

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1770.03

A BYLAW TO AMEND THE REGIONAL DISTRICT OF NANAIMO
BOARD REMUNERATION, EXPENSES AND BENEFITS BYLAW NO. 1770, 2017

WHEREAS the Board of the Regional District of Nanaimo wishes to amend Regional District of Nanaimo Board Remuneration, Expenses and Benefits Bylaw No. 1770, 2017;

NOW THEREFORE, the Board of the Regional District of Nanaimo enacts as follows:

1. **Citation**

This bylaw may be cited for all purposes as "Regional District of Nanaimo Board Remuneration, Expenses and Benefits Amendment Bylaw No. 1770.03, 2022".

2. **Amendments**

"Regional District of Nanaimo Board Remuneration, Expenses and Benefits Bylaw No. 1770, 2017" is amended as follows:

- a) By deleting Schedule 'A' and replacing it with Schedule 'A' attached to and forming part of this bylaw.
- b) By deleting Schedule 'B' and replacing it with Schedule 'B' attached to and forming part of this bylaw.

Introduced and read three times this __ day of _____, 2022.

Adopted this __ day of _____, 2022.

CHAIR

CORPORATE OFFICER

Schedule 'A' to accompany "Regional District of Nanaimo Board Remuneration, Expenses and Benefits Amendment Bylaw No. 1770.03, 2022".

Chair

Corporate Officer

SCHEDULE 'A'

1. Base remuneration rates effective commencing as indicated:

| | January 1, 2022 (Existing) | November 8, 2022 | January 1, 2024 | January 1, 2025 | January 1, 2026 |
|---|----------------------------|--|--------------------------------|--------------------------------|--------------------------------|
| All Directors <i>(Base Rate)</i> | \$19,711 | \$22,000 plus CPI adjustment | Prior year plus CPI adjustment | Prior year plus CPI adjustment | Prior year plus CPI adjustment |
| Electoral Area Directors <i>(Additional Allowance Above the Base Rate)</i> | \$19,711 | \$22,000 plus CPI adjustment | Prior year plus CPI adjustment | Prior year plus CPI adjustment | Prior year plus CPI adjustment |
| Chair <i>(Additional Allowance Above the Base Rate)</i> | \$58,143 | \$58,143 (Municipal) or \$80,143 (Electoral Areas) plus CPI adjustment | Prior year plus CPI adjustment | Prior year plus CPI adjustment | Prior year plus CPI adjustment |

- (a) The base remuneration shall cover up to four Board or Committee of the Whole meetings per month.

Note: CPI shall be based on the British Columbia Consumer Price Index as published at November 30th each year except for Base remuneration rates that are effective November 8, 2022, which will be based on the latest published rates available.

- (b) An overall review of Board remuneration shall be conducted in the third year of each term.

2. In addition to the remuneration rates shown at (1) above, except for the Regional Chair, the following rates shall be paid:

Vice Chair of the Board

\$210 per meeting when acting as Chair of the Board

| | |
|---|---|
| Committee Chair (Standing, Select, Advisory, Public Hearing or Public Information Meeting) | \$210 per meeting chaired |
| Alternate Director | \$150 per meeting when attending in the regular Director's place |
| Select Committees | \$150 per meeting attended |
| Scheduled Standing Committees | \$150 per meeting attended |
| Advisory Standing Committees | \$150 per meeting attended |
| Public Hearings | \$150 per meeting attended |
| Public Information Meeting | \$150 per meeting attended |
| Other Business Meetings | \$150 per meeting for Directors appointed by the Board or the Chair to represent the Regional District at other Regional District business meetings |
| (a) | Where a Board meeting, Committee meeting, Public Hearing, Public Information meeting or Other Business meeting, exceeds four hours in length, an additional stipend of \$60 will be paid. |
| (b) | A Director designated by the Chair shall receive a meeting per diem of \$210 when attending meetings with senior levels of government or when representing the Regional District at meetings at locations outside of the Regional District unless otherwise remunerated as a representative of another organization attending the meeting. |

To maintain current accounting records that support accurate public reporting, monthly claims *should* be submitted within thirty (30) *calendar days* of the month in which the meetings occurred.

No claim for a previous year will be paid if submitted after January 31st of the following year unless authorized by a Board resolution.

SCHEDULE 'B'**1. Meal Expenses**

- a) Breakfast to a maximum of \$20.00 without a receipt
- b) Lunch to a maximum of \$25.00 without a receipt
- c) Dinner to a maximum of \$40.00 without a receipt

If a receipt is submitted, the actual cost will be reimbursed provided that:

- (i) The cost of the meal excluding taxes and excluding a gratuity does not exceed the maximum cost under a), b) or c); and,
 - (ii) The gratuity, if any, does not exceed 15% of the total meal cost including taxes.
- d) Where travel occurs outside of Canada, the meal expense maximums shall be converted at prevailing exchange rates.
 - e) There will be no reimbursement for alcoholic beverages.

2. Overnight Travel

An overnight per diem of \$75 shall be paid to cover the costs of meals, gratuities and incidentals. This per diem shall be paid in lieu of the standard meal per diems above and receipts are not required.

3. Mileage

The mileage rate will be amended on January 1 of each year by the lessor of:

- an adjustment equal to the consumer price index for British Columbia as at November 30 of the prior year, or
- the maximum reasonable per kilometre rate published by Canada Revenue Agency for the effective year.

4. Private Dwelling

Directors who arrange for private accommodation may claim an allowance of \$40 per night in lieu of commercial accommodation reimbursement. No receipts are required.