

AGREEMENT FOR CONFINED SPACE RESCUE SERVICES

THIS AGREEMENT made effective this _____ day of _____, 2020

BETWEEN:

CITY OF PARKSVILLE
PARKSVILLE VOLUNTEER FIRE DEPARTMENT
PO BOX 1390, 100 Jensen Avenue East
Parksville, BC, V9P 2H3

(hereinafter called the “**PVFD**”)

AND:

REGIONAL DISTRICT OF NANAIMO
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

(hereinafter called the “**RDN**”)

WHEREAS

The Parksville Volunteer Fire Department (PVFD) has the capability and resources to provide confined space rescue services to the Regional District of Nanaimo Regional and Community Utilities in the areas and facilities outlined in Schedule "A" attached;

NOW THEREFORE in consideration of the fees and conditions set out in this agreement the parties agree as follows:

TERM

The City of Parksville agrees to provide confined space rescue services under the terms and conditions set out herein for a five-year term commencing on the 1st day of March 2020 and ending on the 28th day of February 2025.

The Regional District of Nanaimo (RDN) agrees to:

1. Provide PVFD with a comprehensive list of all confined spaces identified on Table 1 and 2 of Schedule “A” of this agreement. The list will include confined spaces throughout the RDN. Schedule “A” may be amended as required by way of the Parksville Fire Chief or RDN staff.
2. Update and maintain the list of confined spaces as required and keep PVFD informed of any changes.

3. For all confined spaces identified in Schedule "A" provided to PVFD, provide to PVFD "as built" drawings when requested for a particular space, the address, a description of the confined space, a hazard assessment for the confined space, a copy of the confined space entry procedures, a contact person, and any other relevant site specific information.
4. Provide PVFD with access to all confined spaces identified in Schedule "A" and at worksites for the RDN to enable PVFD to develop emergency rescue plans and to familiarize and conduct annual training exercises.
5. Ensure employees who are required to enter a confined space are adequately trained, that required documentation is maintained, and to adhere to the requirements of the Worksafe BC *Occupational Health and Safety Regulation*.
6. Provide PVFD with an emergency contact list of RDN personnel and to maintain the list as required.
7. Provide an independent contractor for rescue standby during maintenance procedures in high hazard spaces.
8. Notify the PVFD via telephone before and after entry to confined spaces where the PVFD is identified as the principal provider of rescue for the entry (identified on Table 1 and 2 of Schedule "A").
9. A service fee in the amount of \$10,500 (Canadian funds) will be paid to PVFD by February 1, 2020, and each subsequent year this agreement is in place.

Parksville Volunteer Fire Department (PVFD) agrees to:

1. Provide confined space rescue emergency response coverage 24/7 to all identified RDN confined spaces identified in Schedule "A" including confined spaces at worksites throughout the fire protection area.
2. Establish response protocols.
3. Develop emergency rescue plans for each confined space.
4. Adhere to requirements of the Worksafe BC Occupational Health and Safety Regulations.
5. Supply and maintain all required rescue equipment for PVFD responders.
6. Provide qualified and trained rescue personnel.
7. Conduct annual training and practice drills at each type of confined space.
8. Maintain records of training practice drills, emergency response plans, and other required documentation as per Worksafe BC Occupational Health and Safety Regulations.

9. PVFD will notify RDN if PVFD personnel are not available to respond due to call volume or major incident.
10. Invoice the RDN for a service fee of \$10,500 (Canadian funds) to be paid by February 1, 2020, and each subsequent year this agreement is in place.

MUTUAL AGREEMENTS

1. In the event of any default in the payment of the annual fee on the part of the Regional District of Nanaimo, the City may, at its option, if the default is not corrected within SIXTY (60) DAYS of receipt by the Regional District of Nanaimo of a notice of default, cancel this agreement forthwith.
2. Should the terms of the agreement be considered to be mutually satisfactory by both parties, at the expiration of the term, and on written request by the Regional District of Nanaimo, delivered to the City of Parksville not later than 30 days before the expiration of term, the City will continue to provide confined space rescue services for a further five year term.
3. This agreement may be terminated by either party with written notice of ninety (90) days delivered by mail, email, or courier to the address first above written.

IN WITNESS WHEREOF the authorized signatories of the respective Parties hereto have executed this agreement on the day and year first above written.

THE REGIONAL DISTRICT OF NANAIMO:

Authorized Signatory

Date

Print Name: _____

Authorized Signatory

Date

Print Name: _____

THE CITY OF PARKSVILLE

Authorized Signatory

Date

Print Name: _____

Authorized Signatory

Date

Print Name: _____

SCHEDULE "A"

