

CITY OF PARKSVILLE

January 9, 2023

Minutes of the Englishman River Water Service Joint Venture Management Board meeting held in the Civic and Technology Centre, 100 Jensen Avenue East, Parksville, BC, on Monday, January 9, 2023, at 10:38 am.

In Attendance:	Director B. Rogers	Chair, Regional District of Nanaimo
	Mayor D. O'Brien	City of Parksville
	Councillor J. Grenz	City of Parksville
Staff:	K. Kehler	City of Parksville
	A. Weeks	City of Parksville
	A. Legault	City of Parksville
	B. Woods	City of Parksville
	S. Boven	City of Parksville
	J. Holmes	City of Parksville
	D. Tardiff	City of Parksville (via Zoom)
	H. Cao	City of Parksville
	M. Walters	Regional District of Nanaimo

1. CALL TO ORDER

Chief Administrative Officer, K. Kehler, called the meeting to order and respectfully recognized the people of the Coast Salish Nations and their traditional territory upon which we gather with gratitude.

2. ELECTION OF THE CHAIR

K. Kehler called for nominations for the position of Chair for the year 2023.

D. O'Brien nominated B. Rogers.

There being no further nominations, B. Rogers accepted the nomination.

O'Brien - Grenz

1. THAT B. Rogers be appointed as Chair for the Englishman Water Service Management Board for the year 2023. CARRIED.

B. Rogers assumed the Chair.

3. APPROVAL OF AGENDA

Grenz - O'Brien

1. THAT the agenda be approved as presented. CARRIED.

4. **ADOPTION OF MINUTES**

a) **Minutes of the Englishman River Water Service Management Board meeting held June 9, 2022**

1. THAT the minutes of the Englishman River Water Service Management Board meeting held June 9, 2022, be adopted. CARRIED.

5. **REPORTS**

a) **H. Cao, Manager of Utilities - Englishman River Water Service (ERWS) Operations Year End Update**

H. Cao provided the board a presentation regarding the Englishman River Water Service Operation Year End Update.

b) **J. Holmes, Director of Finance - Englishman River Water Service (ERWS) 2023 - 2027 Financial Plan Report**

O'Brien - Grenz

1. THAT staff approach the appropriate federal and provincial authorities as well as representatives from ICF/SVI to propose a meeting with the Board to discuss options for a reduced cost for the rail crossing, given the Board's concerns regarding the remaining rail corridor not being in a suitable condition to support train traffic in the short term. CARRIED.

Grenz - O'Brien

1. THAT the report from the Englishman River Water Service Management Committee, dated January 4, 2023, entitled "Englishman River Water Service (ERWS) 2023 - 2027 Financial Plan" be received. CARRIED.

O'Brien - Grenz

2. THAT the Englishman River Water Service Management Board approve the ERWS 2023 - 2027 Financial Plan, attached as Schedule A, with the amendment to remove the Railway Crossing cost estimate in the amount of \$290,000 from minor capital and capital. CARRIED.

Grenz - O'Brien

3. THAT the Englishman River Water Service Management Board recommends the Joint Venturers adopt their respective portions of the ERWS 2023 - 2027 Financial Plan AS AMENDED, attached as Schedule B - Parksville and Schedule C - RDN. CARRIED.

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**

8. **SPECIAL BUSINESS**

Grenz - O'Brien

1. Pursuant to Section 90 (1) (i) of the *Community Charter*, Council proceed to a closed meeting to consider an item relating to the receipt of advice that is subject to solicitor-client privilege. CARRIED.

9. **ADJOURNMENT**

It was moved by D. O'Brien and seconded by J. Grenz that the meeting adjourn. CARRIED.

The meeting adjourned at 12:42 pm.

Certified Correct.

Chair