLY

Other

Temporary Use Permit Application No. PL2022-183, 820 Corcan Road, Electoral Area H

The Chair called for members of the public wishing to speak to Temporary Use Permit Application No. PL2022-183, 820 Corcan Road, Electoral Area H.

Cameron Watt, agent, spoke to the application on behalf of the applicant and was available to answer questions from the Committee.

It was moved and seconded:

1. That the Board receive the Report summarizing Community Engagement as provided in Attachment 5.
2. Following public notification, that the Board approve Temporary Use Permit No. PL2022-183 to allow temporary farm worker housing on the subject property for a term of 3 years and subject to the terms and conditions outlined in Attachment 6.
3. That the Board direct staff to complete the required notification for Temporary Use Permit No. PL2022-183.

CARRIED UNANIMOUSLY

Zoning Amendment

Official Community Plan and Zoning Amendment Application No. PL2023-045, 1236 Island Highway West and 957 Lee Road West, Electoral Area G OCP Amendment Bylaw No. 1540.05, 2023 - Introduction and Zoning Amendment Bylaw No. 500.441, 2023 - Introduction

It was moved and seconded that the Board approve the proposed Public Consultation Plan as outlined in Attachment 6 and receive the Summary Report of the Community Engagement as provided in Attachment 4.

CARRIED UNANIMOUSLY

It was moved and seconded:

1. That the Board introduce and give first reading to "Regional District of Nanaimo Electoral Area 'G' Official Community Plan Amendment Bylaw No. 1540.05, 2023".
2. That the Board give second reading to "Regional District of Nanaimo Electoral Area 'G' Official Community Plan Amendment Bylaw No. 1540.05, 2023", having considered the impact on the current Financial Plan, Liquid Waste Management Plan, and Solid Waste Management Plan.

CARRIED UNANIMOUSLY

It was moved and seconded:

1. That the Board introduce and give first and second reading to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.441, 2023”.
2. That the Board delegate the Public Hearing on “Regional District of Nanaimo Electoral Area ‘G’ Official Community Plan Amendment Bylaw No. 1540.05, 2023” and “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.441, 2023” to the Director of Electoral Area G.
3. That the Conditions of Approval outlined in Attachment 5 be adopted prior to the adoption of Amendment Bylaws No. 1540.05 and 500.441 and made applicable to the proposed development and required for the use of the subject property.

CARRIED UNANIMOUSLY

EMERGENCY SERVICES

Budget Amendments for Fire Apparatus Purchases

It was moved and seconded:

1. That the Bow Horn Bay Volunteer Fire Department R78 replacement budget be increased by \$105,000 in short-term borrowing for the purchase of a replacement engine, with a total budget of \$745,000.
2. That the Cassidy – Waterloo Fire Protection Service 2023 Transfer to Reserves be reduced by \$21,400 for the purchase of a reserve engine from the North Cedar Improvement District.
3. That the 2023-2027 Financial Plan for each service area be amended accordingly.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM DELEGATIONS AND CORRESPONDENCE

Gabriola Arts Council Funding

It was moved and seconded that the current funding agreement with the Gabriola Arts Council in the amount of \$7,500 per year be extended to December 31, 2026.

CARRIED UNANIMOUSLY

MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Cedar Community Hall Funding

It was moved and seconded that the Electoral Area A Community Parks operations budget in the 2024-2028 Financial Plan be increased by \$20,000 annually to facilitate a General Services Agreement with the Cedar Community Hall Association.

CARRIED UNANIMOUSLY

Directors' Update Communication Section on Regional District of Nanaimo Website

It was moved and seconded that a Directors' Update communication section be added to the Electoral Area F webpage on the Regional District of Nanaimo website.

Director Salter left the meeting at 2:22 P.M.

It was moved and seconded that the main motion be amended by inserting the words "a report be prepared on adding" before the words "a Directors' Update", and by removing the words "be added", so that the main motion, as amended, is as follows:

It was moved and seconded that a report be prepared on adding a Directors' Update communication section to the Electoral Area F Webpage on the Regional District of Nanaimo website.

Opposed (2): Director Rogers, Director Wallace

CARRIED

It was moved and seconded to defer "Directors' Update Communication Section on Regional District of Nanaimo Website" to the November 9, 2023, Electoral Area Services Committee Meeting.

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors' Roundtable

Directors provided updates to the Committee.

IN CAMERA

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Committee proceed to an In Camera meeting:

- 90(1)(c) labour relations or other employee relations; and
- 90(1)(g) litigation or potential litigation affecting the municipality; and
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED UNANIMOUSLY

TIME: 2:32 P.M.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 3:46 P.M.

CHAIR