

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, January 10, 2023
1:01 P.M.**

Board Chambers (Webstreamed)

In Attendance:	Director V. Craig	Chair
	Director T. Brown	Vice Chair (joined electronically)
	Director J. Stanley	Electoral Area A
	Director L. Melanson	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director L. Salter	Electoral Area F
	Director L. Wallace	Electoral Area G (joined electronically)
	Director S. McLean	Electoral Area H
	Director S. Armstrong	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo (joined electronically)
	Director E. Hemmens	City of Nanaimo
	Director P. Manly	City of Nanaimo
	Director J. Perrino	City of Nanaimo
	Director I. W. Thorpe	City of Nanaimo
	Director D. O'Brien	City of Parksville
	Director S. Wood	City of Parksville
	Director M. Swain	District of Lantzville (joined electronically)
	Alternate	
	Director A. Skipsey	Town of Qualicum Beach (joined electronically)
	Chief M. Recalma	Qualicum First Nation
Regrets:	Director L. Krog	City of Nanaimo
	Director T. Westbroek	Town of Qualicum Beach
Also in Attendance:	D. Holmes	Chief Administrative Officer
	L. Grant	Gen. Mgr. Development & Emergency Services
	T. Osborne	Gen. Mgr. Recreation & Parks
	E. Tian	Gen. Mgr. Engineering & Utilities
	S. Nixon	A/Gen. Mgr. Corporate Services
	E. Hughes	Mgr. Strategy & Intergovernmental Services (joined electronically)
	T. Moore	Chief Financial Officer
	P. Thompson	Mgr. Current Planning
	G. Smith	A/Asst. Mgr. Legislative Services
	C. Holt	Zoom Moderator
	S. Syme	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order.

TERRITORIAL ACKNOWLEDGEMENT

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory this meeting took place and welcomed Chief Michael Recalma in his capacity as Qualicum First Nations representative for the Regional District of Nanaimo.

APPROVAL OF THE AGENDA

23-001

It was moved and seconded that the agenda be approved, as amended, to include item 4.1 Maurice Primeau, Deputy Assessor, B.C. Assessment, re Annual Presentation, and to correct “500.487, 2022” to “500.437, 2022” in item 11.5 Zoning Amendment Application No. PL2022-014, 2875 Craven Close, Electoral Area H Amendment Bylaw 500.487, 2022 - First and Second Reading

CARRIED UNANIMOUSLY

INVITED PRESENTATION

Maurice Primeau, Deputy Assessor, B.C. Assessment, re Annual Presentation

Maurice Primeau, Deputy Assessor from B.C. Assessment presented an annual presentation on property assessments and answered questions from the Board.

ADOPTION OF MINUTES

23-002

Regular Board Meeting - December 6, 2022

It was moved and seconded that the minutes of the Regular Board meeting held December 6, 2022, be adopted.

CARRIED UNANIMOUSLY

Review of Regional District of Nanaimo Water Leak Bill Adjustment Policy D1-01

23-003

It was moved and seconded that the following resolution from the December 6, 2022, Board meeting be reconsidered:

That the Regional District of Nanaimo Board support the continued use of Policy D1-01, Adjustment for Water Leak in its current form.

Opposed (7): Director Craig, Director Brown, Director Rogers, Director Geselbracht, Director Hemmens, Director Thorpe, and Director O’Brien

DEFEATED

23-004

It was moved and seconded that the following resolution from the December 6, 2022, Board meeting be reconsidered:

That the Regional District of Nanaimo Board uphold the decision by staff to not grant an exception to Policy D1-01, Adjustment for Water Leak as requested by Rhonda Leigh and Clark Routledge, and require the payment of their water bill without adjustment.

Opposed (8): Director Craig, Director Brown, Director Stanley, Director Rogers, Director Geselbracht, Director Hemmens, Director Thorpe, and Director O'Brien

DEFEATED

Policy D1-01, Adjustment for Water Leak – Amendment

23-005

It was moved and seconded that the following resolution from the December 6, 2022, Board meeting be reconsidered:

That staff prepare a report on options for amending Policy D1-01, Adjustment for Water Leak, to include a water bill repayment plan for Regional District of Nanaimo Water Service Area residents who experience a leak in the potable water system on their property but are not eligible for a water leak adjustment to their Regional District of Nanaimo water bill.

