

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING

Tuesday, November 22, 2022
1:02 P.M.
Board Chambers (Webstreamed)

In Attendance:	Director V. Craig	Chair
	Director T. Brown	Vice Chair
	Director J. Stanley	Electoral Area A
	Director L. Melanson	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director L. Salter	Electoral Area F
	Director L. Wallace	Electoral Area G
	Director S. McLean	Electoral Area H (joined electronically)
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director P. Manly	City of Nanaimo
	Director J. Perrino	City of Nanaimo
	Director I. W. Thorpe	City of Nanaimo
	Director D. O'Brien	City of Parksville
	Director S. Wood	City of Parksville
	Director M. Swain	District of Lantzville
	Director T. Westbroek	Town of Qualicum Beach
Also in Attendance:	D. Holmes	Chief Administrative Officer
	L. Grant	Gen. Mgr. Development & Emergency Services (joined electronically)
	T. Osborne	Gen. Mgr. Recreation & Parks
	E. Tian	Gen. Mgr. Engineering & Utilities
	D. Wells	Gen. Mgr. Corporate Services
	T. Moore	A/Director of Finance (joined electronically)
	D. Marshall	Sr. Mgr. Transportation Services (joined electronically)
	T. Armet	Mgr. Building & Bylaw (joined electronically)
	P. Thompson	Mgr. Current Planning (joined electronically)
	J. Bagnall	Deputy Corporate Officer
	C. Holt	Zoom Moderator
	S. Patrickson	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order.

TERRITORIAL ACKNOWLEDGEMENT

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory this meeting took place.

APPROVAL OF THE AGENDA

22-645

It was moved and seconded that the agenda be adopted, as amended, to include the following items:

- Correspondence – Item *5.2. Kreiberg and Eccles re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3
- Correspondence – Item *5.3. T. Osborn re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3
- Correspondence – Item *5.4. D. Nobbs re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3
- Correspondence – Item *5.5. J. Biro and L. Biro re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3
- Correspondence – Item *5.6. N. Hobbs and S. Davenport re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3
- Correspondence – Item *5.7. G. Coford, re Emergency Dock, Gabriola Island – agenda item
- Correspondence – Item *5.8. C. Kriebert re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A – agenda item 10.1.3
- Item *6.1.1. Delegation submission - Letter
- Report – Item *11.5. 2023 Board Appointments to Advisory Committees and Commissions

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

22-646

It was moved and seconded that the minutes of the Inaugural Board meeting held November 8, 2022, be adopted.

CARRIED UNANIMOUSLY

CORRESPONDENCE

22-647

It was moved and seconded that the following correspondence be received for information:

N. Hobbs and S. Davenport, re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3

Kreiberg and Eccles re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3

A. Osborn re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3

D. Nobbs re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3

J. Biro and L. Biro re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3

N. Hobbs and S. Davenport re Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3

G. Coford, re Emergency Dock, Gabriola Island

C. Kreiberg re Development Variance Permit PL2022-140 2860 Wildberry Road, Electoral Area A - agenda item 10.1.3

CARRIED UNANIMOUSLY

DELEGATIONS - ITEMS NOT ON THE AGENDA

Joan Merrifield, Gabriola Museum, re Annual report and renew Assistance Agreement

Joan Merrifield, President of the Gabriola Museum, with Chris Campbell, Board Member of the Gabriola Museum, presented an update to the Board related to community engagement, revenue, and expenses. The delegates requested renewal and increased funding of their Assistance Agreement.

Dave Kirk and Emanuel Hajek, re Concerns about Creekside Place Parking Lot

Dave Kirk and Emanuel Hajek raised concerns about the Creekside Place parking lot and requested support for the formation of an advisory committee for the Creekside Place parking lot.

COMMITTEE MINUTES

22-648

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee Meeting - October 6, 2022

CARRIED UNANIMOUSLY

CONSENT AGENDA

22-649

It was moved and seconded that the following items on the Consent Agenda be adopted by consent:

8.1.1 Request for Comment on Non-Adhering Residential Use in the Agricultural Land Reserve Application No. PL2022-098 - 3411 Alberni Highway, Electoral Area F

CARRIED UNANIMOUSLY

The item and recommendation referred to above are as follows:

ELECTORAL AREA SERVICES COMMITTEE RECOMMENDATIONS

Request for Comment on Non-Adhering Residential Use in the Agricultural Land Reserve Application No. PL2022-098 - 3411 Alberni Highway, Electoral Area F

22-650

It was moved and seconded that the Board recommends that the Agricultural Land Commission approve Non-Adhering Residential Use Application No. PL2022-098 (ALC File No. 65583) for an existing second dwelling unit greater than 90 m², with the condition of a restrictive covenant restricting any alterations to the structure and any rebuilding.

ADOPTED ON CONSENT

ITEMS REMOVED FROM THE CONSENT AGENDA

None

COMMITTEE RECOMMENDATIONS

Electoral Area Services Committee

Request for Comment on Non-Farm Use in the Agricultural Land Reserve Application No. PL2022-084 - 1600 & 1624 Brightman Road, Electoral Area A

22-651

It was moved and seconded that the Board recommend that the Agricultural Land Commission approve this Non-Farm Use Application No. PL2022-084 (ALC File No. 65527) for the placement of fill for a residential accessory building.

