



**AVICC 2023 Convention**  
**April 14-16, 2023**  
**Vancouver Island Conference Centre**  
**CALL FOR SUBMISSIONS**

Thank you for your interest in participating in the 2023 AVICC Convention. It will be held Friday through Sunday, April 14-16, 2023 at the Vancouver Island Conference Centre in Nanaimo.

To submit a proposal fill in the information requested below and email this document back as a **word document** to [avicc@ubcm.ca](mailto:avicc@ubcm.ca)

The deadline for submissions is Thursday, December 9, 2022.

There are limited spots on the program including 45 to 60 minute plenary presentations, 60 minute concurrent workshops on Saturday afternoon, and two to three hour pre-convention workshops and study tours on Friday morning.

Delegates prefer sessions that involve multi-party perspectives and ones that are interactive rather than “talking heads”.

|                       |  |
|-----------------------|--|
| Title of Session:     |  |
| Name of Organization: |  |
| Contact Person Name:  |  |
| Phone:                |  |
| Address:              |  |
| Email:                |  |

|  |  |
|--|--|
| Session Description (for review of AVICC Executive Committee in choosing sessions. This information will also be used in program materials): |  |
| Proposed Session Length:   |  |
| Preferred Time and Day:  |  |
| Audio Visual Requirements:   |  |
| Travel or other expenses if any:   |  |
| # of Proposed Presenters:  |  |
| Name - Presenter #1:   |  |
| Bio and Organization - Presenter #1:   |  |
| Name - Presenter #2:   |  |
| Bio and Organization - Presenter #2:   |  |
| Name - Presenter #3:   |  |
| Bio and Organization - Presenter #3:   |  |
| Name - Presenter #4:   |  |
| Bio and Organization - Presenter #4:   |  |

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|--|--|
| Any other Information or requirements: |  |
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Successful applicants must confirm their session description, session title, and final list of presenters with AVICC by February 2, 2023 for inclusion in the program.

Changes to presenters or failure to meet this deadline may result in the session being cancelled.

Presenters agree to submit all PowerPoint presentations by March 31<sup>st</sup>, 2023.

**I agree to the above conditions and deadlines:**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_