STAFF REPORT

TO: Transit Select Committee
MEETING: January 16, 2020
FROM: Darren Marshall
Manager Transit Operations
FILE: 3900 01 BYL
SUBJECT: RDN Transit Bylaws

RECOMMENDATIONS

1. That “Southern Community Transit Service Area Amendment Bylaw No. 1230.06, 2020” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

2. That “Northern Community Transit Service Amendment Bylaw No. 897.07, 2020” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

SUMMARY

The proposed Southern Community Transit Service Area Amendment Bylaw No. 1230.06, 2020 (Attachment 1) is intended to update the bylaw to reflect Custom Transit Services in the Southern Community Transit Service Area.

The Northern Community Transit Service Amendment Bylaw No. 897, 1993 (Attachment 2) requires two things; a minor housekeeping amendment to include Electoral Area H in the preamble; and a clause to repeal the Regional District of Nanaimo District 69 Custom Transit and Paratransit Local Service Area Establishment Bylaw No. 908, 1993 (Attachment 3). Bylaw 908 is redundant as the Custom Transit and Paratransit services are included in the Northern Community Transit Service.

BACKGROUND

Bylaw No. 1230 (2001):

This bylaw was based on the Conventional and Custom Transit services in School District 68 and how that service is apportioned in accordance to the BC Transit Annual Operating Agreement (AOA).

As part of continuous improvement of the RDN’s Transit system a regular review and update of Transit Services Bylaws is conducted to ensure the bylaw meets changing needs and statutory requirements. The proposed Bylaw No. 1230.06, 2020 updates the apportionment for Custom Service in School District 68. The Bylaw has been adhered to since its inception and there is no change to how each Electoral Area will be allocated for their portion of the custom transit service.
The changes to Southern Community Transit Service Area Conversion Bylaw No. 1230, 2001 are as follows:

7. **Apportionment**

*For Conventional Service*

(1) In this Section “Annual Operating Agreement” means an Operating Agreement as defined in the *British Columbia Transit Act*.

(2) Each participating area shall be apportioned the costs of the service based on the percentage derived from the following formula:

*For Custom Service*

\[
77\% \times \text{that proportion of revenue hours attributed to a participating area to the total revenue hours identified in the then current year Annual Operating Agreement}
\]

Plus

\[
23\% \times \text{that proportion of revenue kilometers attributed to a participating area to the total revenue kilometers identified in the then current year Annual Operating Agreement.}
\]

Plus

*For Custom Service*

The proportion of the number of rides reported for a participant to the total number of rides for all participants multiplied by the proportion that custom transit revenue hours represent of the total revenue hours for both conventional and custom service as derived from the Annual Operating Agreement for the prior year.

This Bylaw provides the framework for the Transportation Services and Finance to annually allocate Custom Transit rides and revenue hours for the prior year identified in the AOA.

**Bylaw No. 897.07**

This service bylaw requires a minor housekeeping amendment to add Electoral Area H to the preamble. This is also an opportunity to repeal Bylaw No. 908 as this bylaw is redundant.

**ALTERNATIVES**

1. That “Northern Community Transit Service Amendment Bylaw No. 897.07, 2020” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

2. That “Southern Community Transit Service Area Amendment Bylaw No. 1230.06, 2020” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

3. That alternate direction be provided.
FINANCIAL IMPLICATIONS

There are no financial implications to the RDN resulting from the adoption of Bylaw No. 1230.06, 2020, Bylaw No. 987.07 or the repeal of Bylaw No. 908, 1993 as the RDN will allocate the Municipalities and Electoral Areas for rides and revenue hours for the prior year identified in the AOA.

STRATEGIC PLAN IMPLICATIONS

Transportation and Transit - Provide opportunities for residents to move effectively through and around the Region.

The proposed Bylaw will support the activities of the Transportation Services in the region.

Darren Marshall
dmarshall@rdn.bc.ca
December 26, 2019

Reviewed by:
- T. Mayea, Legislative Coordinator
- J. Bradburne, Director of Finance
- D. Pearce, General Manager, Transportation and Emergency Services
- P. Carlyle, Chief Administrative Officer

Attachments
1. Southern Community Transit Service Area Amendment Bylaw No. 1230.06, 2020
2. Northern Community Transit Service Amendment Bylaw No. 897.07, 2020
3. Regional District of Nanaimo District 69 Custom Transit and Paratransit Local Service Area Establishment Bylaw No. 908, 1993