



District of Lantzville  
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April 22, 2022

[dholmes@rdn.bc.ca](mailto:dholmes@rdn.bc.ca)

Douglas Holmes, Chief Administrative Officer  
Regional District of Nanaimo  
6300 Hammond Bay Road  
Nanaimo, BC V9T 6N2

Dear Doug:

**Re: District of Lantzville/RDN Service Agreements**

This letter is to reiterate that the District of Lantzville would like to continue with the Regional District of Nanaimo providing emergency planning and mapping services, and to request that the parties:

- renew the following two agreements:
  - Emergency Planning Service Provider Agreement
  - GIS and Mapping Service Provider Agreement
- execute a new Service Provider Amending Agreement, or incorporate into the new service agreements, if this satisfies the requirements of the Municipal Insurance Association.

We look forward to discussing the agreement renewals further, and receiving the referenced agreements for execution.

Yours truly,

Trudy Coates,  
Director of Corporate Administration

File: 2240-20-01

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c: R. Campbell, CAO; N. Richardson, Deputy Director of Corporate Administration; R. Hayre, Director of Financial Services  
D. Wells, General Manager, Corporate Services; Catherine Morrison, Mgr, Emergency Services; Gary Jurasek, Manager,  
Information Technologies, GIS, Innovation & Development; Jacquie Hill, Mgr, Legislative Services, Regional District of  
Nanaimo