

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, July 25, 2023
1:00 P.M.**

Board Chambers (Webstreamed)

In Attendance:	Director V. Craig	Chair
	Director T. Brown	Vice Chair
	Director J. Stanley	Electoral Area A
	Director L. Melanson	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director L. Salter	Electoral Area F
	Director L. Wallace*	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director H. Eastmure	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director P. Manly	City of Nanaimo
	Director J. Perrino	City of Nanaimo
	Director I. W. Thorpe*	City of Nanaimo
	Director D. O'Brien	City of Parksville
	Director S. Wood	City of Parksville
	Director M. Swain*	District of Lantzville
	Director T. Westbrook*	Town of Qualicum Beach
Regrets:	Director E. Hemmens	City of Nanaimo
Also in Attendance:	D. Holmes	Chief Administrative Officer
	L. Grant	Gen. Mgr. Development and Emergency Services
	T. Osborne	Gen. Mgr. Recreation & Parks
	E. Tian	Gen. Mgr. Regional and Community Utilities
	D. Marshall	Sr. Mgr. Transportation Services
	T. Moore	Chief Financial Officer
	R. Daykin	Mgr. Parks Services
	P. Thompson	Mgr. Current Planning
	L. Fearn	Senior Accountant
	J. Hill	Corporate Officer
	C. Holt	Zoom Moderator
	S. Commentucci	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order.

* Denotes electronic meeting participation as authorized by Section 10 of "Regional District of Nanaimo Board Procedure Bylaw No. 1862, 2022".

TERRITORIAL ACKNOWLEDGEMENT

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory this meeting took place.

APPROVAL OF THE AGENDA

23-388

It was moved and seconded that the agenda be adopted as amended to add items 11.10 and 13.1 as follows:

11.10 Gabriola Environmental Responsible Trans Island Express – Age Friendly Community Grant Program

13.1 New Business - Biosolids Update

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

23-389

It was moved and seconded that the minutes of the Regular Board meeting held July 11, 2023, be adopted.

CARRIED UNANIMOUSLY

Director Perrino joined the meeting at 1:05 P.M.

DELEGATIONS - ITEMS NOT ON THE AGENDA

Chris Burger, Corcan Meadowood Residents Association, re Northern Recreation Services, Attending in Person

Chris Burger, Corcan Meadowood Residents Association gave a verbal presentation to the Board regarding Northern Recreation Services in the local community.

Director Swain joined the meeting at 1:10 P.M.

Stephen Scott, Errington War Memorial Hall Association, re Request for Funding for Seismic Renovation of Errington Hall

Stephen Scott, Errington War Memorial Hall Association, gave an overview of the history of the Errington Hall and requested funding of \$50,000 to complete a seismic renovation of the hall.

COMMITTEE MINUTES

23-390

It was moved and seconded that the following minutes be received for information:

Special Electoral Area Services Committee Meeting - July 4, 2023

Committee of the Whole Meeting - July 5, 2023

Committee of the Whole Meeting - July 6, 2023

Solid Waste Management Select Committee Meeting - July 18, 2023

CARRIED UNANIMOUSLY

CONSENT AGENDA

23-391

It was moved and seconded that the following items on the Consent Agenda be adopted by consent:

8.1.1 Nanoose Bay Sport Courts

8.1.2 Water Access Workshop Discussion

8.1.3 Benson Creek Falls Regional Park Creekside Place Staging Area Advisory Committee Appointment

8.1.4 Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2019-065 Meadowood Way, Electoral Area F

8.1.5 Lighthouse Community Centre Society General Service Agreement

8.1.6 Lease and Site License Agreement with Cedar School and Community Enhancement Society (2023-2024)

8.1.7 Crown Tenure over Dashwood Lot 6, District Lot 76, Newcastle District, Plan 2619

8.1.8 Emergency Reception Centre License of Use Agreement Renewals

8.1.9 2023 Community Resiliency Investment Fund Grant Application

8.2.1 Mandatory Waste Source Separation - Order in Council

CARRIED UNANIMOUSLY

The items and recommendations referred to above are as follows:

SPECIAL ELECTORAL AREA SERVICES COMMITTEE RECOMMENDATIONS

Nanoose Bay Sport Courts

23-392

That staff review possible restrictions and signage for permissible uses of the sport court in Jack Bagley Community Park.

ADOPTED ON CONSENT

Water Access Workshop Discussion

23-393

That the committee volunteers further revise the draft criteria and use the criteria to rank the water accesses to determine which may be candidates for improvements.

ADOPTED ON CONSENT

Benson Creek Falls Regional Park Creekside Place Staging Area Advisory Committee Appointment

23-394

That D. Remillard be appointed as the East Wellington / Pleasant Valley Parks and Open Space Advisory Committee representative to the Benson Creek Falls Regional Park Creekside Place Staging Area Advisory Committee.

ADOPTED ON CONSENT

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2019-065 Meadowood Way, Electoral Area F

23-395

That the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lots 2, 3, 4, and 5 in relation to Subdivision Application No. PL2019-065.

