

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA F GOVERNANCE AND SERVICES STUDY
COMMITTEE MEETING**

**Wednesday, May 18, 2022
6:00 P.M.
Bradley Centre**

In Attendance:	D. Grimmer	Member
	D. Karras	Member
	D. LaForest	Member
	F. Manson	Member
	C. Peacey	Member
	K. Pickering	Member
	M. Porter	Member
	A. Rigg	Member
	J. Watt	Member
Regrets	Director L. Salter	Electoral Area F
Also in Attendance:	Alternate Director J. Fell	Electoral Area F
	D. Holmes	Chief Administrative Officer
	E. Hughes	Manager, Strategy and Intergovernmental Services
	S. Hurst	Leftside Partners Inc.
	G. Mogg	Ministry of Municipal Affairs (joined electronically)
	A. Neilson	Neilson Strategies Inc.
	C. Loudon	Recording Secretary and Zoom Moderator
	L. Rowbotham	Recording Secretary and Zoom Moderator

CALL TO ORDER

The Manager, Strategy and Intergovernmental Services called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

WELCOME AND INTRODUCTIONS

Committee members, Regional District of Nanaimo staff, the Ministry representative and the Study consultants introduced themselves.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

SELECTION OF CHAIR AND VICE CHAIR

Selection of the Committee Chair

The Manager, Strategy and Intergovernmental Services called for nominations for the position of Chair.

D. Karras put his name forward for the position of Chair.

There being no further nominations for the position of Chair, the Manager, Strategy and Intergovernmental Services declared D. Karras selected by acclamation as the Chair of the Electoral Area F Governance and Services Study Committee.

Selection of the Committee Vice Chair

The Manager, Strategy and Intergovernmental Services called for nominations for the position of Vice Chair.

J. Watt put her name forward for the position of Vice Chair.

There being no further nominations for the position of Vice Chair., the Manager Strategy and Intergovernmental Services declared J. Watt selected by acclamation as the Vice Chair of the Electoral Area F Governance and Services Study Committee.

The Manager, Strategy and Intergovernmental Services congratulated the Chair and Vice Chair.

D. Karras assumed the role of Chair.

STUDY COMMITTEE

Committee Terms of Reference

A. Neilson reviewed key points from the Committee Terms of Reference.

Roles and Responsibilities

A. Neilson reviewed the roles and responsibilities of the parties involved with the Electoral Area F Governance and Services Study.

G. Mogg provided information about the role of the Ministry of Municipal Affairs in the work of the Study Committee and the study process.

Committee Administration and Communication

A. Neilson explained that communication from Study Committee must go through the Chair and the Regional District of Nanaimo. Committee members must maintain neutrality and objectivity for the integrity of the study process.

PURPOSE AND PROCESS OF GOVERNANCE AND SERVICES STUDY

Study Purpose and Objectives, as Set Out in Study Terms of Reference

A. Neilson explained that the Governance and Services Study is the first phase of what may be a larger process that considers current local government structure and possible options for changes that may be identified by the community through the study process. Depending on what recommendations are made by the Committee and consultants, further studies may follow.

Study Deliverables

S. Hurst presented the consultants' work program and deliverable timeline which have been approved by the Regional District of Nanaimo and the Ministry of Municipal Affairs.

S. Hurt provided information about anticipated community engagement options included in the workplans.

LOCAL GOVERNMENT IN BRITISH COLUMBIA

Regional Districts in British Columbia

A. Neilson gave a presentation about local government structure in British Columbia.

MEETING SCHEDULE

A. Neilson provided dates for future Study Committee meetings:

- Wednesday, July 20, 2022
- Wednesday, September 21, 2022
- Wednesday, February 15, 2023
- Wednesday, April 26, 2023

A. Neilson provided dates for Public Open Houses:

- Wednesday, November 16, 2022
- Thursday, November 17, 2022
- Saturday, December 3, 2022
- Wednesday, January 11, 2023
- Thursday, January 12, 2023

PUBLIC COMMENTS AND QUESTIONS

The Chair opened the meeting to public questions and comments.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:30 PM

CHAIR