

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING

Tuesday, February 23, 2021
1:00 P.M.
Held Electronically

In Attendance:	Director T. Brown	Chair
	Director V. Craig	Vice Chair
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director L. Salter	Electoral Area F
	Director L. Wallace	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director I. W. Thorpe	City of Nanaimo
	Director Z. Maartman	City of Nanaimo
	Director E. Mayne	City of Parksville
	Director A. Fras	City of Parksville
Director M. Swain	District of Lantzville (1:15 PM)	
Director B. Wiese	Town of Qualicum Beach	
Regrets:	Director K. Wilson	Electoral Area A
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Pearce	Gen. Mgr. Transportation & Emergency Services
	D. Wells	Gen. Mgr. Corporate Services
	K. Fowler	Mgr. Long Range Planning
	J. Hill	Mgr. Legislative Services & Corporate Officer
	G. Smith	Zoom Moderator
C. Golding	Recording Secretary	

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

21-076

It was moved and seconded that the agenda be approved, as amended, to add an item of correspondence under Item 5. Correspondence:

- 5.3 M. Garland, Fundraising Committee, Oceanside Community Track, re Follow-up to Questions from the February 11, 2021 Oceanside Services Committee Meeting (Agenda Item 7.3.1)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

21-077

It was moved and seconded that the minutes of the Regular Board meeting held January 26, 2021, be adopted.

CARRIED UNANIMOUSLY

CORRESPONDENCE

21-078

It was moved and seconded that the following correspondence be received for information:

D. Keis and M. Rockwell, re Electric Vehicle Charging Station Service Establishment Bylaw No. 1796, 2020 (Agenda Item 10.1)

U. Ewert, re Electric Vehicle Charging Station Service Establishment Bylaw No. 1796, 2020 (Agenda Item 10.1)

M. Garland, Fundraising Committee, Oceanside Community Track, re Follow-up to Questions from the February 11, 2021 Oceanside Services Committee Meeting (Agenda Item 7.3.1)

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

21-079

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee Meeting - February 4, 2021

Committee of the Whole Meeting - February 9, 2021

Special Committee of the Whole Meeting - February 9, 2021

Oceanside Services Committee Meeting - February 11, 2021

Regional Parks and Trails Select Committee Meeting - February 2, 2021

CARRIED UNANIMOUSLY

CONSENT AGENDA

At the request of Directors the following item was removed from the Consent Agenda for consideration under Section 8. Items Removed from the Consent Agenda:

7.3.1 Oceanside Track

21-080

It was moved and seconded that the following items on the Consent Agenda be adopted by consent:

- 7.1.1 Request for Relaxation of the Minimum 10% Perimeter Frontage Requirements in relation to Subdivision Application No. PL2020-073 - 6670 Island Highway West, Electoral Area H
- 7.1.2 Sustainable Site Planning Guide
- 7.1.3 Board Policy B1.8 Review of ALC Applications
- 7.1.4 Report on Land Use Authority Options Relating to Land Clearance and Tree Removal
- 7.1.5 Bylaw No. 867.10 - A Water Connection for Jack Bagley Community Park
- 7.2.1 Connected Coast Project - Letter of Support
- 7.2.2 Resolutions For 2021 Annual AVICC Convention
- 7.2.3 Funding Application Endorsement for the Sea Level Rise Adaptation Program
- 7.2.4 Report on the Vancouver Island Agricultural Adaptation Strategy
- 7.2.5 Transit Redevelopment Plan Sub-Committee
- 7.3.2 Release of Pool /Multiplex Feasibility Study - Feb 1, 2021 City of Parksville Council Meeting - For Information

CARRIED UNANIMOUSLY

The items and recommendations referred to above are as follows:

ELECTORAL AREA SERVICES COMMITTEE RECOMMENDATIONS

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirements in relation to Subdivision Application No. PL2020-073 - 6670 Island Highway West, Electoral Area H

21-081

That the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lot 2 in relation to Subdivision Application No. PL2020-073.

ADOPTED ON CONSENT

Sustainable Site Planning Guide

21-082

That the Sustainable Site Planning Guide be promoted on social media, distributed to the regional building/development community and integrated into messaging at Regional District of Nanaimo Green Building outreach and education events.

ADOPTED ON CONSENT

Board Policy B1.8 Review of ALC Applications

21-083

That the proposed revisions to Board Policy B1.8 be referred to the Agriculture Advisory Committee.