LIST OF ALL CONFINED SPACE LOCATIONS

Table 1 – Confined Spaces entered by RDN Water and Utility Services

Confined Space	Type	Fire Department Principal Rescue Provider	Location
RDN Electoral Area G – San Peril			
San Pareil Reservoir # 1	Concrete Reservoir	√	1090 Plummer Road
San Pareil Reservoir # 2	Concrete Reservoir	√	
RDN Electoral Area G - Rivers Edge			
Englishman River	Water Reservoir	√	890 Stonefly Close
Englishman River	Transducer Chamber		
RDN Electoral Area G – French Creek			
French Creek Reservoir	Steel Reservoir	√	1225 Sunrise Drive
French Creek Chamber	Well # 4 Chamber		Ormonde Road & Yambury Road
RDN Electoral Area E - Nanoose			
Bulk Water Line	Air valve chamber (2)		Ballenas & Northwest Bay Rd
Bulk Water Line	Air valve chamber		
Madrona Reservoir	Concrete Reservoir	√	NW Bay Logging Road
Madrona Reservoir	Valve Chamber		
Delanice PRV	PRV Chamber		1900 Delanice Way
Beachcomber PRV	PRV Chamber		1955 Claudet Road
Nanoose Well # 7	Meter Chamber		2030 Claudet Road
Eagle Heights Reservoir	Concrete Reservoir	√	2790 Davenham Road
Eagle Heights Reservoir	Altitude Valve Chamber		
Eagle Heights Reservoir	Swing check chamber		
Dolphin Reservoir	Concrete Reservoir	√	2075 Radford Place
Dolphin Reservoir	Altitude Valve Chamber		
Schooner Cove Marina	Fire Meter chamber		3521 Dolphin Drive
Schooner Cove Condo's	Fire Meter chamber		3555 Outrigger Road
Sherbrooke PRV	PRV Chamber		3535 Dolphin Drive
Sherbrooke PRV	Meter Chamber		
Sherbrooke Bunker	PRV Chamber		Dolphin Drive & Sherbrooke Road
Andover Road PRV	PRV Chamber		2664 Andover Road
Andover Road PRV	PRV Chamber		2665 Andover Road
Gleneagle Townhomes	Fire Meter chamber		2655 Andover Road
Fairwinds Centre	Meter chamber		3455 Fairwinds Drive
DND	Meter chamber		3400 Fairwinds Drive

Confined Space	Type	Fire Department Principal Rescue Provider	Location
Fairwinds Reservoir # 1	Concrete Reservoir	√	3220 Powder Point Road
Fairwinds Reservoir # 2	Concrete Reservoir	√	
Fairwinds Reservoir # 1	Valve Chamber		
Arbutus Reservoir	Concrete reservoir with liner	√	2976 Link Place
Arbutus Crescent	PRV Chamber		2375 Arbutus Crescent
Garry Oak Drive	PRV Chamber		2373 Garry Oak Drive
Schooner Mobile Home Park	Meter chamber		2465 Apollo Drive
Sewer Manholes			
Sewer manholes	Manholes		Various locations in Nanoose and French Creek

Table 2 –Confined Space entered by RDN Wastewater Services

Confined Space	Type	Fire Department Principal Rescue Provider	Location
RDN Electoral Area G – French Creek			
Primary Influent Channel	Primary Influent Channel	√	French Creek Pollution Control Centre, 957 Lee Road, Parksville <u>Telephone: 250-248-5794</u>
Sedimentation Tanks – Primary	Primary and Secondary Clarifiers (Sed Tanks)	√	
Sedimentation Tanks – Secondary			
Spillway	Spillway	√	
Primary Effluent Channel	Primary Effluent Channel	√	
Trickling Filter Influent Wet Well	Trickling Filter Influent Wet Well	√	
Trickling Filter Effluent Wet Well	Trickling Filter Effluent Wet Well	√	
Contact Tank	Contact Tank	√	
Final Effluent Channel	Final Effluent Channel	√	
Skimming’s Sump	Skimming’s Sump		
Septage Rock Pit	Septage Rock Pit	√	
ATAD Tanks #3, #4, # 5, #6	ATAD	√	
Splitter Box	Splitter Box	√	
Grit and Pipe Chamber	Grit and Pipe Chamber	√	
Lee Road Pump Station Wet Well	Medium Lift Station Wet Well with Platform	Only for infrequent work below platform	Lee Road Pump Station, 1045 Lee Road, Parksville
Lee Road Pump Station Flow Meter Chamber	Valve Chamber		
Barclay Crescent Pump Station (Wet Well)	Small Lift Station Wet Well with Platform		Barclay Crescent Pump Station 903 Barclay Crescent, Parksville
Breakwater Pump Station (Wet Well)	Small Lift Station Wet Well without Platform		Breakwater Pump Station 983 Dickinson Way, Parksville
Columbia Beach Pump Station (Wet Well)	Small Lift Station Wet Well without Platform		Columbia Beach Pump Station 1567 Juan De Fuca Boulevard, Parksville
City of Parksville, BC			
Bay Avenue Pump Station Wet Well	Large Lift Station (Wet Well) with Platforms	Only for infrequent work below platform	Bay Avenue Pump Station 385 Bay Avenue, Parksville <u>Telephone: 250-248-8452</u>

Confined Space	Type	Fire Department Principal Rescue Provider	Location
RDN Electoral Area E - Nanoose			
Scum Tank	Scum Tanks	√	Nanoose Bay Pollution Control Centre 3260 Schooner Cove, Nanoose <u>Telephone: 250-468-9323</u>
Aeration / Grit Tank	Aeration / Grit Tanks	√	
Sed Tanks (x2)	NBPCC Sed Tanks	√	
Effluent Pump Station Wet Well	Effluent Pump Station Wet Well		
Fox Run Sanitary Air Valve	Sanitary Air Valve		2231 Fox Run Place, Nanoose
Schooner Cove			3260 Schooner Cove Drive, Nanoose
Lift Station #9 Wet Well	Small Lift Station Wet Well with Platform		3373 Fairwinds Drive, Nanoose
Lift Station #8 Wet Well	Small Lift Station Wet Well without Platform		3590 Dolphin Drive, Nanoose
Lift Station #7 Wet Well			3332 Rockhampton Road, Nanoose
Lift Station #6 Wet Well			3270 Schooner Cove Drive, Nanoose
Lift Station #5 Wet Well			3466 Dolphin Drive, Nanoose
Lift Station #4 Wet Well			3541 Collingwood Drive, Nanoose
Lift Station #3 Wet Well			2433 Evanshire Road, Nanoose
Lift Station #2 Wet Well			2408 Andover Road, Nanoose
Lift Station #1 Wet Well			2325 Andover Road, Nanoose
Sanitary Sewer Manholes			
Sanitary Sewer Manholes	Sanitary Sewer Manhole		Multiple Locations in French Creek and Nanoose