CARRIED UNANIMOUSLY

Development Permit with Variance Application No. PL2022-028 1868 Fielding Road, Electoral Area A

22-652

It was moved and seconded that the Board approve Development Permit with Variance No. PL2022-028 to permit the construction of two industrial buildings and related site improvements subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2022-140 2860 Wildberry Road, Electoral Area A

22-653

It was moved and seconded that Development Variance Permit Application No. PL2022-140 be referred back to staff to address community concerns.

Opposed (1): Director Rogers

CARRIED

Development Variance Permit Application No. PL2022-145 230 Hobbs Road, Electoral Area G

22-654

It was moved and seconded that the Board approve Development Variance Permit No. PL2022-145 to increase the maximum building height for the construction of the Dashwood Firehall and to reduce the Other Lot Lines setback to accommodate the temporary siting of an office trailer and temporary structure for firetruck storage subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

Request for Comment on Non-Adhering Residential Use in the Agricultural Land Reserve Application No. PL2022-119 - Lot 5 Doumont Road, Electoral Area C

22-655

It was moved and seconded that the Board neither support nor oppose the Non-Adhering Residential Use and Non-Farm Use (Placement of Fill) Application No PL2022-119 (ALC File No. 65901) to alter the size of the permitted residences and permit associated fill placement; and recommend that the Agricultural Land Commission consider that any residential use of the lands leave sufficient area for both potential farm use and the preservation of the riparian area.

CARRIED UNANIMOUSLY

REPORTS

Financial Report - January 1 to September 30, 2022

22-656

It was moved and seconded that the Financial Report for the period January 1, 2022 to September 30, 2022 be received for information.

CARRIED UNANIMOUSLY

Request for Budget Amendment and CWF Allocation - Surfside Water Pump House Upgrade and SCADA Implementation

22-657

It was moved and seconded that the Regional District of Nanaimo Board approve an allocation of \$30,000 of Electoral Area G Community Works Funds to the Surfside Water Service Area Pump House Upgrade project (WT-0028), and amend the 2022 Financial Plan to increase the budget for this project to \$70,000.

CARRIED UNANIMOUSLY

22-658

It was moved and seconded that the Regional District of Nanaimo Board approve an amendment to the 2022 Financial Plan to increase the transfer from reserves for the SCADA Upgrade Project (MJ-2034) by \$10,000 and increase the budget for this project to \$40,000.

CARRIED UNANIMOUSLY

School Site Acquisition Charge Bylaw Amendment

22-659

It was moved and seconded that "Regional District of Nanaimo School Site Acquisition Charge Amendment Bylaw No. 1850.01, 2022" be introduced and read three times.

CARRIED UNANIMOUSLY

22-660

It was moved and seconded that "Regional District of Nanaimo School Site Acquisition Charge Amendment Bylaw No. 1850.01, 2022" be adopted.

CARRIED UNANIMOUSLY

Third Quarter 2022 Strategic Plan and Key Initiatives Update

22-661

It was moved and seconded that the Board receive the report titled Third Quarter 2022 Strategic Plan and Key Initiatives Update, dated November 22, 2022, for information.

CARRIED UNANIMOUSLY

2023 Board Appointments to Advisory Committees and Commissions

22-662

It was moved and seconded that the Board endorse the recommendations for appointments to the 2023 Regional District of Nanaimo Advisory Committees and Commission.

CARRIED UNANIMOUSLY

MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Regulation of Exotic Animals in Electoral Area F

22-663

It was moved and seconded that staff prepare a report on options to ban, or if not possible, regulate exotic animals including serval cats in Electoral Area F. Regulations would explore options to require specifications related to cages, locking mechanisms, licensing options and prohibition on live feedstock.

CARRIED UNANIMOUSLY

IN CAMERA

22-664

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Board proceed to an In Camera meeting:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 90(1)(c) labour relations or other employee relations;
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting; and
- 90(1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

CARRIED UNANIMOUSLY

TIME: 2:21 P.M.

RISE AND REPORT

Animal Control Officer Appointment – Montgomery

22-665

It was moved and seconded that the Board appoint Jordon Montgomery as a Bylaw Enforcement Officer for the specific purpose of enforcing Regional District of Nanaimo Animal Control bylaws.

CARRIED UNANIMOUSLY

Appointment of Director of Finance (Chief Financial Officer)

22-666

It was moved and seconded that pursuant to Bylaw No. 1661 the Board appoint Tiffany Moore to the office of Director of Finance effective November 23, 2022 to have the powers, duties and functions of the officer assigned the responsibility of financial administration under Section 237 of the *Local Government Act* and further that the Board affirm the change of job title from Director of Finance to Chief Financial Officer, pending the Board's consideration of housekeeping amendments to Bylaw No. 1661.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 3:27 P.M.

CHAIR

CORPORATE OFFICER