

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING

Tuesday, April 14, 2020
1:30 P.M.
Board Chambers

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| In Attendance: | Director V. Craig | Chair |
| | Director K. Wilson | Electoral Area A (by phone) |
| | Director M. Young | Electoral Area C (by phone) |
| | Director B. Rogers | Electoral Area E (by phone) |
| | Director L. Salter | Electoral Area F (by phone) |
| | Director L. Wallace | Electoral Area G (by phone) |
| | Director S. McLean | Electoral Area H (by phone) |
| Also in Attendance: | P. Carlyle | Chief Administrative Officer |
| | R. Alexander | Gen. Mgr. Regional & Community Utilities |
| | G. Garbutt | Gen. Mgr. Strategic & Community Development |
| | T. Osborne | Gen. Mgr. Recreation & Parks |
| | D. Pearce | Gen. Mgr. Transportation & Emergency Services |
| | D. Wells | Gen. Mgr. Corporate Services |
| | Y. Gagnon | Mgr. Parks Services (by phone) |
| | J. Hill | Mgr. Legislative Services |
| | C. Golding | Recording Secretary |

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Electoral Area Services Committee Meeting - March 10, 2020

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held March 10, 2020, be adopted.

CARRIED UNANIMOUSLY

CORRESPONDENCE

It was moved and seconded that the following correspondence be received for information:

Guy Fletcher, BCLS, J. E. Anderson & Associates, re Building Bylaw Contravention - 4265 Park Ave (Agenda Item 6.1)

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Building Bylaw Contravention – 4265 Park Avenue

It was moved and seconded that a Notice of Bylaw Contravention be registered on the title of Lot A, District Lot 36, Plan EPP64468, Newcastle District (4265 Park Avenue), pursuant to Section 57 of the *Community Charter*.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

It was moved and seconded that the following minutes be received for information:

Electoral Area F Parks and Open Space Advisory Committee - March 4, 2020

East Wellington / Pleasant Valley Parks and Open Space Advisory Committee - March 2, 2020

CARRIED UNANIMOUSLY

PLANNING

Other

Floodplain Bylaw Exemption Application No. PL2019-223 – 6099 Island Highway West, Electoral Area H

It was moved and seconded that the Board approve Floodplain Bylaw Exemption Application No. PL2019-223 to permit the siting of a manufactured home subject to the conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

Electoral Area A and H Housekeeping OCP Amendments - Amendment Bylaws No. 1620.07 and 1335.08 – Introduction

It was moved and seconded that the Board approve the proposed Consultation Plan as outlined in Attachment 1.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board introduce and give first reading to “Regional District of Nanaimo Electoral Area A Official Community Plan Amendment Bylaw No. 1620.07, 2020”.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board give second reading to “Regional District of Nanaimo Electoral Area A Official Community Plan Amendment Bylaw No. 1620.07, 2020”, having considered the impact on the current Financial Plan and Solid Waste Management Plan.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board introduce and give first reading to “Regional District of Nanaimo Electoral Area H Official Community Plan Amendment Bylaw No. 1335.08, 2020”.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board give second reading to “Regional District of Nanaimo Electoral Area H Official Community Plan Amendment Bylaw No. 1335.08, 2020”, having considered the impact on the current Financial Plan and Solid Waste Management Plan.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct the public hearing on “Regional District of Nanaimo Electoral Area A Official Community Plan Amendment Bylaw No. 1620.07, 2020” and “Regional District of Nanaimo Electoral Area H Official Community Plan Amendment Bylaw No. 1335.08, 2020”, be delegated to Director Wilson.

CARRIED UNANIMOUSLY

OCP and Zoning Amendments for Nanaimo Airport - 3350 Spitfire Way, Electoral Area A - Amendment Bylaws No. 1620.06, 2020 and No. 500.429, 2020 – Introduction

It was moved and seconded that the Board introduce and give first reading to “Regional District of Nanaimo Electoral Area A Official Community Plan Amendment Bylaw No. 1620.06, 2020”.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board give second reading to “Regional District of Nanaimo Electoral Area A Official Community Plan Amendment Bylaw No. 1620.06, 2020”, having considered the impact on the current Financial Plan and Solid Waste Management Plan.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board introduce and give two readings to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.429, 2020”.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board initiate an amendment to the Regional Growth Strategy Bylaw No. 1615, 2011 to include part of the Nanaimo Airport lands adjacent to the Trans-Canada Highway within the Growth Containment Boundary.

CARRIED UNANIMOUSLY

RECREATION & PARKS SERVICES

Gabriola Island Historical and Museum Society Assistance Agreement with Renewal - 2020-2022

It was moved and seconded that the Assistance Agreement (Attachment 1) with the Gabriola Island Historical and Museum Society be approved (2020-2022).

CARRIED UNANIMOUSLY

EMERGENCY PREPAREDNESS

Gabriola Evacuation Route Plan Grant 2020

It was moved and seconded that the grant application by the Regional District of Nanaimo for \$25,000 to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for the completion of Evacuation Route Planning for Electoral Area B be endorsed.

CARRIED UNANIMOUSLY

MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Electoral Area F Parks and Open Space Advisory Committee Meetings

It was moved and seconded that Electoral Area F Parks and Open Space Advisory Committee meetings be rescheduled or cancelled if either the Electoral Area Director or Alternate Director do not attend the meeting within 15 minutes of the scheduled start time, and that the Electoral Area F Parks and Open Space Advisory Committee Terms of Reference be amended accordingly.

CARRIED UNANIMOUSLY

NEW BUSINESS

Cottonwood Trees in Boulton Community Park

It was moved and seconded that the stand of five co-dominant Cottonwood trees growing in Boulton Community Park in Electoral Area G in close proximity to 1295 Boulton Drive be removed and replaced with five more suitable tree species.

CARRIED UNANIMOUSLY

Regional District of Nanaimo Tree Management Policy

It was moved and seconded that staff develop a Regional District of Nanaimo Tree Management Policy that will include infrastructure damage and tree species suitability as criteria to authorize the removal of trees in Regional District of Nanaimo parks.

CARRIED UNANIMOUSLY

Fire Service Governance and Administration

It was moved and seconded that a Special Electoral Area Services Committee meeting be scheduled to discuss the Fire Service Governance and Administration Review.

CARRIED UNANIMOUSLY

Directors' Roundtable

Directors provided updates to the Committee.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:48 PM

CHAIR