Opposed (18): Director Craig, Director Brown, Director Stanley, Director Melanson, Director Rogers, Director Salter, Director Wallace, Director McLean, Director Armstrong, Director Geselbracht, Director Hemmens, Director Manly, Director Perrino, Director Thorpe, Director O'Brien, Director Wood, Director Swain, and Alternate Director Skipsey

DEFEATED UNANIMOUSLY

DELEGATIONS - ITEMS NOT ON THE AGENDA

Steven Earle, Gabriola Community Bus Foundation, re 2023 Budget and Request for Amendment

Steve Earle and Katherine Patterson provided a presentation on Gabriola Community Bus Foundation regarding their 2023 budget and to request an amendment to their funding.

Joan Miller, Executive Director, and Brandon Lepine, Regional Production Services Manager, Vancouver Island North Film Commission, re Request for Continued Service Funding

Joan Miller and Brandon Lepine provided a presentation to request continued funding from the Regional District of Nanaimo for 2023.

CORRESPONDENCE

23-006

It was moved and seconded that the following correspondence be received for information:

D. Round, President, Parksville Community Centre Society, re Letter of Support to Organizations - Recycle

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

23-007

It was moved and seconded that the following minutes be received for information:

Drinking Water and Watershed Protection Technical Advisory Committee Meeting - December 8, 2022

Transit Select Committee Meeting - December 15, 2022

CARRIED UNANIMOUSLY

CONSENT AGENDA

23-008

It was moved and seconded that the following items on the Consent Agenda be adopted by consent:

9.1.1 2022 New Year's Eve Extended Service

9.1.2 Transit Improvement Program - 3 Year Transit Expansion and Infrastructure Initiatives

CARRIED UNANIMOUSLY

The items and recommendations referred to above are as follows:

TRANSIT SELECT COMMITTEE RECOMMENDATIONS

2022 New Year's Eve Extended Service

23-009

It was moved and seconded that the 2022 New Year's Eve Extended Holiday Service be approved.

ADOPTED ON CONSENT

Transit Improvement Program - 3 Year Transit Expansion and Infrastructure Initiatives

23-010

It was moved and seconded that the Board approve the Transit Improvement Program - 3 Year Transit Expansion and Infrastructure Initiatives Memorandum of Understanding.

ADOPTED ON CONSENT

ITEMS REMOVED FROM THE CONSENT AGENDA

None

The Board recessed at 2:50 P.M.

The Board reconvened at 3:00 P.M.

REPORTS

Request for Community Works Fund Allocation - Melrose Terrace Reservoir Replacement Project

23-011

It was moved and seconded that the Regional District of Nanaimo Board approve the allocation of \$200,000 of Electoral Area F Community Works Funds to the Melrose Terrace Reservoir Replacement Project in 2023.

CARRIED UNANIMOUSLY

Jack Bagley Community Park Washroom Building Construction Tender Award

23-012

It was moved and seconded that the Jack Bagley Community Park Washroom Building Construction Project be awarded to Knappett Industries Ltd. for a total contract value of \$615,000 (excluding GST).

CARRIED UNANIMOUSLY

23-013

It was moved and seconded that authorization is given to the Chief Administration Officer and Corporate Officer to execute the contract.

CARRIED UNANIMOUSLY

Budget Approval for Demolition of House at Blueback Community Park, Electoral Area E

23-014

It was moved and seconded that the budget for the demolition of the house at Blueback Community Park be approved in advance of the adoption of the 2023 to 2027 Financial Plan Bylaw.

Opposed (1): Director Geselbracht

CARRIED

Zoning Amendment Application No. PL2018-081, 1331 and 1343 Alberni Highway and 1330 Valley Road, Electoral Area 'F' Amendment Bylaw No. 1285.37, 2021 – Adoption

It was moved and seconded that the Board adopt “Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.37, 2021 – Adoption.

23-015

It was moved and seconded that the Board refer Zoning Amendment Application No. PL2018-081, 1331 and 1343 Alberni Highway and 1330 Valley Road, Electoral Area 'F' Amendment Bylaw No. 1285.37, 2021 - Adoption, back to the Electoral Area Services Committee for further information.

