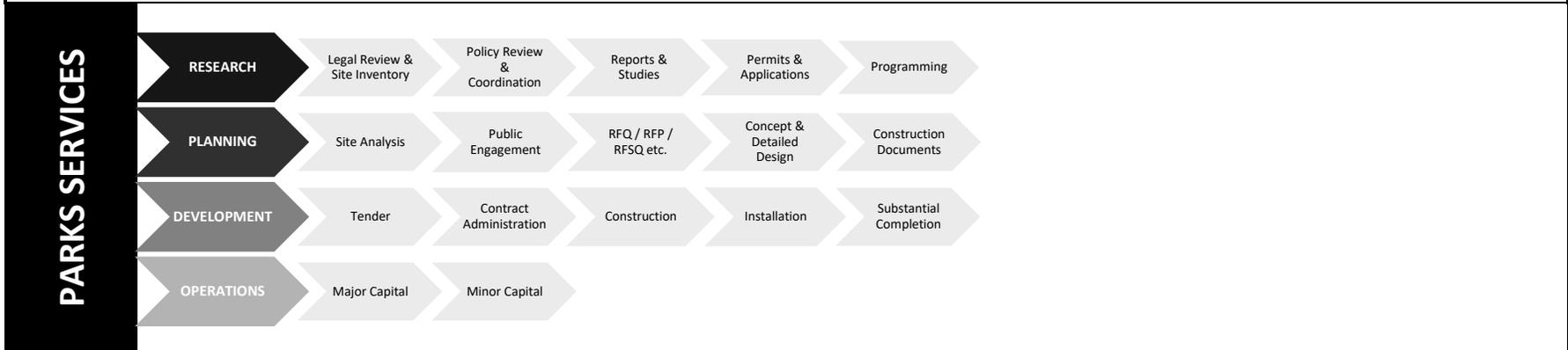


# PARKS SERVICES WORK PLAN

2019 Q3-Q4



SERVICE AREA	Park or Trail / Description	Project Number	Service Category	Progress	Status	Budget	Start Date	Est. Comp.	Comments
--------------	-----------------------------	----------------	------------------	----------	--------	--------	------------	------------	----------

EA A	<b>Cedar Plaza</b>		Research	Permits & Apps.	Underway	\$7,500.00	2019 Q3	TBD	Update: Waiting on response from the North Cedar Improvement District (NCID); the NCID currently has a moratorium on new water connections.
	<b>Nelson Road Boat Ramp</b>		Research	Reports & Studies	Underway	\$3,000.00	2019	2020	Update: Study to develop a comprehensive traffic management plan to improve site conditions at the Nelson Road Boat Launch for all users. MoTI to review recommendations from the study for approval and RDN Parks planning.
EA B	<b>Huxley Community Park</b>		Research	Permits & Apps.	Complete	n/a	2019	2019	Update: Grant applications were submitted for a value up to 1M\$. Decision expected to be received in Fall 2019.
	<b>Huxley Community Park</b>		Planning	Const. Docs.	Underway	\$75,000.00	2018	2019 Q4	Update: Phase II construction drawings under review, pending a decision from the Island Trust on the Development Variance Permit application submitted in 2019 Q2.

