

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING

Thursday, February 3, 2022
1:00 P.M.
Board Chambers (Webstreamed)

In Attendance:	Director B. Rogers	Chair
	Director K. Wilson	Electoral Area A (joined electronically)
	Director V. Craig	Electoral Area B (joined electronically)
	Alternate	
	Director C. Pinker	Electoral Area C (joined electronically)
	Director L. Salter	Electoral Area F (joined electronically)
	Director L. Wallace	Electoral Area G (joined electronically)
	Director S. McLean	Electoral Area H (joined electronically)
Also in Attendance:	S. Cruikshank	Alternate Director, Electoral Area E (joined electronically)
	D. Holmes	Chief Administrative Officer
	T. Osborne	Gen. Mgr. Recreation & Parks (joined electronically)
	P. Thompson	A/Gen. Mgr. Planning & Development (joined electronically)
	E. Tian	Gen. Mgr. Engineering & Utilities (joined electronically)
	K. Fowler	Mgr. Long Range Planning, Energy & Sustainability (joined electronically)
	G. Keller	A/Mgr. Current Planning (joined electronically)
	C. Morrison	Mgr. Emergency Services (joined electronically)
	J. Pisani	Drinking Water & Watershed Protection Coordinator (joined electronically)
	J. Bagnall	Deputy Corporate Officer
	G. Smith	Zoom Moderator
	C. Holt	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

Electoral Area Services Committee Meeting - January 13, 2022

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held January 13, 2022, be adopted.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Development Authority for Protection of Aquifers

It was moved and seconded that the Board receive this report for information.

CARRIED UNANIMOUSLY

PLANNING

Other

Bylaw 500 Review and Update Project - Phase One Status Update and Next Steps, Electoral Areas A, C, E, G, and H

It was moved and seconded that the Board receive the Bylaw 500 Review and Update Project discussion and options papers included as Attachment 1.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board endorse the draft Engagement Plan Highlights included as Attachment 2 and authorize staff to proceed with public engagement on the discussion and options papers.

CARRIED UNANIMOUSLY

It was moved and seconded that staff proceed with preparing a draft zoning bylaw update with a new bylaw.

CARRIED UNANIMOUSLY

Consideration of Cash- in-lieu of Park Land Dedication in Conjunction with Subdivision Application No. PL2021-109, Electoral Area A

It was moved and seconded that five percent (5%) cash-in-lieu of park land dedication be accepted in conjunction with Subdivision Application No. PL2021-109.

CARRIED UNANIMOUSLY

BUILDING INSPECTION

Building Permit Activity for the Fourth Quarter - 2021

It was moved and seconded that the report Building Permit Activity for the Fourth Quarter – 2021 be received for information.

CARRIED UNANIMOUSLY

BYLAW ENFORCEMENT

Bylaw Enforcement Semi-Annual Report - June 16 to December 2021

It was moved and seconded that the Regional District of Nanaimo Semi-Annual Bylaw Enforcement Report be received.

CARRIED UNANIMOUSLY

TRANSPORTATION AND EMERGENCY SERVICES

Evacuation Route Plan for Electoral Area B

Vanessa Howard, Calian Group Ltd., provided an overview of the community and emergency preparedness plan, and was available to answer questions from the Committee.

It was moved and seconded that the Evacuation Route Plan for Electoral Area B be received for information.

CARRIED UNANIMOUSLY

Fuel Management Prescriptions 707 Community Park and Arboretum

Conor Corbett, Diamond Head Consulting, provided information regarding fuel management prescriptions for the 707 Community Park and the Arboretum, and was available to answer questions from the Committee.

It was moved and seconded that the Fuel Management Prescriptions for the 707 Community Park and the Arboretum be received for information.

CARRIED UNANIMOUSLY

It was moved and seconded that the Note-to-File regarding sleeping and sheltering in the 707 Community Park be received for information.

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors' Roundtable

Directors provided updates to the Committee.

IN CAMERA

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Committee proceed to an In Camera meeting:

- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED UNANIMOUSLY

TIME: 2:40 P.M.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 3:02 P.M.

CHAIR