ADOPTED ON CONSENT

Report on Land Use Authority Options Relating to Land Clearance and Tree Removal

21-084

That following the completion of the flood hazard maps, a work plan be prepared to update the applicable Development Permit Areas for the protection of the natural environment, its ecosystems and biological diversity and for the protection of development from hazardous conditions.

ADOPTED ON CONSENT

21-085

That following the completion of the flood hazard maps, a work plan be prepared to explore options to develop a natural asset initiative.

ADOPTED ON CONSENT

Bylaw No. 867.10 - A Water Connection for Jack Bagley Community Park

21-086

That “Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.10, 2021” be introduced and read three times, and that, after having been read three times, be forwarded to the Inspector of Municipalities for Approval.

ADOPTED ON CONSENT

COMMITTEE OF THE WHOLE RECOMMENDATIONS

Connected Coast Project - Letter of Support

21-087

That the Regional District of Nanaimo provide a letter of support for the Strathcona Regional District and Connected Coast project for their efforts to secure all necessary permits within the Regional District of Nanaimo including identification of best sites, design and tenure agreements for landings, Points of Presence and right-of-ways as well as permissive tax exemptions.

ADOPTED ON CONSENT

Resolutions For 2021 Annual AVICC Convention

21-088

That the Board approve resolutions to forward to the Association of Vancouver Island and Coastal Communities for consideration at its Annual General Meeting and Convention in May 2021.

ADOPTED ON CONSENT

Funding Application Endorsement for the Sea Level Rise Adaptation Program

21-089

That the Board endorse a grant application to the Community Emergency Preparedness Fund for river hazard mapping for the Nanaimo River with a combined riverine and coastal risk assessment under the Sea Level Rise Adaptation Program.

ADOPTED ON CONSENT

Report on the Vancouver Island Agricultural Adaptation Strategy

21-090

That the document titled ‘Vancouver Island Agricultural Adaptation Strategy’ be provided to the Regional District of Nanaimo’s Agricultural Advisory Committee for information.

ADOPTED ON CONSENT

21-091

That the Chair appoint a member of the Board to the BC Agriculture and Food Climate Action Initiative’s Vancouver Island Agricultural Adaptation Working Group.

ADOPTED ON CONSENT

Transit Redevelopment Plan Sub-Committee

21-092

That the Board create a temporary Transit Redevelopment Plan Sub-Committee to oversee the development of the Transit Redevelopment Plan.

ADOPTED ON CONSENT

21-093

That the Chair appoint 5 Directors to the Transit Redevelopment Plan Sub-Committee.

ADOPTED ON CONSENT

OCEANSIDE SERVICES COMMITTEE RECOMMENDATIONS

Release of Pool / Multiplex Feasibility Study - February 1, 2021 City of Parksville Council Meeting - For Information

21-094

That the motion "that the interior renovations of Ravensong Aquatic Centre proceed with the assumption that there will be a future second tank" be referred to staff to report back to the Oceanside Services Committee on the possible phasing options of the Ravensong Aquatic Centre expansion and the potential costs associated with multiple phases.

ADOPTED ON CONSENT

ITEMS REMOVED FROM THE CONSENT AGENDA

OCEANSIDE SERVICES COMMITTEE RECOMMENDATIONS

Oceanside Track

It was moved and seconded that, pending UBCM approval, \$32,000 of Electoral Area G Community Works Funds and \$21,000 of Electoral Area H Community Works Funds be allocated to the Ballenas Track Project.

It was moved and seconded that the motion be amended as follows:

Strike out the words following 'allocated' and insert the following 'for the construction of a track at Ballenas Secondary; and

That funds be transferred to School District 69 upon confirmation of other funding sources and the execution of a joint usage agreement.'

Opposed (3): Director Young, Director Rogers, and Director Salter

CARRIED

21-095

The vote was taken on the main motion as amended:

That pending UBCM approval, \$32,000 of Electoral Area G Community Works Funds and \$21,000 of Electoral Area H Community Works Funds be allocated for the construction of a track at Ballenas Secondary; and

That funds be transferred to School District 69 upon confirmation of other funding sources and the execution of a joint usage agreement.

Opposed (2): Director Rogers and Director Salter

CARRIED

21-096

It was moved and seconded that staff review and report back to the Oceanside Services Committee on financial options to provide funding assistance from the Regional District of Nanaimo for the proposed Ballenas Track Project.

CARRIED UNANIMOUSLY

ITEMS NOT INCLUDED IN THE CONSENT AGENDA

COMMITTEE RECOMMENDATIONS

Electoral Area Services Committee

Proposed Development of a Board Community Amenity Contribution Policy

It was moved and seconded that the Board direct staff to develop a work program in consultation with Electoral Area Directors and a budget for the creation of a Board Community Amenity Contribution Policy in 2022.

