

CITY OF PARKSVILLE

January 9, 2023

Minutes of the Arrowsmith Water Service Joint Venture Board meeting held in the Civic and Technology Centre, 100 Jensen Avenue East, Parksville, BC, on Monday, January 9, 2023, at 10 am.

In Attendance:	Councillor S. Harrison	Chair, Town of Qualicum Beach
	Mayor D. O'Brien	City of Parksville
	Councillor J. Grenz	City of Parksville
	Director B. Rogers	Regional District of Nanaimo

Staff:	K. Kehler	City of Parksville
	A. Weeks	City of Parksville
	A. Legault	City of Parksville
	B. Woods	City of Parksville
	S. Boven	City of Parksville
	J. Holmes	City of Parksville
	D. Tardiff	City of Parksville (via Zoom)
	H. Cao	City of Parksville
	M. Walters	Regional District of Nanaimo

1. CALL TO ORDER

Chief Administrative Officer, K. Kehler, called the meeting to order and respectfully recognized the people of the Coast Salish Nations and their traditional territory upon which we gather with gratitude.

2. ELECTION OF THE CHAIR

K. Kehler called for nominations for the position of Chair for the year 2023.

D. O'Brien nominated S. Harrison.

There being no further nominations, S. Harrison accepted the nomination.

O'Brien - Rogers

1. THAT S. Harrison be appointed as Chair for the Arrowsmith Water Service Management Board for the year 2023. CARRIED.

S. Harrison assumed the Chair.

3. APPROVAL OF AGENDA

O'Brien - Rogers

1. THAT the agenda be approved as presented. CARRIED.

4. **ADOPTION OF MINUTES**

a) **Minutes of the Arrowsmith Water Service Management Board meeting held June 9, 2022**

1. THAT the minutes of the Arrowsmith Water Service Management Board meeting held June 9, 2022, be adopted. CARRIED.

5. **REPORTS**

a) **H. Cao, Manager of Utilities - Arrowsmith Water Service (AWS) Operations Year End Update**

H. Cao provided the board with a presentation regarding the Arrowsmith Water Service Operations Year End Update.

b) **J. Holmes, Director of Finance - Arrowsmith Water Service (AWS) 2023 - 2027 Financial Plan Report**

O'Brien - Rogers

1. THAT the report from the Arrowsmith Water Service Management Committee dated January 4, 2023, entitled "Arrowsmith Water Service (AWS) 2023 - 2027 Financial Plan" be received.
2. THAT the Arrowsmith Water Service Management Board approve the 2023 - 2027 Financial Plan as outlined in Table 1, attached to the January 4, 2023, report.
3. THAT the Arrowsmith Water Service Management Board recommend the Joint Venturers approve their respective portions of the 2023 - 2027 Financial Plan as outlined in Table 2 - PARKSVILLE, Table 3 - RDN, and Table 4 - QUALICUM BEACH attached to the January 4, 2023, report. CARRIED.

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**

8. **ADJOURNMENT**

It was moved by D. O'Brien and seconded by B. Rogers that the meeting adjourn. CARRIED.

The meeting adjourned at 10:35 am.

Certified Correct.

Chair