

EXTENSION AND DISTRICT RECREATION COMMISSION SERVICES AGREEMENT 2022-2027

RECOMMENDATIONS

1. That the attached Services Agreement between the Regional District of Nanaimo and Extension and District Recreation Commission be approved.
2. That the Regional District of Nanaimo work with Extension and District Recreation Commission and Nanaimo Ladysmith Public Schools (NLPS) on the feasibility for community use a land use agreement for the NLPS property adjacent to the Extension and District Recreation Commission properties on Ryder Road.

BACKGROUND

Since as early as 2007 the RDN and Extension and District Recreation Commission (Commission) have worked jointly through a series of term service agreements to provide community access to play and sportfields in Electoral Area C. This has been accomplished by the RDN providing annual funding to the Commission for the maintenance and scheduling of their play and sportfields and the Commission having their play and sportfields open to the public. As well, a portion of the adjacent Nanaimo Ladysmith Public Schools property that makes up a small section of a sportfield/ball diamond have been maintained and scheduled by the Commission and covered under the same services agreement.

The current agreement is due for renewal. RDN staff have met with the Commission and Directors Young and Pinker to review the agreement and discuss revisions. It was determined during these discussions that community use of the dormant NLPS lands adjacent to the Commission properties on Ryder Road would be of significant community benefit. In the past and as far back as 2010 the RDN has expressed an interest in an agreement with NLPS that would see community use of the site. Should access to the NLPS property be developed and terms conditions within the attached recommended agreement (Attachment 1) be affected, revisions could be made, and the agreement amended if required.

Two additional sections were added to the agreement that update insurance and indemnity requirements. These requirements are standard inclusions in similar recreation services agreements the RDN has entered into with other non – profit recreation service providers. No other salient changes were made to the attached agreement, some other details of note are discussed under the Financial Implications section of the report.

FINANCIAL IMPLICATIONS

For some time, the annual operating payment to the Commission under the terms of the agreement has been \$9,000. During discussions with the Commission and EA C Area Directors Young and Pinker the need to provide additional funding became apparent. Escalating costs such as fees for annual mowing services and liability insurance have created some financial strain on the Commission in meeting the terms of the agreement. With this, an additional \$3,000 has been added to the annual payment bringing the total annual payment for the term of the

agreement to \$12,000. Additionally, under Schedule “B” Fees and Expenses of the agreement, language has been included to allow the Commission some ability to have the Board increase the annual funding amount should unforeseen circumstances arise.

The 2022 Financial Plan does include funding in the amount of \$12,000 for payment to Extension and District Recreation Commission. If the attached agreement is approved by the Board the 2023 - 2027 Financial Plan will include funding for annual payments under the agreement. Of note is the funding provided to the Commission for their services is an eligible RDN expense within the District 68 Sportsfield and Recreation Services Agreement. This agreement sees Electoral Areas in District 68 proportionally pay an annual fee to City of Nanaimo for electoral area residents’ access to City owned sport facilities. This payment is based on calculations within the agreement and allow the RDN annually to subtract from the payment to the City annual operation and maintenance costs the RDN pays to maintain sportfields outside of the City of Nanaimo that City residents use at not direct charge.

STRATEGIC PLAN ALIGNMENT

People and Partnerships - Seek opportunities to partner with the provincial and federal governments, other government agencies, and community stakeholder groups in order to advance strategic plan goals and objectives.

REVIEWED BY:

M. Manhas, Acting Director Finance
D. Banman, Acting General Manager, Recreation and Parks
D. Holmes, Chief Administrative Officer

ATTACHMENT

1. RDN - Extension and District Recreation Commission Services Agreement 2022 - 2027