Opposed (18): Director Craig, Director Brown, Director Stanley, Director Melanson, Director Rogers, Director Salter, Director Wallace, Director McLean, Director Armstrong, Director Geselbracht, Director Hemmens, Director Manly, Director Perrino, Director Thorpe, Director O'Brien, Director Wood, Director Swain, and Alternate Director Skipsey

DEFEATED UNANIMOUSLY

23-016

It was moved and seconded that the Board refer Zoning Amendment Application No. PL2018-081, 1331 and 1343 Alberni Highway and 1330 Valley Road, Electoral Area 'F' Amendment Bylaw No. 1285.37, 2021 - Adoption, back to staff for further discussion about water on the property.

Opposed (2): Director Rogers, Director Stanley

CARRIED

Zoning Amendment Application No. PL2022-014, 2875 Craven Close, Electoral Area H Amendment Bylaw 500.437, 2022 - First and Second Reading

23-017

It was moved and seconded that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.437, 2022” be introduced and read two times.

CARRIED UNANIMOUSLY

23-018

It was moved and seconded that the conditions set out in Attachment 6 of the staff report be completed prior to Amendment Bylaw No. 500.437 being considered for adoption.

CARRIED UNANIMOUSLY

Code of Conduct Review

23-019

It was moved and seconded that in accordance with section 113.1 of the *Community Charter*, that the Board review Policy A1-37 Code of Conduct.

CARRIED UNANIMOUSLY

23-020

It was moved and seconded that staff return to the Board with information on options for Code of Conduct approaches, such as those adopted in other jurisdictions, including the City of Nanaimo.

CARRIED UNANIMOUSLY

MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Delegation of Development Variance Permits, Temporary Use Permits, Form and Character Development Permits and Zoning Bylaw Amendments to the Electoral Area Service Committee

23-021

It was moved and seconded that staff investigate options to delegate development variance permits, temporary use permits, Form and Character development permits and zoning bylaw amendments to the Electoral Area Services Committee.

CARRIED UNANIMOUSLY

Invited Presentation Invitation to Royal Canadian Mounted Police Staff Sergeant Travis De Coene, Officer in Command of the Oceanside Detachment

23-022

It was moved and seconded that the Regional District of Nanaimo Board extend an invitation to Royal Canadian Mounted Police Staff Sergeant Travis De Coene, Officer in Command of the Oceanside Detachment to make an invited presentation to the Board at the January 24, 2023 meeting.

CARRIED UNANIMOUSLY

23-023

It was moved and seconded that staff follow up with the Royal Canadian Mounted Police Detachment Commanders regarding quarterly updates to be presented to the Board as required in their contract.

CARRIED UNANIMOUSLY

NEW BUSINESS

Parksville Recycling Service

23-024

That the Board direct staff to contact the Parksville Community Centre Society to meet with them and staff from the City of Parksville to outline the process for establishing a recycling service.

Opposed (18): Director Craig, Director Brown, Director Stanley, Director Melanson, Director Rogers, Director Salter, Director Wallace, Director McLean, Director Armstrong, Director B. Geselbracht, Director Hemmens, Director Manly, Director Perrino, Director Thorpe, Director O'Brien, Director Wood, Director Swain, and Alternate Director Skipsey

DEFEATED UNANIMOUSLY

Notice of Motion - Karst System Impacts

Director Salter provided notice of the following motion to the Board for consideration at the next Drinking Water and Watershed Protection Technical Advisory Committee meeting:

That impacts of the karst system within the Regional District of Nanaimo be added to discussion, including mapping and protection, with regard to watershed protection and be added to the next agenda of the Drinking Water and Watershed Protection Technical Advisory Committee.

IN CAMERA

23-025

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Board proceed to an In Camera meeting:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 90(1)(c) labour relations or other employee relations;
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- 90(1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2); and
- 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED UNANIMOUSLY

TIME: 3:48 P.M.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

TIME: 5:24 P.M.

CARRIED UNANIMOUSLY

CHAIR

CORPORATE OFFICER