

**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Thursday, May 4, 2023**  
**1:00 P.M.**  
**Board Chambers (Webstreamed)**

In Attendance:	Director B. Rogers	Chair
	Director V. Craig	Electoral Area B
	Director J. Stanley	Electoral Area A
	Director L. Melanson	Electoral Area C
	Director L. Salter*	Electoral Area F
	Director L. Wallace	Electoral Area G
	Director S. McLean*	Electoral Area H
Also in Attendance:	D. Holmes	Chief Administrative Officer
	L. Grant	Gen. Mgr. Development & Emergency Services
	E. Tian	Gen. Mgr. Regional & Community Utilities
	T. Armet	Mgr. Building & Bylaw Services
	R. Daykin	Mgr. Parks Services
	P. Thompson	Mgr. Current Planning
	M. Walters	Mgr. Water Services
	G. Smith	Deputy Corporate Officer
	C. Holt	Zoom Moderator
	S. Patrickson	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order.

**TERRITORIAL ACKNOWLEDGEMENT**

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES**

**Electoral Area Services Committee Meeting - April 6, 2023**

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held April 6, 2023, be adopted.

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES**

It was moved and seconded that the following minutes be received as amended for information:  
Electoral Area F Parks and Open Space Advisory Committee Meeting - March 20, 2023

CARRIED UNANIMOUSLY

**COMMITTEE RECOMMENDATIONS**

**Electoral Area F Parks and Open Space Advisory Committee**

**Pocket Community Parks**

It was moved and seconded that staff provide the inventory list of pocket community parks to visit, to facilitate the committee ranking and prioritizing a list for how to utilize them.

CARRIED UNANIMOUSLY

**Errington Community Park Native Plant Signage**

It was moved and seconded that the committee explore native plant signage for Errington Community Park that can then be used in other Electoral Area F parks.

CARRIED UNANIMOUSLY

**PLANNING**

**Zoning Amendment**

**Zoning Amendment Application No. PL2022-139 594 Karl's Way, Electoral Area G Amendment Bylaw 500.440, 2023 - Introduction**

It was moved and seconded that the Board receive the Summary Report of the Public Engagement.

CARRIED UNANIMOUSLY

It was moved and seconded that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.440, 2023" be introduced and read two times.

CARRIED UNANIMOUSLY

It was moved and seconded that the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.440, 2023”, be delegated to the Director of Electoral Area G.

CARRIED UNANIMOUSLY

## **BYLAW ENFORCEMENT**

### **1564 Marine Circle - Building Bylaw Contravention**

Shirley Anne Schuster, Property Owner, spoke in relation to the notice and answered questions from the Board.

It was moved and seconded that the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District of Nanaimo Board against the title of Lot 99, District Lot 28, Nanoose District, Plan 30213 (1564 Marine Circle).

CARRIED UNANIMOUSLY

### **2932 Bay Road (Electoral Area H) - Building Bylaw Contravention**

It was moved and seconded that the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District of Nanaimo Board against the title of Strata Lot 211 District Lot 251 Alberni District Strata Plan VIS5160 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V (2932 Bay Road).

CARRIED UNANIMOUSLY

## **REGIONAL AND COMMUNITY UTILITIES**

### **Bylaws No. 813.58 and 889.79 - Inclusion of Four Properties into the French Creek and Northern Community Sewer Service Areas**

It was moved and seconded that:

1. “French Creek Sewerage Facilities Local Service Amendment Bylaw No. 813.58, 2023” be introduced and read three times, and that, after having been read three times, be forwarded to the Electoral Area G Director for consent.
2. “Regional District of Nanaimo Northern Community Sewer Local Service Amendment Bylaw No. 889.79, 2023” be introduced and read three times, and that, after having been read three times, be forwarded to the Electoral Area E and G Directors and the participating municipalities for consent.

CARRIED UNANIMOUSLY

**RECREATION & PARKS SERVICES**

**Rivers Edge Community Trail Network Plan - Revised**

It was moved and seconded that the improvements proposed in the Rivers Edge Community Trail Network Plan - Revised report be included in the 2023 Parks Services workplan.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Alternate Access to Columbia Beach**

It was moved and seconded that staff engage with the Ministry of Transportation and Infrastructure and Parksville Fire Services to determine options to provide a second, alternate route in/out of Columbia Beach and provide a correspondence summary to the Board.

CARRIED UNANIMOUSLY

**Directors' Roundtable**

Directors provided updates to the Committee.

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:30 P.M.

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CHAIR