

CITY OF PARKSVILLE

November 17, 2021

Minutes of the Arrowsmith Water Service Joint Venture Management Board meeting held virtually over Zoom on Wednesday, November 17, 2021, at 9 am.

In Attendance:	Director L. Wallace Mayor E. Mayne Councillor S. Harrison	Chair City of Parksville Town of Qualicum Beach
Guests:	Councillor D. O'Brien Director B. Rogers	City of Parksville Regional District of Nanaimo
Staff:	K. Kehler A. Weeks B. Woods S. Boven J. Holmes D. Tardiff H. Cao D. Holmes M. Walters E. Tian J. Pisani T. Moore B. Weir	City of Parksville City of Parksville City of Parksville City of Parksville City of Parksville City of Parksville City of Parksville Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Town of Qualicum Beach
Presenter:	B. Floyd	Vancouver Island University

1. CALL TO ORDER

The Chair called the meeting to order and respectfully recognized the people of the Coast Salish Nations and their traditional territory upon which we gather with gratitude.

2. APPROVAL OF AGENDA

Mayne - Harrison

1. THAT the November 17, 2021, Arrowsmith Water Service Joint Venture Management Board agenda be approved as presented. CARRIED.

3. ADOPTION OF MINUTES

Harrison - Mayne

1. THAT the minutes of the Arrowsmith Water Service Management Board meeting held June 1, 2021, be amended to change Councillor Mayne as noted in the attendance list to Mayor Mayne and that the minutes held June 1, 2021, be adopted as amended. CARRIED.

4. PRESENTATIONS

a) **B. Floyd, Director, Coastal Hydrology Research Lab, Vancouver Island University - Upper Englishman River Watershed Snowpack Mapping and Modelling**

Mayne - Harrison

1. THAT the presentation from B. Floyd, PhD, regarding the upper Englishman River watershed snowpack mapping and modelling be received for information. CARRIED.

5. CORRESPONDENCE

No correspondence was received.

6. REPORTS

a) **B. Woods, Director of Operations - Arrowsmith Water Service (AWS) Operations Update**

Harrison - Mayne

1. THAT the presentation from B. Woods regarding the Arrowsmith Water Service (AWS) Operations Update be received for information. CARRIED.

b) **J. Holmes, A/Director of Finance - Arrowsmith Water Service (AWS) 2022 - 2026 Financial Plan Report**

Mayne - Harrison

1. THAT the report from the Arrowsmith Water Service Management Committee dated November 1, 2021, entitled "Arrowsmith Water Service (AWS) 2022 - 2026 Financial Plan" be received.
2. THAT the Arrowsmith Water Service Management Board approve the 2022 - 2026 Financial Plan as outlined in Table 1, attached to the November 1, 2021, report with the addition of amortized projected costs for regulated dam inspection items over the next 10 years.
3. THAT the Arrowsmith Water Service Management Board recommend the Joint Venturers approve their respective portions of the 2022 - 2026 Financial Plan as outlined in Table 2 - Parksville, Table 3 - Regional District of Nanaimo, and Table 4 - the Town of Qualicum Beach attached to the November 1, 2021, report as amended by item 2. CARRIED AS AMENDED.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

9. QUESTIONS/COMMENTS

No comments were received prior to the agenda deadline.

10. **ADJOURNMENT**

It was moved by Mayor Mayne and seconded by Councillor Harrison that the meeting adjourn.
CARRIED.

The meeting adjourned at 9:43 pm.

Certified Correct.

Chair