



Board of Directors Meeting

Tuesday, December 17, 2019 (6:30-7:00 p.m.)
#208C – 1461 Johnston Road, White Rock, B.C., V4B 3Z4

MINUTES

Attendees:	Bryan Sommer (Chair), Archie Johnston, , Rupinder Khunkhun, Leigh Sully, Marc Burchell, Tom Davies (via teams)
Regrets:	Sara Forte
Guests	Felix Zhang
Staff:	David Young, Chief Executive Officer; Tina Rasmussen, Executive Coordinator (minutes)

1. Call to Order

Meeting called to order by Bryan Sommer at 6:31 pm

2. Adoption of Agenda

Motion: to adopt the agenda as presented.

Moved: Burchell/Johnston

Motion Carried

3. Approval of the Minutes

Motion to approve the Minutes of October 29, 2019 as presented.

Moved: Sully/Tom

Motion Carried

1. Sources Community Resources Society Ownership of Family Resource Association Contracts

Motion: to approve effective April 1, 2020 for the Family Resource Association to transfer ownership to Sources Community Resources Society all contracts including those with:

- Ministry of Children and Family Development
- Ministry of Public Safety and Solicitor General, Victim Services and Crime Prevention Division
- Regional District of Nanaimo
- BC Society of Transition Houses

Moved: Johnston/Davies

Motion Carried



Family Resource Association

2. Policy Updates

Motion: to confirm the approval of the policy amendments as presented at the October 29th meeting:

- Agency Owned Vehicles – new policy
- Policy #7 – Director Conflict of Interest
- Policy #23 – Policy on the Collection of Feedback from Employees who Voluntarily Leave the Workplace
- Policy #24 – Confidentiality
- Policy #38 – Smoking and the Use of e-Cigarettes
- Policy #48 – Non-Violent Practices
- Policy #53 – Person Served Participation in Service Planning and Delivery
- Policy #59 – Safety and Well-Being of Persons Served
- Policy #62 – Information Shared With Persons Served
- Policy #76 – Capital Assets
- Change request for all policies – update CEO to “Executive Director or designate”

Moved: Sully/Davies

Motion Carried

3. Adjournment

Motion to adjourn the meeting at 6:36 p.m.

Moved: Davies/Johnston

Motion Carried

Note: going forward if an FRA agenda is short the meeting will take place following the Society Board meeting, but if the meeting looks like it may be longer we will schedule a separate meeting.

The next FRA Board Meeting is to be scheduled in March.

Vice President, Sarah Forte

Date

Treasurer, Archie Johnston

Date