21-097

It was moved and seconded that Proposed Development of a Board Community Amenity Contribution Policy be referred back to the Electoral Area Services Committee.

Opposed (1): Director Maartman

CARRIED

Committee of the Whole

Social Needs Assessment and Strategy

21-098

It was moved and seconded that the Engagement Plan for the Social Needs Assessment and Strategy be endorsed.

CARRIED UNANIMOUSLY

TELUS, re Request for Letter of Support and Supplementary Information - Universal Broadband Fund Application

21-099

It was moved and seconded that a letter of support be provided to TELUS for the Universal Broadband Fund Application.

CARRIED UNANIMOUSLY

Regional Parks and Trails Select Committee

Tree, Fire Risk and Invasive Species Management in Regional District of Nanaimo Parks and Trails

21-100

It was moved and seconded that the Tree, Fire Risk and Invasive Species Management in Regional District of Nanaimo Parks and Trails Policy be approved as shown in Attachment 3 and that funding be allocated as outlined in the staff report in the 2022 Budget and Five Year Financial Plan.

CARRIED UNANIMOUSLY

Enhancing Mountain Biking Opportunities within the RDN

21-101

It was moved and seconded that the Board direct staff to convene a meeting of active trail user groups to discuss opportunities and objectives for trail enhancement and maintenance in the Regional District of Nanaimo and for that meeting to inform any potential funding requests for the 2022 budget.

CARRIED UNANIMOUSLY

Oceanside Services Committee

North Island 911

It was moved and seconded that the terms of reference for the Oceanside Services Committee change to incorporate North Island 911 service.

21-102

It was moved and seconded that the recommendation to change the terms of reference for the Oceanside Services Committee to incorporate North Island 911 Service be referred to the Executive Committee.

Opposed (1): Director Salter

CARRIED

Regional District of Nanaimo District 69 Swimming Pool Local Service Area Establishment Bylaw No. 899, 1993 (Ravensong Aquatic Centre Service)

It was moved and seconded that staff be directed to bring a report to the Oceanside Services Committee with a draft bylaw that amends “Regional District of Nanaimo District 69 Swimming Pool Local Service Area Establishment Bylaw No. 899, 1993” (Ravensong Aquatic Centre Service) to include Electoral Area E within the service area; and to present alternate funding models that include usage by Electoral Areas and proximity to facility funding options.

21-103

It was moved and seconded that consideration of the motion regarding the Regional District of Nanaimo District 69 Swimming Pool Local Service Area Establishment Bylaw No. 899, 1993 (Ravensong Aquatic Centre Service) be deferred to a future Board meeting after the Board has conducted the externally facilitated workshop that is to be scheduled to discuss governance and regional service arrangements.

Opposed (6): Director Craig, Director Wallace, Director McLean, Director Fras, Director Swain, and Director Wiese

CARRIED

REPORTS

Electric Vehicle Charging Station Alternative Approval Process Results

21-104

It was moved and seconded that “Electric Vehicle Charging Station Service Establishment Bylaw No. 1796, 2020” be adopted.

Opposed (1): Director Armstrong

CARRIED

21-105

It was moved and seconded that “Electric Vehicle Charging Station Service Reserve Fund Establishment Bylaw No. 1797, 2020” be adopted.

CARRIED UNANIMOUSLY

21-106

It was moved and seconded that, prior to installation, staff report to the Board on user-pay options for Electric Vehicle Charging Station use and, that following the first full year of Electric Vehicle Charging Station operation, staff report to the Board on use, costs, and viability of continuing the service.

CARRIED UNANIMOUSLY

Bow Horn Bay Fire Boundary Expansion

21-107

It was moved and seconded that “Bow Horn Bay Fire Protection Service Amendment Bylaw No. 1385.11, 2021” be introduced and read three times.

CARRIED UNANIMOUSLY

Arrowsmith Water Service and Englishman River Water Service 2021-2025 Financial Plans

21-108

It was moved and seconded that the Regional District of Nanaimo Board adopt the Regional District of Nanaimo portion of the Arrowsmith Water Service 2021 – 2025 Financial Plan as adopted by the Arrowsmith Water Service Management Board on December 18, 2020.

CARRIED UNANIMOUSLY

21-109

It was moved and seconded that the Regional District of Nanaimo Board adopt the Regional District of Nanaimo portion of the Englishman River Water Service 2021 – 2025 Financial Plan as adopted by the Englishman River Water Service Management Board on December 18, 2020.

