

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

**Tuesday, April 14, 2020  
3:03 P.M.  
Board Chambers**

In Attendance:	Director I. W. Thorpe	Chair
	Director V. Craig	Vice Chair
	Director K. Wilson	Electoral Area A (by phone)
	Director M. Young	Electoral Area C (by phone)
	Director B. Rogers	Electoral Area E (by phone)
	Director L. Salter	Electoral Area F (by phone)
	Director L. Wallace	Electoral Area G (by phone)
	Director S. McLean	Electoral Area H (by phone)
	Director L. Krog	City of Nanaimo (by phone)
	Director S. Armstrong	City of Nanaimo (by phone)
	Director D. Bonner	City of Nanaimo (by phone)
	Director B. Geselbracht	City of Nanaimo (by phone) (3:06 PM)
	Director E. Hemmens	City of Nanaimo (by phone)
	Alternate	
	Director Z. Maartman	City of Nanaimo (by phone)
	Director J. Turley	City of Nanaimo (by phone)
	Director E. Mayne	City of Parksville (by phone)
	Director A. Fras	City of Parksville (by phone)
	Director M. Swain	District of Lantzville (by phone)
	Director B. Wiese	Town of Qualicum Beach (by phone)
Regrets:	Director T. Brown	City of Nanaimo
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Pearce	Gen. Mgr. Transportation & Emergency Services
	D. Wells	Gen. Mgr. Corporate Services
	S. De Pol	Director, Water & Wastewater Services (by phone)
	J. Hill	Mgr. Legislative Services
	C. Golding	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and welcomed Alternate Director Maartman to the meeting.

## **APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved, as amended, to include additions to Item 8. New Business and additions to Item 9. In Camera:

- 8.1 Departmental Operational Update - PowerPoint presentation
- 8.2 Association of Vancouver Island and Coastal Communities
9. Section 90(1)(c) labour relations or other employee relations; and Section 90(1)(d) the security of the property of the municipality

CARRIED UNANIMOUSLY

Director Geselbracht joined the meeting at 3:06 PM.

## **ADOPTION OF MINUTES**

### **Regular Committee of the Whole Meeting - March 10, 2020**

It was moved and seconded that the minutes of the Regular Committee of the Whole meeting held March 10, 2020, be adopted.

CARRIED UNANIMOUSLY

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

## **REGIONAL AND COMMUNITY UTILITIES**

### **Mutual Aid Agreements during the COVID-19 State of Emergency**

It was moved and seconded that the Board enter into Mutual Aid Agreements with neighbouring regional districts and member municipalities to enable the continuity of wastewater and drinking water services according to the Provincial Order M084.

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

### **Departmental Operational Update**

A Departmental Operational Update was presented to the Board by the following departments and staff regarding business continuity plans for the continuation of essential services, a detailed list of essential services within the region, changes to service levels and service delivery, public consultation and engagement, the launch of online platforms and outreach for residents to connect, and budgetary impacts due to the COVID-19 pandemic:

- Chief Administrative Officer – P. Carlyle
- Recreation and Parks Services – T. Osborne
- Regional and Community Utilities – R. Alexander
- Transportation and Emergency Services – D. Pearce
- Strategic and Community Development – G. Garbutt
- Corporate Services – D. Wells

**Association of Vancouver Island and Coastal Communities Convention - 2021**

It was moved and seconded that the Regional District of Nanaimo partner with the City of Nanaimo to host the Association of Vancouver Island and Coastal Communities Convention in 2021.

CARRIED UNANIMOUSLY

**Province-wide Burning Ban - Letter of Support**

It was moved and seconded that the Regional District of Nanaimo write a letter to the Province in support of a Province-wide burning ban during the COVID-19 pandemic.

Opposed (14): Director Thorpe, Director Young, Director Salter, Director Wallace, Director McLean, Director Armstrong, Director Bonner, Director Geselbracht, Director Maartman, Director Turley, Director Mayne, Director Fras, Director Swain, and Director Wiese

DEFEATED

**Notice of Motion - Gabriola Emergency Management Recovery and Response Committee**

Director Craig provided notice of the following motion to be considered at the April 28, 2020 Regular Board meeting:

That Regional District of Nanaimo emergency staff participate in Gabriola Emergency Management Recovery and Response Committee meetings when available to answer questions and provide updates to the committee, as staff availability permits.

**IN CAMERA**

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Committee proceed to an In Camera meeting:

- 90(1)(c) labour relations or other employee relations
- 90(1)(d) the security of the property of the municipality
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting

CARRIED UNANIMOUSLY

TIME: 4:19 PM

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 5:26 PM

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CHAIR