



REGIONAL
DISTRICT
OF NANAIMO

**ELECTORAL AREA G OFFICIAL COMMUNITY PLAN AMENDMENT TO INCORPORATE ACTIVE
TRANSPORTATION PLANNING – TERMS OF REFERENCE**

RECOMMENDATIONS

1. That the project to amend the “Electoral Area ‘G’ Official Community Plan Bylaw No. 1540, 2008” with active transportation planning be initiated through the endorsement of the Terms of Reference.
2. That a request for proposal for the project be issued and a qualified consultant selected.

BACKGROUND

On December 8, 2020, the Regional District of Nanaimo (RDN) Board passed a resolution that up to \$75,000 from the Electoral Area G Community Works Funds be allocated to prepare active transportation recommendations, policies and mapping as an amendment to the “Electoral Area ‘G’ Official Community Plan Bylaw No. 1540” (OCP) for the French Creek Rural Village Centre as defined by the Growth Containment Boundary. While the OCP contains a strategy for active transportation links, the project will amend the OCP with detailed objectives and actions for active transportation for priority areas, identification of specific barriers and obstacles associated with non-motorized transportation, and recommendations for policy development to improve opportunities and remove barriers. The detailed amendment is intended to comply with Province of BC requirements for active transportation grants to be part of an active transportation network plan and to be ready to begin construction once funding is announced. The RDN also received \$10,000 in funding for the project from the Ministry of Transportation and Infrastructures 2020 Active Transportation Planning program as administered by the Union of BC Municipalities.

The project will be undertaken by a qualified consultant to assess current conditions for active transportation, engage residents and stakeholders, and provide a recommended OCP amendment to improve opportunities and remove barriers (which includes an implementation strategy). The Terms of Reference for the project establishes the context, scope, engagement expectations, and schedule for the project. The endorsement of the Terms of Reference will initiate the project with the issuance of a request for proposal and hiring of a qualified consultant to undertake the project.

FINANCIAL IMPLICATIONS

The project will be undertaken by a qualified consultant under the guidance of an RDN planner. The total budget for the project is \$85,000. The RDN has received \$10,000 in funding from the Union of BC Municipalities and \$75,000 is being provided from Community Works Funds.

STRATEGIC PLAN ALIGNMENT

The project aligns with the Board Key Strategic Area 5 – Transportation and Transit including actions to “enhance dialogue with the Ministry of Transportation and Infrastructure for on-road and off-road pedestrian and active transportation improvements”, “development of a Regional Transportation Plan, considering all modes of travel”, and “develop an active transportation network (trails) linking the Regional District in Central Vancouver Island”.

REVIEWED BY:

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ATTACHMENT

1. Terms of Reference