SERVICE AREA	Park or Trail / Description	Project Number	Service Category	Progress	Status	Budget	Start Date	Est. Comp.	Comments
	<b>Village Way Pathway</b> New proposed 1.5 km linear park on MoTI r.o.w.		Planning	Const. Docs.	Underway	n/a	2014	2020 Q2	Update: Revision No. 4 of the proposed construction drawings were received from Newcastle Engineering LTD and sent to MoTI for review. Revision No. 1 of the Management Strategy was received from Urban Systems and pending MoTI review.
<b>EA C-EW</b>	<b>Anders &amp; Dorritts Community Park</b> Park improvements - parking, plaza, and river trail.		Planning	CD & DD	Underway	\$25,000.00	2019	2020	Update: Conceptual design underway; the ALC approved the development of a river trail, bridge and the development of 0.1 ha of park within the existing homeplate of the property. Detailed design is being prepared for public consultation in Spring 2020.
<b>EA C-Ext</b>	<b>Extension Miners Community Park</b> Park improvements - site enhancements.		Planning	Site Analysis	Underway	\$2,000.00	2018	2019	Update: Review of options to improve the site conditions in the lower park area; planning for grading, drainage, coal artifact display feature, landscaping, and tree planting.
<b>EA E</b>	<b>Jack Bagley Community Park</b> Redevelopment planning - courts and access.	2018-083	Planning	CD & DD	Underway	\$30,000.00	2019	2019	Update: Phase I conceptual design drawing and detailed costing is complete. Pending review of funding model and phasing approach.
	<b>Stone Lake Drive Community Park</b> Park improvements - playground.		Planning	CD & DD	Underway	\$50,000.00	2018	2019	Update: Conceptual plan and public consultation planned for Fall 2019.
<b>EA F</b>	<b>Arrowsmith Community Trails (ACT)</b> Palmer Road E - Grafton Bellevue - Koperick Link.		Development		On Hold	\$10,000.00	2018	2020	Update: Pending review of funding model to assess project feasibility and delivery.
	<b>Errington Community Park</b> Park improvements - playground.	2018-006	Planning	CD & DD	Underway	\$20,000.00	2019	2019	Update: Phase I detail design drawing and costing completed in Fall 2019. Budget review pending for construction feasibility.
	<b>Errington Community Park</b> Infrastructure review, report, and Operator Agreement.		Research	Reports & Studies	On Hold	\$5,000.00	2018	2020	Update: Pending infrastructure report from RDN Water Services. A meeting was held with Utilities and the operator of the infrastructure at the parks. Further reviews to take place prior to drafting an Operator Agreement.

SERVICE AREA	Park or Trail / Description	Project Number	Service Category	Progress	Status	Budget	Start Date	Est. Comp.	Comments
EA G	<b>Maple Lane Community Park</b>		Development	Contract Admin.	Underway	\$50,000.00	2019	2019	Update: Playground equipment purchased, installation in 2019 Q4 weather permitting.
	Park improvement - playground.								
	<b>River's Edge Community Park</b>		Planning	CD & DD	Underway	\$5,000.00	2019	2019	Update: A topographic survey was completed. Master Plan conceptual design and costing completed. Pending review of funding model.
	Park improvement - playground and bike track.								
	<b>Little Qualicum Hall</b>		Development	Contract Admin.	Underway	\$170,000.00	2018	2019 Q3	Update: Building Permit issued, construction underway, 80% completion as of August 2019. ETA for substantial completion in Dec 2019.
	Building addition and improvement.								
EA H	<b>Dunsmuir Community Park</b>		Development	Contract Admin.	Underway	\$23,784.00	2018	2019 Q2	Update: Installation completed of the new multi-use sports court, new driveway access, off-street parking lot, and entrance sign. Final grading and drainage of the site to be completed in 2019 Q4.
	Park improvement - phase 1.								
	<b>Lions Community Park</b>		Research	Reports & Studies	Underway	n/a	2019	2019 Q3	Update: Pending feedback from the Lions Club on the proposed agreement. Meeting to be scheduled by Lions Club to conclude on process.
	Operators agreement.								
	<b>Wildwood CP / LCRT Kiosk</b>		Development	Construction	Complete	\$5,000.00	2018	2019 Q3	Update: The site work and kiosk installation is complete. Final framing to the sign panels complete in Fall 2019.
	Park improvement - signage (split with Regional).								
REGIONAL	<b>Benson Creek Falls Regional Park</b>		Planning	Const. Docs.	Underway	\$25,000.00	2019	2019 Q3	Update: Received revision 1 of construction drawing from McElhanney Engineering; review and circulation in progress.
	Park improvement - parking lot and trailhead.								
	<b>Benson Creek Falls Regional Park</b>		Planning	Const. Docs.	Underway	\$65,000.00	2019	2019 Q3	Update: Construction drawings revision 1 received from Herold Engineering, site visit completed, review and circulation in progress. Awaiting revision No 2.
	Park improvement - accessibility, bridge, stairs, trail improvement.								