ADOPTED ON CONSENT

Lighthouse Community Centre Society General Service Agreement

23-396

That the Lighthouse Community Centre Society General Service Agreement (2023-2026) be approved.

ADOPTED ON CONSENT

Lease and Site License Agreement with Cedar School and Community Enhancement Society (2023-2024)

23-397

That the attached Lease and Site License Agreement with Cedar School and Community Enhancement Society (CSCES) for a term of eleven (11) months to commence August 1st, 2023, and end June 30th, 2024, be approved.

ADOPTED ON CONSENT

Crown Tenure over Dashwood Lot 6, District Lot 76, Newcastle District, Plan 2619

23-398

1. That staff be directed to apply to the Province of British Columbia for Crown Land Tenure over Lot 6, District Lot 76, Newcastle District, Plan 2619 to manage as an Electoral Area G Community Park.

ADOPTED ON CONSENT

23-399

2. That funds be allocated in the 2024 Electoral Area G Community Park Budget and Five Year Financial Plan for park improvements and maintenance.

ADOPTED ON CONSENT

Emergency Reception Centre License of Use Agreement Renewals

23-400

1. That the renewal of Emergency Reception Centre License of Use Agreements with each of the following:

- a. the Cedar Community Association
- b. the Cranberry Fire Protection District
- c. the Gabriola Senior Citizens Association
- d. the Nanoose Bay Activity & Recreation Society
- e. the Arrowsmith Agricultural Association
- f. the Lighthouse Community Centre Society; and
- g. the Bowser and District Branch (211) of the Royal Canadian Legion

be approved for the five-year term commencing April 1, 2023 and ending March 31, 2028.

ADOPTED ON CONSENT

23-401

2. That Area C, Errington Hall and Meadowood be approached regarding a potential Emergency Reception Centre.

ADOPTED ON CONSENT

2023 Community Resiliency Investment Fund Grant Application

23-402

That the grant application by the Regional District of Nanaimo to the Union of British Columbia Municipalities, Community Resiliency Investment Fund for \$449,323.97 for FireSmart activities be endorsed.

ADOPTED ON CONSENT

SOLID WASTE MANAGEMENT SELECT COMMITTEE RECOMMENDATIONS

Mandatory Waste Source Separation - Order in Council

23-403

That the Board receive the Mandatory Waste Source Separation – Order in Council report for information.

ADOPTED ON CONSENT

ITEMS REMOVED FROM THE CONSENT AGENDA

None.

COMMITTEE RECOMMENDATIONS

SPECIAL ELECTORAL AREA SERVICES COMMITTEE RECOMMENDATIONS

Development Variance Permit Application No. PL2023-074 2364 Yellow Point, Electoral Area A

23-404

The Chair called for members of the public wishing to speak to Development Variance Permit Application No. PL2023-074 2364 Yellow Point, Electoral Area A.

No one in attendance wished to speak.

It was moved and seconded that following notification of adjacent properties, the Board approve Development Variance Permit No. PL2023-074 to reduce the minimum setback for All non-farm buildings and structures – All lot lines from 8.0 metres to 6.2 metres for a detached garage subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2022-003 Lot 2, Allsbrook Rd, Electoral Area F Amendment Bylaw 1285.39, 2023 – Introduction

The proponent's agent, Greg Mackenzie was present to answer questions from the Board.

23-405

It was moved and seconded that:

1. The Board receive the Report of the Community Engagement as provided in Attachment 3.
2. The conditions set out in Attachment 6 of the staff report be completed prior to Amendment Bylaw No. 1285.39 being considered for adoption.
3. The "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.39", as provided in Attachment 7, be introduced, and read two times.
4. The Public Hearing on "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.39, 2023", be delegated to the Director for Electoral Area F.

Opposed (1): Director Stanley

CARRIED

Temporary Use Permit Application No. PL2023-015 2660 Holden Corso Road, Electoral Area A

The Chair called for members of the public wishing to speak to Temporary Use Permit Application No. PL2023-015 2660 Holden Corso Road, Electoral Area A.

No one in attendance wished to speak.

23-406

It was moved and seconded that:

1. The Board receive the Report of the Community Engagement and Written Submissions as provided in Attachment 2.
2. Following public notification, that the Board approve Temporary Use Permit No. PL2023-015 to allow a dog daycare facility on the subject property subject to the terms and conditions outlined in Attachment 4.
3. The Board direct staff to complete the required notification for Temporary Use Permit No. PL2023-015.

CARRIED UNANIMOUSLY

REPORTS

2023-2026 Interim Strategic Plan Report

Brian Carruthers, BD Carruthers and Associates, gave an introduction and was available to answer questions from the Board.

23-407

It was moved and seconded that the Board remove strategy 3.3 “Explore the feasibility of establishing a housing service” from the Regional District of Nanaimo Draft: 2023-2026 Strategic Plan.

Opposed (8): Director McLean, Director Geselbracht, Director Brown, Director Craig, Director Eastmure, Director Manly, Director Stanley, Director Westbroek

CARRIED

It was moved and seconded that the Board include “To explore strategies to address the housing affordability crisis in the region and ensure stability for the local workforce and people on a fixed income” as a strategy in the Regional District of Nanaimo Draft: 2023-2026 Strategic Plan.

