

ELECTORAL AREA A RECREATION AND CULTURE
GRANT PROGRAM
APPLICATION FORM



Date of Application: (m/d/y) 02 / 22 / 23

A. ORGANIZATION INFORMATION

1. Name of Organization: Scenient Sessions
Contact Name: Trevor Cooper
Position: Assistant/Spouse to Frances Raftis (performer)
Phone Number(s): [REDACTED] Alternate: _____
Mailing Address: [REDACTED] Cassidy BC
Postal Code: [REDACTED] Fax Number: _____
2. How long has the organization been established? 1 year (s)
3. Is the organization non-profit? If "No" please explain rationale for applying.
Yes No

B. PROGRAM / EVENT / PROJECT INFORMATION

Please ensure that you fill out the information completely to ensure your application is considered - if more space is needed please attach a separate sheet of information.

1. Check **only one** of the following categories in a), b) or c):
- | | | | | | | |
|---|---------|-------------------------------------|-------|--------------------------|---------|--------------------------|
| a) New: | Program | <input checked="" type="checkbox"/> | Event | <input type="checkbox"/> | Project | <input type="checkbox"/> |
| b) Expansion/Enhancement of Existing: | Program | <input type="checkbox"/> | Event | <input type="checkbox"/> | Project | <input type="checkbox"/> |
| c) Ongoing annual (have applied previously for the same): | Program | <input type="checkbox"/> | Event | <input type="checkbox"/> | Project | <input type="checkbox"/> |
2. Please check one of the following that best describes the program, event or project:
Recreation Sports Culture Fine Arts Performing Arts
3. Name of the Program/Event/Project: Scenient Sessions Scen Classes
4. Location: North Oyster Community Centre
5. Date(s): 4 events July - Nov 2023 (exact dates TBD)
6. Time(s): Afternoons on Saturdays, 3 hrs each session.
7. Ages of targeted participants / audience: 14 and up. Seniors encouraged.
8. Approximate number of participants / audiences to be served:
40

9. Please check applicable area(s) of Electoral Area 'A' being served:

Cassidy:

Cedar:

South Wellington:

Yellow Point:

10. Total amount requested: \$ _____ (budget details to be completed in Section C)

Additional Information:

Purpose / Goals and Objectives of Program / Event / Project: Scientient Sessions aims to bring Frances Raftis' perfuming arts practice to the wider community by providing introductory courses in the science and art of perfume materials and perfume blending. These courses will take place at the North Oyster Community Centre and hopefully will attract creatives and interested seniors alike.

Brief Background Information of Organization and Services: Frances Raftis started Scientient Sessions to share her love of the fragrance materials she was using in her personal art practice. She started classes from her home in Cassidy and wants to bring the science and art of olfaction to the community.

Describe how you will evaluate the success of the program / event / project: Success will be filling all the proposed fragrance classes with enthusiastic learners. It will also be measured by creating an active group of fragrance enthusiasts online but who also explore the unique fragrances of the central Vancouver Island region.

Describe how you plan to market / promote the program / event / project: Facebook, word-of-mouth, and community events sites like Harbour Living Weekly.

Provide a summary of the program / event / project including benefits to participants and the community, community support through volunteers and/or community partners:

The course provides information on the science of scent and the aesthetic properties of the fragrance materials. The classes cover the safe use and blending of perfumes and the psychological and lifestyle enjoyment benefits of 'getting to know your nose'. Since COVID, we've all recognized we take olfaction for granted in our culture. These classes take fragrance materials previously used in French perfume houses and brings the artform to our community. Frances has studied the craft with the Institute of Art & Olfaction and would like to share this passion.

□ Please provide any other relevant information: Classes are small, introductory and educational. Frances has plant biology background from UoF Toronto and McMaster University. Her approach to the art of fragrance is from a science-based background. ~~Fragrance is a hobby~~

C. FINANCIAL INFORMATION

1. Specify, in general, what the funds will be used for: Updating the materials library and the booking fees for the room rental. A method for safely transporting the scent materials (dolly) will be required.

2. Copy of a specific program / event / project budget included? Yes No

Give reason if no: _____

3. Copy of organization's financial statement included? Yes No

Give reason if no: _____

4. What other efforts is the organization undertaking to obtain other funding for this program / event / project?

We collect fees from participants to cover the materials costs to date but updating the scent library requires constant attention (materials can lose their aromatic qualities in as little as 6 months) and this grant will help expand beyond our private residence.

5. Have any requests for other funding been granted? Yes No

Granted by: _____

Please outline on the following page the projected budget information including:

- all revenues associated with the project (fees, other grants, donations, etc.)
- all expenses associated with the project
- all revenues / costs for the project should be completed under the applicable column "Projected".
- in addition, please add any in-kind services and estimated value that are being donated

Please ensure that you fill out the information completely to ensure your application is considered. Some of the following budget line items may or may not apply to your program / event / project - only complete what is applicable.

You may wish to submit your own budget information on a separate form and attach to the application, if desired or if a budget has already been completed.

PROGRAM / EVENT / PROJECT FINANCIAL / BUDGET INFORMATION:

EXPENSES	YEAR 20__
	Projected (To be completed for application)
Supplies / Equipment:	
Facility / Venue Rental	\$ 400
Permits	
Insurance	
Advertising Costs (marketing / publicity)	
Vehicle Rentals	
Administrative Costs (please specify, i.e. photocopying, fax, mail, etc)	

Equipment Rentals (Please specify, ie. tents, stage, lights, sound, etc)	

Materials / Supplies (Please specify the type of materials / supplies)	
replacement cost of fragrances used by participants	\$ 200
replacement cost of expired materials	\$ 150
dolly / case rolling case for materials	\$ 200
2 'lazy susan' furniture tables	\$ 80
Additional On-Site Costs (Please specify)	

Fundraising Expenses (please specify)	

Other (please specify)	

Total Expenses = Line A	\$ 1030

REVENUES	YEAR 20__
	Projected (To be completed for application)
Earned Revenue:	
Registration / Course Fees	\$ 600
Admission / Ticket Sales	
Advertising Income	
Rentals	
Other (please specify): _____	

B. Total Earned Revenue:	
Fundraising Revenue:	
Donations – Charitable (Churches, Service Clubs, Societies, etc)	
Donations – Corporate (Businesses, Private Organizations)	
Cash Sponsorships	
Fundraising Events	
Other (please specify): _____	

C. Total Fundraising Revenue:	
Other Government Revenue:	
Municipal Grants	
Provincial Grants	
Federal Grants	
Other (please specify): _____	

D. Total Government Grants:	
Total Revenues (Lines B + C + D) = Line E	\$ 600
Line E – Line A (Revenues – Expenses) = total amount of Regional District Grant in Aid funding requested to cover shortfall	\$ 600 430

Please Note: If you are receiving any in-kind services for the program / event / project, please outline the type of service, the source donor, and estimated value:

<u>Type / Source</u>	<u>Estimated Value</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____