

CITY OF PARKSVILLE

June 9, 2022

Minutes of the Arrowsmith Water Service Joint Venture Management Board meeting held in the Civic and Technology Centre, 100 Jensen Avenue East, Parksville, BC, on Thursday, June 9, 2022, at 9:34 am.

In Attendance:	Director L. Wallace Mayor E. Mayne Councillor S. Harrison	Chair City of Parksville Town of Qualicum Beach
Guests:	Councillor D. O'Brien Director B. Rogers	City of Parksville Regional District of Nanaimo
Staff:	K. Kehler A. Legault A. Weeks S. Boven J. Holmes H. Cao M. Walters	City of Parksville City of Parksville City of Parksville City of Parksville City of Parksville City of Parksville Regional District of Nanaimo

1. CALL TO ORDER

The Chair called the meeting to order and respectfully recognized the people of the Coast Salish Nations and their traditional territory upon which we gather with gratitude.

2. APPROVAL OF AGENDA

Mayne - Wallace

1. THAT the agenda be approved as presented. CARRIED.

3. ADOPTION OF MINUTES

- a) **Minutes of the Arrowsmith Water Service Management Board meeting held November 17, 2021**

Mayne - Wallace

1. THAT the minutes of the Arrowsmith Water Service Management Board meeting held November 17, 2021, be adopted. CARRIED.

4. REPORTS

- a) **H. Cao, Manager of Utilities - Arrowsmith Water Service (AWS) Operations Update**

Councillor Harrison arrived and joined the meeting at 9:36 am.

Mayne - Harrison

1. THAT the presentation from H. Cao regarding the Arrowsmith Water Service (AWS) Operations Update be received for information. CARRIED.

b) **J. Holmes, Director of Finance - 2021 Audited Financial Statements**

Mayne - Harrison

1. THAT the Arrowsmith Water Service Joint Venture Audit Findings Letter and the Audited Financial Statements for the year ended December 31, 2021, as presented be received for information. CARRIED.

Harrison - Mayne

2. THAT the Arrowsmith Water Service Joint Venture 2021 Audited Financial Statements be approved. CARRIED.

c) **Arrowsmith Water Service Management Committee - Draft AWS Joint Venture Agreement**

Harrison - Mayne

1. THAT the report from the Arrowsmith Water Service Management Committee dated June 9, 2022, entitled "Arrowsmith Water Service Joint Venture Agreement Draft for Consideration" be received. CARRIED.

Mayne - Harrison

2. THAT the Arrowsmith Water Service Management Board approve the Arrowsmith Water Services Joint Venture Agreement July 1, 2022, to June 30, 2027, as attached as Appendix A as amended. CARRIED.

Harrison - Mayne

3. THAT the Arrowsmith Water Service Management Board seek approval from their respective Councils and Board to approve the amended Arrowsmith Water Service Joint Venture Agreement July 1, 2022, to June 30, 2027. CARRIED.

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**

7. **QUESTIONS/COMMENTS**

No comments were received prior to the agenda deadline

8. **ADJOURNMENT**

It was moved by Mayor Mayne and seconded by Councillor Harrison that the meeting adjourn. CARRIED.

The meeting adjourned at 9:52 am.

Certified Correct.

Original signed by L. Wallace

Chair