23-408

It was moved and seconded to amend the main motion by removing the words “and ensure stability for the local workforce and people on a fixed income”.

Opposed (9): Director Armstrong, Director Perrino, Director Salter, Director Rogers, Director Krog, Director O’Brien, Director Thorpe, Director Wallace, Director Swain

CARRIED

The vote was taken on the main motion as amended:

23-409

That the Board include “To explore strategies to address the housing affordability crisis in the region” as a strategy in the Regional District of Nanaimo Draft: 2023-2026 Strategic Plan.

Opposed (9): Director Armstrong, Director Perrino, Director Salter, Director Rogers, Director Krog, Director O’Brien, Director Thorpe, Director Wallace, Director Swain

CARRIED

23-410

It was moved and seconded that the Board endorse the Regional District of Nanaimo Draft: 2023-2026 Strategic Plan as amended.

Opposed (1) Director Rogers

CARRIED

RECESS: 3:12 P.M.

RECONVENED: 3:26 P.M.

Second Quarter 2023 Strategic Plan and Key Initiatives Update

23-411

It was moved and seconded that the Board receive the report titled “Second Quarter 2023 Strategic Plan and Key Initiatives Update”, dated July 25, 2023, for information.

CARRIED UNANIMOUSLY

Financial Report - January 1 to June 30, 2023

23-412

It was moved and seconded that the Financial Report for the period January 1, 2023 to June 30, 2023 be received for information.

CARRIED UNANIMOUSLY

Development Permit with Variance Application No. PL2022-092 Lee Road West, Electoral Area G

The Chair called for members of the public wishing to speak to Development Permit with Variance Application No. PL2022-092 Lee Road West, Electoral Area G.

Catherine McDoogle, Resident, shared her concerns regarding Development Permit with Variance Application No. PL2022-092 Lee Road West, Electoral Area G.

23-413

It was moved and seconded that the Board consider approval of Development Permit with Variance No. PL2022-092 to permit a dwelling unit at its regular meeting scheduled for July 25, 2023 subject to the terms and conditions outlined in Attachment 3 and pending the outcome of the required notification.

Opposed (1): Director Salter

CARRIED

**Zoning Amendment Application No. PL2022-170, Lot 3 Anderson Ave, Electoral Area H
Amendment Bylaw No. 500.442, 2023 - Adoption**

23-414

It was moved and seconded that the Board adopt "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.442, 2023".

CARRIED UNANIMOUSLY

License of Use - Nanoose Place Electric Vehicle Charging Station Installation

23-415

It was moved and seconded the Board authorize the License of Use with Nanoose Bay Recreation and Activities Society, as presented.

CARRIED UNANIMOUSLY

Parks Biodiversity Plan

23-416

It was moved and seconded the development of a Parks Biodiversity Plan be endorsed and the financial implications be included in the 2024 Budget for review and discussion.

CARRIED UNANIMOUSLY

Management & Operations of Meadowood Community Hall - July 2023 Update

23-417

It was moved and seconded that:

1. Alternative operating options for Meadowood Community Hall be presented to the Board.
2. That efforts be made using existing resources for the Regional District of Nanaimo to open the Meadowood Community Hall at limited capacity.

CARRIED UNANIMOUSLY

Parks Update Report - Q2 2023

23-418

It was moved and seconded that the Parks Update Report - Q2 2023 be received for information.

CARRIED UNANIMOUSLY

Gabriola Environmental Responsible Trans Island Express - Age Friendly Community Grant Program

23-419

It was moved and seconded that the Board authorizes submission of a grant application to BC Healthy Communities Age-friendly Communities Grant to a maximum of \$25,000 with a plan for Gabriola's Environmentally Responsible Trans Island Express to be contracted to recommend service changes to route and scheduling configurations, to ensure consistent service quality and enabling reliable service for Gabriola residents.

CARRIED UNANIMOUSLY

23-420

It was moved and seconded that, if the grant application is successful, the Board authorizes the Regional District of Nanaimo staff to enter into an agreement with Gabriola's Environmentally Responsible Trans Island Express for them to complete the grant requirements as required under the grant application.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM DELEGATIONS AND CORRESPONDENCE

23-421

It was moved and seconded that the Errington War Memorial Hall Association be provided a grant of \$50,000, with \$13,000 coming from the Growing Communities Fund and \$37,000 from the Community Works Fund, for the purpose of seismic upgrades at the Errington Hall.

CARRIED UNANIMOUSLY

NEW BUSINESS

Lisa Grant, GM, Development and Emergency Services, gave a verbal update regarding Biosolids.

Director Brown left the meeting at 4:24

IN CAMERA

23-422

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Board proceed to an In Camera meeting:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality
- 90(1)(c) labour relations or other employee relations
- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- 90(1)(g) litigation or potential litigation affecting the municipality
- 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting

CARRIED UNANIMOUSLY

TIME: 4:39 P.M.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 6:25 P.M.

CHAIR

CORPORATE OFFICER