

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF ELECTORAL AREA A PARKS, RECREATION AND CULTURE  
COMMISSION MEETING**

**Wednesday, April 19, 2023  
7:00 P.M.  
Cedar Heritage Centre (Webstreamed)**

In Attendance:	Director J. Stanley	Chair
	Commissioner M. Dumler	Member at Large
	Commissioner J. Fiddick	Member at Large
	Commissioner L. Mann	Member at Large
	Commissioner A. Thornton	Member at Large
Regrets:	A. McPherson	Member at Large
Also in Attendance:	R. Daykin	Mgr. Park Services
	A. Gore	Supt. Parks Planning, Research and Development
	H. King	Supt. Recreation Program Services
	A. Harvey	Recording Secretary

**CALL TO ORDER**

The Chair called meeting to order.

**TERRITORIAL ACKNOWLEDGEMENT**

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory this meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Electoral Area A Parks, Recreation and Culture Commission Meeting - February 15, 2023**

The Commission did a roundtable of introductions.

It was moved and seconded that the minutes of the Electoral Area A Parks, Recreation and Culture Commission meeting held February 15, 2023, be adopted.

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

Staff provided a summary of the correspondence from the Cedar School and Community Enhancement Society. It was noted that no action is needed at this time. How the building will be managed in the future will need to be determined in the coming year. The Chair expressed gratitude to society for their years of service to the community.

It was moved and seconded that the following correspondence be received for information:

Cedar School and Community Enhancement Society, re Letter dated April 4, 2023 to H. King Superintendent of Recreation Program Services, re Conclusion of Activities

CARRIED UNANIMOUSLY

## **REPORTS**

### **Parks Update (verbal)**

Staff updated the Commission on park projects in Electoral Area A including the location of the central tot playground and Cassidy playground location. Staff will conduct more public consultation for the central tot playground to determine location and size.

It was moved and seconded that the Parks Update verbal report be received for information.

CARRIED UNANIMOUSLY

### **Recreation Update (verbal)**

Staff gave an update on the recreation centre in South Wellington project and recreation programming in Electoral Area A.

It was moved and seconded that the Recreation Update verbal report be received for information.

CARRIED UNANIMOUSLY

Commissioner J. Fiddick left the meeting at 8:07 P.M. declaring a conflict of interest with the next agenda item due to holding the seat of President on the Cedar Community Hall Board of Directors.

### **Electoral Area A Recreation and Culture Grant Program - Spring 2023 Applications**

It was moved and seconded that the Cedar Community Hall grant application for \$3000 for Heritage Day, Family Movie Nights and Fall Community Dinner be approved.

CARRIED UNANIMOUSLY

Commissioner J. Fiddick returned to the meeting

It was moved and seconded that Scenient Sessions grant application be declined due to the workshops not being held in Electoral Area A.

CARRIED UNANIMOUSLY

It was moved and seconded that the Cedar Farmers Market Agricultural Society's grant application for \$400 for Kid's Kits be approved.

CARRIED UNANIMOUSLY

The Commission discussed the grant program criteria.

It was moved and seconded that staff review the "clause 14 - using funds for capital items" of the Electoral Area A Recreation and Culture Grant-in-Aid criteria and how it can be modified for future applications.

CARRIED UNANIMOUSLY

## **ROUNDTABLE**

### **Director's Update**

The Chair updated the Commission on recent Regional District of Nanaimo activities regarding Electoral Area A including Ministry of Transportation and Infrastructure parking authority, a crosswalk on Woobank Road to cross to Morden Colliery Regional Trail, Yellowpoint Roadside Trail meeting, and community group discussions.

### **Commission Goals - Terms of Reference Review**

The Commission members discussed the commission terms of reference with regards to working with community associations and the ways the Commission could bring them together for support. Staff suggested the Recreation Coordinator could possibly facilitate a gathering of the community organizations and discuss possible further subject specific workshops and/or discussions.

The Terms of Reference item will be added to the next agenda.

## **ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:50 P.M

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CHAIR