CARRIED UNANIMOUSLY

BYLAWS - WITH NO ACCOMPANYING REPORT

Southern Community Economic Development Service Amendment Bylaw No. 1648.03, 2020

21-110

It was moved and seconded that "Southern Community Economic Development Service Amendment Bylaw No. 1648.03, 2020", be adopted.

CARRIED UNANIMOUSLY

French Creek Village Streetlighting Local Service Amendment Bylaw No. 1062.05, 2020

21-111

It was moved and seconded that "French Creek Village Streetlighting Local Service Amendment Bylaw No. 1062.05, 2020", be adopted.

CARRIED UNANIMOUSLY

Rural Streetlighting Local Service Amendment Bylaw No. 791.19, 2020

21-112

It was moved and seconded that "Rural Streetlighting Local Service Amendment Bylaw No. 791.19, 2020", be adopted.

CARRIED UNANIMOUSLY

Duke Point Sewer Service Amendment Bylaw No. 1004.08, 2020

21-113

It was moved and seconded that "Duke Point Sewer Service Amendment Bylaw No. 1004.08, 2020", be adopted.

CARRIED UNANIMOUSLY

IN CAMERA

21-114

It was moved and seconded to recess the Regular Board meeting and that pursuant to the following sections of the *Community Charter* the Board proceed to an In Camera meeting:

- 90(1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- 90(1)(d) the security of the property of the municipality;
- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90(1)(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- 90(1)(g) litigation or potential litigation affecting the municipality;
- 90(1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED UNANIMOUSLY

TIME: 2:59 PM

RECONVENE: 4:16 PM

RISE AND REPORT

North Island 9-1-1 Endorsement Request

21-115

It was moved and seconded that the Board consent to the North Island 9-1-1 Corporation Shareholder's Resolutions as provided in Appendix A to the correspondence dated February 19, 2021 (Attachment 1) from the North Island 9-1-1 Corporation.

CARRIED UNANIMOUSLY

21-116

It was moved and seconded that the Chair and the Corporate Officer be authorized to execute the resolutions on behalf of the Regional District of Nanaimo.

CARRIED UNANIMOUSLY

COMMITTEE OF THE WHOLE RECOMMENDATIONS

2021 - 2025 Financial Plan

21-117

It was moved and seconded that the 2021-2025 Financial Plan be amended to reflect the updated financials from the City of Nanaimo for use of sportsfields and facilities as part of the Southern Community Recreation Service.

CARRIED UNANIMOUSLY

21-118

It was moved and seconded that the \$178,761 transfer to reserve for the Town of Qualicum Beach Field Upgrade in the Northern Community Recreation Service, be moved from 2021 to 2022 in the 2021-2025 Financial Plan.

CARRIED UNANIMOUSLY

21-119

It was moved and seconded that the \$32,856 being transferred to Electoral Area E Community Parks Service as part of the Claudet Road Land transfer from Water Services be applied to the budget as follows:

- a. \$12,856 be applied to the Jack Bagley Upgrade Project / Water Connection Costs
- b. \$20,000 be applied to Development Costs for Bonnington Stairs / Schooner Ridge Path

Opposed (2): Director Wallace, and Director McLean

CARRIED

21-120

It was moved and seconded that the motion to move the Lighthouse Country Regional Trail's Nile Creek bridge project from 2025 to 2023 in the Regional Parks 5 year Capital plan be referred to the Regional Parks and Trails Select Committee.

CARRIED UNANIMOUSLY

21-121

It was moved and seconded that the 2021-2025 Financial Plan be amended to add \$25,000 to the Nanoose Bulk Water Service and \$25,000 to the Electoral Area E Feasibility Study Service in 2021 for the review of Aquifer Storage and Recovery, and that the transfer to reserve in the Nanoose Bulk Water Service be decreased by \$25,000 and the transfer from reserve in the Electoral Area E Feasibility Study Service be increased by \$25,000 for 2021.

CARRIED UNANIMOUSLY

21-122

It was moved and seconded that "Regional District of Nanaimo Financial Plan 2021 to 2025 Bylaw No. 1823, 2021" be introduced and read three times, as amended.

CARRIED UNANIMOUSLY

21-123

It was moved and seconded that "Regional District of Nanaimo Financial Plan 2021 to 2025 Bylaw No. 1823, 2021" be adopted, as amended.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:27 PM

CHAIR

CORPORATE OFFICER