SERVICE AREA	Park or Trail / Description	Project Number	Service Category	Progress	Status	Budget	Start Date	Est. Comp.	Comments
	<b>Benson Creek Falls Regional Park</b> Grant applications.		Research	Permits & Apps.	Underway	n/a	2019	2019 Q4	Update: Stage 1 ICET Funding application successful. Stage 2 application deadline Sept 30, 2019. Grant applications were submitted for a value up to \$400,000.
	<b>Big Qualicum River Regional Trail</b> Park improvements - regional trails.		Development	RFQ	Underway	\$150,000.00	2018	2020	Update: RFQ for design-build of north shore route to be issued before end of Q3.
	<b>Englishman River Regional Park</b> RDN-DFO Agreement.		Research	Reports & Studies	Underway	n/a	2019	2019 Q4	Update: Draft agreement sent to DFO in July 2019; pending DFO review.
	<b>The Great Trail - Timberlands Road Parking Lot</b> Phase II parking lot and access trail.		Planning	Const. Docs.	Underway	\$11,850.00	2019	2020 Q4	Update: Engineered design sheets for Phase II received and under review.
	<b>The Great Trail - Signage Update</b> Park improvement - signage.		Planning	Installation	Underway	\$6,000.00	2019	2019	Update: Work to be completed by the end Oct 2019 and initial signage order placed before year-end. All signage to be updated.
	<b>LCRT / Wildwood CP</b> Park improvement - signage (split with Community EA H).		Development	Construction	Complete	\$7,500.00	2018	2019 Q3	Update: The site work and kiosk installation is complete. Final framing to the sign panels complete in Fall 2019.
	<b>Witchcraft Lake Regional Trail</b> Vunteer trail building.		Development	Construction	Underway	\$5,000.00	2018	2018 Q3	Update: Pilot project underway.
	<b>Little Qualicum River Regional Park</b> Bridge Detail Design.		Planning	Const. Docs.	Complete	\$45,000.00	2018	2019	Update: Board resolutions to tender in 2020 and include \$839,910 in the 2020 budget for construction.
	<b>Little Qualicum River Regional Park</b> Working with developer on land exchange.		Research	Permits & Apps.	Underway	n/a	2018	2019	Update: Project with Current Planning for recommendation. Trail exploration underway to determine r.o.w. along edge of LQRRP.
	<b>Morden Colliery Regional Trail</b> Lease upgrade - survey etc.		Research	Reports & Studies	Underway	\$44,500.00	2014	n/a	Update: April site meeting scheduled with Ministry staff tasked with file.
	<b>Morden Colliery Regional Trail</b> RFQ for functional design.		Research	RFQ	Underway	\$300,000.00	2017	2019 Q3	Update: Input received from City of Nanaimo and Procurement Mgr. Target release before end of Q3.

SERVICE AREA	Park or Trail / Description	Project Number	Service Category	Progress	Status	Budget	Start Date	Est. Comp.	Comments
PARKS SERVICES	<b>New signs for pilot parks</b>		Development	Installation	Underway	per EA	2018	2020	Update: Graphic design of signage continues; 2 signs installed at Dunsmuir CP and Es-hw Sme~nts CP.
	Park improvement - signage.								
	<b>DCC Plan</b>		Research	Reports & Studie	Underway	n/a	2019	2019 Q4	Update: RFQ completed, contract awarded. Project starting in Sept 2019 with expected completion of the study in 2020 Q2.
	Develop a DCC Plan study.								
	<b>Bylaw 1399</b>		Research	Policy Rev. & Co	Underway	n/a	2019	2019 Q4	Update: Draft from Legal consultant received, new Bylaw version under review.
	Update existing Parks Bylaw.								
<b>Parks Programming</b>		Research	Programming	Underway	n/a	2019	2019	Update: Winter 2019 programming complete. Spring and Summer 2019 programming expanded this year to include more programs within Regional Parks.	
Programming for all seasons.									
<b>School Programming</b>		Research	Programming	Underway	n/a	2019	2019	Update: Contact made with SD 69 regarding interpretive programming and parks in September 2018. No new uptake from schools. Possible problem is transportation to the parks.	
Working with schools to encourage more interpretive programs.									
<b>PARKS OPERATIONS - MAJOR AND MINOR CAPITAL PROJECTS</b>									
EA A	<b>Glynneath Community Park</b>		Operations	Minor Capital	Underway	\$5,000.00	2018	2019 Q4	Update: Grant money received. Tree planting to take place in fall 2019. Species chosen by an RPF consultant.
	Tree removal and tree planting.								
	<b>Kipp Road Community Park</b>		Operations	Minor Capital	Underway	\$25,000.00	2018	2019 Q4	Update: Geotechnical options for site remediation under review. Attempts have been made to contact the original contractor with no replies back.
	Sink hole repairs.								
EA B	<b>Hummingbird Community Park</b>		Operations	Minor Capital	Underway	\$3,000.00	2018	2019 Q4	Update: Box stairs installation
	Access improvements.								
	<b>707 Community Park</b>		Operations	Minor Capital	Underway	\$5,000.00	2018	2019 Q4	Update: Working with GaLTT to install new posts. The signage is being developed and the installation by parks ops staff is expected to start in Q4.
	Signage installations.								
	<b>Huxley Community Park</b>		Operations	Minor Capital	Complete	\$10,000.00	2018	2019 Q2	Update:

SERVICE AREA	Park or Trail / Description	Project Number	Service Category	Progress	Status	Budget	Start Date	Est. Comp.	Comments
	Sport court line painting.								Completed in May 2019. User groups notified.
	<b>Decourcy WAZ</b>		Operations	Minor Capital	Complete	\$15,000.00	2019	2019 Q3	Update:
	Stair replacement.								Completed in August 2019.
<b>EA E</b>	<b>Nanoose Road Community Park</b>		Operations	Minor Capital	Complete	\$5,000.00	2018	2019 Q2	Update:
	Dog Park area.								Fenced off leash dog area installed, with new signage and garbage can.
<b>EA G</b>	<b>Blue Water Place Community Park</b>		Operations	Minor Capital	Underway	\$5,000.00	2017	2020	Update:
	Clearing and restoration.								Some clearing completed, restoration in Fall-Winter; 3-year restoration process continues.
<b>EA H</b>	<b>Beach Accesses</b>		Operations	Minor Capital	Underway	\$4,500.00	2018	2019	Update:
	Signage and improvements.								Completed June 2019 patio stones. All that remains is garbage signage Q4.
<b>REGIONAL</b>	<b>Ammonite Falls Regional Trail</b>		Operations	Minor Capital	Complete	\$8,000.00	2017	2019	Update:
	Bridge replacement.								Bridge replaced. Completed August 23 2019.
	<b>Arrowsmith CPR Regional Trail</b>		Operations	Minor Capital	Underway	\$10,000.00	2019	2019	Update:
	McBey Bridge repairs.								New decking, hand rails and steps 2019 Q3-Q4
	<b>Parksville - Qualicum Beach Links</b>		Operations	Minor Capital	Complete	\$6,000.00	2019	2019	Update:
	Barclay Brdige - asphalt extension.								Completed mid July 2019
	<b>Coats Marsh Regional Park</b>		Operations	Minor Capital	Complete	\$22,000.00	2018	2019	Update:
	Cabin removal.								Cabin removed in Q1 2019. Bat box installed.
	<b>Horne Lake Regional Park</b>		Operations	Minor Capital	Underway	\$7,500.00	2019	2019	Update:
	Caretaker house repairs.								Planned for Q4 2019.
	<b>Descanso Bay Regional Park</b>		Operations	Minor Capital	Underway	\$14,000.00	2019	2019	Update:
	Tree removals - various.								2019 Works Complettd. Budgeted for future removals and monitoring 2020.
	<b>Englishman River Regional Park</b>		Operations	Minor Capital	On-Hold	\$10,000.00	2019	2019	Update:
	Hatchery bridge replacement.								Pending engineering design report
	<b>La Selva trail</b>		Operations	Minor Capital	Underway	\$30,000.00	2017	2019	Update:
	Trail installation.								Scheduled for October Q4
	<b>Nanaimo River Regional Park</b>		Operations	Minor Capital	Underway	\$15,000.00	2019	2019	Update:
	Accessible toilet installation.								Pricing received, installation planned for 2019 Q4.
	<b>Mount Benson Regional Park</b>		Operations	Major Capital	Complete	\$1,020,000.00	2019	2019	Update:
	Parking lot construction, new trailhead, kiosk, toilet, & garbage bins.								Opened 2019 Q2; landscape, seeding, and tree planting planned in 2019 Q4.

end