

## **CITY OF PARKSVILLE**

**June 9, 2022**

Minutes of the Englishman River Water Service Joint Venture Management Board meeting held in the Civic and Technology Centre, 100 Jensen Avenue East, Parksville, BC, on Thursday, June 9, 2022, at 9:55 am.

In Attendance:	Councillor D. O'Brien	Chair
	Mayor E. Mayne	City of Parksville
	Director B. Rogers	Regional District of Nanaimo
	Director L. Wallace	Regional District of Nanaimo

Staff:	K. Kehler	City of Parksville
	A. Legault	City of Parksville
	A. Weeks	City of Parksville
	S. Boven	City of Parksville
	J. Holmes	City of Parksville
	H. Cao	City of Parksville
	M. Walters	Regional District of Nanaimo

### **1. CALL TO ORDER**

The Chair called the meeting to order and respectfully recognized the people of the Coast Salish Nations and their traditional territory upon which we gather with gratitude.

### **2. APPROVAL OF AGENDA**

Rogers - Wallace

1. THAT the agenda be approved as presented. CARRIED.

### **3. ADOPTION OF MINUTES**

- a) **Minutes of the Englishman River Water Service Management Board meeting held November 17, 2021, and December 13, 2021**

Mayne - Wallace

1. THAT the minutes of the Englishman River Water Service Management Board meeting held November 17, 2021, and December 13, 2021, be adopted.

### **4. REPORTS**

- a) **H. Cao, Manager of Utilities - Englishman River Water Service (ERWS) Operations Update**

Wallace - Rogers

1. THAT the presentation from H. Cao, regarding the Englishman River Water Service Operation Update be received for information. CARRIED.

b) **J. Holmes, Director of Finance - 2021 Audited Financial Statements**

Mayne - Wallace

1. THAT the Englishman River Water Service Joint Venture Audit Findings Letter and the Audited Financial Statements for the year ended December 31, 2021, as presented be received for information.
2. THAT the Englishman River Water Service Joint Venture 2021 Audited Financial Statements be approved. CARRIED.

c) **Englishman River Water Service Management Committee - ERWS Joint Venture Agreement Draft for Consideration**

Mayor Mayne left the meeting at 10:24 am and returned at 10:27 am.

Rogers - Mayne

1. THAT the report from the Englishman River Water Service Management Committee dated June 9, 2022, entitled "Englishman River Water Service Joint Venture Agreement Draft for Consideration" be received.
2. THAT the Englishman River Water Service Management Board approve the Englishman River Water Services Joint Venture Agreement July 1, 2022, to June 30, 2027, as attached as Appendix A as amended.
3. THAT the Englishman River Water Service Management Board seek approval from their respective Council and Board to approve the amended Englishman River Water Service Joint Venture Agreement July 1, 2022, to June 30, 2027. CARRIED.

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**

a) **Director Wallace - Review of Assumptions**

Wallace - Mayne

1. THAT the ERWS Board direct City of Parksville staff to include, as part of the 2022 Water Resiliency Study, a review and update of the assumptions made with respect to climate change, population growth and per capita water usage in the original ERWS design and 2050 long term plan. CARRIED.

Councillor O'Brien opposed this motion.

b) **Councillor O'Brien - Water Storage**

O'Brien -

1. THAT the ERWS Board direct staff to proceed with requesting proposals from qualified consultants to provide preliminary design options and recommendations to create Highland water storage reservoir(s) for the ERWS. NO SECONDER.

7. **QUESTIONS/COMMENTS**

No comments were received prior to the agenda deadline.

8. **ADJOURNMENT**

It was moved by Director Rogers and seconded by Mayor Mayne that the meeting adjourn. CARRIED.

The meeting adjourned at 10:58 am.

Certified Correct.

*Original signed by D. O'Brien*

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Chair