

REGIONAL DISTRICT OF NANAIMO

SOLID WASTE MANAGEMENT SELECT COMMITTEE

TERMS OF REFERENCE

November 12, 2019

1.0 PURPOSE AND SCOPE

The purpose of the Solid Waste Management Select Committee (SWMSC) is to provide political oversight of the Solid Waste Management Plan (SWMP) implementation and act as a liaison between the Solid Waste Management Plan Monitoring Advisory Committee (SWMPMAC) and the Regional Board; and provide political oversight on delivery of the solid waste services and facilities.

2.0 AUTHORITY

The SWMSC is a select committee established by the Board of the Regional District of Nanaimo to provide input to the Board on the implementation of the SWMP.

3.0 ROLES AND RESPONSIBILITIES

The SWMSC's responsibilities are:

- To liaise with and make recommendations on behalf of the SWMPMAC to the Regional Board;
- To pursue matters referred to the SWMSC by the SWMPMAC and ensure the effective exchange of information with the Regional Board; and,
- To identify problems, issues and opportunities and ensure that the Regional District of Nanaimo Solid Waste Services meets the community needs, and provide advice and recommendations to the Regional Board in this regard.

4.0 COMPOSITION AND CHAIR

- The Committee membership is comprised of a minimum of seven RDN Directors with a mix of municipal and electoral area representation; and,
- The Board Chair will appoint committee members and Chair.

5.0 MEETINGS

- The Committee meets approximately every second month; and,
- A quorum of five of the Committee membership is required to conduct Committee business. The General Manager responsible for Solid Waste Services will assign staff to support the Committee including the coordination of agendas, minutes and staff contacts for Committee members.

6.0 TERM

The SWMSC is ongoing and will provide oversight for the SWMP implementation and delivery of Solid Waste Services.